

DEMOLITION PERMIT APPLICATION REQUIRED CHECKLIST

Is a permit required for demolition?

- A permit to Demolish must be obtained prior to demolishing any building or structure that exceeds 108 sq.ft. (10 square meters)
- There are important factors to be reviewed in any request to demolish prior to issuance of a demolition permit. This checklist details the supporting information required to be submitted with a demolition permit application.

What is required to obtain a demolition permit?

- ☐ A completed Construction/Demolition Permit Application form.
- ☐ A site plan or drawing which clearly identifies the building or structure proposed to be demolished. (Include North directional arrow and abutting streets)
- ☐ Complete sections 1, 2 and 3 of this form below.

Ontario Building Code (OBC) related information (Section 1)

- 1) Does the building exceed 3 storeys in building height? ☐ YES ☐ NO
Number of storeys above grade _____ Number of storeys below grade _____
- 2) Does the building exceed 600 m² (6,458 ft²)? ☐ YES ☐ NO
- 3) Does the building contain pre-tensioned or post-tensioned members? ☐ YES ☐ NO
- 4) Will the proposed demolition extend below the level of the footings of an adjacent building and within the angle of repose of the soil, drawn from the bottom of such footing? ☐ YES ☐ NO
- 5) Will there be any explosives or lasers used during the course of the demolition? ☐ YES ☐ NO

- If the answer to any of questions 1-5 is **YES**, the applicant shall, as required by the Building Code Act, retain a Professional Engineer to undertake the general review of the project. The applicant shall submit a completed COMMITMENT TO GENERAL REVIEW BY ARCHITECTS AND ENGINEERS along with letter, from the Engineer, detailing the design characteristics of the building and the method of demolition.

Environmental Considerations (Section 2)

- 1) Is there now or has there been an industrial use of this site? ☐ YES ☐ NO
- 2) Are there any fluid storage tanks above or below grade on site? ☐ YES ☐ NO
- 3) Are there any hazardous products, as defined by WHMIS, on site? ☐ YES ☐ NO
- 4) Does the building contain any designated substances? (ie: asbestos) ☐ YES ☐ NO

- If the answer to any of questions 1-4 is **YES**, the applicant must contact an environmental consultant to perform an Environmental Building Audit prior to submission of a demolition permit application.

Utilities and Disconnections

Prior to beginning the demolition work, the disconnection of utilities must be confirmed. The property owner, or his/her authorized agent, is responsible for ensuring all necessary disconnections have occurred.

Note: The Municipality is not responsible for utility disconnects or locates. Contacts for convenience:

Fire Department Phone: 519-631-1680 ext 4184
305-311 Wellington Street, St. Thomas, ON N5R 2T2

Enbridge Gas Phone: 1-877-362-7434

Entegrus Powerlines Phone: 519-631-5550
135 Edward Street, St. Thomas, ON N5P 4A8

Bell Canada Phone: 519-310-2355

Public Works Phone: 519-631-0368
100 Burwell Road, St. Thomas, ON N5P 3R8

Rogers Cable Phone: 519-637-8029

Applicant Declaration (Section 3)

Address of Demolition: _____

I, _____ do hereby declare that I am the owner/authorized agent of the address of demolition and the information supplied on this form is correct and that I acknowledge my responsibility to arrange for the termination and capping of all services and utilities with the proper authorities.

Applicant's Signature: _____ Date: _____