

New Application - 2026



City of St. Thomas Business License Application

Refreshment Vehicles

- ☐ Class 1 – Lunch Truck (\$200 per vehicle)
- ☐ Class 2a – Refreshment Cart/Trailer (\$200 per vehicle)
- ☐ Class 2b - Mobile Ice Cream Cart/ Vehicle (\$200 per vehicle)
- ☐ Class 3 – Food Truck (\$440 per vehicle)

Previous License Year

GENERAL INFORMATION	PLEASE PRINT
Applicant's Name (first and last)	
Business (or Corporation) Name	
Home/Business Address (complete)	
Home/Business Phone Number	
Mailing/Billing Address	
Email Address	
Proposed Business Location	

The following needs to be provided upon eligibility of license:

1. **Certificate of Insurance** furnishing proof of coverage amounts as listed in the by-law.
2. Vehicles, using propane or other hydrocarbon fuel for the preparation, and/or heating of food products, must provide a current **Technical Standards & Safety Authority (TSSA)** inspection certificate from a licensed gas technician.
 - Refreshment vehicles built after 2006 need TSSA Field Approval or certification label.
3. Current or most recent **Food Safety Inspection Report** from Southwestern Public Health showing the operation is complying.

4. Proof of Fire Inspection by St. Thomas Fire Department. Fire Inspector to provide information below

Fire Inspector Signature

Date of Inspection

Fire Inspector Name (please print)

5. Details for the proposed vehicle may need to be submitted:

- minimum of 3 pictures of the proposed refreshment vehicle.
- a site plan outlining the vehicle's location, parking area and setback from the street and other buildings.
- proof of ownership.
- operation plan.

6. If parked on private property **written authorization** from the property owner granting permission to use the property must be provided

I hereby certify that I have read and understand the information contained in this application. I further certify that the information contained in this application is true and I agree that I will abide by all the provisions of the City of St. Thomas By-Law and amendments thereto and any other applicable municipal regulations that may apply to the operation of a Refreshment Vehicle license. The license fee has been submitted with this application.

Signature of Applicant
(entering your is representative of your signature)

Signature of Witness
(entering your name is representative of your signature)

Today's Date:

This license is valid until December 31, 2026 or sooner if the license is revoked.

Issuance of license may be subject to the following department approvals.

Planning & Building Services

Fire Department

Health Unit

Notice of Collection Personal information contained on this form is collected by the City of St. Thomas under the authority of the *Municipal Act* and will be used by the City in making decisions on this Refreshment Vehicle License. Questions about the collection of this information may be made to the City Clerk, P.O. Box 520, 545 Talbot Street, St. Thomas, ON N5P 3V7.

Clear