

**THE CORPORATION OF THE CITY OF ST. THOMAS
CIP EVALUATION COMMITTEE**

**ROOM 204
CITY HALL**

November 17, 2016

The meeting convened at 3:00 p.m.

ATTENDANCE

Members

Councilor Linda Stevenson
Councilor Joan Rymal
Beth Burns, Chair, DDB
Frank Lattanzio, Heritage Committee

Officials

Wendell Graves, City Manager
Matt Smale, Corporate Administrative Clerk

Regrets

Russell Schnurr, Heritage Committee

Minutes

Motion by Coun. Stevenson - Rymal:

THAT: The minutes of the meeting on July 21, 2016 be confirmed.

Carried.

Disclosures of Interest

Nil

Project Applications

488 Talbot Street - Dean Lewis

The City Manager stated that this building housed the former Zabian's Menswear store. A fire had severely damaged the building in 2015. The applicant was seeking to install a residential unit on the second floor.

The members discussed the fact that the applicant was proposing to construct an office/boardroom on the second floor in addition to the apartment.

The City Manager advised that the application would strictly deal with the residential unit and that the unit would be completely separated from the office per the building code.

The project was eligible for a loan of \$10,000 and grant of \$5,000 upon completion.

Moved by Councillor Stevenson - Rymal:

THAT: The CIP residential rehabilitation application for 488 Talbot Street be approved.

Carried.

New Business

Update - 763-767 Talbot Street - Steve Jackson

The City Manager stated that this was an old project that had been approved approximately 12 years ago. The project was eligible for grants of up to \$25,000 but no money has ever been conferred as the residential work is not yet complete. All loan conditions are currently being met.

The members discussed establishing mandatory completion dates on projects so that they didn't carry through for many years.

The City Manager advised that new projects were subject to completion milestones for the release of funding segments. He could bring forward some completion parameters for the members consideration at its next meeting.

The members inquired if there were other projects in the same position.

The City Manager advised that there were no other projects at 12 years. A few others were at the 4 year range.

Motion by F. Lattanzio - Coun. Rymal:

THAT: A completion deadline of September 29, 2017 be set for the project at 763-765 Talbot Street and 767 Talbot Street and that failure to meet this deadline will result in the grant entitlement being revoked.

Carried.

The members requested an updated outstanding projects list for a future meeting.

Antoine's Home Furniture - 560 Talbot Street

The City Manager advised that the project at 560 Talbot Street may not be proceeding. CIP funds approved for this project would be made available for other projects in future.

Vector Holdings - 633 Talbot Street

The members were informed that the project at 633 Talbot Street was proceeding. The residential units were complete and a tour could be arranged for the members in the near future.

Mugford Shoe's - 429 Talbot Street

The City Manager advised that the work on this project was complete and the paperwork would now be completed.

Meeting Schedule-Times

The members discussed the meeting times and that Friday morning meetings could be scheduled where possible to accommodate work schedules.

The members agreed to defer this item to a future meeting when all members were present.

Unfinished Business

Other Business

Recognition of Completed Projects

The Chair stated that the members had discussed recognition of projects completed in any given year. She inquired if something should be considered in the near future.

The members discussed potential recognition in conjunction with other events such as Heritage Week, Doors Open Ontario, or the Elgin St. Thomas Area Homebuilders show.

The City Manager agreed to speak with the Economic Development General Manager about hosting a static display or some information about the program in a booth at the Home Show.

Adjournment

Motion by Coun. Rymal - F. Lattanzio:

THAT: We do now adjourn at 3:55 p.m