

PROCLAMATION, FLAG-RAISING, AND JUMBO LIGHTING REQUEST FORM

Please complete all applicable sections.
Completed requests are considered in the order in which they are received.

Proclamation

Proclamation being requested: _____
Length of the proclamation: ☐ Day ☐ Week ☐ Month
Specific date(s) for the proclamation: _____
Proposed date and time for proclamation ceremony: _____
Note: This will be confirmed by the Mayor's office. Proclamation ceremonies are public events and take place from Monday to Friday during office hours.

Flag Raising

Flag raising being requested: ☐ Yes ☐ No
If yes, please describe the flag: _____
Specific date(s) of flag-raising: (maximum of one week): _____
Proposed date and time for flag-raising ceremony: _____
Note: This will be confirmed by the Mayor's office. Flag raising ceremonies are public events and take place from Monday to Friday during office hours.

Jumbo Lighting

Recognition being requested: _____
Would you like the Jumbo Monument lit? ☐ Yes ☐ No If so, what colour: _____
Proposed dates (maximum of one week): _____

REQUESTER INFORMATION

Name: _____
Organization: _____
Address: _____
Postal Code: _____ Phone: _____
E-mail: _____

SIGNATURE

The information contained in this form in support of the request constitutes public information and will become part of the public record. As such, and in accordance with the provisions of the Municipal Freedom of Information and Protection of Privacy Act, R.S.O. 1990, c.M.56, I hereby consent to the City of St. Thomas making this request form available to the general public, including copying and disclosing the request form to any third parties upon their request.

(Signature of Individual Completing Form)

(Date Completed)

Non-Discrimination Notice

The City reserves the right to refuse a request, if it is determined that the request promotes or incites hatred, discrimination, or harassment on the basis of race, religion, ethnicity, gender, sexual orientation, disability, or any other protected ground under the Ontario Human Rights Code. This includes any group or individual association with antisemitic, racist, or hate-based ideologies or activities. The City is committed to fostering safe, inclusive, and respectful public spaces for all members of the community.