

MINUTES

THE FIFTH MEETING OF THE MUNICIPAL HERITAGE COMMITTEE

City Hall Room 304 and Zoom

June 10, 2026

5:00 p.m. The meeting convened.

ATTENDANCE

Members

Russell Schnurr
Steven McLarty-Payson
Jennifer Childs
Harrison Cole
David Goodwin

City Officials

Matt Smale, Legislative Services Coordinator
Kevin McClure, Planner

Absent:

Councillor Rymal
Tino Clarke
Ryan Belanger

DISCLOSURES OF INTEREST

Nil.

MINUTES

Motion by R. Schnurr - J. Childs:

THAT: The minutes of the meeting held on May 13th, 2026, be confirmed.

Carried.

NEW BUSINESS

Heritage Alteration Permit - 10 Manitoba Street

Mike Kerkvliet, Manager of Business Development and Entrepreneurship was in attendance and provided a brief overview of the Heritage Alteration Permit application. He further advised that the transoms currently over the doors would be maintained and restored.

Motion by J. Childs - S. McLarty-Payson:

THAT: The Municipal Heritage Committee recommends the issuance of a Heritage alteration Permit for 10 Manitoba Street relating to Application HAP-10-26.

Carried.

Heritage Alteration Permit - 495 Talbot Street

The Chair provided a brief overview of the Heritage Alteration Permit application and advised that the work was delegated to staff for approval and that information was being provided as information only, with no action required from the committee.

Heritage Alteration Permit - 519 Talbot Street

The Chair provided an overview of the Designated Heritage Permit application.

CONFIRMED _____ CHAIRMAN

The applicant advised that the work was required to weather tighten formerly interior walls that were now exterior walls as the result of a fire on a neighbouring property.

The members discussed the extenuating circumstances necessitating the work and requested that the exterior cladding colouring be consistent with those options included in the Heritage Conservation District guidelines.

Motion by R. Schnurr - D. Goodwin:

THAT: The Municipal Heritage Committee recommends the issuance of a Heritage alteration Permit for 519 Talbot Street relating to Application HAP-11-26 subject to exterior cladding colors be chosen that are sympathetic to the Heritage Conservation District guidelines.

Carried.

Ontario Heritage Trust Provincial Plaque Program

The Chair provided an update to the Ontario Heritage Trust Provincial Plaque Program, advising that a list of potential commemorations would be circulated for the members consideration at a future meeting with those selected being forwarded to the Ontario Heritage Trust.

The members discussed the status of existing plaques in the City including one that has gone missing for the Alma College site.

Mr. Schnurr showed the members a Silver Cross awarded for gallantry to Scoutmaster C.M.G. Hallowell by the Boy Scouts Association for rescue efforts taken during the Swan Boat disaster on Lake Pinafore.

Site Plan Application - 327 Talbot Street

The members discussed a site plan application that had been made for 327 Talbot Street noting that this was the first infill application made within the Heritage Conservation District.

Railway Museum Update

The Chair advised that the membership of the Elgin County Railway Museum would be meeting to discuss direction relating to museum operations and the building at 225 Wellington Street, with more information to follow.

UNFINISHED BUSINESS

Council and Unfinished Agenda Items

The Chair advised of the items on the unfinished list.

NEXT MEETING

July 8th, 2026

ADJOURNMENT

5:26 p.m. The meeting adjourned.