

MINUTES

Date: Thursday, February 26, 2026

Location: Committee Room #415 & Microsoft Teams

Time: 9:00 a.m.

9:01 a.m. The meeting convened with M. Sylvester, Chair presiding.

Attendance:

Members

Michelle Sylvester, Chair

Catherine Topping, Vice Chair

Councillor Rose Gibson

Sheila Rodaway

John Allen

Joe Docherty Jr.

Ed Vandermaarel

City Officials

Jon Hindley, Deputy City Clerk

Matt Smale, Legislative Services Coordinator

Absent

Sarah Savoie

DISCLOSURES OF INTEREST

Nil.

ADOPTION OF MINUTES

Motion by J. Docherty – C. Topping:

THAT: The minutes of the meeting held on January 22, 2026, be confirmed.

Carried.

REPORTS OF COMMITTEES

1. Budget

The Deputy City Clerk advised that the Committee spent a total of \$1,900 in 2025.

2. Special Events

Ms. Rodaway advised that the Special Events Committee had not met in February.

The Legislative Services Coordinator advised that the next Special Events Committee meeting was scheduled for March 4, 2026 and that an application had been received for the Shamrock Shuffle event.

3. Site Plan Control

The Chair advised that no new applications had been made.

UNFINISHED BUSINESS:

1. Committee Mandate

The Chair advised that she had put together a draft mandate and would bring it back to the Committee following further review.

2. St. Thomas MAAC Shirts for City Events

The members discussed the costing quoted for Committee branded shirts and the placement of logos and text on the shirts.

The members directed that additional shirts be purchased, budget permitting, to use for new Committee members, event prizes, etc.

Motion by C. Topping - J. Docherty:

THAT: The Committee authorize the procurement of branded shirts at an approximate cost of \$300.

Carried.

3. Age Friendly Community Information

The Deputy City Clerk advised that he had been in contact with the co-chair of the Age Friendly Committee and that a presentation from their committee is being scheduled for the March meeting.

NEW BUSINESS

1. 2026 Capital Budget

The Deputy City Clerk displayed the 2026 Capital Budget project list for the members review.

The members discussed the Emslie Field grandstand project and that the existing grandstand has never been accessible.

The members discussed reconstruction projects on Alma Street and on Talbot Street between First Avenue and Fairview Avenue requesting additional clarification on the replacement of sidewalks and the placement of pedestrian crossing buttons.

The Deputy City Clerk advised that he would request that Capital Works staff attend a future Committee meeting to provide additional clarification on street reconstruction projects.

The members inquired about the electrification of City transit buses.

The Deputy City Clerk advised that the City did not currently have any electric buses.

2. Wind Phone – Pinafore Park Memory Garden

The members requested to meet onsite with Parks staff to consult on the installation of the wind phone.

3. AccessAbility Proclamation and Flag Raising Request

The Deputy City Clerk advised that a proclamation and flag raising request would be made to Council in March.

4. Committee Vacancy

The Deputy City Clerk advised that Amanda Stark had resigned from the Committee and that the deadline for new applicants is March 6, 2026.

NEXT MEETING

The next meeting is scheduled for March 26, 2026 at 9:00 a.m. in Committee Room #415 and via Microsoft Teams.

ADJOURNMENT

The meeting adjourned at 9:54 a.m.

Signed, Chair, Municipal Accessibility Advisory Committee

Date