

AGENDA

THE THIRTY-SECOND MEETING OF THE ONE HUNDRED AND TWENTY-SIXTH COUNCIL OF THE CORPORATION OF THE CITY OF ST. THOMAS

COUNCIL CHAMBERS 6:00 P.M. CLOSED SESSION
CITY HALL 7:00 P.M. REGULAR SESSION

OCTOBER 2ND, 2006

ROUTINE PROCEEDINGS AND GENERAL ORDERS OF THE DAY

OPENING PRAYER

DISCLOSURES OF INTEREST

MINUTES

DEPUTATIONS

COMMITTEE OF THE WHOLE

REPORTS OF COMMITTEES

PETITIONS AND COMMUNICATIONS

UNFINISHED BUSINESS

NEW BUSINESS

BY-LAWS

PUBLIC NOTICE

NOTICES OF MOTION

ADJOURNMENT

CLOSING PRAYER

THE LORD'S PRAYER

Alderman T. Shackelton

DISCLOSURES OF INTEREST

MINUTES

Confirmation of the minutes of the meeting held on September 18th, 2006.

PRESENTATIONS

Communities in Bloom International Award - 2006

Mr. Ross Tucker, Chairman Communities in Bloom, will be in attendance to present Council with the 2006 Communities in Bloom International Award.

DEPUTATIONS

Downtown Development Board - Horton Farmers' Market

Mr. Mark Cosens, Chairman, Downtown Development Board, will be in attendance to discuss the revitalized Horton Farmers' Market and to present a vision for the future of this community asset.

St. Thomas Community Centre

A representative from the St. Thomas Community Centre Capital Fundraising Committee will be in attendance to give a complete report and accounting for its activities and to answer any questions that Council may have.

COMMITTEE OF THE WHOLE

Council will resolve itself into Committee of the Whole to deal with the following business.

PLANNING AND DEVELOPMENT COMMITTEE - Chairman H. Chapman

UNFINISHED BUSINESS

NEW BUSINESS

Zoning By-law Amendment - Removal of Holding Zone Symbol - Dalewood Meadows Block Development Plan Phase I - Inn Services Inc.

Report PD-26-2006 of the Director of Planning. Page: 8

Official Plan and Zoning By-law Amendment - Dr. Michael Cheng - 202 Elm Street - Part Lots 8 & 9, Block 61, Plan 65, City of St. Thomas

Report PD-25-2006 of the Planner. Pages 9 to 11

Notice of Open House for Official Plan Update and Consolidation Memo attached.

CIP Program - 1301313 Ontario Ltd. - 168 Curtis Street

Report CC-49-06 of the City Clerk. Page: 12

Municipality of Central Elgin - Zoning By-Law Amendment - Ron McNeil Line and Highbury Avenue

Notice of a public meeting concerning a proposed zoning by-law amendment has been received from the Municipality of Central Elgin to permit the erection of a promotional/directional sign at Ron McNeil Line and Highbury Avenue.

Municipality of Central Elgin - Notice of the Passing of a Zoning By-Law Amendment - Part of Lot 28, Concession 6 - 7825-7851 Springwater Road

Notice was received from the Municipality of Central Elgin regarding the passing of Zoning By-law No. 907 on September 11th, 2006 to permit the expansion of a building systems manufacturing operation at 7825-7851 Springwater Road.

BUSINESS CONCLUDED

ENVIRONMENTAL SERVICES COMMITTEE - Chairman M. Turvey

UNFINISHED BUSINESS

Intersection of First Avenue and Edward Street

Intersection of Edward Street and Burwell Road

Road and Sidewalk Reserve Fund

Proposed Playground Development - Feasibility Analysis of Proposed Public/Private Partnership between City of St. Thomas and Faith Baptist Church

NEW BUSINESS

Proposal Award - No. R06-07-085 - Intersection Capacity Analysis and Ten-Year Capital Improvement Plan Proposal

Report ES105-06 of the Supervisor of Roads & Transportation. Pages 13 & 14

Expression of Interest - Design of Talbot Street - Streetscape Improvements

Report ES106-06 of the Manager of Operations & Compliance. Page 15

Expression of Interest - Design of Northside Active Park - Final Design

Report ES107-06 of the Manager of Operations & Compliance. Page 16

BUSINESS CONCLUDED

PERSONNEL AND LABOUR RELATIONS COMMITTEE - Chairman D. Warden

UNFINISHED BUSINESS**NEW BUSINESS****BUSINESS CONCLUDED**

FINANCE AND ADMINISTRATION COMMITTEE - Chairman C. Barwick

UNFINISHED BUSINESS

Cash Advances & Expenses Reimbursement Report

St. Thomas Consolidated Courthouse Project - Police Facilities

Council Member Expenses

Report TR 57-06 of the Director of Finance and City Treasurer. Pages 17 & 18

NEW BUSINESS

2006 Municipal Election

Report CC-48-06 of the City Clerk. Page 19

Replacement Police Vehicle

Report TR 58-06 of the Director of Finance & City Treasurer. Pages 20 to 23

BUSINESS CONCLUDED

COMMUNITY AND SOCIAL SERVICES COMMITTEE - Chairman B. Aarts

UNFINISHED BUSINESS

Parks Pavilion Renaming

Walk of Fame

St. Thomas Community Centre - Deficiency List

St. Thomas Community Centre - Cost Analysis for Events

St. Thomas Community Centre Capital Campaign

NEW BUSINESS**BUSINESS CONCLUDED**

PROTECTIVE SERVICES AND TRANSPORTATION COMMITTEE - Chairman T. Shackelton

UNFINISHED BUSINESS

Intersection of Manor Road and Chestnut Street

Leash Free Dog Park

Intersection of Chant Street and Lawrence Avenue

Bus Services to 1063 Talbot Street and Shopping Complex near Elm Street and Wilson Avenue

Request for Four-way Stop Signs - Intersection of White Street and Elizabeth Street

Transit System and CASO Station

Elgin Court Public School - Holland Street Crosswalk & Signage Request - Support for Existing Safety Patroller Program & By-Law Revision

Report ES108-06 of the Supervisor of Roads & Transportation. Pages 24 & 25

NEW BUSINESS

Fire Department Open House and Related Activities

Report FD03-06 of the Fire Prevention Officer. Page 26

BUSINESS CONCLUDED**REPORTS PENDING**

ENVIRONMENTALLY SENSITIVE LAND USE - P. Keenan

REVIEW OF CITY BUS ROUTES - J. Dewancker

ALMA COLLEGE - Management Board

ROAD RESURFACING PROGRAM - BUDGET FORECASTS - J. Dewancker

COUNCIL

Council will reconvene into regular session.

REPORT OF COMMITTEE OF THE WHOLE

Planning and Development Committee - Chairman H. Chapman

Environmental Services Committee - Chairman M. Turvey

Personnel and Labour Relations Committee - Chairman D. Warden

Finance and Administration Committee - Chairman C. Barwick

Community and Social Services Committee - Chairman B. Aarts

Protective Services and Transportation Committee - Chairman T. Shackelton

A resolution stating that the recommendations, directions and actions of Council in Committee of the Whole as recorded in the minutes of this date be confirmed, ratified and adopted will be presented.

REPORTS OF COMMITTEES

PETITIONS AND COMMUNICATONS

Canadian Urban Institute Brownfield Awards 2006

A letter has been received from Glenn R. Miller, Director, Education and Research Canadian Urban Institute, advising that the St. Thomas Community Centre project has been selected as a finalist in two categories of the 2006 Canadian Urban Institute Brownfield Awards. **Page 27**

St. Thomas Community Centre - Naming

A letter has been received from Kathy Cornish, President, United Steelworkers of America Local 4906, requesting that Council recognize Timken's contributions to the City of St. Thomas by naming the St. Thomas Community Centre "Timken Center". **Page 28**

Alma College - 96 Moore Street

A letter has been received from Brian Worrada, Solicitor Menear Worrada & Associates, advising Council of their appeal to the Ontario Municipal Board, relating to Council's refusal to grant a Demolition Permit for Alma College.

Boston Pizza - 860 Talbot Street - Application for Liquor Licence

Application has been made to the Alcohol and Gaming Commission of Ontario by Boston Pizza for a liquor licence for its indoor and outdoor areas at 860 Talbot Street, St. Thomas. Council may make representation to the Board concerning the application.

Thank You

A card has been received from Ms. Elizabeth Sebestyen thanking the Mayor, members of Council and city staff for their support and thoughtfulness during her recent bereavement.

UNFINISHED BUSINESS

Minimum Maintenance Standards for Heritage Properties

Elmdale Public School

A letter has been received from Linda Stevenson, Trustee, Thames Valley District School Board, requesting a letter of support from Council, relating to the building of a replacement school for Elmdale Public School.

NEW BUSINESS

Management Board Reduction in Size

Alderman Barwick had previously put forward the following Notice of Motion.

Moved by Alderman C. Barwick:

THAT: Whereas no review of the new administrative structure has taken place, and whereas review should be periodic to help improve the corporate organization, therefore be it resolved that the following recommendations be forwarded to the 2006-2010 Council for their consideration:

- 1.) That the Management Board be reduced in size to four regular members, namely the City Clerk, the Director of Environmental Services, the City Treasurer and the Planning Director; and that other Department Heads be included on an "Ad Hoc" basis as the agenda dictates; and further,
- 2.) That the Members of Council including the Mayor be excluded from this body except only when clarification is needed on procedure or intention then the Mayor or Chair may be present for that purpose; and further,
- 3.) That the Police Chief or a representative of the office be considered an "Ad Hoc" member of the Management Board.

BY-LAWS

First, Second and Third Reading

1. A by-law to confirm the proceedings of the Council meeting held on the 2nd day of October, 2006.
2. A by-law to establish advance votes and reduced opening hours for the 2006 Municipal Election.
3. A by-law to authorize the Mayor and Clerk to execute and affix the Seal of the Corporation to a certain agreement between the Corporation of the City of St. Thomas and Inn Services Inc. (File #34T-06501 - Dalewood Meadows Block Development Plan of Subdivision – 113 Single & 3 Semi-Detached Residential Dwelling Units)
4. A by-law to amend By-Law 45-89, being the Traffic By-Law for the City of St. Thomas. (No Stopping Zone - Holland Street, north of Aldborough Avenue)
5. A by-law to authorize the Mayor and Clerk to execute and affix the Seal of the Corporation to a certain agreement between the Corporation of the City of St. Thomas and 1301313 Ontario Ltd. (Al Goulding - 168 Curtis Street -\$7,500 Facade grant - Community Improvement Plan)

PUBLIC NOTICE

NOTICES OF MOTION

St. Thomas Community Centre

A notice of motion has been received from Alderman Bill Aarts proposing that the St. Thomas Community Centre be renamed the "St. Thomas Timken Community Centre".

CLOSED SESSION

A resolution to close the meeting will be presented to deal with a labour relations matter and a proposed or pending disposition of land by the municipality.

OPEN SESSION

ADJOURNMENT

CLOSING PRAYER



**The Corporation of the
City of St. Thomas**

Report No.: PD-26-2006

File No.: 2-11-06

Directed to: Chairman H. Chapman and Members of the
Planning and Development Committee

Date: September 26th, 2006

Subject: Application by Inn Services Inc for an Amendment to Zoning Bylaw 50-88, to remove the Holding Zone symbol from Phase I of the Dalewood Meadows Block Development Plan.

Department: Planning Department
Prepared by: Patrick J C Keenan, Director of Planning

Attachments:

RECOMMENDATION:

THAT: Report PD-26-2006 be received for information, and further;

THAT: The application by Inn Services Inc. for an amendment to the City of St. Thomas Zoning By-law 50-88 to remove the holding symbol from from lands legally described as part of Lot 6, Concession 10, geographic Township of Yarmouth and all of Block 16, Registered Plan 11M-130 City of St. Thomas, County of Elgin;

AND THAT: Direction be given to prepare the necessary amending by-law for Council approval and the notice of Council's intention to pass a by-law to remove the holding symbol be given pursuant to Ontario Regulation 199/96.

ANALYSIS:

Inn Services Inc. has applied to have the holding zone symbol removed from Zoning By-law 50-88 for the lands which comprise Phase I of the Dalewood Meadows Block Development Plan. Phase I of development within the Block Plan consists of 116 lots for residential development comprised of 113 lots for single detached dwellings and 3 lots (6 units) for semi-detached dwellings, 1 Block for a Storm Water management facility and a Park Block. Six new streets will be developed in the first phase. (see Location Plan)

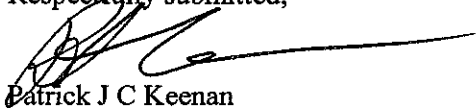
The Block Plan Development Area is designated for Residential use in the City of St. Thomas Official Plan. The Lots which comprise Phase I are located within the Third Residential (hR3A-1) Zone of the City of St. Thomas Zoning By-law 50-88. The development conforms to the Official Plan and complies with the Zoning for the property.

The subdivision plan was draft approved with conditions on September 18th, 2006. (Planning Report PD-19-2006)

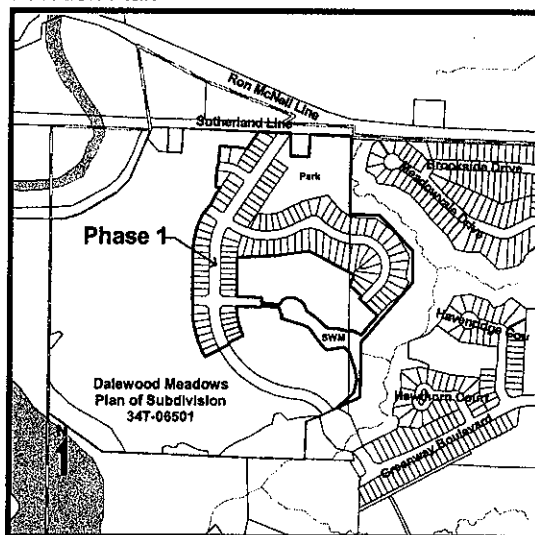
The lands are subject to the general holding provisions set out in Section 2.2 of By-law 50-88. The principle pre-development condition to be met for the removal of the holding zone is the execution of the subdivision agreement. Staff are bringing forward the request to remove the holding symbol and recommending that notice of Council's intent to remove the holding symbol be given and the necessary by-law prepared concurrent with the process of finalizing the subdivision agreement. The by-law will be placed on a future Council Agenda for consideration following the execution of the subdivision agreement by the developer and the municipality.

The removal of the holding symbol does not require Council to hold a public meeting. Notice is required to be given only to the owners of the lands affected advising them of the date of the meeting at which Council intends to pass the amending By-law to remove the "h" symbol. The By-law amendment process involves removing the "h" symbol from the Zoning Map Parts and approving new Zoning Map Parts.

Respectfully submitted,


Patrick J C Keenan
Director of Planning

Location Plan



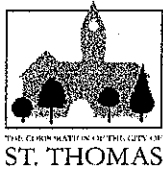
Reviewed By:

Env. Services

Treasury

City Clerk

Other



**The Corporation of the
City of St. Thomas**

Report No.: PD-25-2006

File No.: 2-10-06; 3-02-06

Directed to: Chairman H. Chapman and Members of the
Planning and Development Committee

Date: September 25th, 2006

Subject: Proposed Official Plan Amendment and Zoning By-law Amendment - Dr. Michael Cheng -
202 Elm Street, Part Lots 8 & 9, Block 61, Plan 65, City of St. Thomas.

Department: Planning Department
Prepared by: Jim McCoomb, Planner

Attachments:

- location plan
- correspondence prepared by
David Roe, Civic Planning
Solutions Inc. for neighbours

RECOMMENDATION:

1. That the application by Dr. Michael Cheng for an amendment to the St. Thomas Official Plan and St. Thomas Zoning By-law 50-88 be received, and that direction be given to prepare a site specific draft amendment to the Official Plan and the Zoning By-law to permit a clinic on lands at 202 Elm Street and legally described as Part Lots 8 & 9, Block 61, Plan 65, City of St. Thomas, County of Elgin.
2. That staff be authorized to establish a date for a public meeting in accordance with Ontario Regulations 1998/96 and 199/96, as amended at the first possible opportunity in November or December.

ANALYSIS:

Proposal:

Dr. Michael Cheng has made application to amend the City of St. Thomas Official Plan and Zoning By-law 50-88 to permit a medical clinic as a permitted uses on lands known municipally as 202 Elm Street. The subject lands, which may be legally described as Part Lots 8 & 9, Block 61, Plan 65, City of St. Thomas, are located on the north side of Elm Street, across from St. Thomas Elgin General Hospital and at the intersection with Meehan Street, as shown on the Location Plan. Existing land uses immediately surrounding the subject lands are residential to the north, east and west, and the St. Thomas Elgin General Hospital to the south.

The applicant is a urologist currently practicing in St. Thomas out of the St. Thomas Elgin General Hospital. In addition to his work at the hospital, Dr. Cheng has a private practice where he works 2 days per week. He is proposing to relocate his private practice to the subject lands, where he hopes to attract another specialist to share the office the remaining 3 days of the week and employ a support staff person. Further details on the proposal are found within the attached correspondence prepared by the applicant's planning consultant to inform neighbouring landowners of the proposed changes.

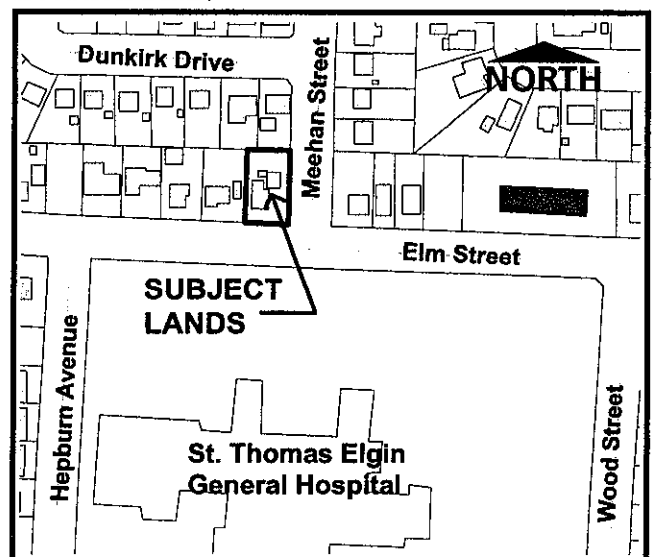
Official Plan Policies:

The subject property is located within the Residential designation of the Official Plan of the St. Thomas Planning Area. Section 5.1 contains the goals and policies guiding development within the Residential designation. Subsection 5.1.3 policies permit a full range of dwelling types including low, medium and high density residential uses, residential redevelopment and conversions, home occupations and institutional uses, subject to the policies of the Plan. In my opinion, the clinic use as proposed by these applications would require a site specific amendment to the Official Plan.

Zoning By-law:

The subject property is located within the First Residential Zone (R1) of the City of St. Thomas Zoning By-law 50-88. The R1 zone permits single detached dwelling, a church, nursing home, home

Location Plan:



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occupation, provincial group home, residential care home, and accessory uses. In my opinion, a site specific amendment to the By-law is required in order to allow the proposed clinic as a permitted use on the subject lands.

Comments:

- The applicant currently has an office at another location on Elm Street, however this location is not suitable to the current needs of the applicant and his patients.
- There are other doctors offices located on properties along Elm Street in proximity to the hospital. Many of these uses predate the by-law. The last official plan amendment in support of a similar proposal was Amendment No. 1 to the Plan, which permitted the medical office at 226 Elm Street for Dr. Green.
- The applicant is a urology specialist working out of St. Thomas Elgin General Hospital and requires office space in close proximity to the hospital as opposed to a general practitioner who could reasonable locate in any area that is zoned to permit a clinic.
- It is noted in the correspondence from the applicant's planning consultant that it is proposed to remove the existing garage, shed and deck in order to accommodate off-street parking for the proposed use in the rear yard. The applicant is reviewing adaptive re-use of the existing one storey dwelling for the proposed office. Alternatively, the applicant may replace the existing dwelling with a new structure that is similar in size and designed to appear like a residential dwelling.

Respectfully submitted,



Jim McCoomb
Planner



Reviewed By:

Env. Services

Treasury

City Clerk

Other



CIVIC PLANNING SOLUTIONS INC.
 Urban & Rural Land Use Planning
 599 Larch Street,
 Delhi, Ontario N4B 3A7

August 8, 2006

Dear Neighbouring Property Owners:

Re: Proposed Doctor's Office – 202 Elm Street, St. Thomas

This letter is to advise that Dr. Michael Cheng has retained me with respect to the possible purchase of 202 Elm Street, St. Thomas. Dr. Cheng is a Urologist presently working at the St. Thomas Elgin General Hospital and is contemplating the establishment of a doctor's office at the above mentioned address.

Dr. Cheng is proposing that the office operate during regular business hours and be used by himself, another medical specialist, and a general office staff member. At present, Dr. Cheng operates an office, at a different location, 2 days a week and would be seeking to operate at 202 Elm Street the same 2 days, allowing for the other specialist to operate the remaining 3 days.

The 202 Elm Street address is located at the north-west corner of Elm and Meehan Streets. The lot contains a one-storey white frame house with deck, garden shed and a detached single car garage. Dr. Cheng is proposing the following:

1. remove the garage, garden shed and deck and either renovate the existing dwelling or replace it with a building of similar size, while still retaining the appearance of a single family dwelling,
2. maintain the existing hedge at the rear of the lot or replace it with a 6 foot high wooden fence with the possibility of constructing a similar privacy fence along the common property line between 200 Elm Street and 202 Elm Street, in order to mitigate impact of the parking area on the neighbouring properties and
3. provide parking at the rear of the lot, anticipating that the existing space will provide for 5 off-street parking spaces.

It is expected that development of the property will be subject to a site plan prepared to the satisfaction of the City of St. Thomas.

We are now in the process of obtaining the necessary background information required, prior to the submission of the planning applications, and we would like your comments, positive or negative, regarding this proposal. Dr. Cheng is interested in hearing your remarks before moving forward with this project and would therefore appreciate you taking the time to contact us in order that we may discuss this proposal. Feel free to contact me collect at 519-582-1174 or you may fax your comments to me at 519-582-4616

Yours truly,

David Roe, MCIP, RPP

Encl: map

David F. Roe, M.C.I.P. R.P.P., Principal
 Phone 519-582-1174 Cell: 519-983-8154 Fax 519-582-4616



Corporation of the
City of St. Thomas

Report No.
CC-49-06

File No.

Directed to: Chairman H. Chapman and Members of the Planning and Development Committee

Date
September 25, 2006

Department: City Clerks Department

Attachment

Prepared By: Wendell Graves, City Clerk

Subject: CIP Program – 1301313 Ontario Ltd. 168 Curtis Street

Recommendation:

THAT: Report CC-49-06 be received for information, and further,

THAT: Council enter into a Grant Acknowledgement Agreement for the project relating to Application 2005-031 and provide grant funds of \$7,500.00

Background

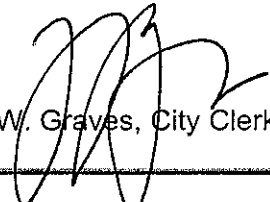
In 2005 a CIP Façade Project was approved for 1301313 Ontario Limited (168 Curtis Street, Wine Kitz) which included a grant component.

Work relating to the Façade Project included painting the façade and returning the façade to its original appearance including vintage signage.

From information submitted to support the application it is evident that the actual work to date is valued at \$18,433.76 which exceeds the original estimate.

It is recommended that the CIP Grant for the project in the amount of \$7,500 be approved.

Respectfully,


W. Graves, City Clerk

Reviewed By:

Treasury

Env Services

Planning

City Clerk

Comm Services

Other



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Corporation of the
City of St. Thomas

Report No.

ES105-06

File No.

07-085

Directed to:

Chairman Marie Turvey and Members of the Environmental Services Committee of Council

Date

October 2, 2006

Department:

Environmental Services

Attachment

Prepared By:

Dave White - Supervisor of Roads & Transportation

Subject:

Proposal Award – No. R06-07-085

Intersection Capacity Analysis and Ten Year Capital Improvement Plan Proposal

RECOMMENDATIONS

It is recommended that:

1. Report No. ES105-06 be received for information; and further,
2. Council accept the proposal submission of Delcan Corporation in the amount of \$59,448.40 including taxes to complete an intersection capacity analysis and 10-year capital improvement plan proposal, and further,
3. Council approve the required upgrade of one existing desktop computer at a maximum cost of \$2,000.00 so that the Synchro traffic modelling software can be installed and operated by the Transportation Technician; and further,
4. The source of funding is the 2006 capital budget, part 1, as approved by City Council; and further,
5. A bylaw be prepared to authorize this ^{proposal} tender award, and further,
6. The findings of the ten-year capital intersection improvement plan be considered during the 2007 Capital budget submission to Council.

Origin

The funding for this project was approved in Part 1 of the 2006 Capital budget for a total of \$62,000. A Request for Proposal was issued to three qualified area consultants to provide a proposal for Capital Project R06-07-085 – Intersection Capacity Analysis and Ten Year Capital Improvement Plan.

The Request for Proposal closed at 2 p.m. on Wednesday September 13, 2006. It was estimated that a report recommending the selection of a Consultant would appear before Council on October 2, 2006.

Staff provides the following analysis for your approval.

Analysis

The following is a breakdown of submitted prices;

Bidder Number	Bidder	Proposal Cost Including Taxes
1	Delcan Corporation	\$59,448.40
2	Dillon Consulting Ltd.	\$65,720
3	I.B.I. Group	\$79,882

After the public opening the proposals were checked for mandatory response requirements and calculation errors. Purchasing and Environmental Services staff has reviewed the proposals and recommend award to the low bidder, Delcan Corporation.

The results of this analysis will provide staff with benchmark information by which all intersection related Unfinished Business and future inquiries regarding major intersections can be answered. The analysis will review the existing turning movement counts on (34) signalized and (12) other major intersections within the City making signal timing or geometric recommendations on existing conditions and future conditions, and providing/installing a full copy of Synchro traffic modelling software on two workstations populated with optimum traffic signal timing/phasing demonstrating the effects and benefits of the recommended ten-year capital intersection improvement plan.

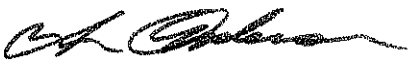
Financial Considerations:

The 2006 Capital Budget, Part 1, will fund all recommendations within this report as approved by City Council with a total allocation of \$62,000.00 for this project.

Respectfully,



Dave White – Supervisor of Roads and Transportation
Environmental Services



Reviewed By: Treasury John Dewand Planning City Clerk HR Other
Env Services



Corporation of the

City of St. Thomas

Report No.
ES106 • 06

File No.

Directed to: Chairman Marie Turvey and Members of the Environmental Services Committee of Council

Date
October 10, 2006

Department: Environmental Services

Attachment

Prepared By: Ivar Andersen, Manager of Operations & Compliance

Subject: Expression of Interest
Design of Talbot Street – Streetscape Improvements

RECOMMENDATIONS

It is recommended that:

1. Report No. ES106-06 be received for information,
2. Council defer proceeding with an RFP for the Design of the Talbot Street Streetscape Improvements project until sufficient funding becomes available in 2007,
3. Council approve dividing the Talbot Street Streetscape Improvements project into three distinct districts for design and construction purposes.

Origin

In 2003, City Council approved the conceptual streetscape design developed by Envision, The Hough Group. Subsequently, The Green Lane Trust allocated \$15,000 per year for the design of the Talbot Street Streetscape Improvements project over a 10 year period. To be eligible for this funding, the City of St. Thomas must contribute a similar amount each year for a total allocation of \$30,000 per year over a 10 year period. As a result, an Expression of Interest, EOI, which closed June 23, 2006, was issued to various consultants for the design of the Talbot Street Streetscape Improvements project.

Analysis

Four consultants responded to the EOI and some of these consultants provided ballpark estimates on the amount of time required to complete the design of the project. It appears that at least 1,000 man hours are required to complete the total project. The existing 2006 funding for this project, \$30,000, would not be sufficient to complete this design. Deferring the issuance of a Request for Proposal, RFP, for this project until 2007 would allow the City to accumulate an additional \$30,000 for the project, \$15,000 from the Green Lane Trust Fund and \$15,000 from the City. This would provide a total of \$60,000 to complete a design in 2007. In addition, dividing the project into the three distinct areas as described in the conceptual report, Talbot East, Talbot Central and Talbot West, would permit the City to concentrate design and construction to one area at any one time. This should shorten the timeframe for starting actual construction of the project and would allow the project to be phased to take advantage of the Green Lane Trust Fund annual allocation.

Financial Considerations:

No additional funding is requested for the project at this time.

Respectfully,

Ivar Andersen, Manager of Operations & Construction
Environmental Services

Reviewed By: Treasury Env Services Planning City Clerk HR Other



Corporation of the

City of St. Thomas

Report No.
ES107-06

File No.

Directed to: Chairman Marie Turvey and Members of the Environmental Services Committee of Council

Date
October 10, 2006

Department: Environmental Services

Attachment

Prepared By: Ivar Andersen, Manager of Operations & Compliance

Subject: Expression of Interest
Design of Northside Active Park Final Design

RECOMMENDATIONS

It is recommended that:

1. Report No. ES107-06 be received for information,
2. Council not proceed with an RFP for the final design of the Northside Active Park,
3. Council direct Environmental Services staff to proceed with the final design of the Northside Active Park.

Origin

In 2005, City Council approved the conceptual design for the Northside Active Park developed by the Parks staff within the Environmental Services Department. Subsequently, a 2006 capital budget allocation of \$10,000 was approved by City Council for design of the park. On June 23, an Expression of Interest, EOI, was issued to pre-qualify interested consultants.

Analysis

Four consultants responded to the EOI and some of these consultants provided an estimate of the number of man hours required to complete the design. Based on the information provided, the existing capital budget allocation is insufficient to complete the design. The Parks staff within the Environmental Services Department are well informed of the park design requirements, having completed the conceptual design which was subsequently approved by City Council.

Financial Considerations:

The existing \$10,000 capital budget allocated for this project should be sufficient to complete this project in-house, noting that the existing operating budget will be funding City staffing requirements.

Respectfully,

Ivar Andersen, Manager of Operations & Construction
Environmental Services

Reviewed By: Treasury Env Services Planning City Clerk HR Other



Corporation of the
City of St. Thomas

Report No.

TR 57-06

File No.

Directed to:

Chairman Cliff Barwick and Members of the Finance
& Administration Committee

Date

September 26, 2006

Department:

Treasury

Attachment:

Prepared By:

William J. Day, City Treasurer

Schedule "A"

Subject:

Mayor and Council Expenses

Recommendation:

It is recommended that Report TR 57-06 regarding Mayor and Council expenses incurred from January 1, 2006 through August 31, 2006 be received for information.

Report:

At its September 18, 2006 meeting, Council requested that the Director of Finance and City Treasurer provide a report detailing expenses of the Mayor and Council members for the period from January 1, 2006 through August 31, 2006. Attached Schedule "A" has been developed for Council's information.

Respectfully submitted,

William J. Day

Director of Finance and City Treasurer

Mayor and Council Expenses
for the period
January 1, 2006 to August 31, 2006

Mayor Kohler	36.61	Pasto's Market
	3,354.35	Japan - Flight \$1,474.95; Rail \$281; Expenses \$261.93;
		Japan - Hotel \$1,336.47
	95.00	Free Enterprise Dinner
	60.00	St. George's Day Event
	60.00	Martial Arts Banquet
	75.00	Chamber of Commerce Golf
	125.00	Shelby Gagne Golf
	<u>376.60</u>	Mileage
	4,182.56	
Alderman Barwick	95.00	Free Enterprise Dinner
	95.00	
Alderman Turvey	594.90	Communities in Bloom-Brandon
	95.00	Free Enterprise Dinner
	<u>25.00</u>	Elgin St. Thomas Municipal Dinner
	714.90	
Alderman Shackelton	-	
Alderman Johnston	95.00	Free Enterprise Dinner
	<u>125.00</u>	Dennis Redman Golf
	220.00	
Alderman Chapman	95.00	Free Enterprise Dinner
	<u>25.00</u>	Elgin St. Thomas Municipal Dinner
	120.00	
Alderman Aarts	125.00	Dennis Redman Golf
	1,711.12	AMO Conference-London
	95.00	Free Enterprise Dinner
	75.00	Chamber of Commerce Golf
	<u>50.00</u>	Elgin St. Thomas Municipal Dinner
	2,056.12	
Alderman Warden	75.00	Chamber of Commerce Golf
	125.00	Dennis Redman Golf
	125.00	Shelby Gagne Golf
	<u>95.00</u>	Free Enterprise Dinner
	420.00	



Corporation of the
City of St. Thomas

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Report No.
CC-48-06

File No.

Directed to: Chairman C. Barwick and Members of the Finance and Administration Committee

Date
September 25, 2006

Department: City Clerks Department

Attachment

Prepared By: Wendell Graves, City Clerk

Subject: 2006 Municipal Election

Recommendation:

THAT: Report CC-48-06 relating to the 2006 Municipal Election be received for information, and further,

THAT: Administration be directed to prepare a By-law for Council defining the dates and locations of the advanced polls for the 2006 Municipal Election.

Background:

The 2006 Municipal Election will be held on Monday, November 13, 2006.

As part of the election process, advanced polls are being planned as follows;

Saturday, November 4, 2006 10:00 a.m. – 5:00 p.m. City Hall
Tuesday, November 7, 2006 10:00 a.m. – 8:00 p.m. City Hall
Thursday, November 9, 2006 10:00 a.m. – 8:00 p.m. Elgin Mall
Friday, November 10, 2006 10:00 a.m. – 5:00 p.m. Elgin Mall

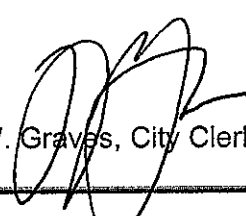
As required by the Elections Act, Council must pass a by-law authorizing and identifying the advanced polls.

Further, for Council's information, the following polling places have been scheduled for Voting Day:

Elgin Community Futures Development Corporation, 300 South Edgeware Rd.
St. Thomas Memorial Centre, 80 Wilson Ave
Fanshawe College, 120 Bill Martyn Parkway
St. Thomas Public Library, 153 Curtis Street
Elgin Mall, 417 Wellington Street
St. Thomas Community Centre, 2 Third Ave

In addition to the polling places, a poll with reduced hours will be arranged and taken to some of the retirement homes within the City, such as Valleyview.

Respectfully,


W. Graves, City Clerk

Reviewed By:

Treasury

Env Services

Planning

City Clerk

Comm Services

Other



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Corporation of the
City of St. Thomas

Report No.

TR 58-06

File No.

Date

September 26, 2006

Directed to:

Chairman Cliff Barwick and Members of the Finance & Administration Committee

Chairman Terry Shackelton and Members of the Protective Services and Transportation Committee

Department: Treasury

Attachments:

September 13th and
September 25th Letters
from Chief of Police

Prepared By: William J. Day, City Treasurer

Subject: Replacement Police Vehicle

Recommendation:

In connection with Report TR 58-06 it is recommended that:

1. Council authorize a \$36,500 expenditure to fund the replacement of a police cruiser including the installation of necessary emergency equipment.
2. The City Treasurer be authorized to include the cost of this purchase as an unbudgeted expenditure item in the September 30, 2006 budget monitoring report.

Background and Comments:

On September 13, 2006 and September 25, 2006 we received the attached letters from the Chief of Police. As outlined in the letters, the Police Service identifies a pressing need to replace a 2001 Ford Crown Victoria Police cruiser. Although not scheduled for replacement until 2007, the unit is damaged beyond repair.

Staff concur with the request for the replacement unit at this time. It is recommended that Council approve the purchase of the replacement vehicle and that it be identified as an unbudgeted expenditure in the September 30, 2006 budget monitoring report.

Respectfully submitted,

W. J. Day
Director of Finance and City Treasurer

Address all correspondence to:

WILLIAM S. LYNCH
Chief of Police



Justice Building
30 St. Catharine Street
St. Thomas, Ontario N5P 2V8
Telephone (519) 631-1224
Fax (519) 633-9028
www.stps.on.ca

September 13, 2006

TO: Alderman Cliff Barwick, Finance Chairman
Mr. Bill Day, City Treasurer

SEP 13 2006

FROM: Chief Bill Lynch

SUBJECT: Replacement Police Vehicle

As of September 9, 2006, the St. Thomas Police Service fleet has been short one police vehicle as a result of a seized engine. Police Unit # 12 is a 2001 Ford Crown Victoria Police Interceptor, unmarked cruiser with 167,502 kilometres and a service life of 66 months. The vehicle has been utilized by both Criminal Investigations and uniform general patrol officers.

On Monday September 11, 2006, the Service Manager at St. Thomas Ford advised that no reasonable explanation could be given for the engine damage without tearing the engine apart and incurring a rather substantial service fee. There were no obvious damage to the engine and proper maintenance had been conducted on this vehicle. The possibility of replacing the engine has been explored and is not a reasonable cost to incur. This vehicle is scheduled to be replaced in the spring of 2007 but seven months is too long to wait to replace this vehicle.

At this time, Unit 12 is worth \$600 as a trade in. Dave Barnes at St. Thomas Ford advises that the 2007 model Crown Victoria Police Interceptors is presently being produced and that he could expedite a quick build date for a 2007 model –

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with delivery by mid-October 2006. Based on the tendered net cost of the 2006 police vehicles, a replacement cruiser, without trade, would cost approximately \$34,448.52. In addition, it will cost approximately \$2,000.00 to remove and reinstall the existing emergency equipment from Unit # 12 into a new cruiser.

I respectfully request St. Thomas City Council approve funding the necessary replacement vehicle for police unit #12.



B. Lynch
Chief of Police

REFERRED TO	
<u>W. OAY</u>	<u>MB</u>
<u>T. JOHNSON</u>	
FOR	
DIRECTION	<input type="checkbox"/>
REPORT OR COMMENT	<input type="checkbox"/>
INFORMATION	<input type="checkbox"/>
FROM <u>M. KONEFAL</u>	

Address all correspondence to:

WILLIAM S. LYNCH
Chief of Police



Justice Building
30 St. Catharine Street
St. Thomas, Ontario N5P 2V8
Telephone (519) 631-1224
Fax (519) 633-9028
www.stps.on.ca

September 25, 2006

TO: Alderman Cliff Barwick, Finance Chairman
Mr. Bill Day, City Treasurer

FROM: Chief Bill Lynch

SUBJECT: Replacement Police Vehicle

Further to my letter dated September 13, 2006, please be advised that a second opinion regarding the condition of Police Unit #12 has been obtained and although the engine is not seized, the crankshaft and engine is damaged beyond repair. At this time, I am satisfied that this vehicle should be permanently removed from the fleet and be replaced as soon as possible.

I respectfully request St. Thomas City Council approve funding the necessary replacement vehicle for Police Unit #12.

A handwritten signature in black ink, appearing to read 'B. Lynch', is written over the typed name.

B. Lynch
Chief of Police

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Corporation of the

City of St. Thomas

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Report No.

ES108-06

File No.

05-014-00

Directed to:

Alderman Terry Shackelton, Chair and Members of the Protective Services Committee of Council

Date

October 2, 2006

Department:

Environmental Services Department

Prepared By:

Dave White - Supervisor of Roads and Transportation

Attachment

Letter from Mrs. Jackie Haskins

Subject:

**Elgin Court Public School – Holland Avenue Crosswalk & Signage Request
Support for Existing Safety Patroller Program & By-Law revision**

Recommendation:

It is recommended that:

1. This report be received for information; and further,
2. Council approve the installation of a Temporary School Crossing on Holland Avenue at the rear entrance to Elgin Court Public School as a device to support the existing Safety Patroller Program at that location; and further,
3. Should Elgin Court Public School discontinue the Safety Patroller Program in the future, staff will work with Elgin Court Public School to review the justification for the School Crossing and develop a satisfactory strategy; and further,
4. The traffic By-Law 45-89 Schedule I (No Stopping) be amended to implement the required School Crossing standard.

Report:

Origin

At it's meeting of September 18, 2006 the following resolution was passed by Council:

"THAT: Council direct the Environmental Services Department to investigate the possibility of installing a crosswalk on Holland Avenue in the vicinity of St. Mark's United Church."

This report provides a follow up on this resolution.

Analysis

Staff has reviewed and made observations in the area of Holland Avenue adjacent to the rear yard sidewalk entrance for Elgin Court Public School. Holland Avenue is classified as a Minor Collector road and is on the St. Thomas Transit Bus route service.

A signed and marked School Crossing historically requires that either a Safety Patroller, or an Adult Crossing guard be in attendance. In this case we have found that Elgin Court Public School has a Safety Patroller Program at this location. In speaking with Mrs. Jackie Haskins and Vice Principal Mrs. Luce by telephone, it was confirmed that the School intends to continue with the Safety Patroller Program, which is supported and trained by St. Thomas Police Services.

In order for the School Crossing to be installed, a number of By-Law revisions are required and those changes are within the recommendations of this report.

Financial Considerations

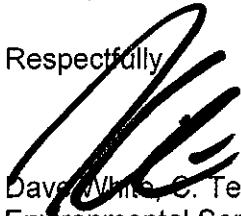
The cost of installing the required signs and markings are included the Environmental Services Operating Budget.

Alternatives

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None provided at this time.

Respectfully


Dave White, C. Tech - Supervisor of Roads and Transportation
Environmental Services



Reviewed By: Treasury Env Services Planning City Clerk HR Other



Corporation of the
City of St. Thomas

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Report No.

FD03-06

File No.

Directed to: Chairman Terry Shackleton and members of the Protective Services and Transportation Committee

Date
September 26, 2006

Department: Fire Department

Attachment

Prepared By: Fire Prevention Officer Wayne Dunn

Subject: Fire Department Open House and Related Activities

Recommendation:

"THAT: The St. Thomas Fire Department will host their annual Open House during Fire Prevention Week on Wednesday, October 12th, 2006 from 6:30 p.m. until 8:30 p.m.

"THAT: The Mayor, Members of Council and all citizens are invited to attend.

Analysis:

The Fire Department has hosted an Open House during Fire Prevention Week for twenty-two (22) years. It has met with great public response and has increased public Fire Safety Awareness within the City. This year, open houses will be held at both Station #1 at 305 Wellington St. and Station #2 at 235 Burwell Road. An auto extrication demonstration will be held at Station #1 and a portable fire extinguisher demonstration will be presented at Station #2. Various other displays will be available at both stations.

Fire Prevention Activities for the Month of October:

Each day care centre located within the city will be visited by on duty fire personnel. The importance of testing home Smoke Alarms and having a Home Fire Safety Plan will be the focus of a fire safety presentation to the children. The children will also be acquainted with a firefighter dressed in fire fighting gear, and a fire drill will be initiated and observed at each location.

All elementary schools will participate in fire drills conducted by on duty firefighters. Students will be encouraged to practice home fire drills and to test the smoke alarms in their homes and to be careful with candles. The theme for Fire Prevention Week this year is "**Prevent Cooking Fires – Watch What You Heat**"

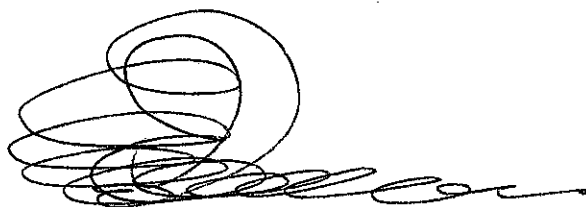
All secondary schools will participate in fire drills that will be monitored in and around the school by on duty fire fighters and fire prevention personnel.

All St. Thomas schools will be encouraged to participate in a **National Fire Drill** to be held on **October 11th at 10:00 a.m.**

We hope to see everyone at this years' open house.

Respectfully,


CFPO Wayne E. Dunn


Chief Bob Barber



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SEP 28 2006

September 26, 2006

Wendell Graves
City of St Thomas
545 Talbot Street, Box 520
St. Thomas, ON
N5P 3V7

Dear Wendell,

Re: CUI Brownie Awards 2006

Thank you for the submission of **St Thomas Community Centre** to the Canadian Urban Institute's Brownie Awards 2006 sponsored by CMHC.

I am writing to inform you that the CUI Brownie Awards Selection Committee, has chosen your project as a finalist in **Category 2 - Implementation and Process** and **Category 5 - Financing, Risk Management and Partnerships**. I can also assure you that the selection process gets harder every year.

I would like to take this opportunity to congratulate you. For your information, I have included a list of all finalists chosen by the Selection Committee.

The winners will be announced at a presentation dinner that will take place during the seventh annual Canadian Brownfields 2006 at the Toronto Congress Centre, Toronto on October 26, 2006.

Hon. David Crombie, President and CEO, CUI will present the Awards along with Dino Chiesa, Chairman, CMHC and Todd Latham, President, We Communications and CBN Advisory Panel Member.

We have designated space at the event to display information on each of the finalist nominations. It would be appreciated if you would prepare a 2' X 2' display board that depicts the main characteristics of your project.

Should you be the winner of the category, we need to know who will be available to receive the award. We have reserved one complimentary place for each finalist. If you plan to bring additional guests to the presentation dinner please feel free to register them at a special dinner rate of \$85 per person using the fax form enclosed. If your guests would like to attend the full event please register them at the member rate of \$485 per person using the fax registration form enclosed or online at www.canurb.com/events

In the event that your project is a winner, please be aware that the CUI Brownie Award weighs approximately 15-20lbs. Please provide us with the exact details you would like printed on the Award, using the format provided. If additional copies are required, arrangements can be made accordingly.

We realize that the success of projects and programs is often due to the efforts of a number of partners and stakeholders. I hope that you will take the lead in informing all partners and stakeholders involved that the project has been selected as a finalist and perhaps offer them the opportunity to attend the awards dinner.

Should you have any questions please feel free to contact Shah Hosein at the CUI office on 416 365 0816 ext 221 or by email to shosein@canurb.com.

Again, congratulations on your success and I look forward to seeing you in Toronto.

Yours sincerely

Glenn R. Miller, FCIP, RPP
Director, Education and Research
Canadian Urban Institute

**Board of
Directors/
Conseil
d'administration**

Bohdan S. Onyschuk
Chairman
Président du conseil

Caryl Arundel
Terry Cooke
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John Farrow
W. Michael Fenn
Janet Graham
Melanie Hare
Robert S. MacIsaac
Anne Sado
Edward Sajecki
Elisabeth Strobach

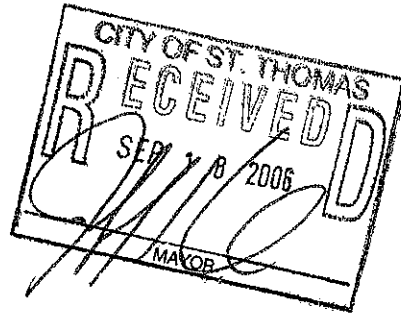
Hon. David Crombie
President and CEO/
Président-directeur
général



LOCAL 4906

UNITED STEELWORKERS OF AMERICA -28-

18 Princess Avenue, St. Thomas, Ontario. N5R 3V2
Telephone (519) 631-8390



September 18, 2006

Attn: Mayor Kohler and Members of City Council
re: Naming of the St. Thomas Community Center

Dear Mayor Kohler and Members of City Council

We are submitting this letter for your consideration on behalf of the current 285 employees of Timken Canada LP, members of United Steelworkers Local 4906, because of our interest pertaining to the naming of the new community center.

The Timken Corporation has given vast charitable contributions in the St. Thomas and area communities over the past decades.

Typically, a union and a company may have a problem seeing eye to eye on issues, but in light of this we stand united. At our regular monthly meeting, held September 13, 2006, we passed a motion by the general membership to show support to Timken in writing.

We ask and strongly encourage that Members of Council reconsider naming the new community center, **TIMKEN CENTER**.

Thank you for your consideration,

Sincerely,

Kathy Cornish
President, USW Local 4906

KC/brs