

**THE CORPORATION OF THE CITY OF ST. THOMAS
CIP EVALUATION COMMITTEE**

**ROOM 204
CITY HALL**

December 8, 2017

The meeting convened at 8:30 a.m.

ATTENDANCE

Members

Beth Burns, Chair, DDB
Councilor Joan Rymal
Frank Lattanzio, MHC
Russell Schnurr, MHC

Officials

Wendell Graves, City Manager
Matt Smale, Corporate Administrative Clerk

Guest

Kevin Miller, 16 Pearl Street

Regrets

Councilor Linda Stevenson

Minutes

Moved by R. Schnurr – F. Lattanzio:

THAT: The minutes of the meeting on September 22nd, 2017 be confirmed.

Carried.

Project Applications

16 Pearl Street - Kevin Miller - Residential Conversion

The members reviewed a residential rehabilitation application from Kevin Miller for the property at 16 Pearl Street.

Mr. Miller advised that the home had formerly operated as a hair salon and that he proposed to construct 3 residential units in the building.

The applicant was seeking a residential grant of \$5,000 per unit as well as development charge and permit fee rebates.

The members inquired about the scope of interior work and the timeline for completion,

Mr. Miller advised that electrical upgrades would be needed and that he would provide quotes for that work to the Committee. He further added that completion of work was anticipated for January 2018.

Moved by: F. Lattanzio - Coun. Rymal:

THAT: The CIP project proposed for 16 Pearl Street be approved.

Carried.

555 Talbot Street - Debbie Hamilton - The Cooperators - Façade Improvements

The Chair reminded the members that this application had been deferred at the September 22nd meeting pending receipt of clarification on certain design elements.

The members reviewed correspondence responding to those previous design inquiries.

Moved by Coun. Rymal - F. Lattanzio:

THAT: The project application for 555 Talbot Street be approved.

Carried.

New Business

Overview of CIP Applications

The members were in receipt of an update regarding previously submitted Community Improvement Applications.

The City Manager advised that projects approved for 767 Talbot Street, 15-19 Flora Street, and 560 Talbot Street had not received grant funding and had since been cancelled or rescinded.

The members inquired what happened to approved funding if a project did not proceed.

The City Manager advised that any unused funds were returned to the CIP program account for future project applications.

The City Manager provided updates on properties that had changed ownership.

230 Talbot Street

The City Manager provided the members with an overview of the proposed development of a family campus at 230 Talbot Street. It was anticipated that the site would offer a mix of amenities such as housing, green space and space for social service agencies.

Unfinished Business

Promoting CIP Program on Talbot Street West

The Chair advised that planning continued through the Downtown Development Board for business promotion during Talbot Street west reconstruction

Adjournment

The meeting adjourned at 9:20 a.m.