

AGENDA

THE SIXTY-FIFTH MEETING OF THE ONE HUNDRED AND THIRTY-EIGHTH COUNCIL OF THE CORPORATION OF THE CITY OF ST. THOMAS

COUNCIL CHAMBERS 5:50 P.M. CLOSED SESSION
CITY HALL 6:00 P.M. REGULAR SESSION NOVEMBER 19, 2018

ROUTINE PROCEEDINGS AND GENERAL ORDERS OF THE DAY

DISCLOSURES OF INTEREST

MINUTES

DEPUTATIONS

COMMITTEE OF THE WHOLE

REPORTS OF COMMITTEES

PETITIONS AND COMMUNICATIONS

UNFINISHED BUSINESS

NEW BUSINESS

BY-LAWS

PUBLIC NOTICE

NOTICES OF MOTION

ADJOURNMENT

DISCLOSURES OF INTEREST

MINUTES

Confirmation of the minutes of the meeting held on November 13th, 2018.

PRESENTATIONS

DEPUTATIONS

COMMITTEE OF THE WHOLE

Council will resolve itself into Committee of the Whole to deal with the following business.

STRATEGIC DIRECTION AND DEVELOPMENT

UNFINISHED BUSINESS

NEW BUSINESS

Assumption of Road Widening - Part 3 on Plan 11R-10390 - Edward Street

Report PD-36-18 of the Planning and Building Services Coordinator. **Pages 4-5**

Assumption of Road Widening - Part 3 on Plan 11R-10394 – Curtis Street

Report PD-37-18 of the Planning and Building Services Coordinator. **Pages 6-7**

BUSINESS CONCLUDED

COMMUNITY ENGAGEMENT AND SERVICES

UNFINISHED BUSINESS

Elgin Chrysler - Joe Thornton Community Centre - Use of Parking Area - February 20, 2018

NEW BUSINESS

BUSINESS CONCLUDED

INFRASTRUCTURE AND CIVIC OPERATIONS

UNFINISHED BUSINESS

NEW BUSINESS

2018/2019 New Year's Eve Free Transit Service and Overnight On-Street Parking

Report ES-63-18 of the Supervisor of Roads and Transportation. **Page 8**

BUSINESS CONCLUDED

CORPORATE GOVERNANCE AND ADMINISTRATION

UNFINISHED BUSINESS

NEW BUSINESS

Accessibility - 2018 Municipal Election

Report CC-17-18 of the Corporate Administrative and Accessibility Clerk. **Pages 9-11**

BUSINESS CONCLUDED

REPORTS PENDING

COUNCIL

Council will reconvene into regular session.

REPORT OF COMMITTEE OF THE WHOLE

Strategic Direction and Development

Community Engagement and Services

Infrastructure and Civic Operations

Corporate Governance and Administration

A resolution stating that the recommendations, directions and actions of Council in Committee of the Whole as recorded in the minutes of this date be confirmed, ratified and adopted will be presented.

REPORTS OF COMMITTEES

PETITIONS AND COMMUNICATIONS

10 Centre Street – Request for Heritage Alteration

A letter has been received from Paul Donelan, 10 Centre Street requesting consent to a proposed alteration to install a woodstove at 10 Centre Street. **Pages 12-15**

UNFINISHED BUSINESS

NEW BUSINESS

BY-LAWS - Councillor Wookey

First, Second and Third Reading

1. A by-law to confirm the proceedings of the Council meeting held on the 19th day of November, 2018.
2. A by-law to assume certain lands as part of the public highways known as Edward Street.
(B04/2018 – 104 Gaylord Road)
3. A by-law to assume certain lands as part of the public highways known as Curtis Street.
(B08/2018 – 327 Talbot Street)

PUBLIC NOTICE


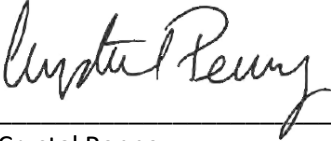


NOTICES OF MOTION

CLOSED SESSION

A resolution to close the meeting will be presented to deal with a proposed or pending acquisition of land.

OPEN SESSION

ADJOURNMENT

<div><div>4</div></div>		<div>Report No. PD-36-2018</div>
		<div>File No. B04-2018</div>
<div>Directed to: Mayor Heather Jackson and Members of City Council</div>		<div>Date Authored: 09/11/2018 Meeting Date: 19/11/2018</div>
<div>Department: Planning & Building Services Department</div>	<div>Attachment Copy of 11R-10390</div>	
<div>Prepared by: Crystal Penney, Planning and Building Services Coordinator</div>		
<div>Subject: Assumption of Road Widening – Part 3 on Plan 11R-10390</div>		
<div><div>RECOMMENDATION:</div><div><p>THAT: Report PD-36-2018 relating to an assumption of a road widening along Edward Street, described as Part 3 on Plan 11R-10390, be received for information; and further,</p><p>THAT: Council authorize the preparation of a by-law to assume Part 3 on Plan 11R-10390 – Edward Street, City of St. Thomas.</p></div><div><div>BACKGROUND:</div><p>The Committee of Adjustment approved, subject to conditions, Application No. B04/2018 at a meeting held on August 9th, 2018.</p><p>One condition was that the applicant convey to the Corporation of the City of St. Thomas, free of all costs, a road widening along Edward Street.</p><p>In order to confirm that the purpose of the land is to form part of the roads, a By-law is required to assume Part 3 on Plan 11R-10390 as part of the pubic highway.</p><p>The By-law has been included on the agenda.</p><p>Respectfully submitted,</p><div><div></div><div>Crystal Penney Planning and Building Services Coordinator</div></div><div><div></div><div><div> W.S. GRAVES CITY MANAGER</div></div></div><div><div>Reviewed By:</div><div><div></div>Env. Services</div><div><div></div>Treasury</div><div><div></div>Parks</div><div><div></div>HR</div><div><div></div>City Clerk</div><div><div></div>Other</div></div></div></div>		

PLAN 11R-10396		RECEIVED AND DEPOSITED DATE <u>Oct. 22, 2018</u> , 2018		
I REQUIRE THIS PLAN TO BE DEPOSITED UNDER THE LAND TILES ACT.		DATE <u>OCT. 18</u> , 2018		
G. K. JENKINS <i>G. K. Jenkins</i> Ontario Land Surveyor		'J. Gardner' REPRESENTATIVE FOR LAND REGISTRAR FOR THE LAND TILES DIVISION OF ELGIN (No.11)		
DISTANCES AND COORDINATES SHOWN ON THIS PLAN ARE IN METRES AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048				
METRIC				
PART	LOT	PLAN	NAME OF MOST RECENT TRANSFEREE	
1				
2	PART OF LOT 34	REGISTERED PLAN 287	RED-D-MIX CONCRETE LIMITED	
3				
SCHEDULE				
PART	LOT	PLAN	NAME OF MOST RECENT TRANSFEREE	AREA
1				1.8469HA
2	PART OF LOT 34	REGISTERED PLAN 287	ALL OF 35180-0065(LT)	2.5949HA
3				384.7m ²

PLAN OF SURVEY OF PART OF LOT 34 REGISTERED PLAN 287 CITY OF ST. THOMAS REGIONAL MUNICIPALITY OF ELGIN

LEGEND

- DENOTES SURVEY MONUMENT FOUND
- DENOTES SURVEY MONUMENT PLANTED
- DENOTES IRON BAR
- DENOTES SHORT STANDARD BRASS BARS
- DENOTES ALUMINUM RODS
- DENOTES HOUGHTON & COMPANY O.L.S.
- DENOTES INSTRUMENT NO. E108741
- DENOTES POST & WIRE FENCE
- DENOTES ON LINE

NOTE:
BEARINGS SHOWN HEREON ARE GRID BEARINGS AND ARE DERIVED FROM CONTROL SURVEY MONUMENTS SHOWN ON THIS PLAN AND REFERRED TO THE 8° UTM COORDINATE SYSTEM, ZONE 17, CENTRAL MERIDIAN AT WEST LONGITUDE (NAD 83, 2011). DISTANCES SHOWN ON THIS PLAN ARE ADJUSTED GROUND LEVEL DISTANCES, AND CAN BE CONVERTED TO FEET BY DIVIDING BY 0.3048. FACTOR 0.9999646.

SPECIFIED CONTROL POINTS (NAD83, CSSS 2010)		
POINT	NORTHING	EASTING
1	4 737 073.275	486 828.932
2	4 737 071.767	486 891.439

NOTE:
THE COORDINATES SHOWN ON THIS PLAN, IN THEMSELVES, CANNOT BE USED TO REESTABLISH THE CORNERS OR BOUNDARIES SHOWN ON THIS PLAN.
COORDINATES SHOWN ON THIS PLAN ARE IN COMPLIANCE WITH THE SURVEYS ACT, URBAN ACCURACY 0. REC. 210/10, SECTION 14(2).

SURVEYOR'S CERTIFICATE
I CERTIFY THAT:
1. THIS SURVEY AND PLAN ARE CORRECT AND IN ACCORDANCE WITH THE SURVEYS ACT,
THE SURVEYORS ACT AND THE LAND TILES ACT AND THE REGULATIONS MADE UNDER THEM.
2. THE SURVEY WAS COMPLETED ON THE 10TH DAY OF OCTOBER, 2018

OCT. 18, 2018
G. K. JENKINS
Ontario Land Surveyor
Delph & Jenkins North Ltd.

PART 1
PART 2
PART 3

CANADIAN PACIFIC RAILWAY PK. 35180-0103(LT)
GAYLORD ROAD (BY REGISTERED PLAN 287)
EDWARD STREET (OPENED BY BY-LAW No. 105-66 INST. 1162229)
PLAN 11R-10202

AT PW. CORNER OF LOT 34, REGISTERED PLAN 287

SCALE 1 : 1000


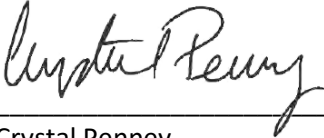


18270-1

DELPH & JENKINS NORTH LTD.

ONTARIO LAND SURVEYORS

287 HUNTER PARKWAY S., UNIT 6, AURORA, ONTARIO L4G 3W6

TEL: (905) 709-1000 FAX: (905) 709-1001

<div><div>6</div></div>		<div>Report No. PD-37-2018</div>
		<div>File No. B08-2018</div>
<div>Directed to: Mayor Heather Jackson and Members of City Council</div>		<div>Date Authored: 09/11/2018 Meeting Date: 19/11/2018</div>
<div>Department: Planning & Building Services Department</div>	<div>Attachment Copy of 11R-10394</div>	
<div>Prepared by: Crystal Penney, Planning and Building Services Coordinator</div>		
<div>Subject: Assumption of Road Widening – Part 3 on Plan 11R-10394</div>		
<div><div>RECOMMENDATION:</div><div><p>THAT: Report PD-37-2018 relating to an assumption of a road widening along Curtis Street, described as Part 3 on Plan 11R-10394, be received for information; and further,</p><p>THAT: Council authorize the preparation of a by-law to assume Part 3 on Plan 11R-10394 – Curtis Street, City of St. Thomas.</p></div><div><div>BACKGROUND:</div><div><p>The Committee of Adjustment approved, subject to conditions, Application No. B08/2018 at a meeting held on September 27th, 2018.</p><p>One condition was that the applicant convey to the Corporation of the City of St. Thomas, free of all costs, a road widening along Curtis Street.</p><p>In order to confirm that the purpose of the land is to form part of the roads, a By-law is required to assume Part 3 on Plan 11R-10394 as part of the pubic highway.</p><p>The By-law has been included on the agenda.</p></div></div><div><div>Respectfully submitted,</div><div><div></div><div>Crystal Penney Planning and Building Services Coordinator</div></div></div><div><div>  W.S. GRAVES CITY MANAGER</div></div><div><div>Reviewed By:</div><div><div>Env. Services</div><div>Treasury</div><div>Parks</div><div>HR</div><div>City Clerk</div><div>Other</div></div></div></div>		

[illegible]

Directed to: Mayor Heather Jackson and Members of City Council

Date Authored:

Nov 08, 2018

Meeting Date:

Nov 19, 2018

Department: Environmental Services

Prepared By: Matthew Vriens, Supervisor of Roads and Transportation

Attachment

Subject: 2018/2019 New Year's Eve Free Transit Service and Overnight On-Street Parking

Recommendation:

THAT: Report ES63-18, 2018/2019 New Year's Eve Free Transit Service and Overnight On-Street Parking, be received for information; and further,

THAT: Council approve free transit service on New Year's Eve from 8:15 p.m. on Monday December 31, 2018 to 3:15 a.m. Tuesday January 1, 2019; and further

THAT: Council approve the suspension of enforcement of overnight parking restrictions on January 1, 2019 between the hours of 3:00 a.m. and 5:00 a.m.

Origin:

The goal of providing free transit service on New Year's Eve is to provide safe rides home and raise awareness of drinking and driving. All drivers are reminded to plan ahead for a safe ride home and never drive impaired. To get home safely from New Year's Eve festivities, drivers should plan on taking public transit, calling a cab, ride with a designated driver or stay overnight.

Analysis:

The free transit service consists of (5) Conventional buses on the standard transit routes taking anyone on the system through the transfer point.

The hours of the service will be 8:15 p.m. on Monday December 31, 2018 to 3:15 a.m. Tuesday January 1, 2019.

Visit (https://www.stthomas.ca/living_here/transportation/conventional_transit) to get information on conventional transit routes.

Overnight parking on City streets is annually in effect from November 15th to March 15th. During this time no person can park a vehicle upon any part of any street in the City of St. Thomas between the hours of 3:00 a.m. and 5:00 a.m. unless an overnight parking permit is displayed. Suspending the overnight parking restriction during the above times only on New Year's Eve will support staying overnight rather than driving after drinking.

The St. Thomas Police Service will also be on active patrol to maintain community safety.

Financial Impact:

The Cost associated with the implementation of the recommendations in this report is included in the Environmental Services Operating Budget (Roads and Transportation).

Respectfully,



Matthew Vriens,
Supervisor of Roads and Transportation

Reviewed By: 

Env
Services


 W.S. GRAVES
 CITY MANAGER

Directed to: Mayor Jackson and Members of Council

Date Authored:

November 7th, 2018

Meeting Date:

November 19th, 2018

Department: City Clerk

Attachment

Prepared By: Melanie Knapp, Corporate Administrative & Accessibility Clerk

2018 Election Report

Subject: Accessibility - 2018 Municipal Election

Recommendation:

THAT: Report CC-17-18 relating to the Accessibility - 2018 Municipal Election be received for information.

Analysis:

The Accessibility Standards for Customer Service (Ontario Regulation 429/07) came into force on January 1, 2008. As a public service organization designated in the standard the City complied with the standards by January 1, 2010. The regulation outlines activities that the City must do in order to ensure that the City is providing accessible customer service to people with various kinds of disabilities.

A requirement under the Municipal Elections Act for the 2018 Municipal Election was to prepare and submit a report to council about the identification, removal and prevention of barriers that affected electors and candidates with disabilities, including considerations for the 2022 Municipal Election.

Financial Considerations:

None at this time.

Respectfully,



Melanie Knapp
Corporate Administrative and Accessibility Clerk

Reviewed By: _____
Treasury Env Services Planning City Clerk Human Resources Other

W.S. GRAVES
CITY MANAGER

Accessibility Initiatives Undertaken for 2018 Municipal Election

Purpose of Report: Attached for information is a report as required by Section 12.1 of the Municipal Elections Act regarding the identification, removal and prevention of barriers that affect electors and candidates with disabilities.

Actions Taken in 2018 Election

1. Offered internet and telephone voting for the advance voting period, 24 hours per day from October 10, 2018 at 10:00 a.m. to October 20, 2018 at 8:00 p.m. The Internet voting website adhered to WCAG-2 at Level AA and voters could also use assistive technology to vote.
2. Prepared the 2018 Municipal Election Accessibility Plan, approved by Council on June 11, 2018.
3. Assessed voting equipment to ensure it met the needs of the electorate.
4. Ensured communication initiatives and information for candidates and electors were available in alternate formats.
5. Advertised election information through the City's website, Facebook, radio and newspaper media. The City's website adhered to WCAG-2 at Level AA.
6. Conducted site visits of all potential voting locations to ensure full accessibility in accordance with our standards.
7. Provided appropriate signage at voting locations.
8. Permitted service animals and support persons in all voting locations. Election staff were trained to identify a service animal and followed the City's Accessible Customer Service Policy.
9. Ensured designated or reserved parking for persons with disabilities at each voting location.
10. For in person voting, electors were allowed to vote at any location that was most convenient for them.
11. Provided voting opportunities at the retirement homes of Metcalfe Gardens, Valleyview and two Caressant Care locations.
12. Provided voting opportunities at the St. Thomas-Elgin General Hospital.
13. Staff training incorporated provisions to meet accessible customer service standards.

14. Provided reference materials for accessible customer service standards.
15. Evaluated effectiveness of training post-election.
16. Election staff were sensitive to special needs of voters and provided assistance when required, including bedside assistance. Examples included offering chairs to voters in line ups, providing alternate communication methods, and offering assistance to get around in the voting location.
17. If an elector was unable to attend a voting location, the elector was able to appoint a friend or family member (voting proxy) to vote on their behalf.

Considerations for 2022 Election

1. Review voting methods and voters' list i.e. telephone voting/Internet voting/in-person voting.
2. Review voting places to mitigate the potential for line ups on voting day. This may include more staff to assist with revisions.
3. Social media campaign to encourage voters.
4. New election signs denoting election locations.

City of St. Thomas
Recreation

NOV 13 2018

City Clerks Dept.

Monday November 12, 2018

To: Mayor and St. Thomas Council Members

Re: 10 Centre St. (Heritage Property)

Dear Council,

My name is Paul Donelan and I am a retired teacher from the Thames Valley District School Board. I recently purchased 10 Centre Street here in town, and would like to express my interest in having a woodstove installed in a pre-existing fireplace. I have read the by-law for the property and believe that an installation of this nature does not contravene anything in said by-law.

The woodstove would be inserted into the existing hearth and a chimney would be installed. The stove is approved for installation in Canada and all the work is to be completed by Elmira Stove Works of London.

In conclusion, I feel that a woodstove would help add to the original character of the home and enhance the overall beauty of this property. I hope to work with council to continue to maintain and improve 10 Centre St.

I look forward to your response in regards to this opportunity.

Sincerely,



Paul Donelan
(226) 342-6423

CITY OF ST. THOMAS

BY-LAW NO. 105-94

A by-law to designate 10 Centre Street,
in the City of St. Thomas, as a building
of historic and architectural value.

WHEREAS pursuant to the Ontario Heritage Act, R.S.O.
1990, c. 0.18, the Council of a municipality may by by-law
designate a property including buildings and structures
thereon to be of historic or architectural value or interest.

AND WHEREAS notice of intention to designate the property
at 10 Centre Street, St. Thomas, Ontario, has been duly
published and served, and no notice of objection has been
received to such designation;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE
CITY OF ST. THOMAS, ENACTS AS FOLLOWS:

1. There is hereby designated as being of historic and
architectural value or interest the municipal residence
known as 10 Centre Street in the City of St. Thomas, all
of which is described in Schedule "A" attached hereto,
for the reasons set out in Schedule "B" attached hereto.
2. The City Solicitor is hereby authorized to cause a
copy of this by-law to be registered upon the title to
the property described in the aforementioned Schedule "A"
in the proper Land Registry Office.
3. The City Clerk is hereby authorize to cause a copy
of this by-law to be served upon the owner of the aforesaid
property and upon the Ontario Heritage Foundation and to
cause notice of this by-law to be published in the
St. Thomas Times-Journal.
4. This by-law comes into force on the day it is finally
passed.

READ a First and Second time this 19th day of July, 1994.

READ a Third time and finally passed this 19th day of July,
1994.


City Clerk


Mayor

SCHEDULE "A"

Part of Lot 5, south on Centre Street, Plan 1, City of St. Thomas, County of Elgin, more particularly described as follows:

COMMENCING at a point located as follows:

COMMENCING at the northwest corner of said Lot 5;

THENCE south along the west limit of said Lot, 8.5 feet to a point in the southerly limit of Centre Street as widened;

THENCE east parallel to the north limit of said Lot, and along the southerly limit of Centre Street as widened, 4.75 feet to the point of commencement;

THENCE east parallel to the north limit of the lot and along the southerly limit of Centre Street as widened, 65.25 feet;

THENCE south parallel to the west limit of said Lot, 106.21 feet;

THENCE west, in a straight line, 65.25 feet to a point on a line which is distant 105.90 feet south of the point of commencement and which line is measured parallel with the westerly limit of the Lot;

THENCE north parallel to the west limit of said Lot, 105.90 feet to the place of beginning.

SCHEDULE "B"

10 Centre Street

This residence is one of the oldest buildings in St. Thomas. The house is located in the oldest section of the City, which includes several early buildings and retains a pedestrian streetscape.

The house was built by David J. Bowman in 1834. It is a fine Regency in neo-classical style, with a 3 bay front with a shallow hip and one central dormer. The windows are twelve over six. The siding is white clapboard. The central door has a glazed transom and side lights.

Clapboard was the most common type of early siding and was simply an efficient way to shed rain. The oldest variety of siding was sawn to a 5 inch width and .5 inch thickness, with the width growing in later years. Shingle siding was sometimes used in Ontario but was more popular in the maritimes. Shingles were often used on the sides and on the back, with the clapboard on the front. ~~The most common paint colours were mustard yellow, oxidized red, prussian blue and white.~~

~~The Regency style was greatly influenced by the English taste for the Picturesque. This period saw a new appreciation of setting and landscape. The composition of Regency buildings included symmetrical plans and elevations and were typically one or 1.5 storey structures with hipped or gabled roof with wide eaves. Verandas and porches made their first appearance here, being adopted from both Quebec and British India sources. Details included mouldings, windows and entrances still Classically influenced. Brick was the most common wall material, although stucco was considered the most stylish. The Regency was most commonly a residential style in southern Ontario, but it is very uncommon in adjacent U.S. states.~~

This building should be designated under the Ontario Heritage Act for the following reasons. This early house retains what we believe to be many "original" features and its early character. The features that should be preserved are: 3 bay front with a shallow hip and one central dormer, 12 over 6 windows, white clapboard siding. The central door with glazed transom and side lights.