

AGENDA

Date: Thursday, February 26, 2026

Location: Committee Room #415 & Microsoft Teams

Time: 9:00 a.m.

DISCLOSURES OF INTEREST

ADOPTION OF MINUTES

1. Confirmation of the January 22, 2026 minutes.

UNFINISHED BUSINESS

1. Committee Mandate
2. St. Thomas MAAC Shirts for City Events

Pricing received from Talbot Marketing

Page 2

3. Age Friendly Community Information

Presentation being scheduled for the March meeting by the co-chair of the age friendly committee.

REPORTS of COMMITTEES

1. Budget:
2. Special Events:
3. Site Plan Control:

NEW BUSINESS

1. 2026 Capital Budget **Pages 3-49**
2. Wind Phone - Pinafore Park Memory Garden **Pages 50-51**
3. AccessAbility Proclamation and Flag Raising Request **Page 52**
4. Committee Vacancy - Applications Due March 6, 2026

NEXT MEETING

To be determined.

ADJOURNMENT

Deryk Thuss

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TO:

QTY	NAME & DESCRIPTION	IMAGE	UNIT PRICE
1	ATC Everyday Cotton Tee 9.1-oz, 100% cotton Compacted yarns to minimize shrinkage Taped neck and shoulders Tear away label Classic fit		S-XL \$16.80 each XL-4XL \$19.95 each Includes 2 heat presses– City St Thomas Logo & Department text

Freight and Applicable Taxes Extra | Factor Overs/Unders will apply | Quote for 20 days | Terms to be determined

COMMENTS:

Thank you for your business

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CAPITAL BUDGET

2026

2026 CAPITAL PROJECTS (RECOMMENDED)

Project	Estimated Cost	Previously Approved	Tax Levy	Grants & Subsidies ¹	Reserves & Reserve Funds ²	Development Charges	Debt
1 Fire Master Plan and Community Risk Assessment	100,000	-	-	-	-	100,000	-
2 Women's Change Room	190,000	90,000	100,000	-	-	-	-
3 Ice/Water Rescue Equipment	50,000	-	50,000	-	-	-	-
Fire Services	340,000	90,000	150,000	-	-	100,000	-
4 Annual Trail Development - Waterworks Park	125,000	-	-	-	125,000	-	-
5 Emslie Field Grandstand Rehabilitation	625,000	25,000	140,000	460,000	-	-	-
6 Waterworks Park Dam Assessment Phase 2	370,000	100,000	-	270,000	-	-	-
7 Generator - Joe Thornton Community Centre	949,762	-	477,540	393,278	78,944	-	-
8 Roof Replacement - Joe Thornton Community Centre	315,000	-	50,000	265,000	-	-	-
9 Pinafore Park Beach Volleyball Courts	275,000	-	-	275,000	-	-	-
10 Shade Shelter - 1 Password Park	120,000	-	120,000	-	-	-	-
11 Jaycee Pool Sun Shelter	55,000	-	55,000	-	-	-	-
12 Ball Diamond Groomer	60,000	-	60,000	-	-	-	-
Parks and Recreation	2,894,762	125,000	902,540	1,663,278	203,944	-	-
13 Community Safety Equipment/Training Requirements	100,000	-	100,000	-	-	-	-
Police Services	100,000	-	100,000	-	-	-	-
14 Bed Replacement	106,000	-	-	-	106,000	-	-
15 Handrail Replacement/Revitalization	75,000	-	17,705	-	57,295	-	-
16 Resident Lifts	75,900	-	75,900	-	-	-	-
17 Industrial Washer Replacement	87,000	-	-	-	87,000	-	-
Valleyview	343,900	-	93,605	-	250,295	-	-
18 Talbot Street Trunk Sewer Upgrades	7,400,000	-	-	4,120,000	330,000	2,950,000	-
19 Complete Streets	9,600,000	-	-	3,360,000	3,990,000	2,250,000	-
20 Woodworth Ave Construction	7,700,000	-	-	5,000,000	2,340,000	360,000	-
21 Annual Road Rehabilitation Program	970,000	-	-	970,000	-	-	-
22 Traffic Signal Upgrade Program	610,000	-	-	610,000	-	-	-
23 Watermain and Sewer Crossings - MTO Expressway	1,700,000	-	-	720,000	730,000	250,000	-
24 Fingal Line Servicing - Environmental Assessment	450,000	-	-	-	-	450,000	-
25 Northwest Area 1 Street A Sanitary Oversizing	600,000	-	-	-	-	600,000	-
26 Water Meter Replacement and Adv. Metering Reading	7,660,000	-	-	-	7,660,000	-	-
27 Effluent Pump Replacement	150,000	-	-	-	150,000	-	-
28 Water-Sewer SCADA Upgrade	1,200,000	-	-	-	1,200,000	-	-
29 Transit Electrification and Master Servicing Plan	260,000	-	42,855	87,145	-	130,000	-
30 Vehicle & Equipment Replacement	1,830,000	-	1,220,000	380,000	230,000	-	-
31 Sidewalk Plow & Attachments	240,000	-	30,000	-	-	210,000	-
32 Front End Loader	350,000	-	-	-	350,000	-	-
33 Woodworth Pumping Station Upgrades	25,000,000	-	-	22,000,000	-	3,000,000	-
Environmental Services	65,720,000	-	1,292,855	37,247,145	16,980,000	10,200,000	-

2026 CAPITAL PROJECTS (RECOMMENDED)

Project	Estimated Cost	Previously Approved	Tax Levy	Grants & Subsidies ¹	Reserves & Reserve Funds ²	Development Charges	Debt
34 Elevated Water Storage Facility	8,200,000	-	-	-	6,000,000	-	2,200,000
Secondary Water Board	8,200,000	-	-	-	6,000,000	-	2,200,000
35 Turn Pad Installation	325,000	-	-	-	258,000	67,000	-
City Clerk & Airport	325,000	-	-	-	258,000	67,000	-
36 Technology Upgrades and Projects	459,000	-	459,000	-	-	-	-
Information Technology	459,000	-	459,000	-	-	-	-
37 City Hall HVAC System Upgrades	120,000	-	120,000	-	-	-	-
38 City Hall Sprinkler Valve Replacement	50,000	-	50,000	-	-	-	-
39 Emergency Response Room HVAC/Electrical	65,000	-	65,000	-	-	-	-
Planning, Building, Property	235,000	-	235,000	-	-	-	-
40 Childcare Centre	2,000,000	-	-	2,000,000	-	-	-
Social Services	2,000,000	-	-	2,000,000	-	-	-
Total	80,617,662	215,000	3,233,000	40,910,423	23,692,239	10,367,000	2,200,000

Notes:
1. Grants & Subsidies includes Provincial and Federal grants like the Canada Community Building Fund (CCBF) and the Ontario Community Infrastructure Fund (OCIF)
2. Reserve & Reserve Funds includes: Water, Sewer, Parkland, Community Centres Maintenance, Secondary Water, Valleyview, and Airport

2026 CAPITAL PROJECTS (NOT RECOMMENDED)

Project	Estimated Cost
1 Annual Trail Development	125,000
2 Supervisor Truck	60,000
3 Park Design - Hepburn Parkette	1,701,150
4 Pump Track - Railway City Skate Park	400,000
5 Memoria Arena LED Lighting	51,500
6 Playground Replacement - Homedale Park	250,000
7 Joe Thornton Community Centre Recreation Administration Office	50,000
Parks and Recreation	2,637,650
8 Advanced Green Fleet Strategy	170,000
9 Additional By-Law & Animal Services Vehicle	95,000
10 Special Event Safety Barricades	335,000
11 Annual Road Rehabilitation Program	790,000
12 Vehicle & Equipment Replacement	325,000
13 Snow Disposal Facility Design	170,000
14 Salt Storage Facility Re-covering	160,000
Environmental Services	2,045,000
15 Rehab Taxiway & Apron II	765,000
16 New Fuel Tank	538,000
City Clerk & Airport	1,303,000
17 Accounting Software	250,000
17 Budgeting Software (Wages/benefits, Operating/Capital)	50,000
17 Fibre Services for Airport Internet	171,000
Information Technology	471,000
18 City Hall Generator	350,000
19 City Hall Security Upgrades	135,000
20 HR Office Renovation Phase 1 of 2	80,000
21 City Hall Window Restoration	255,000
Planning, Building, Property	820,000
Total	7,276,650

Project Name:

Fire Master Plan and Community Risk Assessment

Department:

Fire Services

Cost:

\$100,000

Timeline:

Tender/RFP Release:	Jan 2026
Project Award:	Feb 2026
Project Completion:	Dec 2026

Funding Sources:

Development Charges	\$100,000
Total	\$100,000



Description:

In 2015 Council initiated a Master Fire Plan report that was successfully tendered and delivered to Council in early 2016. It is prudent for the fire service to continue to explore options and best practices that will not only ensure the safety of all staff but also be able to perform at the most efficient and effective manner possible. One of the most predominant ways of ensuring success of the fire service is to have a Master Fire Plan performed by an outside entity who has no bias or preconceived expectations of the outcome of the report. A Master Fire Plan also sets in motion recommendations (if needed) that will see the fire service through to the next five (5) - seven (7) years. A secondary assignment for the Master Fire Plan would be the inclusion of the required Comprehensive Risk Assessment that each Fire Service is now required to complete.

Project Name:

Women’s Change Room Upgrade

Department:

Fire Services

Cost:

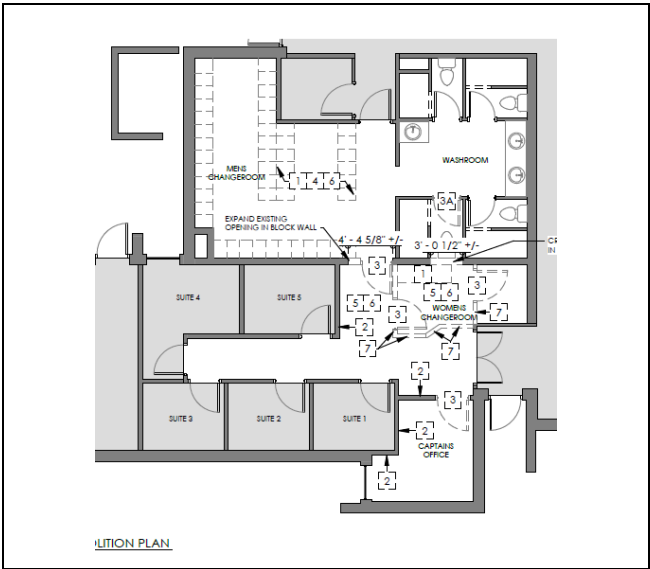
\$190,000

Timeline:

Tender/RFP Release:	Jan 2026
Project Award:	Feb 2026
Project Completion:	Mar 2026

Funding Sources

Property Tax	\$100,000
Previously Approved	\$90,000
Total	\$190,000



Description:

As you are aware, the original design and layout did not meet the practical needs of our female firefighters, and following a thorough review, Health and Safety has provided valuable feedback that has brought us back to the drawing board.

The current setup has presented challenges that compromise comfort, privacy, and accessibility. Considering this, we are committed to enhancing the change room to better support our female firefighters and ensure compliance with health and safety standards.

Based on the recommendations received, we propose the following improvements:

- **Increased Privacy:** Installation of individual changing stalls or lockers with secure doors.
- **Improved Ventilation and Lighting:** Upgrades to ensure a comfortable and well-lit environment
- **Accessible Shower Facilities:** Addition or renovation of showers to meet hygiene and accessibility.

Project Name:

Ice/Water Rescue Equipment

Department:

Fire Services

Cost:

\$50,000

Timeline:

Tender/RFP Release:	Jan 2026
Project Award:	Feb 2026
Project Completion:	Mar 2026

Funding Sources

Property Tax	\$50,000
Total	\$50,000



Description:

Fire Services ice/water rescue equipment is outdated and in need of replacement. This request is driven by two critical factors: the increasing unpredictability of ice conditions due to climate variability, and the imperative to ensure the safety of our firefighters in accordance with NFPA 1710 standards.

Over the past several winters, we have observed a marked inconsistency in ice formation and stability across our jurisdiction. Warmer temperatures, fluctuating freeze-thaw cycles, and unpredictable weather patterns have rendered traditional assumptions about ice safety unreliable. These conditions significantly increase the risk to both civilians and our rescue personnel during ice-related emergencies.

Our current equipment, much of which is outdated and not designed for the dynamic and hazardous conditions we now face, poses a serious safety concern. Modern ice water rescue gear offers enhanced thermal protection, buoyancy, and mobility—features that are essential for effective and safe operations in today’s environment.

Project Name:

Annual Trail Development – Waterworks Park

Department:

Parks and Recreation

Cost:

\$125,000

Timeline:

Tender/RFP Release:	Feb 2026
Project Award:	Apr 2026
Project Completion:	Jun 2026

Funding Sources

Parkland Reserve	\$125,000
Total	\$125,000



Description:

In Waterworks, the existing concrete sidewalk connecting the washrooms to the North Pavilion, approximately 60m, would be replaced with an asphalt recreational trail. The current sidewalk is beginning to succumb to multiple cracks and raised sections, which not only introduces trip hazards, but also reduces the accessibility aspect of this important connecting pathway.

Project Name:

Emslie Field Grandstand Rehabilitation

Department:

Parks and Recreation

Cost:

\$625,000

Timeline:

Tender/RFP Release:	Jan 2026
Project Award:	Feb 2026
Project Completion:	Sep 2026

Funding Sources

Property Tax	\$140,000
CCBF	\$460,000
Previously Approved	\$25,000
Total	\$625,000



Description:

Since approximately 1938, the grandstand has been a signature piece of the historic Emslie Field, located in Pinafore Park. Depending on the day, anywhere from 100 to 1500 people watch baseball from this seating area. After decades of use and enjoyment, the structure is starting to show its age and, as such, the Parks Department completed a Structural Condition Assessment in 2025 as part of the 2025 Capital Budget.

As a result of this report, the consulting company has stated that the grandstand is no longer safe for use and offered two options going forward listed below. They have not recommended a “do nothing” approach.

Option 1: Full Rehabilitation

- Replace wood components with steel roof system
- Install waterproofing membrane
- Extend aisleway and add AODA-compliant ramp and stair
- Replace bleacher seating with engineered wood or plastic
- Estimated Cost: \$1,172,000

Option 2: Minimum Structural Rehab + AODA Upgrades

- Partial wood joist replacement and metal roofing over existing decking
- Retain existing wood benches
- No waterproofing membrane
- Estimated Cost: \$785,950

Option 3: A Fresh Start

- Remove the current structure and install modern, accessible amenities
- Following a site visit to Tip O'Neil Ballpark in Woodstock, staff are assessing pricing for demolition, new concrete bleacher pads (including accessible areas), accessible bleachers, a barrier-free ramp, equipment storage, replacement player benches, and protective netting
- Early high-level estimates suggest this work could be completed for approximately \$600,000

Because of the historic significance, along with its current condition and demand for continued use, this project has a high priority associated with it. If we cannot move forward with rehabilitation for the 2026 playing season the seating area will need to be closed for public use.

Project Name:

Waterworks Park Dam Assessment
Phase 2

Department:

Parks and Recreation

Cost:

\$370,000

Timeline:

Tender/RFP Release:	Jan 2026
Project Award:	Feb 2026
Project Completion:	Sep 2026

Funding Sources

OCIF	\$270,000
Previously Approved	\$100,000
Total	\$370,000



Description:

The Waterworks Park Dam is in very poor condition, with significant concrete deterioration, foundation undermining, wall rotation, and partial structural failure indicating the potential for progressive collapse. The last assessment in 2001 identified similar issues, highlighting the urgency of addressing the structure. Staff have received the Draft Dam Inspection Report and next steps include a presentation to Council and an Options Analysis to determine whether the dam should be repaired, replaced, or removed. Preliminary findings suggest the need for temporary stabilization measures to prevent further failure until a long-term solution is selected.

This multi-phase project will progress through completion of the assessment and public consultation, followed by interim safety work in 2026, park redesign and restoration in 2027, and final rehabilitation or removal of the dam in 2028. Estimated costs for upcoming work include \$20,000 for a detailed structural evaluation, \$100,000–\$150,000 for temporary stabilization, and \$80,000–\$100,000 for the required Municipal Class Environmental Assessment. The preferred option will be implemented as soon as possible to ensure public safety and long-term park resilience.

Project Name:

Generator – Joe Thornton Community Centre

Department:

Parks and Recreation

Cost:

\$949,762

Timeline:

Tender/RFP Release:	Feb 2026
Project Award:	Apr 2026
Project Completion:	Sep 2026



Funding Sources

Property Tax	\$477,540
CCBF	\$393,278
Reserve	\$78,944
Total	\$949,762

Description:

The Joe Thornton Community Centre is a key recreational facility in St. Thomas, which is also designated as a shelter for the community during emergency events. To ensure continuity of operations during power outages, a generator installation was recommended by the emergency management team. There are two options being presented by a report compiled by Callidus Engineering, both with a natural gas and diesel option:

Option 1: Entire Facility

- 600kW prime rated generator
- Diesel Cost - \$823,050
- Natural Gas Cost - \$1,138, 475

Option 2: Entire Facility, minus the Ice Plant

- 500kW prime rated generator
- Diesel Cost - \$719,587
- Natural Gas Cost - \$949,762

Based on a feasibility study conducted by Callidus Engineering in July 2025, the recommended approach is to install a generator that supports the entire facility excluding the ice plant, which significantly reduces cost and complexity.

Project Name:

Roof Replacement – Joe Thornton
Community Centre

Department:

Parks and Recreation

Cost:

\$315,000

Timeline:

Tender/RFP Release:	Jan 2026
Project Award:	Feb 2026
Project Completion:	May 2026



Funding Sources

Property Tax	\$50,000
CCBF	\$265,000
Total	\$315,000

Description:

The Joe Thornton Community Centre flat roof has had ongoing maintenance issues for the facility with continuous leaks. The following proposes 2 options for repair:

Option 1

Remove old roof and replace West flat roof	\$165,000
Remove old roof and replace East flat roof	\$125,000
West canopy repair	<u>\$ 25,000</u>
Total	<u>\$315,000</u>

Option 2

Remove old roof and replace West flat roof	\$165,000
West canopy repair	<u>\$ 25,000</u>
Total	<u>\$190,000</u>

Note: 20 plus year-old roof, East currently not leaking, West roof continuous leaking.

CAPITAL DETAIL SHEET

Project Name:

Pinafore Park – Permanent Sand Volleyball Court Installation

Department:

Parks and Recreation Department
Parks and Forestry Division

Estimated Gross Cost:

\$275,000

Estimated Project Timeline:

Tender/RFP release: Jan 2026
Project award: Feb 2026
Project completion: Sep 2026



Funding Sources:

Property Tax	
CCBF	\$275,000
Total	\$275,000

PROJECT DESCRIPTION:

In our continued effort to offer free/low cost recreational opportunities, a small portion in the south end of Pinafore Park will be dedicated to constructing 6 permanent, sand based volleyball courts. In adding this infrastructure, the city will be meeting the needs of both ongoing requests from residents as well as growing user groups that currently need to look outside of St Thomas for available space to play. These courts will be built using industry-standard non-compactable sand. While this product is more expensive than traditional beach sand, it’s uniform, rounded grain size prevents compaction, which leads to a safer more consistent playing surface, as well as lower maintenance requirements; because this mediums drains significantly faster than standard beach sand, the field is playable more quickly after rain events, requiring less ‘fluffing’ and leveling by staff and also is typically too dry for weeds to establish.

The user structure would be similar to our Pickleball Courts currently in Pinafore, with revenue-generating rental options for designated times during the week, to go along with free, open public use for the rest. Parks has been in discussion with community donors and local user groups regarding both usage and financial commitments, both of which seem positive.

Pinafore Park was selected for this project due to its ample parking, existing infrastructure and being an already popular gathering place for residents and families of all ages.

CAPITAL DETAIL SHEET

Project Name:

1Password Park –
Shade Shelter Relocation

Department:

Parks and Recreation

Estimated Gross Cost:

\$120,000

Estimated Project Timeline:

Tender/RFP release: Jan 2026
Project award: Feb 2026
Project completion: Sep 2026

Funding Sources:

Property Tax	\$120,000
Other	
Total	\$120,000



PROJECT DESCRIPTION:

Year over year, 1Password Park continues to gain a reputation as a premiere sports and event facility in SW Ontario, hosting large soccer tournaments with 100+ teams as well as being the preferred venue for our annual Canada Day celebrations, which attract thousands of residents.

As 1Password Park usage grows, a common concern is the lack of summer sun shelter. Parks proposes relocating the bronze-roofed gazebo, currently south of the basketball courts, to the southeast of the splash pad near the Canada Flag. Staff have noted that in its current location, the gazebo is underused due to its distance from main attractions and lack of hydro and water. Moving the existing structure, rather than building new, could save the municipality around \$250,000. Serviced with hydro and water, it would provide a shaded gathering spot and a potential rental revenue of approximately \$7,000 per year. A smaller shade shelter will eventually replace the gazebo near the basketball courts, better suited to that space.

By moving this gazebo to the new location, this would provide much needed shelter for families, athletes and event goers alike at 1Password Park. In addition to relocating the gazebo, there would be minor grading to the area, including removing approximately 1/3 of the berm around the splash pad, which would increase sight lines and open up the space.

For large events, such as our Canada Day Celebration, this would offer an ideal gathering point for residents to enjoy both musicians and dignitaries, such as words from the Mayor, and would provide a needed shade source right in the heart of the event, overlooking all of the festivities.

CAPITAL DETAIL SHEET

Project Name:

JC Pool – Sun Shelter

Department:

Parks and Recreation

Estimated Gross Cost:

\$55,000

Estimated Project Timeline:

Tender/RFP release: Apr 2026
Project award: May 2026
Project completion: Jun 2026



Funding Sources:

Property Tax	\$55,000
Other	
Total	\$55,000

PROJECT DESCRIPTION:

The JC outdoor pool continues to be an extremely popular amenity for the public during the summer months. Unfortunately, there is no relief from the sun on site. The installation of a sun shelter would provide a shaded seating area for facility users and their families as well as provide an eating area for birthday parties.

In addition to the supply and installation of the shelter, the requested funding also includes site preparation/restoration and the installation of a concrete slab.

CAPITAL DETAIL SHEET

Project Name:

Equipment – Baseball Diamond Groomer

Department:

Parks and Recreation

Estimated Gross Cost:

\$60,000

Estimated Project Timeline:

Tender/RFP release: Jan 2026
Project award: Feb 2026
Project completion: Mar 2026

Funding Sources:

Property Tax	\$60,000
Other	
Total	\$60,000



PROJECT DESCRIPTION:

For over 20 years, the City of St. Thomas Parks has used a nail drag pulled by a golf cart for infield grooming, followed by a steel mat for the final touch.

However, a professional machine would not only do a better job of leveling and leave a more polished, professional finish, leading to a safer playing surface, but it would also reduce the wear and tear on golf carts caused by the increased clay and dust buildup.

Additionally, nail drags, and steel mats wear out quickly, further justifying the need for a more durable solution.

With historic baseball diamonds in St Thomas, such as Emslie Field and New York Central, a piece of equipment such as this would increase the professionalism and playing field quality, giving these diamonds, and many others around the city, the quality maintenance that they public has come to expect.

Project Name:

Community Safety and Policing Act;
Equipment/Training Requirements

Department:

Police Services

Cost:

\$100,000

Timeline:

Tender/RFP Release:	Jan 2026
Project Award:	Feb 2026
Project Completion:	Mar 2026

Funding Sources

Property Tax	\$100,000
Total	\$100,000



Description:

The Community Safety and Policing Act (CSPA) came into effect on April 1, 2024, introducing new legislative requirements for police services across Ontario. These changes included defined timelines for enhancing service delivery, infrastructure, equipment, and training standards.

In response, the St. Thomas Police Service developed a strategic two-year plan (2024–2026) to meet and exceed these requirements. Enhancements to training and equipment were carefully scheduled to ensure compliance with the legislation while also maintaining fiscal responsibility. All updates were deliberately planned to align with budgetary constraints and avoid placing undue pressure on the operational budget.

EQUIPMENT REQUIREMENT:

- As legislated, per Ontario Regulation 389/14, titled Operational Readiness under the Community Safety and Policing Act, police services must be operationally ready to respond to high-risk incidents, including those requiring containment. Training and equipment requirements are key provisions of this legal framework for specialized responses and teams tasked with managing critical incidents.

The STPS Critical Incident Response Team (CIRT) requires the following night-time illumination equipment to operate effectively and safely in their enhanced role during high-risk operations that occur in conditions of limited visibility:

- articulating night vision optics - helmet mounted; \$80,000 (11 devices required)

TRAINING / EQUIPMENT REQUIREMENT:

- As legislated, per Ontario Regulation 393/23, titled Active Attacker Incidents under the Community Safety and Policing Act, all police officers must complete bi-annual Immediate Rapid Deployment (IRD) training.
- The STPS Training Unit is mandated to requalify all sworn members in Use of Force training requirements that must include; legalities, exercise of judgement, safety principles, applicable theories, and practical proficiency.
- Specifically designed equipment plays a critical role in modern police training that allows officers to develop tactical, emotional and legal competence in a safe, but high-intensity environment. The use of enhanced training tools develops skilled preparedness for situations where immediate and decisive action is critical.

The following equipment is essential to supplement mandatory scenario-based de-escalation and immediate rapid-deployment training for Active Attacker Incidents.

- Simmunition equipment; modified firearms and non-lethal ammunition; \$20,000 (15 pistol kits; 5 rifle kits)

Project Name:

Bed Replacement

Department:

Valleyview

Cost:

\$106,000

Timeline:

Tender/RFP Release:	Mar 2026
Project Award:	Apr 2026
Project Completion:	Jul 2026

Funding Sources

Valleyview Donations	\$106,000
Total	\$106,000



Description:

Valleyview currently has a stock of approximately 140 beds. Most of these were purchased in 2006 when we moved into our new building, though a significant number were transferred from the old home.

Needless to say, these beds have undergone extensive use and are now in need of replacement. If approved, and depending on tender results, the available funding may allow for the replacement of up to 20 beds.

Project Name:

Handrail Replacement/Revitalization

Department:

Valleyview

Cost:

\$75,000

Timeline:

Tender/RFP Release:	Feb 2026
Project Award:	Mar 2026
Project Completion:	Jun 2026

Funding Sources

Property Tax	\$17,705
Valleyview Donations	\$57,295
Total	\$75,000



Description:

Handrails are an important safety feature at Valleyview. They allow residents to safely navigate our corridors. They also function as a wall protector, especially from the damage of wheelchairs. They are also the number one contact point in the transmission of viruses, therefore have undergone a tremendous amount of cleaning with our harsh disinfectants. While keeping our residents safe it has also caused much damage.

The handrails are original to the Home.

Project Name:

Resident Lifting (Mechanical Lifts, Overhead lifts, and Slings)

Department:

Valleyview

Cost:

\$75,900

Timeline:

Tender/RFP Release:	Mar 2026
Project Award:	Apr 2026
Project Completion:	May 2026

Funding Sources

Property Tax	\$75,900
Total	\$75,900



Description:

Mechanical lifts are used to transfer residents. In particular, the apparatus is used to transfer residents from bed to chair and to aid in the bathing program. Care requirements are such that a majority of our residents now require a two person staff transfer. The use of mechanical lifts reduces the risk of staff injury and provides a secure transfer for the resident.

Some of our lifts and slings are at the end of their life cycle. Due to the potential for serious injury to a resident if an apparatus fails, the Ministry of Long-Term Care recommends that the lifts be replaced on an ongoing basis. Currently, all our lifts receive regular inspections.

Recent warnings from health Canada stress the need to reduce the years of service for sling use. Slings are used to hold the resident while being lifted and are attached to the lift.

Project Name:

Industrial Washer Replacement

Department:

Valleyview

Cost:

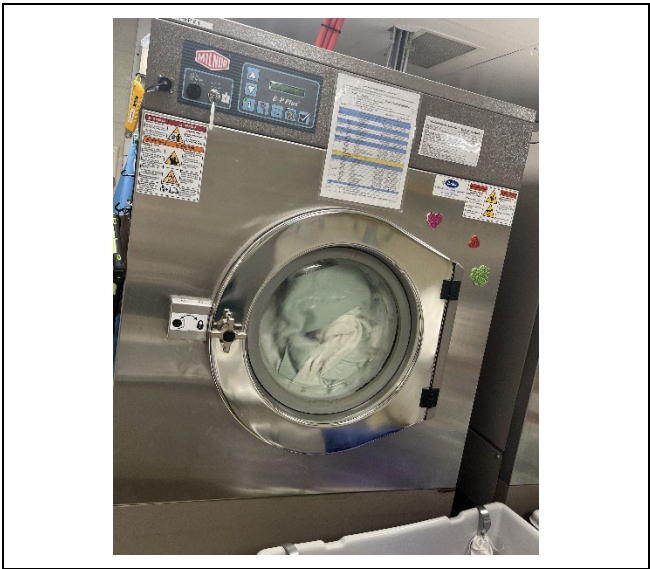
\$87,000

Timeline:

Tender/RFP Release:	Mar 2026
Project Award:	Apr 2026
Project Completion:	May 2026

Funding Sources

Valleyview Donations	\$87,000
Total	\$87,000



Description:

Valleyview has three industrial washers which are used seven days/week, cleaning approximately 1300lbs of laundry per day. The washers are approaching 20 years old and are well beyond their life cycle.

Costly repairs are incurring each year.

Project Name:

Talbot Street Trunk Sewer Upgrades

Department:

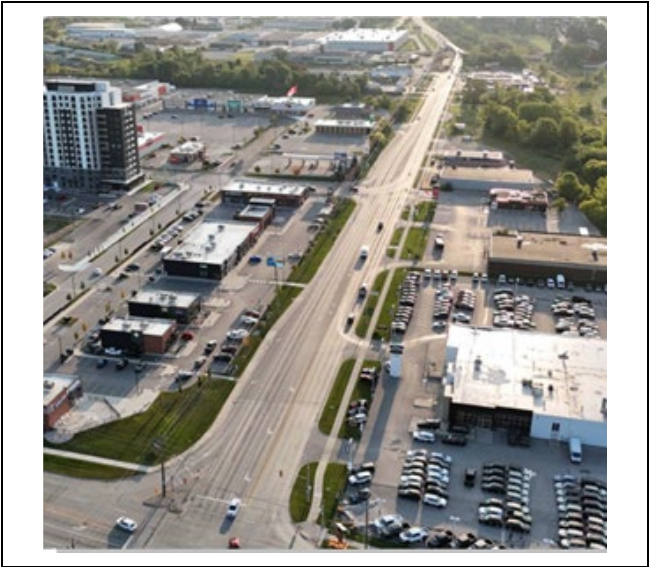
Environmental Services,
Capital Works

Cost:

\$7,400,000

Timeline:

Tender/RFP Release:	Jan 2026
Project Award:	Feb 2026
Project Completion:	Nov 2026



Funding Sources

OCIF	\$1,120,000
Development Charges	\$2,950,000
Reserve (Water)	\$330,000
Industrial Development	\$3,000,000
Total	\$7,400,000

Description:

The Talbot Street Trunk Sanitary Sewer project between First Avenue and Fairview Avenue supports Pillar 1 – Priority 3.1 of the City’s Strategic Plan by upgrading the supporting infrastructure for the Industrial Development. The work includes improving the existing sanitary sewer to accommodate anticipated flows from the Industrial Development during the critical interim period prior to the commissioning of the new sewage treatment plant (D-WRF).

In accordance with the recommendations of the 2025 Transportation Master Plan (TMP), improvements will also be made by widening the roadway to accommodate a two-way left turn lane between the Smart Centre entrance and Fairview Avenue, enhancing safety for left turning vehicles in this very busy corridor. The project also includes upgrading and relocating the storm sewer to accommodate the widen road section and the trunk sanitary sewer work, as well as upgrading the watermain to provide system redundancy in support of growth and intensification.

The growth-related funding for this project will be provided through Development Charges, when it is identified in the 2026 DC Background Study.

Project Name:

Complete Streets

Department:

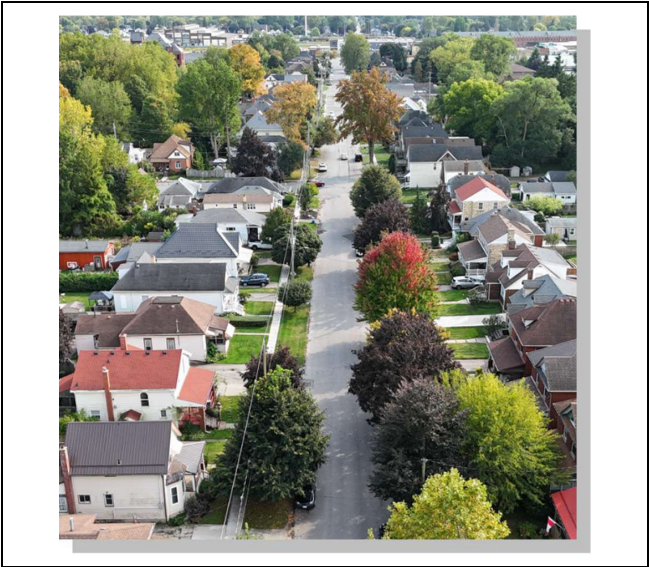
Environmental Services,
Capital Works

Cost:

\$9,600,000

Timeline:

Tender/RFP Release:	Jan 2026
Project Award:	Feb 2026
Project Completion:	Nov 2026



Funding Sources

OCIF	\$3,360,000
Development Charges	\$2,250,000
Reserve (Water)	\$2,040,000
Reserve (Sewer)	\$1,950,000
Total	\$9,600,000

Description:

The Complete Streets program supports Pillar 1 – Priority 2.2 of the City’s Strategic plan by renewing and replacing aging infrastructure and separating combined sewers, while also making enhancements to the road corridor. Complete Streets is a shift in mindset from the historical car centric streets to modern multi-purpose streets that appropriately support all modes of transportation. City Staff have developed a Complete Street Guideline customized to St. Thomas that outlines the philosophy and concisely highlights a number of tools that can be utilized to create a Complete Street. The intent is not to create strict rules but to emphasize the concept, provide high level ideas, and then allow each individual project to apply the most appropriate tools for the local context. The growth-related funding for these projects will be provided through Development Charges, when it is identified in the 2026 DC Background Study. Projects planned for 2026 include:

- **Alma Street** – Talbot Street to Highway #3 Expressway (Combined Sewer Separation)
- **St. George Street** – Talbot Street to Scott Avenue (Combined Sewer Separation)
- **Pearl Street** – Scott Street to Elysian Street (Combined Sewer Separation)

Project Name:

Woodworth Avenue Construction

Department:

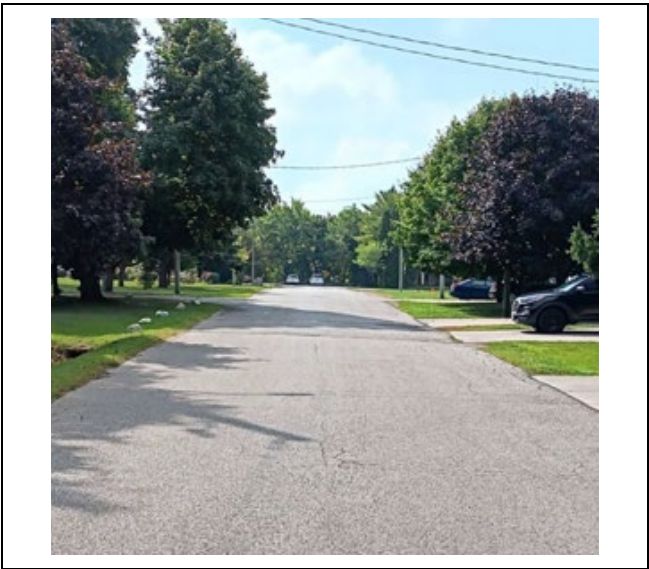
Environmental Services,
Capital Works

Cost:

\$7,700,000

Timeline:

Tender/RFP Release:	Dec 2025
Project Award:	Feb 2026
Project Completion:	Aug 2026



Funding Sources

Development Charges	\$360,000
Reserve (Water)	\$1,140,000
Reserve (Sewer)	\$1,200,000
Industrial Development	\$5,000,000
Total	\$7,700,000

Description:

The Woodworth Avenue Construction project supports Pillar 1 – Priority 3.1 of the City’s Strategic Plan by providing the supporting infrastructure for the Industrial Development. This project is Phase 1 of the South Edgeware Trunk Sanitary Sewer project, needed to provide the trunk sanitary sewer connection between Yarmouth Yards and the new sewage treatment plant (D-WRF).

This project includes the installation of trunk sewer and sanitary forcemain from the Highway 3 Corridor to South Edgeware Road along with the upgrading of watermain for system redundancy to support growth and intensification as well as new storm sewers to support drainage improvements, road urbanization, new concrete curb and sidewalk.

The growth-related funding for this project will be provided through Development Charges, when it is identified in the 2026 DC Background Study.

Project Name:

Annual Road Rehabilitation Program

Department:

Environmental Services,
Capital Works

Cost:

\$970,000

Timeline:

Tender/RFP Release:	Mar 2026
Project Award:	Jun 2026
Project Completion:	Oct 2026

Funding Sources

OCIF	\$970,000
Total	\$970,000



Description:

Annual Road Rehabilitation supports Pillar 1 – Priority 2.2 of the City’s Strategic Plan by completing resurfacing, pavement structure reconstruction, maintenance hole raising, curb repairs, and sidewalk installation and AODA accessibility improvements within road corridors. Using a Complete Streets approach each candidate presents an opportunity to improve sidewalk connectivity links, and active transportation improvements. The planned road rehabilitation candidates for 2026 represent approximately 1.0 km (0.2% of the total Road Network) and are as follows:

- Vanbuskirk Drive
- McCully Drive

Project Name:

Traffic Signal Replacement Program

Department:

Environmental Services,
Roads & Transportation

Cost:

\$610,000

Timeline:

Tender/RFP Release:	Jan 2026
Project Award:	Mar 2026
Project Completion:	Dec 2026

Funding Sources

OCIF	\$610,000
Total	\$610,000



Description:

This program supports Pillar 1 – Priority 2.2 of the City’s Strategic Plan by providing on-going replacement and retrofits to the City’s traffic signal network in conjunction with AODA improvements to help ensure the safe operation of signalized intersections for all road users. With over 40 signalized intersections within the City this annual program will look to renew and enhance traffic signal systems by completing various improvements to locations not scheduled as part of the Capital program including traffic signal pole, head, controller and cabinet replacements, traffic signal re-lamping, accessibility upgrades, expand transit signal priority, and begin work towards a centralized traffic control system through traffic signal communication enhancements.

Project Name:

Watermain and Sewer Crossings – MTO
Expressway

Department:

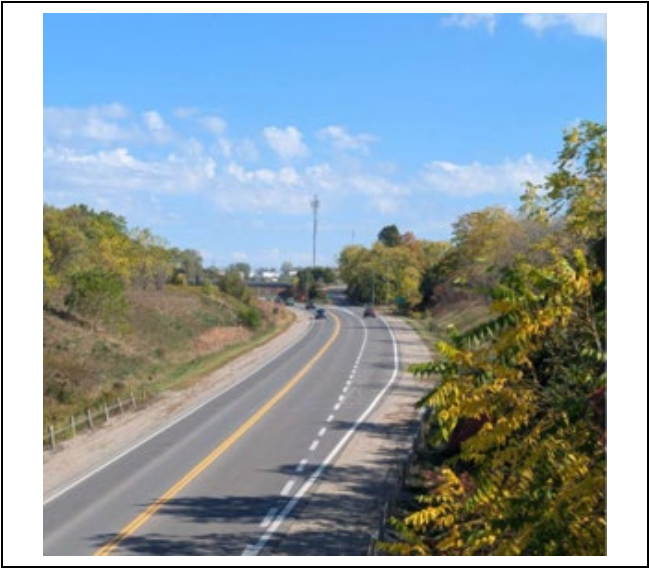
Environmental Services,
Capital Works

Cost:

\$1,700,000

Timeline:

Tender/RFP Release:	Jan 2026
Project Award:	Mar 2026
Project Completion:	Dec 2026



Funding Sources

Development Charges	\$250,000
Reserve (Water)	\$330,000
Reserve (Sewer)	\$400,000
Industrial Development	\$720,000
Total	\$1,700,000

Description:

Modifications to watermains and sewers are required at 10 crossings within the Highway 3 Expressway as part of the Ministry of Transportation’s (MTO) project to twin the highway. The MTO is completing design to relocate the crossing infrastructure required to facilitate the as necessary to allow for grading and twinning of the highway. All costs for crossing infrastructure work will be borne by the MTO.

To convey sanitary flows from the Yarmouth Yards development to the new sewage treatment plant (D-WRF), increased trunk sewer and forcemain crossings are required at Woodworth Avenue. The City’s water model and asset management plan have also identified opportunities to renew and upgrade other crossing infrastructure not directly impacted by the MTO project but that should be coordinated with the MTO work.

This budget request is the additional cost for the new crossing infrastructure and to coordinate the renewal of other crossing infrastructure over and above like-for-like replacement.

The growth-related funding for this project will be provided through Development Charges, when it is identified in the 2026 DC Background Study.

Project Name:

Fingal Line Servicing – Environmental Assessment

Department:

Environmental Services,
Development and Compliance

Cost:

\$450,000

Timeline:

Tender/RFP Release:	Jan 2026
Project Award:	Feb 2026
Project Completion:	May 2026

Funding Sources

Development Charges	\$450,000
Total	\$450,000



Description:

Planning Report PD03-24 identified that Areas 2 and 3 in the Northwest Development lands be brought into the St. Thomas settlement area by amending the Official Plan through secondary planning. The 2025 Transportation Master Plan has identified the need for road and intersection improvements at Fingal Line and Sunset Drive to accommodate future growth in these areas.

To accommodate future development in Areas 2 and 3 the Fingal Line Servicing Environmental Assessment will evaluate and identify a preferred servicing plan and capacity requirements to provide municipal services, including the need for a pumping station and roadway lane configurations of the intersection while considering the constraints of the elevated park.

The growth-related funding for this project will be provided through Development Charges, when it is identified in the 2026 DC Background Study.

Project Name:

Northwest Area 1,
Street 'A' Sanitary Oversizing

Department:

Environmental Services,
Development and Compliance

Cost:

\$600,000

Timeline:

Tender/RFP Release:	Aug 2026
Project Award:	Sep 2026
Project Completion:	Jul 2027

Funding Sources

Development Charges	\$600,000
Total	\$600,000



Description:

In accordance with the City’s Local Service Policy part of the Northwest Development Area 1 construction includes the oversizing of sanitary trunk main along Street ‘A’ (between Wellington Road and Major Line) to provide servicing to external tributary areas. Through the Subdivision Agreement the Developer is undertaking all construction activities, including the sanitary trunk main installation. This capital project is limited to only the cost associated with oversizing the sanitary trunk main.

Funding for this growth-related project will be provided through Development Charges, when it is identified in the 2026 DC Background Study.

Project Name:

Water Meter Replacement and Advanced Metering Infrastructure

Department:

Environmental Services,
Water and Sewer

Cost:

\$7,660,000

Timeline:

Tender/RFP Release:	Feb 2026
Project Award:	Apr 2026
Project Completion:	Nov 2027

Funding Sources

Reserve (Water)	\$7,660,000
Total	\$7,660,000



Description:

Further to Report ES39-25 this project supports Pillar 2 – Priority 4.1 (action item 10.1.6) of the City’s Strategic Plan by establishing a standalone Advanced Metering Infrastructure (AMI) network with supporting data collection software, along with the replacement of approximately 8,800 water meters over a two-year period. This investment will modernize the City’s metering and billing operations, reduce reliance on third-party manual services, and provide a long-term platform for improved system management and customer engagement.

In addition, AMI will provide residents and businesses with online access to detailed consumption data, billing information, and customizable alerts and notifications through a customer portal. This functionality will promote water conservation, improve transparency, and enhance customer service.

Project Name:

Effluent Pump Replacement

Department:

Environmental Services,
Pollution Control Plant

Cost:

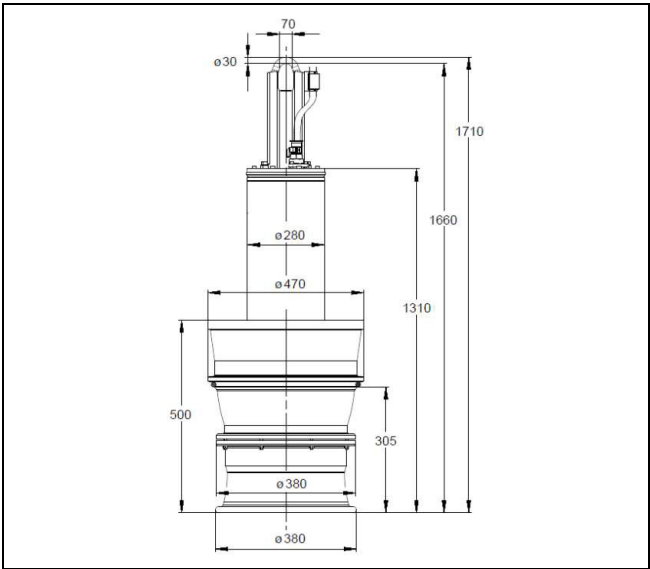
\$150,000

Timeline:

Tender/RFP Release:	Jan 2026
Project Award:	Feb 2026
Project Completion:	Jun 2026

Funding Sources

Reserve (Sewer)	\$150,000
Total	\$150,000



Description:

Effluent pumps are used to pump treated wastewater from the final stage of the existing treatment plant to Kettle Creek.

The existing pumps are at the end of their useful life and require replacement to prepare for additional flows during the critical interim period prior to the commissioning of the new sewage treatment plant (D-WRF). These specialty pumps require an exact match to the existing make and model.

Project Name:

Water Sewer SCADA Upgrade

Department:

Environmental Services,
Water and Sewer

Cost:

\$1,200,000

Timeline:

Tender/RFP Release:	Feb 2026
Project Award:	Mar 2026
Project Completion:	Sep 2026

Funding Sources

Reserve (Water)	\$600,000
Reserve (Sewer)	\$600,000
Total	\$1,200,000



Description:

The St. Thomas SCADA system is a critical control platform for the City’s drinking water system, wastewater treatment plant, and pumping stations. The existing hardware and software are approaching the end of their service life, creating increasing risks to system reliability and security.

This project, the first phase of a planned multi-year upgrade, will replace aging servers and migrate operations to a more robust and secure software platform, supporting of Pillar 2 – Priority 4.1 of the City’s Strategic Plan. Completing this phase will reduce the risk of service interruptions, ensure regulatory compliance, and establish a stable foundation for future upgrades. Funding is being requested on a year-by-year basis to align costs with project milestones.

Project Name:

Transit Electrification and Master Servicing Plan

Department:

Environmental Services,
Roads and Transportation

Cost:

\$260,000

Timeline:

Tender/RFP Release:	Jan 2026
Project Award:	Feb 2026
Project Completion:	Apr 2026

Funding Sources

Property Tax	\$42,855
Development Charges	\$130,000
Grant (CPTF)	\$87,145
Total	\$260,000



Description:

This study aims to assess the feasibility, infrastructure, operational needs, and long-term impacts of transitioning the transit fleet to battery electric buses. This study supports Pillar 1 – Priority 2.4 (action item 2.4.5) of the City’s Strategic Plan and the City’s climate goals by estimating current GHG emissions, projecting emissions reductions, and detailing requirements such as power supply, charging software, and facility space for an electric bus fleet.

Building upon the 2025 Transportation Master Plan recommendations this study will also evaluate current and future transit needs to improve service delivery, expand coverage, and meet growing demand that addresses changes in demographics, travel patterns, and rapid development.

Key focus areas include:

- Service levels and system performance
- Transit coverage in new/developing areas
- Expansion to underserved areas
- Route optimization and service delivery
- Fleet size, vehicle types, and low-/zero-emission options
- Enhancing rider experience and increasing ridership

This study will provide a guide to creating a more efficient, sustainable, and responsive transit network aligned with future growth and environmental objectives.

The growth-related funding for this project will be provided through Development Charges, when it is identified in the 2026 DC Background Study.

Project Name:

Vehicle & Equipment Replacement

Department:

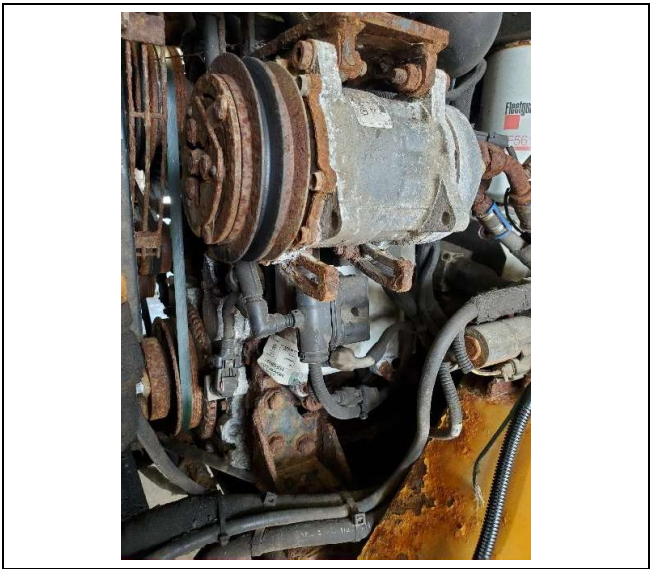
Environmental Services,
Roads and Transportation

Cost:

\$1,830,000

Timeline:

Tender/RFP Release:	Jan 2026
Project Award:	Feb 2026
Project Completion:	Dec 2026



Funding Sources

Property Tax	\$1,220,000
CCBF	\$114,000
Reserve (Water)	\$190,000
Reserve (Sewer)	\$40,000
Provincial Gas Tax	\$114,000
Grant (CPTF)	\$152,000
Total	\$1,830,000

Description:

The asset management process to track, maintain, and assess replacement vehicles and equipment involves staff from mechanics, to users, to asset managers. The process outputs the most economically and functionally viable years for replacements.

At the end of expected lifecycles, every vehicle is assessed in terms of its ongoing maintenance costs versus replacements. Many asset replacements are deferred during this assessment process. This year Fleet Services recommends the deferral of 19 assets with an approximate value of \$1,980,000, reducing the replacement needs for 2026 by 52%

Approximately half of the 2026 replacement needs are assets deferred from previous years.

This budget includes funding for replacements only. New additional fleet assets are budgeted separately by user departments.

Project Name:

Sidewalk Plow & Attachments

Department:

Environmental Services,
Roads and Transportation

Cost:

\$240,000

Timeline:

Tender/RFP Release:	Jan 2026
Project Award:	Feb 2026
Project Completion:	Apr 2026

Funding Sources

Property Tax	\$30,000
Development Charges	\$210,000
Total	\$240,000



Description:

This project supports Pillar 1 – Priority 2.4 of the City’s Strategic Plan through the acquisition of an additional sidewalk plow to support the City’s expanding active transportation network and maintain compliance with the Minimum Maintenance Standards (MMS) for sidewalks.

This additional unit will improve the City’s capacity to deliver timely and efficient snow clearing by improving response times, expanding route coverage, and ensuring consistent service along priority pedestrian routes and multi-use paths.

This capital investment is essential to meeting growing service demands across an expanding network, improving pedestrian safety, and supporting the City’s broader goals for accessibility, mobility, and reliable winter operations.

The growth-related funding for this project will be provided through Development Charges, when it is identified in the 2026 DC Background Study.

Project Name:

Front End Loader

Department:

Environmental Services,
Roads and Transportation

Cost:

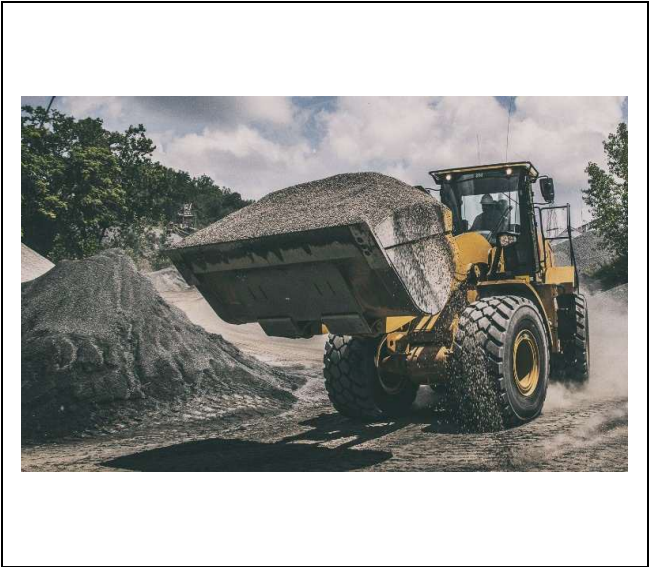
\$350,000

Timeline:

Tender/RFP Release:	Jan 2026
Project Award:	Feb 2026
Project Completion:	Mar 2026

Funding Sources

Reserve (Water)	\$175,000
Reserve (Sewer)	\$175,000
Total	\$350,000



Description:

The Front-End Loader acquisition project proposes the purchase of a new loader to enhance the operational capacity for year-round operations, including road maintenance, material handling, and infrastructure support services.

Currently, a single loader unit is shared between Water/Sewer Division and the Roads Division. This shared arrangement limits operational flexibility and creates challenges in meeting operational demands, particularly when both divisions require the equipment at the same time. Situations such as infrastructure repairs, emergency responses, and large-scale material handling often result in scheduling conflicts and service delays.

The acquisition of an additional loader is a strategic investment to ensure the continuity of core municipal services. It will increase operational efficiency, reduce equipment-related limitations, and support improved service coordination across divisions.

Project Name:

Woodworth Pumping Station Upgrades

Department:

Industrial Development

Cost:

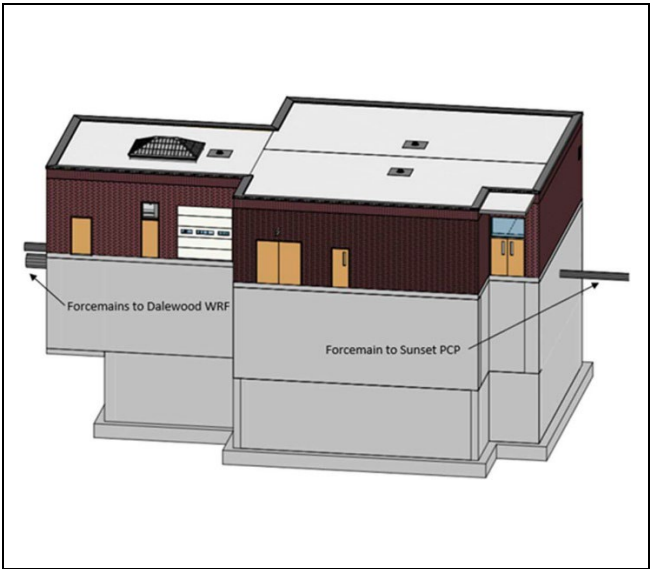
\$25,000,000

Timeline:

Tender/RFP Release:	Dec 2025
Project Award:	Jan 2026
Project Completion:	Dec 2027

Funding Sources

Development Charges	\$3,000,000
Industrial Development	\$22,000,000
Total	\$25,000,000



Description:

The Woodworth Pumping Station Upgrades consists of constructing a pumping station to increase the capacity from the existing 202 L/s to a capacity of 1,000 L/s. Upon commissioning of the upgraded station, the existing pumping station will be de-commissioned and demolished.

This pumping station is designed to convey sanitary flows to the new Water Reclamation Facility on Dalewood (D-WRF). Flows will be diverted from the existing Pollution Control Plant on Sunset (PCP) and redirected to the new D-WRF through two (2) forcemains, which will be constructed under separate projects. The station will also maintain a connection to the existing forcemain currently in use, allowing continued access to the Sunset PCP, if needed. This configuration enhances redundancy and operational flexibility in the City’s wastewater conveyance and treatment systems allowing for dynamic flow management, to accommodate maintenance activities, system repairs, and fluctuating influent demands at either treatment facility.

The growth-related funding for this project will be provided through Development Charges, when it is identified in the 2026 DC Background Study.

Project Name:

Elevated Water Storage Facility

Department:

Environmental Services

Cost:

\$8,200,000

Timeline:

Tender/RFP Release:	Feb 2026
Project Award:	Mar 2026
Project Completion:	Oct 2026

Funding Sources

Secondary Water Res.	\$6,000,000
Debenture	\$2,200,000
Total	\$8,200,000



Description:

The existing water tower has reached the end of its useful life and requires replacement. As such the Joint Board of Management for the St. Thomas Area Secondary Water Supply System (STASWSS) has been actively planning for its replacement and has recently provided direction to proceed with construction of the replacement structure.

Due to site constraints at the current location a Licencing Agreement was executed between the City and STASWSS to allow for the replacement structure to be constructed on the southwest corner of the Dalewood Water Reclamation Facility (D-WRF) property.

Project Name:

Turn Pad Installation

Department:

City Clerk, Airport

Cost:

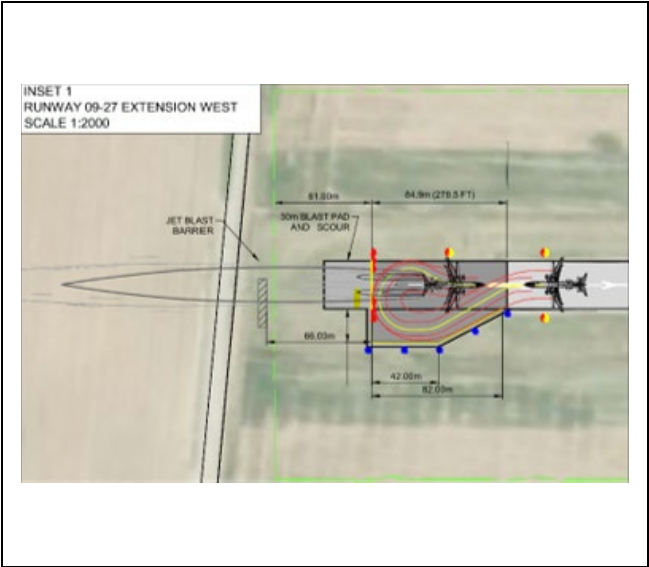
\$325,000

Timeline:

Tender/RFP Release:	Feb 2026
Project Award:	Mar 2026
Project Completion:	Oct 2026

Funding Sources

Airport Reserve	\$258,000
Development Charges	\$67,000
Total	\$325,000



Description:

The project involves the installation of a turn pad on the west end of Runway 09-27 to accommodate the turning around of larger aircraft landing at the St. Thomas Municipal Airport. This will increase safety and decrease staff resources needed to tow larger aircraft that cannot currently turn around at the end of the runway.

As the Airport continues to see growth, this project will allow for further economic benefits and allows current and future tenants the ability to appropriately land and maneuver larger aircraft.

Project Name:

Technology Upgrades and Projects

Department:

Information Technology

Cost:

\$459,000

Timeline:

Tender/RFP Release:	n/a
Project Award:	n/a
Project Completion:	Dec 2026

Funding Sources

Property Tax	\$459,000
Total	\$459,000



Description:

Various upgrades and repairs to the City’s computer network and departmental systems are required to ensure reliable, secure, and efficient operations. These initiatives may include replacing aging hardware, improving network infrastructure, enhancing cybersecurity measures, and updating critical software applications used across departments. In addition, individual departmental projects—such as system integrations, equipment upgrades, and specialized technology enhancements—will help improve service delivery, reduce downtime, and support the City’s long-term digital needs.

Below are some of the major projects:

- IT Hardware (Switches, Firewalls, Servers, computer replacement, mobile replacement)
- Community Engagement Platform (Corporate)
- ESRI Server and Licensing (Environmental Services)
- Desktop workstations (Police Services)

Project Name:

City Hall HVAC System Upgrades

Department:

Planning, Building, Property

Cost:

\$120,000

Timeline:

Tender/RFP Release:	Mar 2026
Project Award:	May 2026
Project Completion:	Sep 2026

Funding Sources

Property Tax	\$120,000
Total	\$120,000



Description:

This project involves comprehensive upgrades to the HVAC and Building Automation System (BAS) at City Hall to improve energy efficiency and reliability of the heating and cooling system.

The work will include replacing aging heat pumps, upgrading system controllers, and modernizing the BAS to enhance monitoring and control capabilities.

These improvements will optimize building performance, reduce energy consumption, and extend the life cycle of mechanical equipment while supporting the City’s sustainability and operational efficiency goals.

Project Name:

City Hall Sprinkler Valve Replacement

Department:

Planning, Building, Property

Cost:

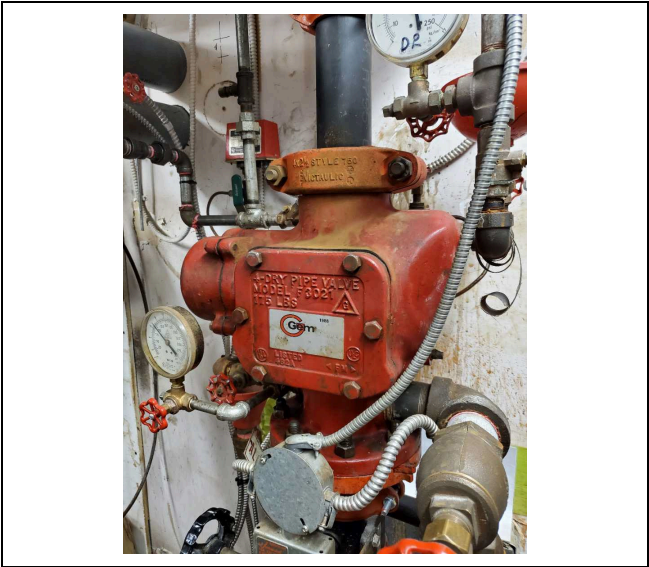
\$50,000

Timeline:

Tender/RFP Release:	Jan 2026
Project Award:	Feb 2026
Project Completion:	Jun 2026

Funding Sources

Property Tax	\$50,000
Total	\$50,000



Description:

This project involves the replacement of four sprinkler valves within the City Hall fire suppression system to ensure continued reliability and compliance with fire safety standards.

The existing valves have reached the end of their service life, and replacement is required to maintain proper system operation and prevent potential failures.

Due to the age of the existing components, replacement parts are no longer available, making full valve replacement the only viable option.

The new valves will improve system performance, enhance safety, and ensure compliance with current fire code regulations.

Project Name:

230 Talbot St – Emergency Response
Room HVAC & Electrical Upgrades

Department:

Planning, Building, Property

Cost:

\$65,000

Timeline:

Tender/RFP Release:	Jan 2026
Project Award:	Feb 2026
Project Completion:	Apr 2026

Funding Sources

Property Tax	\$65,000
Total	\$65,000



Description:

This project will complete the Emergency Response Room by installing a dedicated cooling system for the server room and addressing remaining electrical requirements. The existing HVAC system is shared with adjacent rooms and cannot adequately maintain the temperature required to protect the server equipment. A separate cooling unit will ensure consistent temperature control and reliable operation of critical IT systems, while the electrical work will finalize the functionality of the space.

Project Name:

Childcare Centre

Department:

Social Services

Cost:

\$2,000,000

Timeline:

Tender/RFP Release:	n/a
Project Award:	n/a
Project Completion:	n/a

Funding Sources

Grant	\$2,000,000
Total	\$65,000



Description:

Creation of a new childcare centre in St. Thomas.

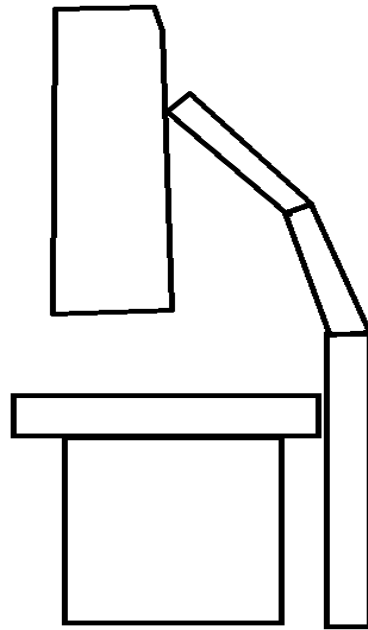
Proposed Wind Phone Location – Pinafore Park Memory Garden

Project Information from Parks Staff:

This Spring, as part of a council-lead project, we are installing a Wind Phone in our Memory Garden here in Pinafore (see attached photo). As it is a potentially sensitive/emotional piece of infrastructure, I wanted to reach out to you to make sure we are doing everything correctly on the accessibility side of things. From the photo, you can see that we plan to install it on an existing concrete area, that is directly connected to our trail infrastructure. Along the edge of concrete area, near the waterfall, is a short wall, approx. 2-3' high. We are planning to have windphone installed on a steel post behind the wall, so you can use the wall as a sitting place while using the windphone.

As you can see from the attached photo and poorly drawn side view, the wall is about 2' high. We are planning to 'goose neck' the post so even though it is installed behind the wall, the windphone itself will only be about 6" behind the inside of the wall, very much reachable from a wheelchair.





PROCLAMATION, FLAG-RAISING, AND JUMBO LIGHTING REQUEST FORM

Please complete all applicable sections.
Completed requests are considered in the order in which they are received.

Proclamation

Proclamation being requested: National AccessAbility Week & Red Shirt Day
Length of the proclamation: ☐ Day ☒ Week ☐ Month
Specific date(s) for the proclamation: May 31 to June 6, 2026
Proposed date and time for proclamation ceremony: June 1, 2026 at 10:00 a.m.
Note: This will be confirmed by the Mayor's office. Proclamation ceremonies are public events and take place from Monday to Friday during office hours.

Flag Raising

Flag raising being requested: ☒ Yes ☐ No
If yes, please describe the flag: Accessibility Flag
Specific date(s) of flag-raising: (maximum of one week): June 1 to 6, 2026
Proposed date and time for flag-raising ceremony: June 1, 2026 at 10:00 a.m.
Note: This will be confirmed by the Mayor's office. Flag raising ceremonies are public events and take place from Monday to Friday during office hours.

Jumbo Lighting

Recognition being requested: Red Shirt Day
Would you like the Jumbo Monument lit? ☒ Yes ☐ No If so, what colour: Red
Proposed dates (maximum of one week): June 3, 2026

REQUESTER INFORMATION

Name: Jon Hindley, Deputy City Clerk on behalf of the St. Thomas Municipal Accessibility Advisory Committee
Organization: City of St. Thomas
Address: PO Box 520, 545 Talbot Street
Postal Code: N5P 3V7 Phone: 519-631-1680 ext. 4125
E-mail: jhindley@stthomas.ca

SIGNATURE

The information contained in this form in support of the request constitutes public information and will become part of the public record. As such, and in accordance with the provisions of the Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990, c.M.56, I hereby consent to the City of St. Thomas making this request form available to the general public, including copying and disclosing the request form to any third parties upon their request.

(Signature of Individual Completing Form)

(Date Completed)

Non-Discrimination Notice

The City reserves the right to refuse a request, if it is determined that the request promotes or incites hatred, discrimination, or harassment on the basis of race, religion, ethnicity, gender, sexual orientation, disability, or any other protected ground under the Ontario Human Rights Code. This includes any group or individual association with antisemitic, racist, or hate-based ideologies or activities. The City is committed to fostering safe, inclusive, and respectful public spaces for all members of the community.