

MINUTES

THE THIRD MEETING OF THE MUNICIPAL HERITAGE COMMITTEE

City Hall Room 304 and Zoom

April 8, 2026

5:06 p.m. The meeting convened.

ATTENDANCE

Members

Russell Schnurr
Steven McLarty-Payson
Councillor Rymal
Jennifer Childs
Harrison Cole
David Goodwin

City Officials

Sherry Steadman, Legislative Services Coordinator
Michelle Knieriem, Manager of Planning Services

Absent:

Tino Clarke
Ryan Belanger
Nicholas Nestico

DISCLOSURES OF INTEREST

Harrison Cole declared a pecuniary interest relating to Heritage Alteration Permit – 571 Talbot Street as he owns the property and refrained from discussion and action relating to the matter.

MINUTES

Motion by R. Schnurr - J. Rymal:

THAT: The minutes of the meeting held on February 11th, 2026, be confirmed.

Carried.

NEW BUSINESS

Heritage Alteration Permit - 574 Talbot Street

The Chair advised that the work was delegated to Staff for approval and that information was being provided with no action required from the committee.

The members discussed the placement of the small sign not over the doorway at 574 Talbot Street.

Heritage Alteration Permit - 571 Talbot Street

Russell Schnurr assumed the Chair for this part of the meeting.

R. Schnurr advised that the work was delegated to Staff for approval and that information was being provided with no action required from the committee.

57 Walnut Site Plan & Heritage Impact Assessment & Site Plan Control

Harrison Cole resumed the Chair.

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The Chair provided a high-level overview of the 57 Walnut Street site.

Darren Lyle, CJDL provided an overview of the 57 Walnut Street site advising that this proposal was originally brought to the committee for review in January of 2026. He further advised that an additional covered parking canopy, not initially contemplated, was being proposed which may require a minor variance and would come back to the committee for review at that time, as required.

Designated Heritage Permit Application - 44 St. Catharine Street

The Chair provided an overview of the Designated Heritage Permit application.

Nemesia Demelo, TKFV holdings Ltd. summarized the application to move the interior stairs to the exterior back side to significantly increase the interior square footage of the building.

The members discussed the proposed renovations including the basement / loading ramp and the west facing door penetration as shown in the drawings.

Motion by R. Schnurr - J. Rymal:

THAT: The Municipal Heritage Committee recommends the issuance of a Designated Heritage Permit for 44 St. Catharine Street relating to Application DHP-01-26 subject to the elimination of the proposed west facing door penetration, on the first floor.

Carried.

791 Talbot Street Antiques on the Side Jonathan Bate DB Interiors & Exteriors

Jonathan Bate, 791 Talbot Street, Antiques on the Side advised that his original application included the removal of the wood façade and replacement of same using vinyl siding. He advised that after some exploration there was in fact brick behind the wood siding and that a CIP application was in process.

The members discussed the fact that vinyl is not a recommended replacement.

The members discussed that the brick should be restored where possible and that where it cannot, a fibre cement siding be used.

Motion by R. Schnurr - S. McLarty-Payson:

THAT: The Municipal Heritage Committee recommends the issuance of a Heritage alteration Permit for 791 Talbot Street relating to Application HAP-03-26 subject to the following conditions: restoration of brick where possible, where brick cannot be saved, Fibre Cement siding be used.

Carried.

UNFINISHED BUSINESS

Home Insurance

The Chair advised this is a work in progress and would be revisited at the next meeting.

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St Thomas Cemetery Company

The members discussed the potential for designation and that the Cemetery is already protected under other legislation.

The members discussed revisiting the designation in the new term of Council and the possibility of utilizing this year's summer student for research.

S. McLarty-Payson advised that he would be available to work with the summer student on the cemetery research initiative.

R. Schnurr advised that he had not heard back about funding from the Young Canada Works program to date.

Listed Properties

The members discussed that the listed properties would remain on the register until January 1, 2027

In-Person Meetings

The members discussed the fact that in-person meetings in Room #304, City Hall have resumed, with a continued virtual option available.

NEXT MEETING

May 13th, 2026

ADJOURNMENT

5:50p.m. The meeting adjourned