

MINUTES

Date: Thursday, May 28, 2026

Location: Committee Room #304 & Microsoft Teams

Time: 9:00 a.m.

9:01 a.m. The meeting convened with M. Sylvester, Chair presiding.

Attendance:

Members

Michelle Sylvester, Chair

Catherine Topping, Vice Chair

Councillor Rose Gibson

Sheila Rodaway

Joe Docherty

Nancy Mayberry

City Officials

Matt Smale, Legislative Services Coordinator

Absent

John Allen

Ed Vandermaarel

DISCLOSURES OF INTEREST

Nil.

ADOPTION OF MINUTES

Motion by C. Topping - Councillor Gibson:

THAT: The minutes of the meeting held on April 23, 2026, as amended be confirmed.

Carried.

NEW BUSINESS

1. 2026 Facility Audits

The members reviewed the list of previously audited facilities including the years in which those audits were completed.

The members agreed that 2026 audits would be scheduled at the Dennis Redman Fire Station, Athletic Park and the St. Thomas Municipal Airport.

The Legislative Services Coordinator advised that he would attempt to arrange transportation and confirm dates and arrangements with the members at a later date.

UNFINISHED BUSINESS

2. Committee Mandate

There were no further updates on this item.

REPORTS OF COMMITTEES

3. Budget

There were no updates for this Committee.

4. Special Events

Ms. Rodaway listed the events approved by the Special Events Committee at its May 1st, 2026 meeting.

5. Site Plan Control

Ms. Topping provided an update on site plan applications at 327 Talbot Street, 8 Hammond Street and at Faith Baptist Church.

NEW BUSINESS ITEMS

6. Accessibility Scooters

The members discussed the use of accessible parking permits by users of scooters and that these passes were to be used by vehicles only.

The members discussed the fact that the City does not enforce accessible parking regulations on private property and that other municipalities do seem to enforce on properties such as malls and hotels.

The Legislative Services Coordinator advised that to enforce on private property, the City would need to enter into an agreement with a particular property owner and that at this time, no such agreements were in place.

NEXT MEETING

The next meeting date is to be determined.

ADJOURNMENT

The meeting adjourned at 10:16 a.m.

Signed, Chair, Municipal Accessibility Advisory Committee

Date