

St. Thomas Area Secondary Water Supply System

EFFECTIVE DATE: JANUARY 1, 2023

REVISION: 2.2

TO BE REVIEWED: FOLLOWING SIGNIFICANT CHANGE TO BOARD

The St. Thomas Area Secondary Joint Board of Management is the owner and provides governance for the St. Thomas Area Secondary Water Supply System. The City of St. Thomas, as the administering municipality for the Joint Board of Management, provides management oversight for the St. Thomas Area Secondary Water Supply System (STASWSS), approves and monitors policy for continual improvement and also provides the necessary resource support for the successful implementation and ongoing viability of the Drinking Water Quality Management System (DWQMS).

The STASWSS is comprised of the Elgin Middlesex Pumping Station (EMPS) located in Central Elgin, chambers, water tower, associated distribution water mains, hydrants, services and other appurtenances. The Ontario Clean Water Agency (OCWA) is the contracted operating authority for the EMPS, who maintain a separate DWQMS for their operations.

The City of St. Thomas currently utilizes the services of the Environmental Services Department as its operating authority to operate and maintain the chambers, water tower, distribution water mains, hydrants, services and other appurtenances for the STASWSS on behalf of the Joint Board of Management. Under the provisions of the Safe Drinking Water Act, 2002, the Environmental Services Department is responsible for implementing and maintaining the DWQMS in partnership with the Joint Board of Management.

Together, The STASWSS Joint Board of Management and City of St. Thomas Environmental Services Department are committed to providing our customers with clean, safe drinking water through the operation and maintenance of The St. Thomas Area Secondary Water Supply System in a manner that adheres to all applicable legislation and regulations. We are committed to the adoption of the Drinking Water Quality Management Standard and as such, make a commitment to the maintenance and continual improvement of the Quality Management System (QMS).

Furthermore, we have reviewed the Operational Plan, endorse its application, and are committed to ensuring the QMS is regularly assessed to confirm its ongoing applicability and relevance.

Signed: KEVIN DE LEEBEECK

Owner Representative

Kevin De Leebeeck, MPA, P. Eng.
*Director, Environmental and Infrastructure Services
& City Engineer*
City of St. Thomas

Signed: SHAYNE REITSMAN

Operating Authority

Shayne Reitsma, P. Eng.
*Manager of Development and Compliance /
Quality Management System Representative*
City of St. Thomas

Date: JULY 12 2023

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