

AGENDA

THE TWENTY-FIRST MEETING OF THE ONE HUNDRED AND TWENTY-SIXTH COUNCIL OF THE CORPORATION OF THE CITY OF ST. THOMAS

COUNCIL CHAMBERS 6:15 P.M. CLOSED SESSION
CITY HALL 7:00 P.M. REGULAR SESSION JUNE 12TH, 2006

ROUTINE PROCEEDINGS AND GENERAL ORDERS OF THE DAY

OPENING PRAYER

DISCLOSURES OF INTEREST

MINUTES

DEPUTATIONS

COMMITTEE OF THE WHOLE

REPORTS OF COMMITTEES

PETITIONS AND COMMUNICATIONS

UNFINISHED BUSINESS

NEW BUSINESS

BY-LAWS

PUBLIC NOTICE

NOTICES OF MOTION

ADJOURNMENT

CLOSING PRAYER

THE LORD'S PRAYER

Alderman T. Shackelton

DISCLOSURES OF INTEREST

MINUTES

Confirmation of the minutes of the meetings held on June 5th, 2006.

DEPUTATIONS

Elgin-St. Thomas Health Unit

Cynthia St. John, Chief Administrative Officer, Scott Davis, Pandemic Planner, Elgin-St. Thomas Health Unit and Dr. Sharon Baker, Medical Officer of Health will be in attendance to discuss the Board of Health's response to the Capacity Review Report, the 2006 operating budget, and pandemic planning. Pages 76 23

Thames Valley District School Board - Portables at Wellington Street Public School

Representatives from the Thames Valley District School Board will be in attendance to discuss the need for portables at Wellington Street Public School.

COMMITTEE OF THE WHOLE

Council will resolve itself into Committee of the Whole to deal with the following business.

PLANNING AND DEVELOPMENT COMMITTEE - Chairman H. Chapman**UNFINISHED BUSINESS**Land Development - Part Lots 41 & 42 South of Bush Line

Report PD-16-2006 of the Planner. Pages 24 to 35

NEW BUSINESSSt. Thomas Official Plan Review

Report PD-15-2006 of the Director of Planning. Pages 36 + 37

Summary Planning Report & Chart attached.

Mr. Ron Shishido of Dillon Consulting will be in attendance to make a brief presentation on the "Summary Planning Report on the Policy Audit of the Existing Official Plan" and the proposed Official Plan Review Work Program.

Request for Street Naming - Dalewood Meadows Development Area - Draft Plan of Subdivision
File #34T-06501

Report CC-31-06 of the City Clerk. Pages 38 to 41

BUSINESS CONCLUDED**ENVIRONMENTAL SERVICES COMMITTEE** - Chairman M. Turvey**UNFINISHED BUSINESS**Intersection of First Avenue and Edward StreetIntersection of Edward Street and Burwell RoadRoad and Sidewalk Reserve Fund**NEW BUSINESS**2007 Truck Cab & Chassis - Tender Award

Report ES73-06 of the Supervisor of Roads & Transportation. Page 42

Move Ontario Road Resurfacing

Report ES75-06 of the Manager of Engineering. Pages 43 + 44

BUSINESS CONCLUDED**PERSONNEL AND LABOUR RELATIONS COMMITTEE** - Chairman D. Warden**UNFINISHED BUSINESS****NEW BUSINESS****BUSINESS CONCLUDED****FINANCE AND ADMINISTRATION COMMITTEE** - Chairman C. Barwick**UNFINISHED BUSINESS**Corporate Credit Cards

Information Technology and Internet PolicyCash Advances & Expenses Reimbursement Report**NEW BUSINESS**Assignment of Lease - 52 Mondamin Street

Report TR 40-06 of the Corporate Services Officer. Pages 45 to 49

2005 Audited Financial Statements

Report TR 36-06 of the Director of Finance and City Treasurer. Pages 50 to 71

Appointment of Auditors

Report TR 37-06 of the Director of Finance and City Treasurer. Pages 72 + 73

Banking Services

Report TR 38-06 of the Director of Finance and City Treasurer. Page 74

Canada-Ontario Municipal Rural Infrastructure Fund - Intake Two

Report TR 39-06 of the Director of Finance and City Treasurer. Pages 75 + 76

BUSINESS CONCLUDED**COMMUNITY AND SOCIAL SERVICES COMMITTEE** - Chairman B. Aarts**UNFINISHED BUSINESS**Parks Pavilion Renaming and Walk of FameEarly Learning Centre**NEW BUSINESS****BUSINESS CONCLUDED****PROTECTIVE SERVICES AND TRANSPORTATION COMMITTEE** - Chairman T. Shackelton**UNFINISHED BUSINESS**Intersection of Redan Street and Woodworth AvenueIntersection of Manor Road and Chestnut StreetLeash Free Dog ParkIntersection of Chant Street and Lawrence Avenue**NEW BUSINESS**Request for Street Closure - Talbot Street, Princess Avenue to Mondamin Street - Business After Five Street Festival

A letter has been received from Bob Hammersley, President & CEO, St. Thomas & District Chamber of Commerce, requesting an extension of the hours of the street closure along Talbot Street from Princess Avenue/St. Catharine Street to Mondamin Street for the Business After Five

Street Festival to be held on July 20th, 2006. Page 77

St. Thomas Transit Services - Ridership Growth Strategy and Asset Management Plan - Review Committee

Report ES 74-06 of the Supervisor of Roads & Transportation. Pages 78 + 79

BUSINESS CONCLUDED

REPORTS PENDING

ENVIRONMENTALLY SENSITIVE LAND USE - P. Keenan

DRIVEWAY RECONSTRUCTION - MAPLE STREET - J. Dewancker

REVIEW OF CITY BUS ROUTES - J. Dewancker

ALMA COLLEGE - Management Board

COUNCIL

Council will reconvene into regular session.

REPORT OF COMMITTEE OF THE WHOLE

Planning and Development Committee - Chairman H. Chapman

Environmental Services Committee - Chairman M. Turvey

Personnel and Labour Relations Committee - Chairman D. Warden

Finance and Administration Committee - Chairman C. Barwick

Community and Social Services Committee - Chairman B. Aarts

Protective Services and Transportation Committee - Chairman T. Shackelton

A resolution stating that the recommendations, directions and actions of Council in Committee of the Whole as recorded in the minutes of this date be confirmed, ratified and adopted will be presented.

REPORTS OF COMMITTEES

PETITIONS AND COMMUNICATONS

Valleyview Home for the Aged - Grand Opening - Request for City Pins

A letter has been received from Michael Carroll, Valleyview Administrator, requesting 400 city pins to hand out at the Grand Opening of the new Valleyview Home for the Aged at 350 Burwell Road to be held at 11:00 a.m. on June 27th, 2006.

Elgin-St. Thomas Health Unit - Capacity Review Committee Final Report

A letter has been received from Cynthia St. John, Chief Administrative Officer, Elgin-St. Thomas Health Unit, requesting support of the Board of Health's letter to Dr. Sheela Basrur, Chief Medical Officer of Health and Assistant Deputy Minister. Pages 80 + 82

Support for Smoke-Free Canada - Correspondence

A letter has been received from The Honourable Senator Mac Harb, The Senate of Canada, requesting that Council support the efforts of the federal government in making Canada smoke-free in all workplaces and public spaces under federal jurisdiction. Pages 83 + 85

City of St. Thomas 125th AnniversaryMinimum Maintenance Standards for Heritage Properties**NEW BUSINESS****BY-LAWS****First, Second and Third Reading**

1. A by-law to confirm the proceedings of the Council meeting held on the 12th day of June, 2006.
2. A by-law to authorize the Mayor and Clerk to execute and affix the Seal of the Corporation to a certain agreement between the Corporation of the City of St. Thomas, Michelle Katherine Pelletier (formerly Michelle Katherine Nevill) and Edward Jeffery Pelletier, and Imre Gyorgy. (Assignment of Lease - Parking - 52 Mondamin Street)
3. A by-law to authorize the Mayor and Clerk to execute and affix the Seal of the Corporation to a certain agreement between the Corporation of the City of St. Thomas and Her Majesty the Queen in Right of Ontario as represented by the Minister of Agriculture, Food and Rural Affairs. (COMRIF - Intake Two - Wellington Street, First Avenue to Fairview Avenue watermain, storm sewer project)
4. A by-law to amend By-Law 50-88, being Zoning By-Law for the City of St. Thomas. (Permit pet grooming shop as an additional permitted use - 18 East Street - Sabourin)

Third Reading Only

5. A by-law to authorize the Mayor and Clerk to execute and affix the Seal of the Corporation to a certain agreement between the Corporation of the City of St. Thomas and the Thames Valley District School Board. (SPC 2-06 - 50 Wellington Street - Two Portables)

PUBLIC NOTICE**NOTICES OF MOTION****Naming of Proposed Northside Active Park**

A Notice of Motion has been received from Mayor Kohler recommending that Council support the name of the proposed Northside Active Park to be the "Joanne Brooks Memorial Park".

CLOSED SESSION

A resolution to close the meeting will be presented to deal with a matter protected under the Municipal Freedom of Information and Protection of Privacy Act.

OPEN SESSION**ADJOURNMENT****CLOSING PRAYER**



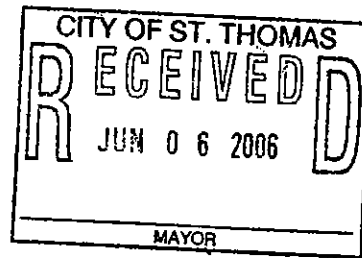
**elgin
st.thomas
health unit**

- 7 -

99 Edward Street
St. Thomas, Ontario
N5P 1Y8

Telephone: (519) 631-9900
Toll Free Telephone: 1-800-922-0096
Fax: (519) 633-0468
www.elginhealth.on.ca

June 6, 2006



Mayor Jeff Kohler and Members of Council
The Corporation of the City of St. Thomas
545 Talbot Street
P.O. Box 520, City Hall
St. Thomas, ON N5P 3V7

Dear Mayor Kohler and Members of Council:

This letter confirms the Elgin St. Thomas Health Unit's request to appear before Council at your June 12, 2006 Council Meeting to discuss the following:

1. Board of Health's response to the Ministry of Health and Long-Term Care's Capacity Review Report and request for support (see documentation attached).
2. Board of Health's revised 2006 mandatory program operating budget (for information purposes only – see documentation attached).
3. Pandemic Planning Update (for information purposes only - verbal report).

Those in attendance and speaking on the above issues will be Cynthia St. John, CAO, Dr. Sharon Baker as Acting Medical Officer of Health, and Mr. Scott Davis, Pandemic Planner at the Health Unit.

Thank you in advance.

Sincerely,

Cynthia St. John
Chief Administrative Officer
Elgin St. Thomas Health Unit

Why a Capacity Review?

Over the past 10 years, Ontario's public health system has come under increasing scrutiny. A number of reports have identified significant weaknesses and recommended changes and strengthening of the entire public health system.

In June 2004, the Ontario government announced *Operation Health Protection*, a three-year action plan to revitalize our public health system. One of the critical components of *Operation Health Protection* was a review of the organization and capacity of local public health units, a task undertaken by the Capacity Review Committee (CRC).

In November 2005, the CRC released its interim report, *Revitalizing Ontario's public health capacity: a discussion of issues and options*.¹ That report outlined the mandate, scope, methods and objectives of the CRC. (See Appendix B for the CRC's Terms of Reference). The current document is our final report.

What guided the CRC's deliberations?

The CRC was not an operational review or field assessment, and was not intended to evaluate individual health units or the public health system as a whole. Rather, our objective was to conduct a comprehensive assessment of the current capacity of local health units to meet the public health challenges of Ontario. In doing so we looked for strengths that we could build upon, weaknesses that required remediation and opportunities for innovation and improvement. As described in our interim report, our work was guided by the principles of meaningful participation, diversity, best practices, alignment and coordination, transparency and sustainability.

As outlined in our interim report, we conducted a comprehensive, year-long research and consultation process. Elements included: literature reviews; analysis of historical funding patterns and practices; consultations with key stakeholders (presentations and submissions); qualitative and quantitative surveys of health units, health unit staff and boards of health; and surveys of, and key informant interviews with, academia, the Ontario Public Health Association (OPHA) and its constituent societies, the Association of Local Public Health Agencies (aLPHa) and other interested associations and groups. Over the course of our deliberations we received many position papers, briefing notes, reports, backgrounders and letters from Ontario organizations, as well as several personal (individual) communications.

¹ Capacity Review Committee. *Revitalizing Ontario's public health capacity: a discussion of issues and options: interim report of the Capacity Review Committee*. Toronto, Ont.: Ministry of Health and Long-Term Care; 2005. [online.] Accessed January 12, 2005 from : http://www.health.gov.on.ca/english/providers/project/ohp/crc_mn.html

(See Appendix C for a list of submissions received by the CRC). Research and research papers were commissioned. (See Appendix D for the list of commissioned research).

In our deliberations, we tried to address common themes and concerns that emerged. Some of these related to human resources issues, such as the lack of opportunities for professional and career development, difficulties in recruiting and retaining an appropriate mix and complement of staff, workplace culture, remuneration and the need for strong provincial and local leadership. Others concerned funding, accountability and governance issues.

By its very size and diversity, Ontario poses a number of challenges for public health. The land masses covered by some health units, particularly in the north, are larger than some Canadian provinces or European nations. Population sizes also vary dramatically. Ontario is the only jurisdiction in Canada where the cost of public health services is shared between the provincial and municipal levels of government. The landscape of health care in Ontario is also changing, particularly with the creation of Local Health Integration Networks (LHINs).

In analyzing the vast amount of data we collected, we focused upon ideas that will strengthen the public health infrastructure and work force, increase public and community accountability, enhance relationships with local and provincial partners, ensure equity across the province, recognize the important role of municipalities and the diverse nature of Ontario communities and enlarge public health's evidence base. Our goal was to identify changes that would enable the public health system to better respond to the health needs of Ontarians by working in a more integrated, efficient and effective manner.

What is the CRC's vision for public health?

In our vision for public health, the provincial government provides strong leadership for a resilient and integrated system that ensures the equitable protection of the health of all citizens in all parts of Ontario. We envision a new spirit of partnership. The province will live up to its funding and leadership responsibilities, while limiting the costs, obligations and liabilities faced by municipalities. At the same time, local governments will retain a strong voice in the management of the system, so public health programs continue to be reflective of local community needs.

In our vision, the collaborative, integrated way public health works with its provincial and local partners (communities,

health care providers, boards of education, LHINs and governments) is enhanced. The health of the population is promoted through a variety of programs and services in different settings, including those addressing the determinants of health. It is a system that inspires confidence in both health care practitioners and the public, and has surge capacity to quickly and effectively address emergencies.

Our vision for public health includes health units that have the appropriate number and mix of staff and volunteers, working together under strong and effective leadership. It is a system that attracts and retains the "best and brightest" and provides a variety of opportunities for training and professional, career and leadership development.

In our vision, public health has strong and effective accountability mechanisms at both the provincial and local level, including an integrated performance management system, mandatory accreditation and mandatory public reporting. This systematic approach to accountability supports a culture of continuous quality improvement. It also enables health units and boards of health to clearly and accurately describe what is being done and how they are improving the health of Ontarians. Important parts of this new system are revised approaches to funding that promote stability and long-term planning and an improved system of governance.

Another part of the culture of continuous quality improvement that we envision for public health is research and knowledge exchange. Public health must build upon its existing research infrastructure and relationships. It must also construct new relationships, such as with the Ontario Agency for Health Protection and Promotion and with national and even international bodies and agencies. Greater research and knowledge exchange will ensure that public health is evidence-based and all Ontarians will benefit from advances in public health.

How does the CRC propose to achieve this vision?

The CRC's recommendations are designed to revitalize public health system-wide. These recommendations are designed to ensure that all public health programs and services are:

- evidence-based;
- effectively governed;
- accountable to the public and the province;
- continually improving;

- equitable across the province but at the same time responsive to local needs;
- delivered in partnership with communities and other players within and beyond our health care system; and
- delivered by the appropriate number and mix of public health professionals and staff.

This report is essentially a map, outlining the steps that will lead public health forward, toward the fulfillment of the CRC's vision. This transformation is substantive – and essential. The challenges to the well-being of Ontarians are many, ranging from new and emerging diseases and pandemics, to chronic diseases and to healthy development of children and youth. If public health is to meet these challenges, and protect and promote the health of Ontarians, fundamental and meaningful changes must be made. There is no time to waste. The time to revitalize and renew public health in Ontario is now.

Our Recommendations

To Revitalize the Public Health Work Force

All health units in Ontario should be fully staffed with enough people and the right mix of people and competencies. There must be strong and effective leadership at all levels. We believe a two-pronged approach to public health human resources is needed. First, there must be a comprehensive provincial strategy that addresses the important human resources issues of public health leadership, opportunities for professional and career development, remuneration, critical shortages and human resources planning. Second, each health unit must have its own human resources strategy. Working together, these strategies will enhance the training, recruitment and retention of public health workers. They will ensure there is better recognition of the contribution made by those who work in public health and through improved opportunities for professional and career development, continuous quality improvement.

1. The Public Health Division should collaborate with the Ministry of Health and Long-Term Care's health human resources strategy to develop a comprehensive *Public Health Human Resources Strategy* that is based on best practices, ensures that the public health work force is adequate and well-equipped and addresses both systemic and working life issues. The Strategy should consist of the following elements:

- a marketing initiative;
- professional and leadership development initiatives;
- a centralized work force database;
- support for local health human resource initiatives including recruitment, retention and professional development; and
- adoption or adaptation of the pan-Canadian public health core competencies.

2. The province should develop and implement a comprehensive marketing initiative that supports recruitment into public health and increases the visibility of public health careers.
3. The province should work with the Ontario Agency for Health Protection and Promotion to improve public health professional development and leadership training.
4. The Ministry of Health and Long-Term Care should enforce the 2000 directive regarding the appointment of a senior nurse leader in each health unit.
5. The province should lead the development and maintenance of a comprehensive, provincial *Public Health Work Force Database* to support human resource planning.
6. Each health unit should establish a local human resource strategy that complements the provincial public health human resources strategy, to address initiatives for: recruitment, retention, professional development and leadership development.
7. The province, in collaboration with appropriate professional bodies, should lead a process to develop a fair, equitable and more competitive salary strategy by:
 - assessing regional variance in compensation levels;
 - developing collaborative plans to address inequities; and
 - publishing existing salary bands on an annual basis.
8. The province, in collaboration with appropriate professional bodies, should develop a fair, equitable and more competitive compensation package for medical officers of health and associate medical officers of health.

9. The province, in collaboration with academia and professional associations, should enhance efforts to increase enrolment in public health programs and streams that:
 - address the unique requirements of northern and rural areas;
 - expand innovative training modalities (for example, more part-time and distance training options); and
 - expand funding opportunities for training of public health workers.
10. The Ministry of Health and Long-Term Care should immediately address critical shortages for public health physicians and public health dentists by supporting on an annual basis the following new positions:
 - five direct and re-entry positions for community medicine fellowship training;
 - five International Medical Graduate positions; and
 - two positions in specialty dentistry training.
11. All boards of health should support paid student placements, internships, student work opportunities and paid summer positions across all public health disciplines and levels of training.

To Demonstrate Accountability and to Measure Performance

We want public health to be able to clearly demonstrate its value – what it is doing and how it is making a difference in the health of Ontarians. To increase transparency and accountability, we propose the development of a comprehensive public health performance management system. This system will establish clear standards outlining the expectations for public health. Two types of standards should be established: programmatic and organizational. For each standard, measures should be created that make it possible to evaluate whether or not the standard is being met. Monitoring, reporting and follow-up would be conducted on an ongoing basis and episodically. Other mechanisms we propose as part of this renewed and revitalized approach to accountability are mandatory health unit accreditation and annual public reporting.

12. The public health system should adopt a new, comprehensive performance management system that links performance standards and measures to a monitoring and reporting system.

13. Every health unit should have a minimum of one quality and performance specialist to lead the implementation of local performance management activities, coordinate accreditation, manage reporting to the province and the public, and create a culture of continuous quality improvement.
14. Performance standards should be introduced that:
 - replace existing mandatory health program and services guidelines with program standards; and
 - address the organizational capacity of local boards of health.
15. Common data systems and software should be implemented to capture information and produce reports that can be used at different levels of the public health system.
16. Legislation should be amended to mandate accreditation for all public health units and to require public reporting of accreditation status.
17. The province should develop a comprehensive and transparent assessment process to be used in response to specific triggers, including performance monitoring and investigation of complaints.
18. Public health units should be required to produce an annual report for their funders and the general public, with both health status and performance indicators, to ensure transparency and accountability.

Ensuring Quality Governance Within a Province-Wide System

Currently, governance structures vary considerably across the province. We envision a consistent governance structure province-wide, based upon autonomous, skills-based boards of health. In this revised system, there will be clear and transparent accountability mechanisms and structures.

To reflect increased provincial funding, the model we are proposing reduces municipal representation to 50 percent of the board. However, community representation increases to 50 percent and we propose that the province delegate the authority to make these community appointments to the boards. This change will ensure that local appointments are made in a timely manner and reflect local knowledge and needs. We also recommend that the province take leadership in ensuring the quality of local board of health governance by

developing province-wide nomination, recruitment, orientation and self-assessment guidelines and tools.

- 19. Public health units should be governed by autonomous, locally-based boards of health. These boards should focus primarily on the delivery of public health programs and services.
- 20. Where local health units are currently integrated into the municipal structure, the boards of health and municipalities should jointly agree on their degree of future integration.
- 21. Boards of health should consist of eight to fourteen members, with equal balance between municipal appointees and local citizen representatives appointed by the board under authority delegated from the province.

Stable and Predictable Funding

The current funding system does not appear to satisfy any of the stakeholders and funders, and we offer recommendations which, taken in context of the proposed governance changes, will result in more stable and predictable funding. We reaffirm the decision to continue the planned uploading of the provincial portion of shared programs to 75 percent, although we do not preclude moving to full provincial funding in the future if municipalities and the province were to agree. We also recognize that new mechanisms are needed to ensure that public health funding achieves greater equity across the province. Finally, we lay the foundation for a new budgeting process, one that will help the province, municipalities and health units achieve greater stability and improved planning.

- 22. Public health units should be globally funded, with budgets approved by the province. For programs that are currently cost-shared, the funding formula should be 75 percent provincial and 25 percent municipal, consistent with the last phase of the planned upload announced in *Operation Health Protection*. The province should guarantee continued full funding of the current 100 percent-funded programs.
- 23. The Ministry should establish a collaborative process with municipalities, boards of health, public health professionals and academic partners to continue to refine the budgetary allocation mechanism, to achieve greater equity in public health system funding over time.
- 24. The Ministry should establish a budget process that allows for the approval of annual budgets within

three-year rolling forecasts to ensure that boards of health and municipalities operate in a predictable financial environment.

- 25. Budget forecasting should include rolling ten-year forecasts for capital costs. The province should specify clear rules and criteria for how capital funding can be accessed through a special public health stream in the provincial health capital envelope.
- 26. The Ministry of Health and Long-Term Care should allow health units to establish cost-shared operating reserves up to three percent of their annual operating budget in order to address unforeseen operating cost pressures and surge requirements.
- 27. All provincial funding requests for public health programs should be channeled through one Ministry and via one point within the Ministry to ensure the simplification of budget reporting processes and coordination of decision-making.
- 28. The province should prioritize cost-shared funding of local information technology system development projects that have broader application across the public health system.

Building Stronger Health Units

Health units vary greatly in the number and type of staff they employ, the size of the population they serve and the geographic area they cover. We recommend changes to help bolster the resources of smaller health units and ensure they have the critical capacity needed for improved effectiveness and emergency and surge response. Some of our recommendations address emergency response, e.g., on-call systems and mutual aid agreements among neighbouring health units.

In some areas, we recommend amalgamation of specific health units. Our recommendations are designed to optimize existing and future local partnerships (e.g., relationships with boards of education and LHINs). We also propose that the province work with northern health units to develop approaches to address their critical capacity needs.

Over the next decade, public health will require strong transformational leadership. Over the course of our deliberations on the medical officer of health (MOH) and chief executive officer (CEO) roles, we reviewed advantages and challenges arising from different models of leadership. While we were unable to reach a consensus on whether non-MOHs

should serve as CEOs of local health units, we acknowledge that this model is a working reality in some areas of the province. We offer suggestions for securing the independence of the MOH for certain key duties while clarifying administrative responsibilities for the CEO. We also offer recommendations to support the role of the MOH.

29. The amalgamation of the following health units should be implemented for the purpose of achieving critical mass and strengthening public health:
 - Chatham-Kent Health Unit, Lambton Health Unit and Windsor-Essex County Health Unit;
 - Grey Bruce Health Unit, Huron County Health Unit and Perth District Health Unit;
 - Elgin-St. Thomas Health Unit, Middlesex-London Health Unit and Oxford County Board of Health;
 - Brant County Health Unit and Haldimand-Norfolk Health Unit;
 - Haliburton, Kawartha, Pine Ridge District Health Unit and Peterborough County-City Health Unit;
 - Porcupine Health Unit and Timiskaming Health Unit;
 - Hastings and Prince Edward Counties Health Unit, Kingston, Frontenac and Lennox and Addington Health Unit, and the Leeds and Grenville components of the Leeds, Grenville and Lanark District Health Unit; and
 - Renfrew County and District Health Unit and the Lanark component of the Leeds, Grenville and Lanark District Health Unit.
30. The province should work with northern health units to review and if necessary, increase the unorganized territory grants and implement any additional strategies required to achieve sufficient critical capacity.
31. The province should provide 100 percent funding of approved one-time reconfiguration costs for health unit consolidations.
32. The medical officer of health should report directly to the board of health as specified in the *Health Protection and Promotion Act*.
33. Every health unit should have a full-time medical officer of health and one or more associate medical officer(s) of health.

34. The Ministry of Health and Long-Term Care should work with the College of Physicians and Surgeons of Ontario to interpret and apply its policy #13-00 "Requirements When Changing Scope of Practice" to acting medical officer of health appointments.
35. Every health unit should have:
 - adequate administrative support for the health unit's business functions; and
 - adequate programmatic support including epidemiologists, data analysts, communications specialists, volunteer co-ordinators, research officers, and access to libraries and professional development opportunities.
36. Every health unit should have an on-call system for after-hours and weekend coverage supported by front-line professional staff with appropriate back-up.
37. With the help of a Ministry template, every health unit should develop mutual aid agreements with neighbouring health units to support their anticipated emergency needs.

Research and Knowledge Exchange

Research and knowledge exchange is essential if public health practice in Ontario is to be evidence-based and continually improving. The following recommendations are designed to ensure that, working in collaboration with key partners such as the Ontario Agency for Health Protection and Promotion, a province-wide public health research and knowledge exchange agenda is established. Research and knowledge exchange must be established as a core function for health units, and knowledge management activities and services should be equitably accessible across the province. As part of the research and knowledge exchange infrastructure, we recommend that the Public Health Research, Education and Development (PHRED) program should be funded 100 percent by the province. The recommendations we propose will enable health units to develop, enhance and strengthen their in-house capacity and resources for research and knowledge exchange.

38. The Ontario Agency for Health Protection and Promotion should take a lead role in supporting the development of a province-wide public health research and knowledge exchange agenda with identified strategic directions, priorities and an implementation timeline.

39. The Public Health Research, Education and Development (PHRED) program should be funded 100 percent by the province in order to strengthen public health knowledge development and translation into practice.
40. The Ontario Agency for Health Protection and Promotion should act as an organizing hub to support a province-wide network for research and knowledge exchange.
41. Dedicated, stable and sufficient funding for public health research should be earmarked from existing government granting sources or through the creation of a dedicated public health research fund.
42. The province should expand, in scope and funding, the Health Services Research Personnel Development Fund to include strategic public health research.
43. The province, along with the Ontario Agency for Health Protection and Promotion, should ensure that knowledge management activities and services, including access to the electronic public health library, are equitably accessible at the local level.
44. Local health units should develop, enhance and strengthen in-house capacity and resources for research and knowledge exchange to support evidence-informed practice and decision-making.

Strategic Partnerships

One of the greatest strengths of public health is its ability to create partnerships with other sectors, both locally and at the provincial level. In this section, we make recommendations to strengthen and enhance the relationships between health units and primary health care, LHINs, universities and colleges, professional organizations and the Public Health Division.

45. Public health and primary health care leaders at both the provincial and local level should collaborate to develop mechanisms for joint planning, priority setting and partnerships and for funding and implementing innovative projects.
46. The Chief Medical Officer of Health or designate should meet regularly with the Local Health Integration Networks' chief executive officers to identify opportunities for partnership with public health.
47. Every medical officer of health or designate should regularly meet with the chief executive officers of the Local Health Integration Network(s) to which the

health unit relates to identify mechanisms for collaboration in planning and service delivery.

48. Public health at both the provincial and local level should participate in the new Local Health Integration Networks Local Data Management Partnerships.
49. Health units should pursue academic partnership agreements with universities, colleges and other related institutions to:
 - formalize educational student placements;
 - support applied public health research and program evaluation;
 - support faculty and curriculum development;
 - encourage cross appointment of staff; and
 - support the ongoing professional development of public health workers.
50. The province should undertake the following actions to strengthen the capacity to support the field and ensure optimal province-wide planning and delivery of public health services:
 - in collaboration with the Ontario Agency for Health Protection and Promotion, ensure expert consultation in specialty areas such as toxicology and medical microbiology;
 - increase expertise and knowledge at the provincial level to support the field in the delivery of the mandatory programs;
 - establish a dedicated support unit to work collaboratively with the field, the Ontario Agency for Health Protection and Promotion and other relevant partners to provide analytic capacity and mechanisms for improving the scope, quality and availability of data used to support fiscal planning and projection;
 - establish capacity at the provincial level to support the reconfiguration of health units;
 - ensure there are quality and performance specialists within the Public Health Division to lead the development of the Public Health Performance Management System and to support assessment and compliance investigation activities; and

- appoint professional leaders for public health inspection, nutrition, public health dentistry and public health nursing.

What are the next steps?

This report and its recommendations are being given to the Chief Medical Officer of Health and the Ministry of Health and Long-Term Care. We recognize that commitment, effort and leadership will be required to put them into place. Change is never easy; however, the time for change has clearly come.

We have not included a detailed three-year implementation plan for these recommendations. Many of the recommendations are interdependent and cannot be considered in isolation. Some solutions are obvious and received widespread support during our consultations, whereas others are less clear. In some cases, immediate action is encouraged to leverage activities already underway or in development, such as the creation of the Ontario Agency for Health Protection and Promotion, the roll-out of LHINs and primary health care reform.

Although we believe the implementation plan is best left to the province to develop, there are some clear priorities for action that we would like to flag for immediate attention and implementation. These include:

- Development of a provincial public health human resources strategy, beginning with the marketing initiative, centralized workforce database and efforts to increase enrollment in public health programs, including support for more training positions for public health physicians and dentists. The appointment of senior nurse leaders in each health unit should be enforced. *As it will take time, in some cases years, to train new people it is important to begin these initiatives as soon as possible.*
- Adoption of a comprehensive performance management system for public health, beginning with the following elements: introduction of performance standards (with board standards as first priority); commitment to mandatory accreditation for all health units; and designation of a quality and performance specialist at every health unit. *Lack of accountability has been flagged as one of the biggest gaps in the current system. Immediate commitment to improved accountability at provincial and local level sends a strong message.*
- Adoption of a consistent, province-wide model of autonomous boards of health with a primary focus on

public health and with a membership of half municipal and half local community representatives, locally appointed and supported with provincial guidelines and tools. *The strengthening of public health governance is the underpinning for all of the other reforms.*

- Increased provincial financial accountability with budgets approved by the province, three-year rolling forecasts, ten-year capital costs forecasts and a mechanism to access capital funding and improved timeliness in budget approvals. *This addresses the call for improved provincial accountability while streamlining the budget process for local boards.*
- Amalgamations of specified health units, supported by 100 percent funding for approved transition costs; and review of unorganized territory grants and other strategies to improve critical capacity of northern health units. *These measures will strengthen critical capacity of smaller health units.*
- Establishment of an after-hours on-call system in every health unit supported by front-line professional staff; and development of mutual aid agreements with neighbouring health units. *These measures are essential to ensure appropriate emergency response.*
- Development of a province-wide research and knowledge exchange agenda for Ontario; 100 percent funding for the *Public Health Research, Education and Development* program and its alignment with the Ontario Agency for Health Protection and Promotion. *The imminent creation of the Agency for Health Protection and Promotion offers unique opportunities for developing a more comprehensive and coordinated research and knowledge exchange system in Ontario.*
- Collaboration with primary health care initiatives and with the Local Health Integration Networks. *The roll-out of these new initiatives as part of the Ministry's transformation agenda presents a unique opportunity for public health collaboration that will benefit all parties.*
- Strengthening government capacity to support the field and lead the implementation initiatives.



**elgin
st.thomas
health unit**

99 Edward Street
St. Thomas, Ontario
N5P 1Y8

Telephone: (519) 631-9900
Toll Free Telephone: 1-800-922-0096
Fax: (519) 633-0468
www.elginhealth.on.ca

Wednesday, May 31, 2006

Mr. Bill Day, Treasurer
City of St. Thomas
545 Talbot Street
P.O. Box 520, City Hall
St. Thomas, ON
N5P 3V7

Dear Bill:

Please be advised that the Board of Health recently revised its 2006 Mandatory Program budget for the Elgin St. Thomas Health Unit passing the following resolution:

M/S/C, B. Vowel, T. Johnston

**That the Board of Health revise its 2006 budget in the amount of \$5,106,312.
Carried.**

A revision was necessitated by the fact that the Ministry of Health and Long Term Care recently announced an imposed funding growth cap of up to 5% for all Ontario Health Units. You will note that the revised budget results in a further decrease in municipal levies. The funding amounts detailed in our November 6, 2005 letter to the City of St. Thomas are no longer correct. The new breakdown is as follows:

| | <u>Amount</u> | <u>% of Budget</u> |
|---------------------------|-----------------|-------------------------------------|
| 2006 Budget (revised) | 5,106,312. | |
| County of Elgin | 1,054,453. | 59% of 35% of overall budget |
| City of St. Thomas | 732,756. | 41% of 35% of overall budget |
| Ministry of Health | 3,319,103. | 65% of overall budget |

Please adjust your flow of funds to the Health Unit accordingly.

Though the Health Unit was able to reduce its budget and subsequently reduce its planned enhancements of mandatory programs and services, the revised budget is still higher than the imposed funding cap. The Health Unit has asked the Ministry of Health and Long Term Care to consider funding its additional requirements. The Ministry indicated that it would consider such requests. It is noted that should the Ministry choose not to fund the additional amount, the Board of Health has decided that it will consider surplus dollars and/or reserve funds to make up the funding shortfall.

...2

A full copy of the revised budget is attached to this letter for your information.

If you have any questions Bill, please contact me at 631-3159, ext. 202.

With my best regards,

A handwritten signature in black ink, appearing to read 'Cynthia St. John', with a stylized flourish at the end.

Cynthia St. John
Chief Administrative Officer
Elgin St. Thomas Health Unit

copy: Mary Ens, Accounting Supervisor, Elgin St. Thomas Health Unit

ELGIN ST. THOMAS HEALTH UNIT
2006 MANDATORY PROGRAM BUDGET

| | 2005 BUDGET | 2006 BUDGET | DIFFERENCE | LEVY INCREASE/ DECREASE |
|--------------------|----------------|----------------|------------|----------------------------|
| | | | | |
| City of St. Thomas | 856,698 | 732,756 | (123,942) | -14.47% |
| County of Elgin | 1,232,809 | 1,054,453 | (178,356) | -14.47% |
| Ministry of Health | 2,553,843 | 3,319,103 | 765,260 | 29.97% |
| | | | | |
| | 4,643,350 | 5,106,312 | 462,962 | 9.97% |

ELGIN ST. THOMAS HEALTH UNIT
2006 BUDGET

| SALARIES | | |
|-----------|------------------------------------|-------------|
| ACCOUNT # | ACCOUNT NAME | 2006 BUDGET |
| 4410 | Recoveries | (3,000) |
| 5420 | Management | 797,200 |
| 5430 | Nursing | 1,120,770 |
| 5440 | Inspectors | 438,200 |
| 5450 | Nutrition/Health Promo/TCA/Hygenis | 372,460 |
| 5460 | Support | 290,600 |
| 5470 | Custodian/Security | 44,100 |
| | TOTAL | 3,060,330 |

| FRINGE BENEFITS | | |
|-----------------|-----------------------------|----------------|
| ACCOUNT # | ACCOUNT NAME | 2006 BUDGET |
| 5510 | Vision | 7,000 |
| 5515 | Employer Health Tax | 77,000 |
| 5520 | Extended Health Care | 181,000 |
| 5525 | Dental Plan | 65,000 |
| 5530 | CPP | 141,000 |
| 5535 | OMERS | 274,000 |
| 5540 | LTD | 74,000 |
| 5545 | WSIB | 34,000 |
| 5550 | EI | 73,000 |
| 5555 | Life Insurance | 21,000 |
| 5560 | Baby Benefit | 15,000 |
| 5565 | Employee Assistance Program | 3,500 |
| 5570 | Part-Time Benefits | 23,500 |
| 5575 | Charged to Other Programs | (219,100) |
| | TOTAL | 769,900 |

| PREMISES | | |
|-----------|------------------------|----------------|
| ACCOUNT # | ACCOUNT NAME | 2006 BUDGET |
| 4710 | Rental Income | (56,490) |
| 5710 | Rent - 99 Edward | 513,469 |
| 5720 | Housekeeping Supplies | 7,000 |
| 5730 | Property Taxes | 15,000 |
| 5740 | Grounds Maintenance | 10,000 |
| 5750 | Service & Repairs | 57,000 |
| 5760 | Garbage/Waste Removal | 3,500 |
| 5770 | Hydro/Water | 48,000 |
| 5780 | Union Gas - Heat | 16,000 |
| 5790 | Insurance re: premises | 6,800 |
| | TOTAL | 618,279 |

| HEALTH PROMOTION | | |
|------------------|-------------------------------------|----------------|
| ACCOUNT # | ACCOUNT NAME | 2006 BUDGET |
| 4010 | Prenatal Fees | (3,500) |
| 5005 | Prenatal Materials & Supplies | 3,500 |
| 5010 | Materials & Supplies | 67,815 |
| 5020 | Travel | 25,000 |
| 5030 | Advertising (Public Awareness/Promc | 13,750 |
| 5040 | Memberships/Subscriptions | 4,000 |
| 5050 | Professional Development | 17,000 |
| 5055 | Volunteer Recognition/Training | 1,870 |
| 5060 | Meal Allowance | 1,000 |
| 5080 | CINOT - Consulting Fees | 25,000 |
| 5085 | Cinot Claims | 125,000 |
| 5090 | Preventive Dental Services | 1,000 |
| | TOTAL | 281,435 |

| HEALTH PROTECTION | | |
|-------------------|---------------------------------------|---------------|
| ACCOUNT # | ACCOUNT NAME | 2006 BUDGET |
| 4110 | STD Clinic Grants | (12,000) |
| 4120 | Sale of Pills | (16,000) |
| 4150 | Food Safe Course Fees | (2,250) |
| 4160 | Inspection Fees | (5,500) |
| 4140 | Fixed Premise Property Searches | (500) |
| 5101 | Fees for Service STD/AIDS | 12,000 |
| 5105 | Oral Contraceptives | 16,000 |
| 5110 | Materials & Supplies - Sexual Health/ | 14,000 |
| 5115 | Materials & Supplies - Disease Contr | 13,100 |
| 5120 | Travel | 26,000 |
| 5130 | Advertising (Public Awareness/Promc | 3,000 |
| 5140 | Memberships/Subscriptions/Library | 1,700 |
| 5150 | Professional Development | 10,500 |
| 5160 | Meal Allowance | 800 |
| 5175 | Food Safe Course Expenditures | 2,250 |
| | TOTAL | 63,100 |


| CORPORATE COSTS | | |
|-----------------|-----------------------------------|-------------|
| ACCOUNT # | ACCOUNT NAME | 2006 BUDGET |
| 4610 | Interest Earned | (21,000) |
| 4620 | Other Revenue | 0 |
| 5603 | Office Supplies | 13,000 |
| 5607 | Printing | 17,000 |
| 5610 | Telephone | 29,000 |
| 5615 | Postage | 10,000 |
| 5617 | Courier | 2,000 |
| 5620 | Office Equipment Maintenance | 2,000 |
| 5625 | Office Equipment Rental | 6,000 |
| 5630 | Advertising - Staff Recruitment | 4,000 |
| 5635 | Meeting Expense | 3,500 |
| 5640 | Business Insurance Allowance | 1,500 |
| 5645 | Advertising/Promotion/Marketing | 4,000 |
| 5650 | Communications - Website/Intranet | 4,000 |
| 5655 | Recruitment Expenses | 1,000 |
| 5660 | Legal | 38,000 |
| 5665 | Audit | 8,500 |
| 5670 | Bank Charges | 7,500 |
| 5675 | Insurance Excluding Premises | 27,268 |
| 5680 | Staff Recognition | 2,500 |
| 5685 | Labour Relations | 63,000 |
| 5687 | IT Support | 28,000 |
| 5690 | Furniture & Equipment | 5,000 |
| 5695 | Computer/Technology/Equipment | 25,000 |
| | TOTAL | 280,768 |

| ADMINISTRATION COSTS | | |
|----------------------|--------------------------|-------------|
| ACCOUNT # | ACCOUNT NAME | 2006 BUDGET |
| 5860 | Travel | 3,000 |
| 5870 | Memberships | 11,500 |
| 5880 | Professional Development | 6,500 |
| 5890 | Meal Allowance | 300 |
| | TOTAL | 21,300 |

| BOARD OF HEALTH COSTS | | |
|-----------------------|-------------------------|-------------|
| ACCOUNT # | ACCOUNT NAME | 2006 BUDGET |
| 5810 | Travel | 1,200 |
| 5820 | Meeting Expense | 1,500 |
| 5825 | Miscellaneous | 500 |
| 5830 | Honoraria | 7,000 |
| 5840 | Conferences/Conventions | 1,000 |
| | TOTAL | 11,200 |

TOTAL

5,106,312

| | | |
|---|--|---|
|  <p>THE CORPORATION OF THE CITY OF ST. THOMAS</p> | <p align="center">The Corporation of the City of St. Thomas</p> | <p>Report No.: PD-16-2006</p> |
| | | <p>File No.: 4-04-06</p> |
| <p>Directed to: Chairman H. Chapman and Members of the Planning and Development Committee</p> | | <p>Date: June 6th, 2006</p> |
| <p>Subject: Development Proposal - Joe Ostojic - to permit a residence to be constructed on lands which may be legally described as Part of Lots 41 and 42, Concession South of Talbot Road East (STRE), Geographic Township of Southwold, now in the City of St. Thomas, County of Elgin.</p> | | |
| <p>Department: Planning Department Prepared by: J. McCoomb - Planner</p> | | <p>Attachments: - letter from Joe Ostojic - minutes from June 7th, 1999 Planning & Development Committee - memo from Director of Environmental Services</p> |
| <p>RECOMMENDATION: THAT Report No. PD-16-06 be received by Council and filed as information.</p> | | |
| <p>Background: At it's meeting of May 1st, 2006, Council received a letter from Joe Ostojic (copy attached) seeking Council support for a proposal to construct a house on a vacant 31 acre parcel of land on the south side of Bush Line, west of Kettle Creek.. That letter was referred to the Planning Department for a report.</p> <p>Report: The following statement of facts provide the background context for consideration of the request for a building permit:</p> <ul style="list-style-type: none"> • The lands subject to this proposal are vacant, predominantly crop land, and are located on the south side of Bush Line, west of Kettle Creek, as shown on the Location Plan. The lands were brought into the City as part of the mutual boundary adjustment with the Township of Southwold in 1995. • Amendment No. 42 to the Official Plan of the City of St. Thomas placed the subject lands into the "Rural Area" designation. The permitted uses are existing farm operations, buildings and structures essential to the farm operation, including the farm residence, barns and other buildings supporting the farm operation. Other uses permitted in the Rural Area designation are uses existing at the date of adoption of OPA 42. • The Rural Area designation recognizes that there were a number of small land holdings scattered throughout the area existing at the date of adoption of Amendment No. 42. Many of the lots have no structures on them. The policies provide that those lots shall be allowed to be used for the purpose permitted in the Plan and the Zoning By-law. Otherwise, the intent of the Plan is that those lands will be held for future development in conjunction with the expansion of the St. Thomas Urban Service Area. • Lot creation in the Rural Area is to be discouraged except to create a new lot for agriculture; for an agriculture-related use; or to assemble lands for land development purposes when full municipal services become available through the expansion of the St. Thomas Urban Service Area. • Section 8.2 of the Official Plan contains policies with respect to Piped Municipal Services. Subsection 8.2.1 provides the requirements for services and states that new development in St. Thomas must be serviced with a piped water supply, municipal sanitary sewers and storm drainage. • The subject lands to this proposal are located within the Residential Development Zone (R7-4) and the Open Space and Park Zone (OS-4). The area where it is proposed to construct a house is within that part of the property zoned R7-4. The permitted uses in the R7 zone include uses existing at the date of passing of the by-law, and agriculture. In the R7 zone, no buildings or structures are permitted to be erected. The special provisions of the R7-4 zone permit additions to an existing dwelling, subject to meeting certain applicable regulations from the R1 zone. The R7-4 zone further provides that the minimum lot area shall be the existing lot area. • Since the 1995 mutual boundary adjustment, there have been four permits issued by the City for residential development outside of the Urban Service Area. Three of these were within the Munroe Subdivision (Plan 259) located off of Fingal Line. The Munroe Subdivision was designated Residential | | |

and placed into a special policy area (Special Development Area 4) through Amendment No. 42, thereby maintaining the principle of residential use in that area. In June of 1999, Council passed the attached resolution that established site specific policy on servicing existing lots within Plan 259.

- A building permit was also issued to construct a dwelling on the lands on the north side of Bush Line, opposite to the subject lands. That house, and those of the three Munroe subdivision developments, were only permitted after the Committee of Adjustment approved a variance from the requirements of By-law 50-88, in accordance with the policy established by Council's 1999 resolution.

Municipal Servicing:

As noted above, the policies of the Official Plan require that all new development in St. Thomas must be serviced with a piped water supply, municipal sanitary sewers and storm drainage. The subject lands are within the study area identified for the South Block Master Drainage Plan. The attached memo from the Director of Environmental Services contains further information with respect to servicing.

Respectfully submitted,



Jim McCoomb
Planner



Reviewed By:
 Env. Services Treasury City Clerk Other

APR 25 2006

City of St. Thomas

APR 25 2006

City Clerk's Dept.

Alderman Tom Johnston
25 Warbler Heights
St. Thomas, ON
N5R 6S5

April 21, 2006

Dear Tom,

I am writing this letter to council members on behalf of my wife and I. In 2005 I went to the committee of adjustments for a building permit on Bush line lands. The committee turned me down with the reason being that there are no septic beds allowed in the City of St. Thomas. I believe it will be a long time before the Sewers will reach Bush line. If there was some way to get services there without spending A million dollars or more then I would not be writing this letter to you at this time. If anyone was ever planning to do a subdivision it would be different because there would be some money from the sale of the lots. In New Sarum there is a subdivision going up and there are large lots with septic beds. I understand that the above example is not in the City of St. Thomas but over the last few years septic beds are better than what they were. I have already done a perk test on the Bush line property and it is a raised bed, which is one of the best types of septic beds. There is a house presently being built across the street and as I understand is replacing an existing home which would make that 3 existing homes on one property. How do we know there was not an existing home on this property as well? As shown on the map there is a larger piece of land and a smaller piece of land, my family and I would build our home on the small parcel as not to disturb the farmlands or future subdivision development. We understand that farm land is important to the City and the Township. In our case we would like to build one home; our dream home where we can raise our family. Presently the property is paying +/- \$400.00 /year in taxes. By building a house on the property it would increase taxes for the City. The reason I am writing this letter is to ask Council how my family and I can build a house on the said lands.

| | |
|------------------------|-------------------------------------|
| REFERRED TO | |
| <u>Pat Keenan</u> (cc) | |
| | |
| | |
| | |
| FOR | |
| DIRECTION | <input type="checkbox"/> |
| REPORT OR COMMENT | <input checked="" type="checkbox"/> |
| INFORMATION - | <input type="checkbox"/> |
| FROM | <u>Bergare</u> |

Thank you,

Joe Ostojic

cc Mayor Kohler
Members of City Council

THE FIFTH MEETING OF THE PLANNING AND DEVELOPMENT COMMITTEE

COUNCIL CHAMBERS
CITY HALL

JUNE 7TH, 1999

6:00 p.m. The meeting convened with Alderman M. Turvey, Chairman, presiding.

ATTENDANCE

Members

Mayor S. Peters
Alderman J. Brooks
G. Campbell
(Arr. 6:07 p.m.)
H. Cole
S. Crosby
P. Ostojic
R. Parks
M. Turvey

Officials

R. Main, City Administrator
P.J. Leack, City Clerk
J. Dewanker, Director of Public Works and Engineering
P. Keenan, Planning Director

DISCLOSURES OF INTEREST

Nil.

MINUTES

Motion by Alderman Parks - Crosby:

THAT: The minutes of the meeting held on May 3rd, 1999 be confirmed.

Carried.

DEPUTATIONS

Request for Building Permit - Lot 4, Plan 259, Fingal Line

Mr. Wes Armstrong appeared in support of the letter from Richard Armstrong, owner of Lot 4, Plan 259, Fingal Line, requesting a building permit and septic system for the development of the above-noted lot. He indicated that the proposed lot was 60 feet by 200 feet.

Motion by Alderman Parks - Crosby:

THAT: We consider requests for building permits on existing unserviced lots, on a lot by lot basis, through application to the Planning and Development Committee of City Council.

Carried.

Motion by Alderman Parks - Crosby:

THAT: The Council of the City of St. Thomas has no objection to an application being made to the Committee of Adjustment for the development of a house on the property known as Lot 4, Plan 259 (Fingal Line) formerly in the Township of Southwold and now in the City of St. Thomas subject to the following:

approval of the septic system by the Elgin-St. Thomas Health Unit

an agreement being entered into by the owner with the municipality requiring the owner's connection to the sanitary sewer at such time when it becomes available.

Carried.

CITY CLERK  CONFIRMED  CHAIRMAN

LOT 40

R7-17

LOT 41

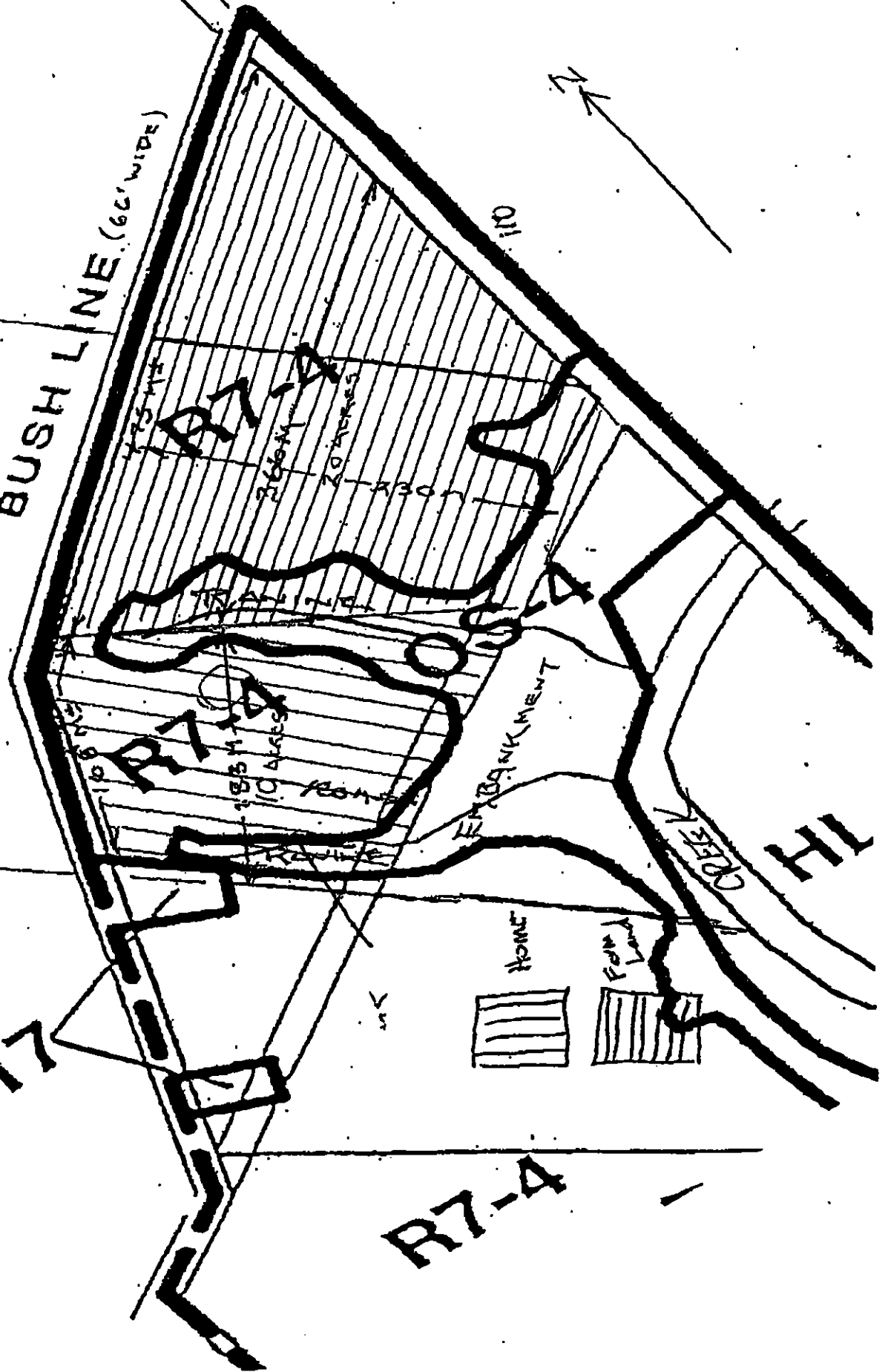
SOUTH OF TALBOT ROAD EAST

LOT 42

FORMER TOWNSHIP OF SOUTHWOLD

(LANDS NOW IN CITY OF ST. THOMAS)

BUSH LINE (66' WIDE)



-28-



MEMORANDUM

FILE No: 07-025-03

TO: Pat Keenan, Director of Planning
Jim McCoomb, Senior Planner

FROM: John Dewancker, Director, Environmental Services

DATE: June 6, 2006

SUBJECT: Future Development of Lands along Bush Line

During 1997, the City of St. Thomas approved a servicing and utility plan for the South Block Area. This area includes lands on both sides of Bush Line, a portion of which is held by D&B Developments. The servicing and utility plan for this area provides for the extension of a 300mm watermain along Bush Line from a location at Gladstone Avenue/Metcalf Street and along Stanley Street, the extension of a trunk sanitary sewer between the St. Thomas Water Pollution Control Plant along Bush Line and the extension of an overhead primary voltage loop (27.6kV/3Ø) along Bush Line. A copy of the pertinent excerpts of the study report regarding the servicing needs of the Bush Line are attached herewith for your information. The extension of these services will be required to permit planned growth in this area to be properly serviced in compliance with the City's OP and zoning policies.

Please contact me at ext., 4165, if you have any further questions.

Yours very truly

John Dewancker, P.Eng.,
Director, Environmental Services

Enc:

Table 2.2 - Watermain Unit Costs

| Pipe Size (mm) | Rural Cost (\$/m) | Urban Cost (\$/m) |
|-------------------|----------------------|----------------------|
| 150 | \$ 243 | \$ 393 |
| 200 | \$ 262 | \$ 412 |
| 250 | \$ 284 | \$ 434 |
| 300 | \$ 308 | \$ 458 |
| 350 | \$ 330 | \$ 480 |
| 400 | \$ 350 | \$ 500 |
| 450 | \$ 383 | \$ 533 |

Table 2.3 - Municipal Water Construction Tasks and Costs

| ID | Task | Cost |
|----|--|-------------------------------------|
| W1 | 300 mm from Talbot @ St. George to County Rd. #16 @ Munroe 1,500 m of 300 mm @ \$458 /m | \$687,000 |
| W2 | 300 mm from Gladstone @ Metcalfe to Bush Road @ D&B Boundary 1,500 m of 300 mm @ \$458 /m | \$687,000 |
| W3 | 400 mm from Fairview @ Elm to Fairview @ Caldwell 500 m of 400 mm @ \$500 /m | \$250,000 |
| W4 | 400 mm from Fairview @ Bill Martyn Parkway to Fairview @ Southdale 450 m of 400 mm @ \$350 /m | \$157,500 |
| W5 | 400 mm from Southdale @ Fairview west to Southdale @ City Boundary 1,050 m of 400 mm @ \$350 /m | \$367,500 |
| W6 | 400 mm from Sunset @ Elm to Sunset @ Wilson 400 m of 400 mm @ \$500 /m 400 mm from Sunset @ Wilson to Sunset @ City Boundary 650 m of 400 mm @ \$500 /m 400 mm from Sunset @ City Boundary to Sunset @ Southdale 600 m of 400 mm @ \$500 /m | \$200,000 \$325,000 \$300,000 |
| W7 | 400 mm from Southdale @ Sunset east to Southdale @ City Boundary 1,100 m of 400 mm @ \$350 /m | \$385,000 |
| W8 | Local 250 mm and 300 mm main extensions in lands east of Fairview Quantities and Costs Vary | Internal Servicing Costs |



City of St. Thomas
and
Township of Yarmouth

**SOUTH BLOCK
SERVICING AND UTILITY PLAN**

**MUNICIPAL
WATER DISTRIBUTION**

LAND OWNERS/DEVELOPERS
T Doug Terry Ltd.
S Shooside Developments Ltd.
D D & B Developments
K Kemsley Investments Ltd.



South Block Area

-31-

Task I.D. Number for Future Works
City Boundary

Existing Trunk System

Existing Supply Point

Ultimate Trunk System

Ultimate Supply Point

500mm Without Ultimate Supply
400mm With Future Supply

Significant Valley

Fit Line (Setback)
150m 0 300m

150m 0 300m

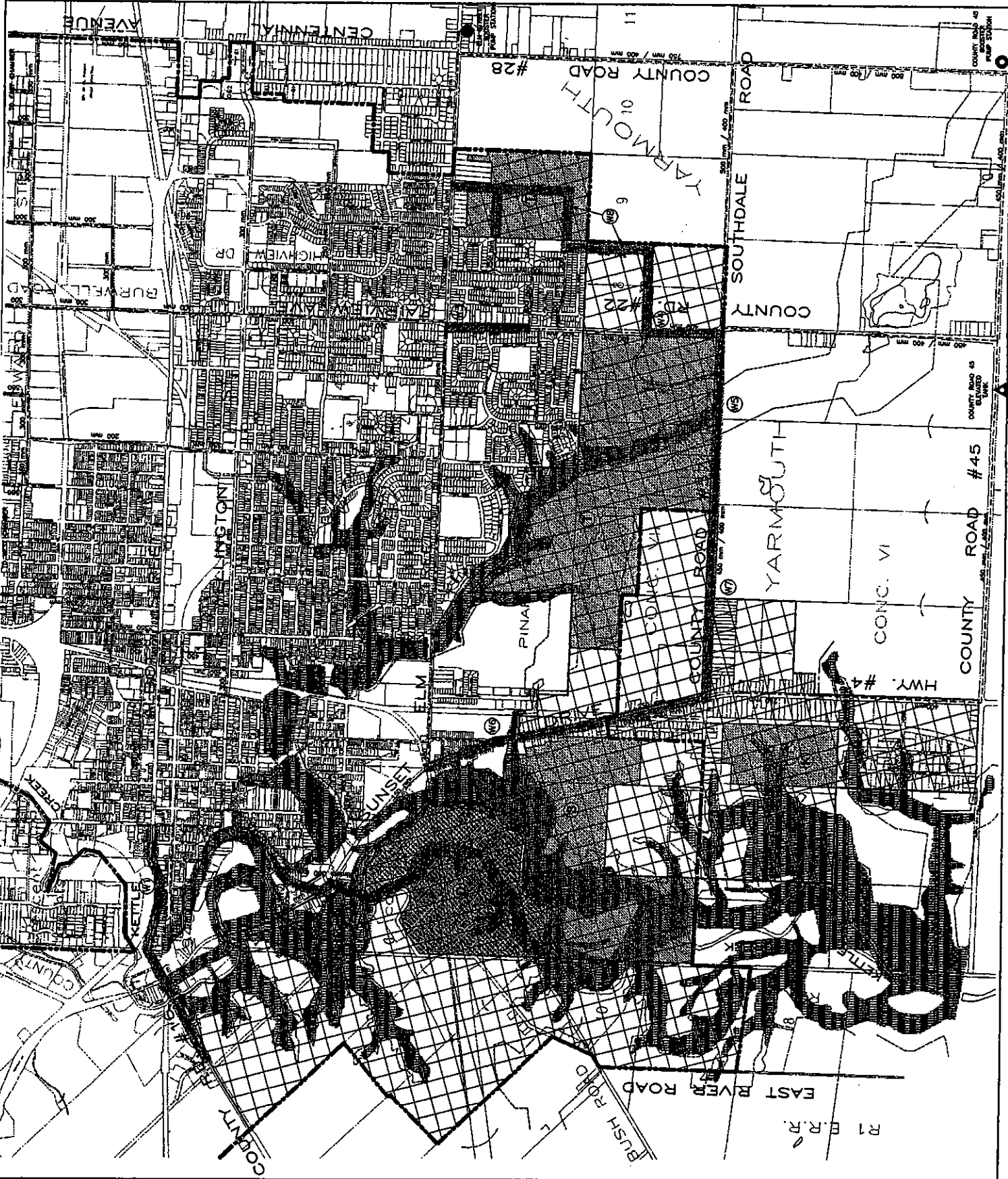


MAP 1

DS-Sea Associates Ltd.
Geodetic Engineers & Planners

Map Plan, Section and Area Measurement
and Production Registered by City of St. Thomas

Yarmouth/Yarmouth



3.5 Sanitary Sewerage Servicing Scheme and Implementation Plan

The necessary servicing requirements and options for each of the three (3) service areas are identified and discussed above. The final servicing scheme is a result of the preferred servicing alternative for each of the three (3) service areas. An implementation plan was developed based on those servicing alternatives and is summarized in Table 3.8.

The costing and scheduling data provided in the implementation plan is intended to be used as background data in the future development related cost sharing agreements, and in future development charges calculations. To provide assistance in the completion of the future development charges work, it was necessary to determine certain characteristics of the areas being serviced. These characteristics include benefiting service areas, trigger for works, growth/non-growth, and land use type. The necessary information is also provided in Table 3.8.

Table 3.8 - Sanitary Sewerage Servicing - Implementation Plan

| ID | Task | Cost | Trigger | Timing | Service Area | Growth Portion |
|----|--|------------------|-----------------|----------|--------------|----------------|
| S1 | Ed/Rec Sewage Pumping Station | \$760,000 | New Development | Present | Residential | 100% |
| S2 | Trunk Sewer from PS east to Fairview @ Bill Martyn | \$242,000 | New Development | Present | Residential | <100% |
| S3 | Trunk Sewer on Aldborough from Street 'A' to Southdale | \$292,000 | New Development | 5 Years | Residential | <100% |
| S4 | Trunk Sewer from PS west to Southdale | \$270,000 | New Development | 10 Years | Residential | <100% |
| S5 | Lyndale Sewage Pumping Station | \$300,000 | New Development | Present | Residential | <100% |
| S6 | Sunset Trunk Sewer Rehab | \$120,000 | | | | |
| | Total Cost for S5 & S6 | \$420,000 | | | | |
| S8 | Bush Road Trunk Sewer | \$90,000 | New Development | Present | Residential | <100% |
| S9 | County Road #16 Trunk Sewer | \$112,500 | New Development | 15 Years | Residential | <100% |



**City of St. Thomas
and
Township of Yarmouth**

SOUTH BLOCK SERVICING AND UTILITY PLAN

**MUNICIPAL
SEWAGE COLLECTION**

LAND OWNERS/DEVELOPERS

Doug Tarry Ltd.

Showside Developments Ltd.

D & B-Developments


Kernalev Investments Ltd.

South Block Area

South Block Area West of Kettle Creek

- 33 -

Task I.D. Number for Future Work



City Boundary

Existing Sewage Treatment Plant

Existing Pumping Station

Existing Sanitary Sewer

Existing Foremain

----- Proposed ForceMain

 Proposed Pumping Station**Proposed Sanitary Sewer**

**Canada's largest,
most powerful, and
most respected**

100

 Significant Valley

_____ Fill Line (Setback)

COPIES (100, 100, 100)
(100, 100, 100)

150m 0 300m

MAP 2-C

DS-Lea Associates Ltd
Creating Engineering - Partners

DATE _____ **BOOK** _____ **PAGE** _____

Case 1:17-cv-00001-UNA Document 1-1 Filed 07/26/17 Page 1 of 1

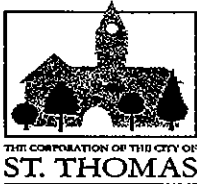
Journal of Management Inquiry

4.4 Phased Implementation Plan for Preferred Scheme

The phased implementation plan provided in Table 4.5 was developed based on the preferred electrical servicing scheme. The costing and scheduling data provided in the implementation plan is intended to be used as background data in the future development related cost sharing agreements, and in future development charges calculations. To provide assistance in the completion of the future development charges work, it was necessary to determine certain characteristics of the areas being serviced. These characteristics include benefiting service areas, trigger for works, growth/non-growth, and land use type. The necessary information is also provided in Table 4.5.

Table 4.5 - Municipal Electrical Servicing - Implementation Plan

| ID | Task | Cost | Trigger | Timing | Service Area | Growth Portion |
|----|---|-----------|-----------------|----------|--------------|----------------|
| E1 | Overhead 27.6 kV/3ø on Elm Street | \$13,500 | New Development | Present | Residential | 100% |
| E2 | Underground 27.6 kV/3ø at Penhale | \$60,000 | New Development | 15 Years | Residential | 100% |
| E3 | Underground 27.6 kV/3ø at P.S. | \$60,000 | New Development | Present | Residential | <100% |
| E4 | Overhead 27.6 kV/3ø on Fairview | \$225,000 | New Development | Present | Residential | <100% |
| E5 | Overhead 27 kV/3ø on Bush Rd. | \$133,000 | New Development | Present | Residential | <100% |
| E6 | Overhead 27 kV/3ø on Sunset | \$204,000 | New Development | Present | Residential | <100% |
| E7 | Overhead 8 kV/3ø on Southdale | \$15,000 | New Development | Present | Residential | 100% |
| E8 | Complete overhead 27 kV/3ø loop on Southdale and Sunset | \$153,000 | New Development | 15 Years | Residential | <100% |
| E9 | Complete overhead 27 kV/3ø loop on Bush Road | \$90,000 | New Development | 15 Years | Residential | <100% |

| | | |
|---|--|--|
|  <p>THE CORPORATION OF THE CITY OF ST. THOMAS</p> | The Corporation of the City of St. Thomas | Report No.: PD-15-2006 |
| | | File No.: 187 |
| Directed to: Chairman H. Chapman and Members of the Planning and Development Committee | | Date: June 5 th , 2006 |
| Subject: St. Thomas Official Plan Review | | |
| Department: Planning Department Prepared by: Planning Department Staff | | Attachments: --"Summary Planning Report on the Policy Audit of the Existing Official Plan" - provided under separate cover to Council - Figure 1 Time-Line and Budget - June 2006 |
| RECOMMENDATION: THAT: Report PD-15-2006 including the attached "Summary Planning Report on the Policy Audit of the Existing Official Plan" be received; THAT: Council approve the work programs for the 2006 component of the City of St. Thomas Official Plan Review identified in the "Summary Planning Report on the Policy Audit of the Existing Official Plan" at an upset limit of \$155,000 as approved in the Capital Budget (Acct #'s 4120196118 and 4120190623); THAT: Council engage the services of Ron Shishido of Dillon Consulting Limited, Linda Lapointe of Lapointe Consulting Inc. and W. Scott Morgan, to complete the tasks identified in the Work Plans contained within the "Summary Planning Report on the Policy Audit of the Existing Official Plan"; AND THAT: Council appoint a Technical Steering Committee to be comprised of three (3) of its members and staff as required to oversee the Official Plan Review Project. | | |
| BACKGROUND: In November 2005, Council approved a work program (Report PD-43-2005) to undertake a policy audit of the City of St. Thomas Official Plan and its amendments. The Policy audit was prepared by Ron Shishido of Dillon Consulting with the assistance of the Planning Department. The objective of the audit was threefold: to assess the level of "consistency" of the existing Official Plan policies with the new Provincial Policy Statement (PPS); to suggest policy directions to address conflicts with the new PPS; and, to identify the reviews/studies required to address the PPS. The Policy Audit was identified as Phase I of the process to review the Official Plan and provided for three principle deliverables at the conclusion of the project: <ul style="list-style-type: none">• presentation of the findings of the policy audit to a Council/staff workshop (held January 19th, 2006)• a summary planning report on the Policy Audit of the Official Plan;• detailed work program respecting the preparation of a new Official Plan (including studies required, scope of work, consultation, costs and timing.) Staff are pleased to provide the results of the Phase I Policy Audit and present the recommended Work Plans for Phase II which establishes the priorities for the further study requirements, the costs/budget associated with the preparation of a new Official Plan and the timing and the scheduling of the project over the period 2006-2007. Copies of the "Summary Planning Report on the Policy Audit of the Existing Official Plan", which includes the Policy Audit results and the Work Plans were delivered to Council in a separate package with the June 12 th , 2006 agenda. Mr. Ron Shishido of Dillon Consulting will be present at the June 12 th , 2006 Council meeting to make a brief presentation on the "Summary Planning Report on the Policy Audit of the Existing Official Plan" and the proposed Official Plan Review Work Program. A presentation on the "Summary Planning Report on the Policy Audit of the Existing Official Plan" was presented to the management board at their June 1 st , 2006 meeting. | | |

Financial Considerations:

Phase II of the Official Plan Review is proposed to be carried out over approximately 17 months based on the work programs being authorized to proceed in July 2006. Figure 1 in the Summary Planning Report summarizes the tasks and identifies the costs and timing associated with each task. For Council's convenience we have attached a copy of Figure 1 to this Report.

The tasks are grouped under the headings of Policy Review, Foundation Studies and Internal & External Consultation. Each task is identified with its associated budget and the year it is to be implemented. All costs identified are considered as upset limits.

The total cost of the project is estimated at \$238,000 over the 2006-2007 period (\$155,00 in 2006 and \$80,000 in 2007). Funding for the project is based on the following budget approvals:

- City Council approved \$100,000 of funding (2006 - Capital Budget Part II) for the Official Plan Review project. The total budget requirement was identified in the Capital Budget sheet as \$180,000 - \$100,000 in 2006 and the balance (\$80,000) to be presented for approval in the 2007 Capital Budget. (Acct # 4120196118)
- City Council approved \$55,000 of funding (2006 - Capital Budget Part I) for the Regional Commercial System Study Update. (Acct #4120190623)


It is recommended by staff that Ron Shishido of Dillon Consulting, Linda Lapointe of Lapointe Consulting Inc. and W. Scott Morgan, be retained to undertake the work programs as set out in the "Summary Planning Report on the Policy Audit of the Existing Official Plan".

Mr. Shishido and Ms. LaPointe have been planning and housing advisors to the City since the late 1980s. They are very familiar with the Community and the City's planning documents. Within the Central Elgin planning area, they have only ever worked for the Municipal sector. Further, they bring a strong provincial perspective to the project, having worked with the Provincial government on implementation of provincial planning initiatives such as the Places to Grow Act. Mr Morgan authored the 2000 Retail Market Demand Analysis - Regional Commercial Systems Study and is the logical choice to prepare the update to the work done in 2000. The majority of Mr Morgan's clients are also in the Municipal Sector.

Steering Committee:

Staff are recommending that Council appoint a Technical Steering Committee comprised of three (3) members of Council and staff to oversee the project.

Respectfully submitted,



P.J.C. Keenan
Director of Planning

Reviewed By:

Env. Services

Treasury

City Clerk

Other



Corporation of the
City of St. Thomas

Report No.
CC-31-06

File No.

Directed to: Chairman H. Chapman and Members of the Planning and Development Committee

Date
June 6, 2006

Department: City Clerks Department

Attachment
June 5, 2006
correspondence from
Dick Greenway

Prepared By: Wendell Graves, City Clerk

Subject: Dalewood Meadows Street Names

Recommendation:

THAT: Report CC-31-06 be received for information, and further,

THAT: Council approve the following street names to be used in the Dalewood Meadows development area:

Circlewood Drive
Arrowwood Lane
Tamarack Court
Ambleside Drive

Alderwood Court
Primrose Court
Deerfield Court
Westlake Drive

Background:

Currently, Inn Services is preparing to develop the residential area of Dalewood Meadows.

As Council is aware, the planning process is underway to provide subdivision approval for the development.

The Developer, Mr. Dick Greenway, would like to pursue the marketing of the area including the production of marketing material. As such, he is requesting approval for the subject street names.

The street names have been circulated to the appropriate departments and to the Municipality of Central Elgin for review.

Respectfully,


W. Graves, City Clerk

Reviewed By:

Treasury

Env Services

Planning

City Clerk

Comm Services

Other

- 39 -



June 5, 2006

City of St. Thomas
P.O. Box #520
St. Thomas, ON
N5P 3V7

Inn Services Inc.
Box 113
Talbotville, Ontario
N0L 2K0
Ph. (519) 633-0691
Fax (519) 633-0652

Attn: April Gazda @ Clerks Department

After reviewing the comments from the Fire Department and comment from Central Elgin, I have made the changes requested by them.

We hereby submit the revised list of street names for Phase One and Two of Dalewood Meadows for approval. We ask council to approve Phase Two at this time as well because we will soon be printing a promotional brochure which shows both Phase One and Two and we would like to show street names on all of the streets in the first two phases.

Attached is a map of Phase One and Two showing proposed street names. I will bring a transparency of this map for the overhead projector to June 5, 2006 Council Meeting.

Thank you for your co-operation.

Yours truly,

A handwritten signature in black ink, appearing to read 'Dick Greenway', is written over a horizontal line.

Dick Greenway
President of Inn Services Inc.

-40-

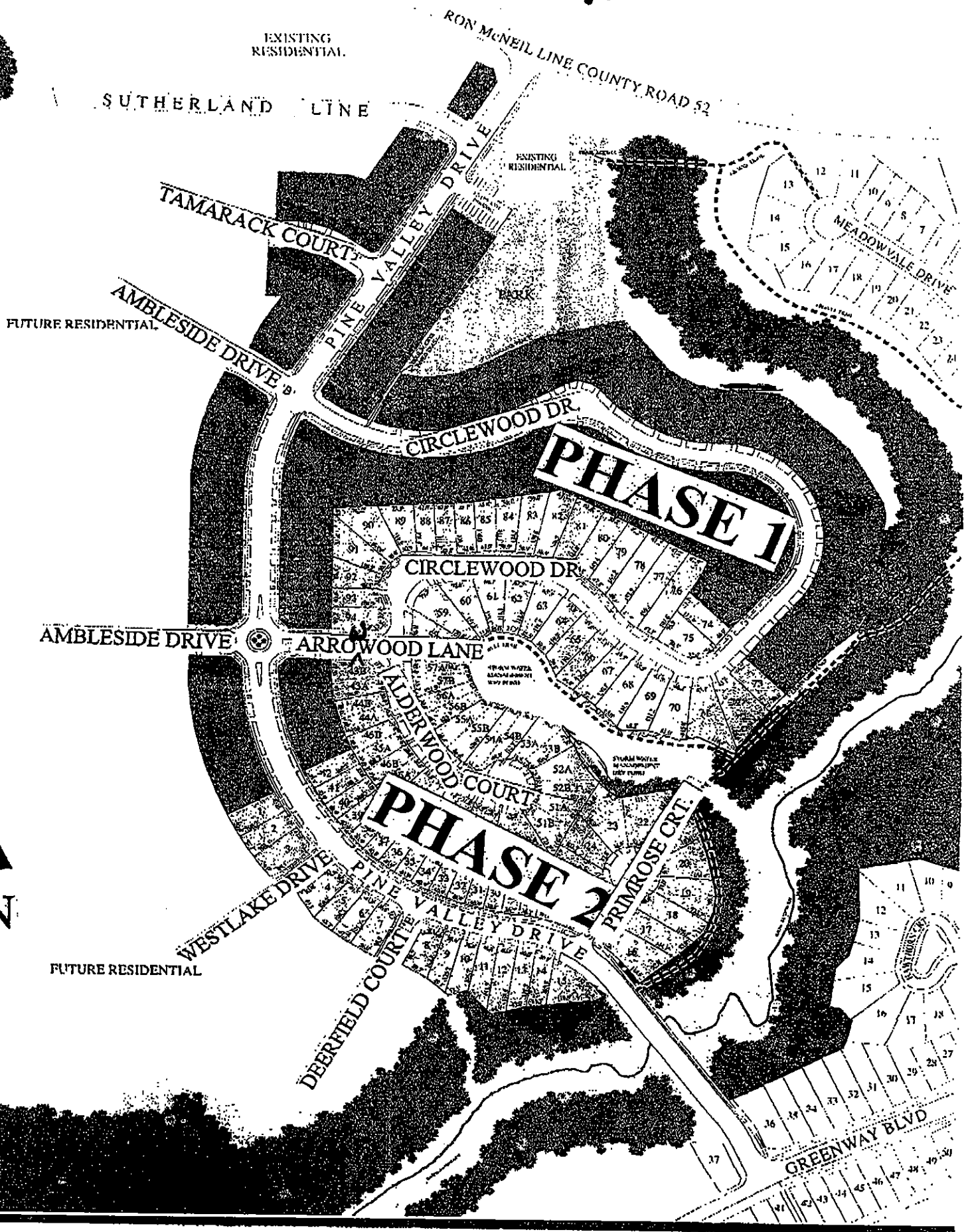
Proposed Street Names For Dalewood Meadows

Dalewood Meadows Phase 1

1. Circlewood Drive
2. ~~Arrowwood Lane~~ Arrowwood Lane
3. Tamarack Court
4. Ambleside Dr.

Dalewood Meadows Phase 2

1. Alderwood Court
2. Primrose Court
3. Deerfield Court
4. Westlake Drive





Corporation of the
City of St. Thomas

Report No.

ES73-06

File No.

08-313-04

Directed to: Chairman Marie Turvey and Members of the Environmental Services Committee of Council

Date
June 12, 2006

Department: Environmental Services

Attachment

Prepared By: Dave White - Supervisor of Roads & Transportation

Subject: **Tender Award – No. 06-621**
2007 Truck Cab & Chassis with Spreader/Dump Body/Pre-Wet/Plow & Wing

Recommendation:

THAT: Report ES73-06 be received for information, and further,

THAT: Council accept the tender submitted by Larochelle Equipment in the amount of \$161,612.95 (including taxes) for the purchase of one 2007 Truck Cab and Single Axle Chassis with Combination Spreader/dump Body for Salt/Sand/Liquid Pre-Wet, Plow & Wing.

THAT: The source of funding for this purchase is the 2006 capital budget, part 2, as approved by City Council

THAT: A by-law be prepared to authorize this tender award.

Origin

At the meeting of February 6, 2006 Council carried the motion to consider the purchase of an additional truck with snowplow and wing during the 2006 Part 2 Capital Budget submission. At the 2006 Budget meeting of March 28, 2006 Council approved Environmental Services Capital Item 9-2 Truck and Snow Plow with Wing at an estimated amount of \$200,000.

Analysis

A tender for the purchase of one 2007 Truck Cab and Single Axle Chassis with Combination Spreader/dump Body for Salt/Sand/Liquid Pre-Wet, Plow & Wing was tendered on May 9, 2006. Two bids were received by the tender closing time of Thursday June 1, 2006 at 2:00 p.m. The results of the tender are as follows;


| Bidder Number | Bidder | Total Tender Including Taxes |
|---------------|----------------------|------------------------------|
| 1 | Larochelle Equipment | \$161,612.95 |
| 2 | Team Truck Centre | \$167,900.00 |

After the public opening the tenders were checked for mandatory response requirements and calculation errors. Purchasing and Operations staff has reviewed the bid responses and recommend the tender be awarded to the low bidder, Larochelle Equipment. It should be noted that out of the two bidders, both indicate that they can deliver by the delivery date of November 15, 2006 but the Team Truck Centre bid has omitted the penalty clause of \$100.00 per day past the delivery date noted. This delivery commitment by Larochelle Equipment allows for a restructuring of the 2006/2007 Winter Maintenance Program Routes. Both bidders propose to use Sterling Truck cab and chassis.

Financial Considerations:

The 2006 Capital Budget, Part 2, as approved by City Council, has an allocation of \$200,000 for this purchase.

Respectfully


Dave White – Supervisor of Roads and Transportation
Environmental Services

Reviewed By:


Treasury


Env Services

Planning

City Clerk

HR

Other



-43-

Corporation of the
City of St. Thomas

Report No.

ES75-06

File No.

08-342

Directed to:

Chairman Marie Turvey and Members of the Environmental Services Committee

Date

June 6, 2006

Department:

Environmental Services

Attachment

Prepared By:

Brian Clement, Manager of Engineering

Subject:

Move Ontario Road Resurfacing

Recommendation:

That: Report No. ES75-06 be received for information, and further,

That: Issuance of a Change Order to TCG Asphalt & Construction Inc. in the amount of \$427,313.70 plus GST to undertake Move Ontario road resurfacing projects as additional/extra work to the Annual road resurfacing contract, be accepted.

Origin:

At the April 18, 2006 meeting, Council approved Report ES45-06 by the Manager of Engineering for expenditure of \$1,412,434 from one-time grant monies already received under the Move Ontario funding initiative to implement a recommended list of municipal roads and bridges projects. Item 7 Road Resurfacing had an estimated cost of \$481,659.

At the May 8, 2006 meeting, Council approved Report ES59-06 by the Manager of Operations & Compliance for acceptance of a tender submitted by TCG Asphalt & Construction Inc. for the Annual Road Resurfacing program in the amount of \$242,304 plus GST.

TCG Asphalt & Construction Inc. has offered to hold unit prices on asphalt items from the Annual program and apply to the Move Ontario program, as long as the City shares the future risk/benefit for payment adjustment of increasing/decreasing cost of asphalt cement based on the monthly liquid asphalt price index when difference of \$15/tonne.

Analysis:

Given that any material produced by oil or oil by-products has been influenced by world price fluctuations, asphalt producers have experienced an increase in the price of asphalt cement, resulting in higher hot-mix asphalt placement prices.

The advantages of issuing a change order to the existing Annual contract, rather than tendering again for Move Ontario program:

- present market conditions indicate that asphalt unit prices have increased
- road contractors are very busy already in 2006, and note only two previous tenders were received
- saves on City costs to prepare another tender and advertise
- other municipalities are planning to make same decision
- allows more work to be coordinated at same time by road contractor in the City
- maximizes amount of work to be undertaken in the program (originally three candidates were to be implemented, and now four anticipated to be achieved)

The following road resurfacing projects were approved for implementation through the use of the Move Ontario funds made available to the City of St. Thomas:

Elm Street – Rapelje Street to Mandeville Road, including some curb work and pavement markings

Elgin Street – Wellington Street to Talbot Street, including some curb work

Princess Avenue – Centre Street to Wellington Street, including some curb and sidewalk work

Chestnut Street – First Avenue to Third Avenue

Princess Avenue - Wellington Street to Rosebery Place (sidewalk on west side only)

The road resurfacing cost estimates have been developed using projected quantities and tender prices. If any monies remain following completion of the four main projects noted above, the project candidate Princess Avenue from Wellington Street to Rosebery Place previously identified as a Provisional candidate will be undertaken for road resurfacing, as only the sidewalk work was included above as an immediate priority.

Financial Considerations:

The expenditures and proposed funding source for these road resurfacing projects are:

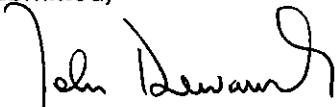
Expenditures:

| | |
|--|---------------------|
| TCG Asphalt & Construction Inc. Change Order | \$427,313.70 |
| Contingency Allowance | \$ 32,980.30 |
| City Inspection Costs | <u>\$ 21,365.00</u> |
| Total | \$481,659.00 |

Funding:


| | |
|--------------------|--------------|
| Move Ontario Grant | \$481,659.00 |
|--------------------|--------------|

Respectfully Submitted,



For Brian Clement, P. Eng., Manager of Engineering
Environmental Services

Reviewed By:


Treasury


Env Services

Planning

City Clerk

HR

Other



Corporation of the
City of St. Thomas

Report No.

TR 40-06

File No.

52 Mondamin Street

Directed to:

Chairman C. Barwick and Members of Finance and
Administration Committee

Date

June 6, 2006

Department:

Treasury Department

Attachment

Prepared By:

Rita J. Murray, Corporate Services Officer

Letter from the Solicitor
RP-11R-4474, Part 1
Eagle Street Storm Sewer

Subject:

52 Mondamin Street – Third Party Lease

Recommendation:

That Report TR-40-06 be received as information and further that the City of St. Thomas enter into a third party lease agreement with Michelle Katherine Pelletier, Edward Jeffery Pelletier and Imre Gyorgy regarding the property described as Part 1, Plan 11R-4474 with all costs of such assignment being borne by the Assignee.

Background:

In November 1990 the City entered into a third party lease over Part 1 on Plan 11R-4474 to Mr. Adrian Peters, 52 Mondamin Street for a term of 99 years. This lease has subsequently been assigned as the property changed hands in 1994 and 1997. The property is once again for sale and the solicitor for the potential purchaser has requested that the City assign the lease to the Assignor.

Report:

These lands have been maintained and fenced at no cost to the City and are used for parking purposes only. The City has retained the lands due to a large storm sewer, which runs from Eagle Street across this property to the ravine west of Hiawatha Street.

The attached letter has been received from the solicitor of the proposed purchaser of 52 Mondamin Street requesting assignment of the third party lease to the new owner.

It is proposed that all costs associated with the assignment be borne by the assignee.

Respectfully,

Rita J. Murray
Corporate Services Officer

Reviewed By:

Treasury

Env Services

Planning

City Clerk

HR

Other

bowsher + bowsher

L A W F I R M

May 19, 2006

City of St. Thomas
545 Talbot St.
St. Thomas, Ontario N5P 1C5

Attention: Clerk's Office

Dear Sirs:

RE: 52 MONDAMIN STREET, ST. THOMAS
RE: EDWARD & MICHELLE PELLETIER sale to IMRE GYORGY
Closing May 19, 2006

I act on behalf of the current vendors and purchasers of the above property, which transaction is scheduled to close May 19, 2006.

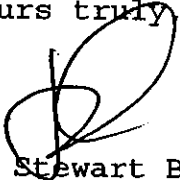
I am enclosing a copy of the lease entered into in 1990 between the then owner of the above property and the city. That lease has subsequently been assigned as the property changed hands.

Mr. and Mrs. Pelletier and Mr. Gyorgy have now agreed to and signed a further Assignment. I now enclose same in triplicate. Kindly endorse the City's consent to this assignment where noted and return 2 fully executed copies to my office.

I thank you for your cooperation in this matter.

If you have any questions, please do not hesitate to contact me.

Yours truly



K. Stewart Bowsher

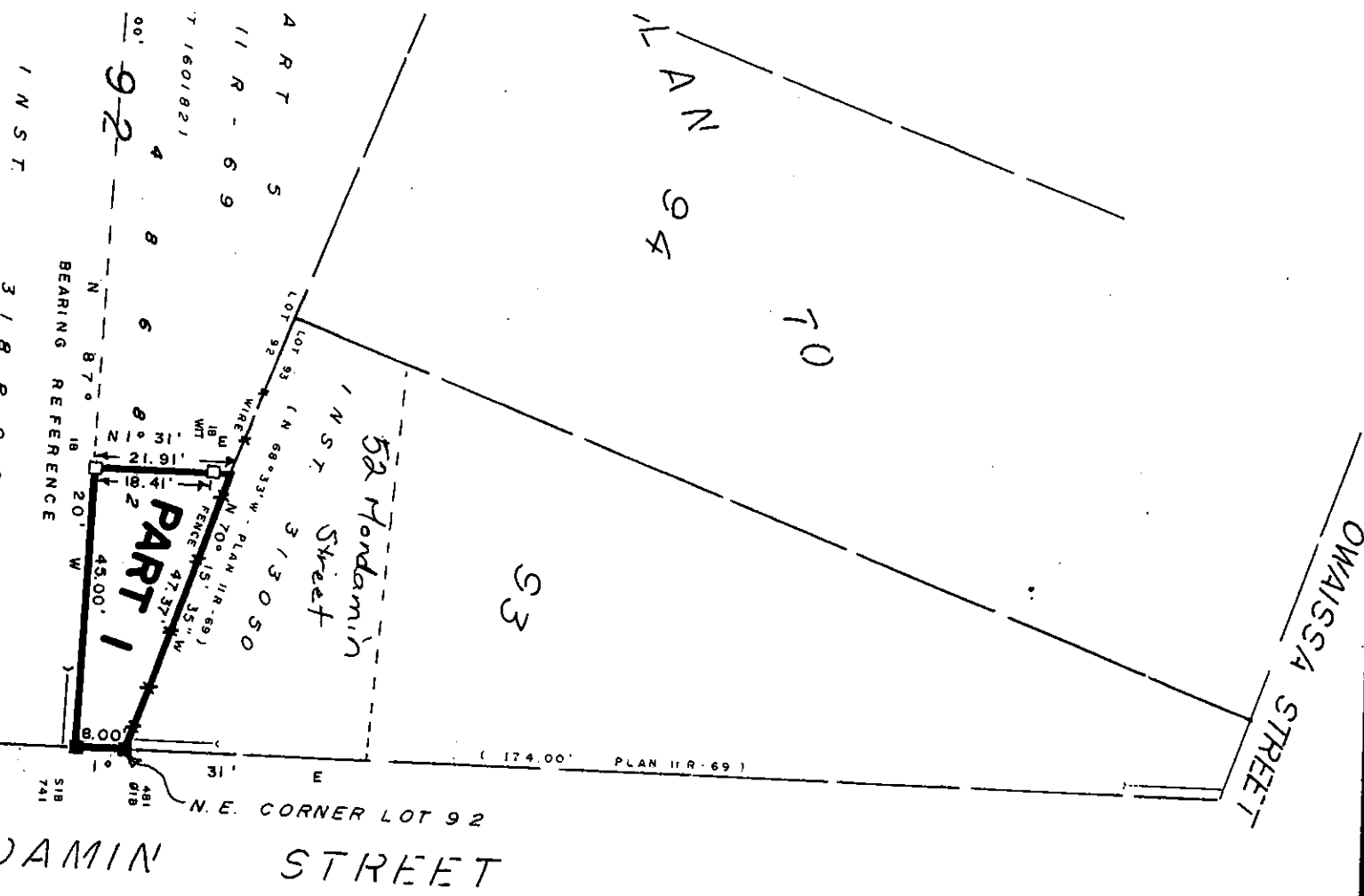
KSB/tm
encl.

K. Stewart Bowsher, B.A., L.L.B. *
112 Centre St., St. Thomas, Ont. N5R 2Z9

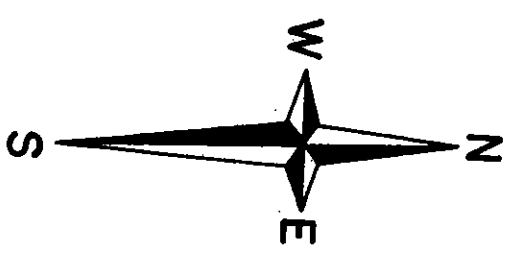
Ph.: 519-633-3301
Fax: 519-633-5995

In Association With
William D. Bowsher, Chatham-Kent

* Practicing through K. Stewart Bowsher Professional Corporation



| | | |
|---|---|---|
| "CAUTION" THIS PLAN IS NOT A PLAN OF SUBDIVISION WITHIN THE MEANING OF THE PLANNING ACT. | I REQUIRE THIS PLAN TO BE DEPOSITED UNDER THE REGISTRY ACT. DATE: OCT. 9, 1990 <i>Donald I. Houghton</i> DONALD I. HOUGHTON ONTARIO LAND SURVEYOR | PLAN IIR-4474 RECEIVED AND DEPOSITED DATE: October 9, 1990 <i>Deborah</i> DEPUTY LAND REGISTRAR FOR THE REGISTRY DIVISION OF EGIN, No. 11. |
|---|---|---|



| SCHEDULE | | |
|----------|------------------------------------|-------------|
| PART | LOCATION | INST. NO. |
| 1 | PART OF LOT 92, REGISTERED PLAN 70 | 48682 |
| | SUBJECT TO AGREEMENT | 160182 |
| | | 673 |
| | | SQUARE FEET |

SURVEYOR'S CERTIFICATE

I CERTIFY THAT -

1. THIS SURVEY AND PLAN ARE CORRECT AND IN ACCORDANCE WITH THE SURVEYS ACT AND THE REGISTRY ACT AND THE REGULATIONS MADE THEREUNDER.

2. THE SURVEY WAS COMPLETED ON THE 26 TH. DAY OF SEPTEMBER, 1990.

OCT. 9, 1990

Donald I. Houghton
DONALD I. HOUGHTON
ONTARIO LAND SURVEYOR

LEGEND

■ DENOTES SURVEY MONUMENT FOUND

□ DENOTES SURVEY MONUMENT PLANTED

SIB - STANDARD IRON BAR

91B - ROUND IRON BAR

1B - SQUARE IRON BAR

481 - F. A. BELL, OLS

741 - DONALD I. HOUGHTON, OLS

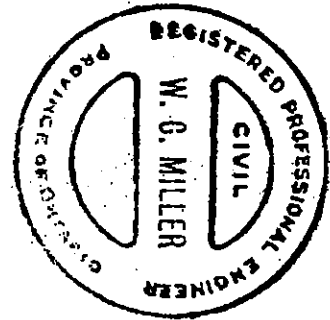
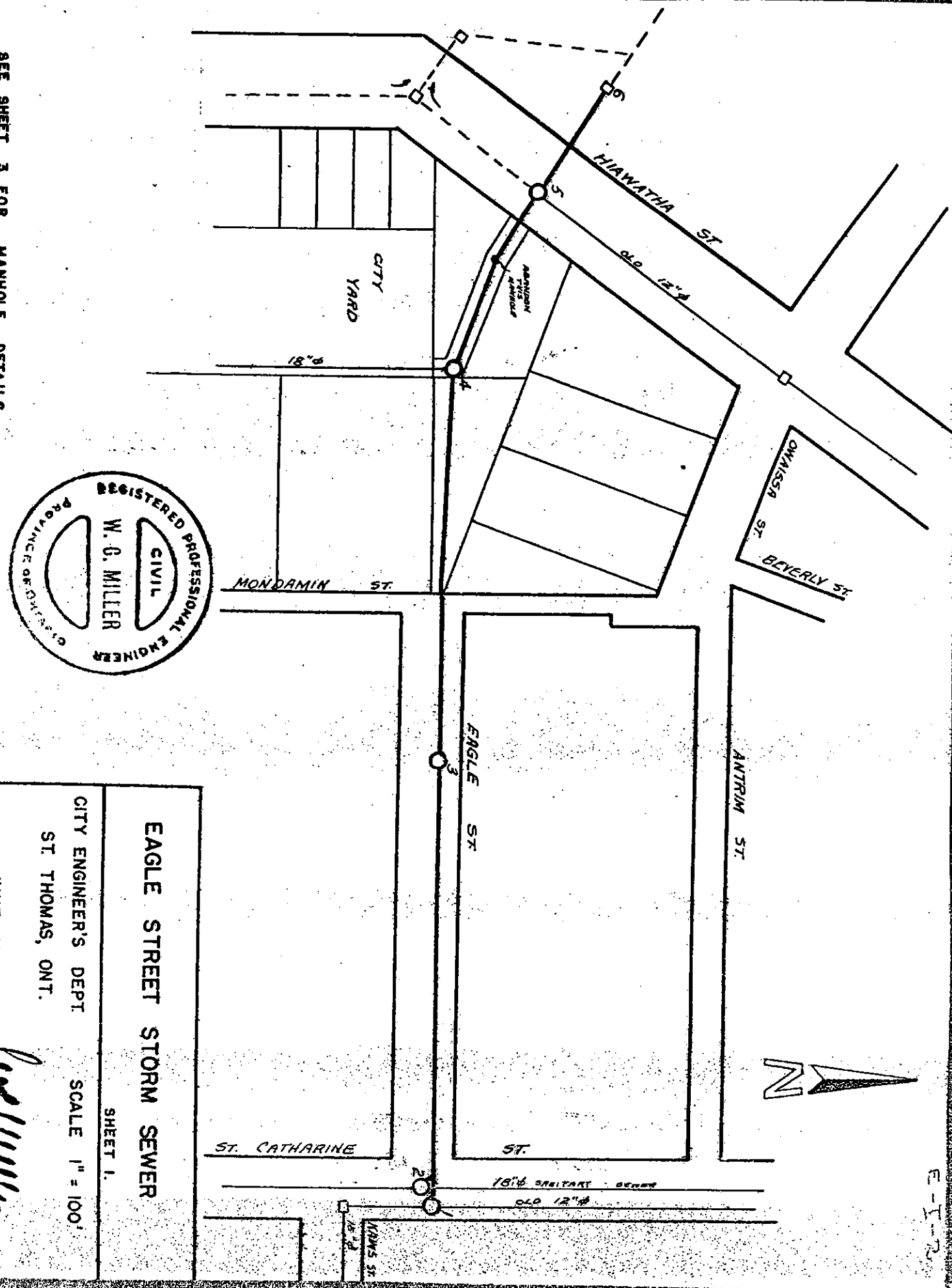
WIT - WITNESS

BEARINGS ARE ASTRONOMIC AND ARE REFERRED TO THE SOUTHERLY LIMIT OF PART 5, AS SHOWN ON PLAN IIR-69, HAVING A BEARING OF N 87° 20' W

PLAN OF SURVEY

LOT 92

SEE SHEET 3 FOR MANHOLE DETAILS



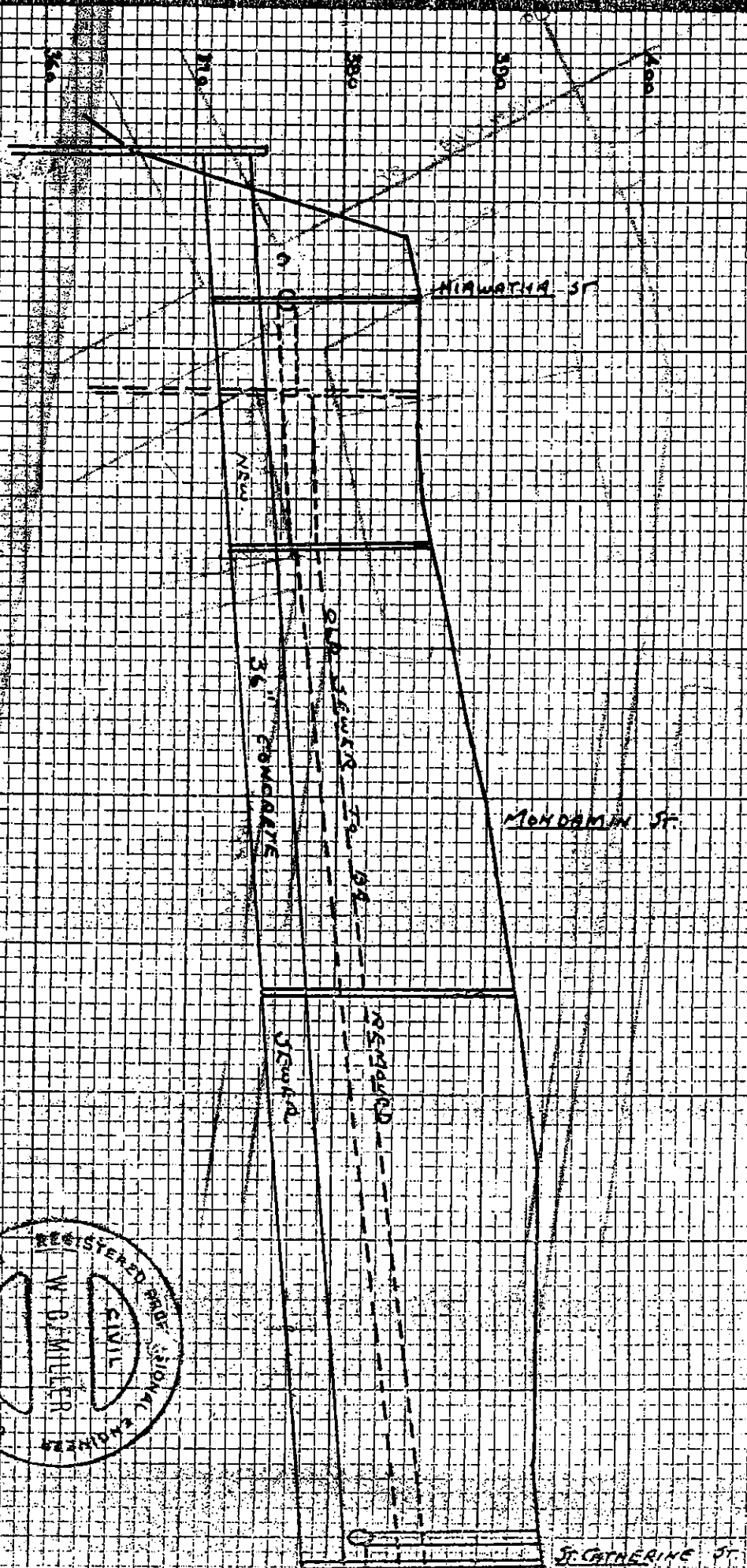
EAGLE STREET STORM SEWER

CITY ENGINEER'S DEPT
ST. THOMAS, ONT.

SCALE 1" = 100'

SHEET 1.

E-I-2



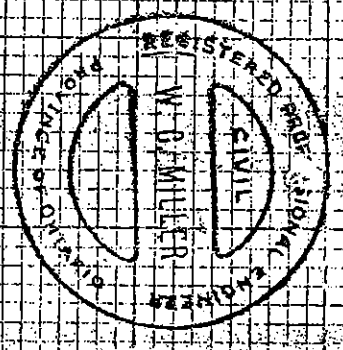
EAGLE ST Storm Sewer

SCALE 1" = 100' HOR.

1" = 10' VERT.

ST. THOMAS,
JUNE 17, 1937

W. B. Miller





Corporation of the
City of St. Thomas

-50-

Report No.

TR 36-06

File No.

Directed to: Chairman Cliff Barwick and Members of the Finance
& Administration Committee

Date

June 6, 2006

Department: Treasury

Attachment:

2005 Financial
Statements

Prepared By: William J. Day, City Treasurer

Audit Findings Letter

Subject: 2005 Audited Financial Statements

Recommendation:

In connection with Report TR 36-06, it is recommended that Council approve the 2005 audited Financial Statements.

Report:

Attached please find the audited Financial Statements for the Corporation of the City of St. Thomas for the year 2005. These Financial Statements have been prepared in accordance with prescribed government reporting requirements and have been audited by Graham Scott Enns.

It should be noted that Administration has previously reported to Council the highlights of the 2005 year end as part of the 2006 Budget presentation. Such highlights included the 2005 surplus from operations, Reserve and Reserve Fund balances and our Long Term Debt obligations as at December 31, 2005.

We have also attached a copy of the Audit Findings Letter, a new requirement by the Canadian Institute of Chartered Accountants pursuant to generally accepted standards for audit engagements.

Staff and our auditor, Mr. Robert Foster are pleased to respond to any questions.

Respectfully submitted,

William J. Day
Director of Finance and City Treasurer

**The Corporation of the
City of St. Thomas
Consolidated Financial Statements
December 31, 2005**

Draft

THE CORPORATION OF THE CITY OF ST. THOMAS

Consolidated Financial Statements

Year Ended December 31, 2005

Table of Contents

PAGE

| | |
|--|--------|
| Auditors' Report | 1 |
| Statement of Financial Position | 2 |
| Statement of Financial Activities | 3 |
| Statement of Changes in Financial Position | 4 |
| Notes to the Financial Statements | 5 - 13 |
| Schedule of Current Fund Operations | 14 |
| Schedule of Capital Fund Operations | 15 |
| Schedule of Reserve and Reserve Funds | 16 |

Draft

AUDITORS' REPORT

To the Members of Council, Inhabitants and Ratepayers of
The Corporation of the City of St. Thomas

We have audited the consolidated balance sheet of **The Corporation of the City of St. Thomas** as at December 31, 2005 and the consolidated statement of financial activities and changes in financial position for the year then ended. These financial statements are the responsibility of the Corporation's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Those standards require that we plan and perform an audit to obtain reasonable assurance whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation.

In our opinion, these consolidated financial statements present fairly, in all material respects, the financial position of The Corporation of the City of St. Thomas as at December 31, 2005 and the results of its operations and changes in financial position for the year then ended in accordance with Canadian generally accepted accounting principles.

St. Thomas, Ontario
March 10, 2006

Graham Scott Enns
CHARTERED ACCOUNTANTS

THE CORPORATION OF THE CITY OF ST. THOMAS

Consolidated Statement of Financial Position
December 31, 2005

| | 2005 \$ | 2004 \$ |
|--|-------------------|-------------------|
| ASSETS | | |
| Financial Assets | | |
| Cash and short term deposits | 17,290,928 | 15,433,945 |
| Loan receivable (Note 2) | 7,714,426 | 7,714,426 |
| Taxes receivable | 1,866,417 | 1,917,656 |
| Accounts receivable (Note 16) | 6,145,076 | 4,946,803 |
| Other current assets | 655,981 | 692,100 |
| Investment in St. Thomas Holding Inc. (Note 10) | 14,752,853 | 13,258,776 |
| Total | 48,425,681 | 43,963,706 |
| LIABILITIES | | |
| Deferred revenue (Note 12) | 8,541,574 | 5,656,689 |
| Accounts payable and accrued liabilities | 13,114,585 | 8,534,979 |
| Employee benefits and other liabilities (Note 8) | 5,997,397 | 5,712,938 |
| Net long-term liabilities (Note 5) | 11,443,487 | 4,592,591 |
| | 39,097,043 | 24,497,197 |
| TOTAL NET ASSETS | 9,328,638 | 19,466,509 |
| MUNICIPAL POSITION | | |
| FUND BALANCES | | |
| Current fund (Note 6) | 4,172,357 | 1,990,188 |
| Capital fund (See schedule page 15) | (8,738,400) | 232,975 |
| Reserves (See schedule page 16) | 6,987,456 | 5,051,842 |
| Reserve funds (See schedule page 16) | 1,420,697 | 934,794 |
| St. Thomas Holding Inc. net investment | 22,467,279 | 20,973,202 |
| | 26,309,389 | 29,183,001 |
| AMOUNTS TO BE RECOVERED | | |
| From reserves and reserve funds on hand | (882,133) | (668,305) |
| From future revenues | (16,098,618) | (9,048,187) |
| TOTAL MUNICIPAL POSITION | 9,328,638 | 19,466,509 |

The accompanying notes are an integral part of these financial statements

THE CORPORATION OF THE CITY OF ST. THOMAS

**Consolidated Statement of Financial Activities
Year Ended December 31, 2005**

| | 2005 | 2004 |
|---|---------------------------|---------------------------|
| | \$ | \$ |
| REVENUES | | |
| Property taxation | 32,237,518 | 29,689,622 |
| Taxation from other governments | 229,722 | 217,388 |
| User charges and other revenues (Note 7) | 18,899,472 | 17,502,498 |
| Government grants | 30,473,399 | 27,690,683 |
| Contribution from developers | 815,153 | 214,084 |
| Investment income | 1,403,056 | 1,575,133 |
| Penalties and interest on taxes | 419,883 | 369,867 |
| St. Thomas Holding Inc. net income | <u>1,494,077</u> | <u>295,494</u> |
| Total Revenues | <u>85,972,280</u> | <u>77,554,769</u> |
| EXPENDITURES | | |
| Current | | |
| General government | 4,344,541 | 3,222,974 |
| Protection to persons and property | 13,576,851 | 12,268,727 |
| Transportation services | 4,512,989 | 3,999,074 |
| Environmental services | 7,997,615 | 8,304,792 |
| Health services | 4,419,869 | 3,572,341 |
| Social and family services | 23,924,287 | 23,422,378 |
| Social housing | 6,156,859 | 5,993,923 |
| Recreation and cultural services | 4,194,605 | 3,779,462 |
| Planning and development | <u>824,499</u> | <u>935,581</u> |
| Total current expenditures | <u>69,952,115</u> | <u>65,499,252</u> |
| Capital | | |
| General government | 478,731 | 362,861 |
| Protection to persons and property | 562,315 | 502,457 |
| Transportation services | 1,855,208 | 1,938,073 |
| Environmental services | 3,236,140 | 2,705,540 |
| Social and family services | 11,306,110 | 2,872,159 |
| Social housing | 364,649 | 311,447 |
| Recreation and cultural services | 8,299,199 | 4,716,520 |
| Planning and development | <u>55,684</u> | <u>53,597</u> |
| Total capital expenditures | <u>26,158,036</u> | <u>13,462,654</u> |
| Total Expenditures | <u>96,110,151</u> | <u>78,961,906</u> |
| NET REVENUES/(EXPENDITURES) | (10,137,871) | (1,407,137) |
| Increase (decrease) in amounts to be recovered (note 15) | <u>7,264,259</u> | <u>(1,418,592)</u> |
| CHANGE IN FUND BALANCES | <u>(2,873,612)</u> | <u>(2,825,729)</u> |

The accompanying notes are an integral part of these financial statements.

THE CORPORATION OF THE CITY OF ST. THOMAS

**Consolidated Statement of Changes in Financial Position
Year Ended December 31, 2005**

| | 2005 \$ | 2004 \$ |
|---|--------------------------|--------------------------|
| OPERATIONS | | |
| Net revenues | (10,137,871) | (1,407,137) |
| Uses: | | |
| Increase in taxes receivable | - | (280,338) |
| Increase in accounts receivable | (1,198,273) | (902,029) |
| Decrease in employee benefits and other liabilities | <u>-</u> | <u>(201,863)</u> |
| | <u>(1,198,273)</u> | <u>(1,384,230)</u> |
| Sources: | | |
| Decrease in taxes receivable | 51,239 | - |
| Decrease in other current assets | 36,119 | 296,891 |
| Increase in accounts payable and accrued liabilities | 4,579,806 | 2,374,743 |
| Increase in deferred revenue - obligatory reserve funds | 2,884,885 | 2,136,746 |
| Increase in employee benefits and other liabilities | <u>284,258</u> | <u>-</u> |
| | <u>7,836,307</u> | <u>4,808,380</u> |
| Net change in cash from operations | <u>(3,499,837)</u> | <u>2,017,013</u> |
| INVESTING | | |
| (Increase) in investment in St. Thomas Holding Inc. (Note 10) | <u>(1,494,077)</u> | <u>(295,494)</u> |
| Net change in cash from investing | <u>(1,494,077)</u> | <u>(295,494)</u> |
| FINANCING | | |
| Long-term debt principal repayment | (1,149,103) | (1,418,592) |
| Proceeds from issue of long-term debt | <u>8,000,000</u> | <u>-</u> |
| Net change in cash from financing | <u>6,850,897</u> | <u>(1,418,592)</u> |
| NET CHANGE IN CASH AND CASH EQUIVALENTS | 1,856,983 | 302,927 |
| OPENING CASH AND CASH EQUIVALENTS | <u>15,433,945</u> | <u>15,131,018</u> |
| CLOSING CASH AND CASH EQUIVALENTS | <u>17,290,928</u> | <u>15,433,945</u> |

The accompanying notes are an integral part of these financial statements

THE CORPORATION OF THE CITY OF ST. THOMAS

Notes to the Consolidated Financial Statements
Year Ended December 31, 2005

The City of St. Thomas is a municipality in the Province of Ontario. It conducts its operations guided by the provisions of provincial statutes such as the Municipal Act, the Municipal Affairs Act and related legislation.

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The consolidated financial statements of the Corporation of the City of St. Thomas are prepared by management in accordance with Canadian generally accepted accounting principles for local governments as recommended by the Public Sector Accounting Board (PSAB) of the Canadian Institute of Chartered Accountants. Significant aspects of the accounting policies adopted by the City are as follows:

Reporting Entity

The consolidated financial statements reflect the assets, liabilities, revenues, expenditures and fund balances of the reporting entity. The reporting entity is comprised of all organizations, committees and local boards accountable for the administration of their financial affairs and resources to the City and which are 100% owned or controlled by the City. These financial statements include:

The St. Thomas Public Library Board
St. Thomas Economic Development Corporation
Board of Management for the St. Thomas Downtown Improvement Area
Elgin and St. Thomas Housing Corporation

Interdepartmental and inter-organizational transactions and balances between these organizations are eliminated.

The Elgin-St. Thomas Health Unit, Elgin Area Primary Water Board and Elgin Area Secondary Water Board have been consolidated on a proportionate basis. The Elgin-St. Thomas Health Unit is proportionately consolidated based on the Municipalities share of contributions which amount to 41%. The Elgin Area Primary Water Board and Elgin Area Secondary Water Board are proportionately consolidated based upon the water flow used by our Municipality in proportion to the entire flows provided by the joint boards. This amounts to 30.92% and 53.57% respectively.

The investment in St. Thomas Holding Inc. is accounted for on a modified equity basis, consistent with the generally accepted accounting treatment for government business enterprises. Under the modified equity basis, the business enterprise's accounting principles are not adjusted to conform with those of the City, and inter-organizational transactions and balances are not eliminated.

THE CORPORATION OF THE CITY OF ST. THOMAS

Notes to the Consolidated Financial Statements
Year Ended December 31, 2005

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Use of Estimates

The preparation of financial statements in conformity with Canadian generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenditures during the period. Actual results could differ from these estimates.

Accrual Accounting

Sources of financing and expenditures are reported on the accrual basis of accounting with the exception of principal charges on long-term liabilities which are charged against operations in the periods in which they are paid.

The accrual basis of accounting recognizes revenues as they become available and measurable; expenditures are recognized as they are incurred and measurable as a result of receipt of goods or services and creation of legal obligation to pay.

Capital Assets

Expenditures made on capital assets are reported as capital expenditures on the statement of financial activities in the period incurred.

Reserves and Reserve Funds

Certain amounts, as approved by City Council, are set aside in reserves and reserve funds for future operating and capital purposes. Transfers to and/or from reserves and reserve funds are an adjustment to the respective fund when approved by City Council.

Government Transfers

Government transfers are recognized in the financial statements as revenues in the period in which events giving rise to the transfer occur, providing the transfers are authorized, any eligibility criteria have been met, and reasonable estimates of the amounts can be made.

Deferred Revenue

Deferred revenues represent user charges and fees and development charges which have been collected but for which the related services or expenditures have yet to be performed. These amounts will be recognized as revenues in the fiscal year the services or expenditures are performed.

THE CORPORATION OF THE CITY OF ST. THOMAS

Notes to the Consolidated Financial Statements
Year Ended December 31, 2005

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Fund Accounting

Funds within the consolidated financial statements consist of current, capital and reserve funds. Transfers between funds are recorded as adjustments to the appropriate municipal fund balance.

Trust funds and their related operations administered by the city are not included in these financial statements but are reported on separately on the Trust Funds Statement of Continuity and Balance Sheet.

2. LOAN RECEIVABLE

The loan arose on Nov. 7, 2000 as a result of restructuring of the St. Thomas Public Utilities Commission under Bill 35. The loan is receivable from St. Thomas Energy Inc., is interest only, payable semi-annual at 7.25% and is due December 2010. Annual interest of \$559,296 and arrears interest of \$618,416 was received on this loan in 2005.

3. OPERATION OF SCHOOL BOARDS

During 2005 the amounts billed and remitted are summarized below:

| | 2005 \$ | 2004 \$ |
|------------------------------------|-------------------|-------------------|
| Property taxation | 12,277,256 | 11,489,234 |
| Share of payments in lieu of taxes | - | 2,670 |
| Amounts requisitioned | <u>12,277,256</u> | <u>11,491,904</u> |

The taxation, other revenues, expenditures, assets and liabilities with respect to the operations of the school boards are not reflected in the municipal fund balances of these financial statements.

4. TRUST FUNDS

Trust funds administered by the City amounting to \$120,595 (2004 - \$99,913) are presented in a separate financial statement of trust fund balances and operations. As such balances are held in trust by the City for the benefit of others, they are not presented as part of the City's financial position or financial activities.

THE CORPORATION OF THE CITY OF ST. THOMAS

**Notes to the Consolidated Financial Statements
Year Ended December 31, 2005**

5. NET LONG-TERM LIABILITIES

- a) The balance of net long-term liabilities reported on the Consolidated Statement of Financial Position is made up of the following:

| | 2005 | 2004 |
|---|--------------------------|-------------------------|
| | <u>\$</u> | <u>\$</u> |
| Long-term liabilities incurred by the municipality and outstanding at the end of the year amount to | 8,820,177 | 1,834,483 |
| Long-term liabilities assumed by the city | <u>2,623,310</u> | <u>2,758,108</u> |
| Total long-term liabilities at the end of the year | <u>11,443,487</u> | <u>4,592,591</u> |

Principal repayments are summarized as follows:

| Recoverable From | 2006 | 2007 | 2008 | 2009 | 20010 | Beyond | Total |
|------------------|-------------------------|-------------------------|-----------------------|-----------------------|-----------------------|-------------------------|--------------------------|
| | <u>\$</u> | <u>\$</u> | <u>\$</u> | <u>\$</u> | <u>\$</u> | <u>\$</u> | <u>\$</u> |
| General taxation | 1,128,353 | 872,509 | 766,218 | 759,394 | 791,594 | 4,079,961 | 8,398,029 |
| User charges | <u>421,746</u> | <u>267,252</u> | <u>184,819</u> | <u>167,710</u> | <u>177,320</u> | <u>1,826,610</u> | <u>3,045,457</u> |
| | <u>1,550,099</u> | <u>1,139,761</u> | <u>951,037</u> | <u>927,104</u> | <u>968,914</u> | <u>5,906,571</u> | <u>11,443,486</u> |

- b) All long-term liabilities issued on or before December 31, 1992 have received approval of the Ontario Municipal Board. Long-term liabilities issued after January 1, 1993 have been approved by by-law. The annual principal and interest payments required to service these liabilities are within the annual debt repayment limit prescribed by the Ministry of Municipal Affairs and Housing
- c) On January 3, 2006 the City issued a \$17,000,000 debenture payable over 20 years at 4.76% to fund capital expenditures related to the new Valleyview Home for the Aged project.
- d) Interest expense on long-term liabilities in 2005 amounted to \$424,018 (2004 - \$401,556).

6. CURRENT FUND BALANCES AT THE END OF THE YEAR

The city's fund balances are comprised of the following:

| | 2005 | 2004 |
|---|-------------------------|-------------------------|
| | <u>\$</u> | <u>\$</u> |
| For general reduction of taxation and user charges: | | |
| General Operations | 2,168,055 | 1,377,132 |
| Sewer Operations | 1,014,768 | (122,555) |
| Water Operations | 873,930 | 604,823 |
| Elgin and St. Thomas Housing Corporation | - | - |
| Elgin-St. Thomas Health Unit | 69,665 | 102,674 |
| Downtown Development Board (BIA) | <u>45,939</u> | <u>28,114</u> |
| | <u>4,172,357</u> | <u>1,990,188</u> |

THE CORPORATION OF THE CITY OF ST. THOMAS

Notes to the Consolidated Financial Statements
Year Ended December 31, 2005

7. USER CHARGES AND OTHER REVENUES

The largest components of user charges and other revenues are water rates \$5,587,970 (2004- \$5,284,922), sewer rates \$5,297,642 (2004 - \$4,440,499), Valleyview resident fees of \$2,116,498 (2004 - \$2,230,693) and Geared-to-income housing rental fees of \$1,704,053 (2004 - 1,629,707).

8. EMPLOYEE BENEFITS PAYABLE

Employee future benefits are liabilities of the Corporation to its employees and early retirees for benefits earned but not taken as at December 31, 2005. In 2005 the city contracted an actuarial review of this benefit liability and accumulated sick leave which resulted in a material change from previous estimates and therefore has been treated as a restatement for the 2004 comparative figures. The 2004 benefit liability was previously estimated at \$660,000 and has been restated to \$3,233,229, the accumulated sick leave was previously estimated at \$1,338,348 and has been restated to \$697,705. The "amounts to be recovered" also been restated for the net change of \$1,932,586. Details are as follows:

| | 2005 | (restated) 2004 |
|---|------------------|--------------------|
| | \$ | \$ |
| Future payments required to WSIB a) | 1,895,105 | 1,782,004 |
| Accumulated sick leave benefit plan entitlements b) | 737,298 | 697,705 |
| Post employment and retirement benefits c) | <u>3,364,994</u> | <u>3,233,229</u> |
| | <u>5,997,397</u> | <u>5,712,938</u> |

a) Future payment required to WSIB

With respect to responsibilities under provisions of the Workplace Safety and Insurance Board Act, the city has elected to be treated as a Schedule 2 employer and remits payments to the WSIB as required to fund disability payments.

The benefit obligation continuity is as follows:

| | 2005 | 2004 |
|---|------------------|------------------|
| | \$ | \$ |
| Accrued benefit obligation, January 1 | 1,782,004 | 1,704,035 |
| Expense | 349,794 | 352,549 |
| Payment | (291,981) | (274,580) |
| Actuarial loss due to revaluation | <u>552,876</u> | <u>-</u> |
| Actual accrued benefit obligation | 2,392,693 | 1,782,004 |
| Less: unamortized actuarial loss (straight-line, ten years) | <u>(497,588)</u> | <u>-</u> |
| Accrued benefit obligation, December 31 | <u>1,895,105</u> | <u>1,782,004</u> |

THE CORPORATION OF THE CITY OF ST. THOMAS

**Notes to the Consolidated Financial Statements
Year Ended December 31, 2005**

8. EMPLOYEE BENEFITS PAYABLE (CONTINUED)

b) Liability for vested sick leave benefits

Under the sick leave benefit plan, unused sick leave can accumulate and employees may become entitled to a cash payment when they leave the Corporation's employment. The liability for these accumulated days, to the extent that they have vested and could be taken in cash by an employee on termination, death or retirement, amounted to \$737,298 (2004 - \$697,705) at the end of the year. An amount of \$41,714 (2004 - \$37,857) was paid to employees who left the Corporation's employment during the current year.

c) Post employment and retirement benefits

The Corporation provides certain employee medical and life insurance benefits on behalf of its retired and current employees.

Significant assumptions are as follows:

| | |
|-------------------------------|------------|
| General Inflation | 3.0% |
| Discount rate | 6.0% |
| Rate of compensation increase | 4.0% |
| Healthcare cost increase | 5.0% - 10% |
| Dental cost increase | 5.0% |

The benefit obligation continuity is as follows:

| | 2005 | 2004 |
|---|-------------------------|-------------------------|
| | <u>\$</u> | <u>\$</u> |
| Accrued benefit obligation, January 1 | 3,233,229 | 3,110,475 |
| Expense | 323,405 | 308,674 |
| Payment | <u>(191,640)</u> | <u>(185,920)</u> |
| Accrued benefit obligation, December 31 | 3,364,994 | 3,233,229 |
| Amounts previously funded from current fund | <u>(521,083)</u> | <u>(660,656)</u> |
| Unfunded benefit obligation, December 31 | <u><u>2,843,911</u></u> | <u><u>2,572,573</u></u> |

9. PENSION AGREEMENTS

The Municipality makes contributions to the Ontario Municipal Employees Retirement Fund (OMERS), which is a multi-employer plan, on behalf of approximately 404 members of its staff. The Plan is a defined benefit plan which specifies the amount of the retirement benefit to be received by the employees based on the length of service and rates of pay.

The amount contributed to OMERS for 2005 was \$1,412,938 (2004 - \$1,292,941).

THE CORPORATION OF THE CITY OF ST. THOMAS

Notes to the Consolidated Financial Statements
Year Ended December 31, 2005

10. INVESTMENT IN ST. THOMAS HOLDING INC.

The City of St. Thomas owns 100% of St. Thomas Holding Inc. which in turn owns 100% of St. Thomas Energy Inc. and St. Thomas Energy Services Inc. As business enterprises of the City of St. Thomas, they are accounted for on a Modified Equity basis in these financial statements. The Corporations are the electricity distribution utilities for the city's residents. The following table provides condensed supplementary financial information for the Corporation for the year ended December 31:

| | 2005 | 2004 |
|-----------------------------------|-------------------|-------------------|
| | \$ | \$ |
| Financial Position: | | |
| Current assets | 11,695,966 | 10,005,959 |
| Capital assets | 19,568,660 | 18,696,575 |
| Deferred charges and other assets | <u>904,167</u> | <u>552,775</u> |
| Total assets | <u>32,168,793</u> | <u>29,255,309</u> |
| Current liabilities | 8,103,274 | 6,758,355 |
| Other long-term liabilities | <u>9,312,666</u> | <u>9,238,178</u> |
| Total Liabilities | <u>17,415,940</u> | <u>15,996,533</u> |
| Net Assets | <u>14,752,853</u> | <u>13,258,776</u> |
| Results of operations: | | |
| Revenues | 35,954,549 | 30,402,326 |
| Operating expenses | <u>34,785,616</u> | <u>29,325,818</u> |
| Net income | <u>1,168,933</u> | <u>1,076,508</u> |

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11. BUDGET FIGURES

The Council of the City of St. Thomas completes separate budget reviews for its operating and capital funds each year. The approved operating budget for 2005 has been reflected on the Schedule of Current Fund Activities, in addition, the budgets of all consolidated organizations have been included in the budget numbers presented. For capital spending, budgets are set for individual projects and funding for these activities is determined annually and made by transfers from reserve and reserve funds and by the application of applicable grants or other funds available to apply to capital projects. As many capital projects are carried out over one or more years, the annualized budget information on the Schedule of Capital Operations represents the budget portion of expenditures in the current year only.

THE CORPORATION OF THE CITY OF ST. THOMAS

**Notes to the Consolidated Financial Statements
Year Ended December 31, 2005**

12. DEFERRED REVENUE

A requirement of the PSAB recommendations is that obligatory reserve funds be reported as deferred revenue. This requirement is in place as provincial legislation restricts how these funds may be used and under certain circumstances these funds may possibly be refunded. The balances in the obligatory reserve funds of the City are summarized below:

| | 2005 | 2004 |
|---------------------|-------------------------|-------------------------|
| | <u>\$</u> | <u>\$</u> |
| Development Charges | 7,596,378 | 5,015,372 |
| Parkland | 271,000 | 162,378 |
| Parking | 546 | 533 |
| Other | <u>673,650</u> | <u>478,406</u> |
| | <u>8,541,574</u> | <u>5,656,689</u> |

13. CONTINGENT LIABILITIES

As at December 31, 2005 certain legal actions are pending against the municipality. An estimate of any contingency cannot be made since the outcome of these matters is indeterminate at this time.

14. SOCIAL HOUSING ADMINISTRATION

On July 26, 2002 the Ministry of Municipal Affairs and Housing issued a letter of direction for the treatment of the debentures relating to the properties transferred to the Local Housing Corporations on January 1, 2001. As these debentures were unsecured and could not be transferred by the Province to the Local Housing Corporation or the Service Manager, the Ministry's position is not to treat these debentures as a liability of the Local Housing Corporation. Further, the Ministry will fund these debenture payments from Federal social housing funds. The outstanding debentures related to the housing corporation will continue to be disclosed in the notes to the financial statements as well as any debenture payments made on behalf of the corporation by the Ministry. As at December 31, 2005 the outstanding debentures totalled \$5,188,151 (2004, \$5,377,175) and \$535,009 in Ministry funding was applied to the debenture payment of \$535,009 paid in the year.

15. AMOUNTS TO BE RECOVERED

| | 2005 | 2004 |
|-----------------------------------|--------------------------|-------------------------|
| | <u>\$</u> | <u>\$</u> |
| Employee future benefits | 5,476,314 | 5,052,282 |
| Interest on long-term liabilities | 60,950 | 71,619 |
| Net long term liabilities | <u>11,443,487</u> | <u>4,592,591</u> |
| | <u>16,980,751</u> | <u>9,716,492</u> |

THE CORPORATION OF THE CITY OF ST. THOMAS

Notes to the Consolidated Financial Statements
Year Ended December 31, 2005

16. RELATED PARTY TRANSACTIONS

During the year, the Municipality had business transactions with St. Thomas Energy Services Inc. (the Municipality's subsidiary). The Municipality has contracted St. Thomas Energy Services Inc. to provide billing and collection services for water and sewer user charges.

The particulars of these transactions and balances owing to the Municipality for the years ended December 31, was as follows:

| | 2005 | 2004 |
|---|------------------|------------------|
| | \$ | \$ |
| Transactions during the year: | | |
| Purchase of services | <u>513,557</u> | <u>369,110</u> |
| Balances at end of year: | | |
| Amounts due from St. Thomas Energy Services Inc | <u>1,657,690</u> | <u>1,485,461</u> |

The above amount is included in accounts receivable on the balance sheet. In addition to the above transactions the City received interest payments totaling \$1,177,712 from St. Thomas Energy Inc. on its note receivable as disclosed in Note 2.

17. SUPPLEMENTARY INFORMATION:

| | 2005 | 2004 |
|--|-------------------|-------------------|
| | \$ | \$ |
| Current fund expenditures by object: | | |
| Salaries, wages and employees benefits | 31,084,413 | 28,025,956 |
| Long-term debt interest expense | 424,018 | 401,556 |
| Materials | 6,800,923 | 5,439,837 |
| Contracted services | 14,735,369 | 15,703,081 |
| Rents and financial expenses | 630,373 | 1,171,412 |
| Transfer to others | <u>16,277,019</u> | <u>14,757,410</u> |
| | <u>69,952,115</u> | <u>65,499,252</u> |

THE CORPORATION OF THE CITY OF ST. THOMAS

Consolidated Schedule of Current Fund Operations
Year Ended December 31, 2005

| | Unaudited Budget 2005 \$ | Actual 2005 \$ | Actual 2004 \$ |
|--|--------------------------------|----------------------|----------------------|
| REVENUES | | | |
| Property taxation | 31,643,087 | 32,237,518 | 29,689,622 |
| Taxation from other governments | 300,640 | 229,722 | 217,388 |
| User charges and other revenues (Note 8) | 17,449,730 | 18,429,052 | 17,251,930 |
| Government grants | 26,577,798 | 30,349,557 | 27,594,707 |
| Contribution from developers | 10,000 | 10,000 | 10,000 |
| Investment income | 573,432 | 1,354,029 | 1,557,438 |
| Penalties and interest on taxes | 325,000 | 419,883 | 369,867 |
| Total Revenues | 76,879,687 | 83,029,761 | 76,690,952 |
| EXPENDITURES | | | |
| General government | 4,316,649 | 4,344,541 | 3,222,974 |
| Protection to persons and property | 13,030,751 | 13,576,851 | 12,268,727 |
| Transportation services | 4,230,781 | 4,512,989 | 3,999,074 |
| Environmental services | 8,088,561 | 7,997,615 | 8,304,792 |
| Health service | 4,558,893 | 4,419,869 | 3,572,341 |
| Social and family services | 23,837,466 | 23,924,287 | 23,422,378 |
| Social housing | 6,294,169 | 6,156,859 | 5,993,923 |
| Recreation and cultural services | 4,175,408 | 4,194,605 | 3,779,462 |
| Planning and development | 798,116 | 824,499 | 935,581 |
| Total Expenditures | 69,330,794 | 69,952,115 | 65,499,252 |
| NET REVENUES | 7,548,893 | 13,077,646 | 11,191,700 |
| FINANCING AND TRANSFERS | | | |
| Transfers to reserves and reserve funds | (8,453,341) | (9,809,737) | (6,938,750) |
| Transfers to capital fund | (350,000) | (350,000) | (301,176) |
| Employee benefits and other liabilities | 413,363 | 413,363 | 239,650 |
| Debt principal repayment | (1,149,103) | (1,149,103) | (1,658,242) |
| Net financing and transfers | (9,539,081) | (10,895,477) | (8,658,518) |
| CHANGE IN CURRENT FUND BALANCE | (1,990,188) | 2,182,169 | 2,533,182 |
| OPENING CURRENT FUND BALANCE | 1,990,188 | 1,990,188 | (542,994) |
| CLOSING CURRENT FUND BALANCE | - | 4,172,357 | 1,990,188 |

THE CORPORATION OF THE CITY OF ST. THOMAS

Consolidated Schedule of Capital Fund Operations
Year Ended December 31, 2005

| | Unaudited Budget 2005 \$ | Actual 2005 \$ | Actual 2004 \$ |
|---|--------------------------------|----------------------|----------------------|
| REVENUES | | | |
| Government grants | 60,000 | 123,842 | 95,976 |
| Contribution from developers | 140,000 | 566,178 | 65,000 |
| User charges and other revenues | - | 470,420 | 250,568 |
| Total Revenues | 200,000 | 1,160,440 | 411,544 |
| EXPENDITURES | | | |
| General government | 285,000 | 478,731 | 362,861 |
| Protection to persons and property | 403,000 | 562,315 | 502,457 |
| Transportation services | 1,513,700 | 1,855,208 | 1,938,073 |
| Environmental services | 4,184,000 | 3,236,140 | 2,705,540 |
| Health Services | 51,000 | - | - |
| Social and family services | 17,000,000 | 11,306,110 | 2,872,159 |
| Social housing | 350,000 | 364,649 | 311,447 |
| Recreation and cultural services | 8,771,000 | 8,299,199 | 4,716,520 |
| Planning and development | - | 55,684 | 53,597 |
| Total Expenditures | 32,557,700 | 26,158,036 | 13,462,654 |
| NET EXPENDITURES | (32,357,700) | (24,997,596) | (13,051,110) |
| FINANCING AND TRANSFERS | | | |
| Transfers from reserves and reserve funds | 7,007,700 | 7,676,221 | 6,060,720 |
| Transfers from operating fund | 350,000 | 350,000 | 301,176 |
| Proceeds of long term debt | 25,000,000 | 8,000,000 | - |
| Net financing and transfers | 32,357,700 | 16,026,221 | 6,361,896 |
| CHANGE IN CAPITAL FUND BALANCE | - | (8,971,375) | (6,689,214) |
| OPENING CAPITAL FUND BALANCE | 232,975 | 232,975 | 6,922,189 |
| CLOSING CAPITAL FUND BALANCE | 232,975 | (8,738,400) | 232,975 |

THE CORPORATION OF THE CITY OF ST. THOMAS

Consolidated Schedule of Reserves and Reserve Funds
Year Ended December 31, 2005

| | 2005 \$ | 2004 \$ |
|--|------------------|------------------|
| REVENUES | | |
| Contribution from developers | 238,974 | 139,084 |
| Investment income | <u>49,027</u> | <u>17,695</u> |
| Net revenues | <u>288,001</u> | <u>156,779</u> |
| FINANCING AND TRANSFERS | | |
| Transfers to capital fund | (7,676,221) | (6,060,720) |
| Transfer from current fund | <u>9,809,737</u> | <u>6,938,750</u> |
| Net transfers | <u>2,133,516</u> | <u>878,030</u> |
| CHANGE IN RESERVE AND RESERVE FUND BALANCES | 2,421,517 | 1,034,809 |
| OPENING RESERVE AND RESERVE FUND BALANCE | <u>5,986,636</u> | <u>4,951,827</u> |
| CLOSING RESERVE AND RESERVE FUND BALANCE | <u>8,408,153</u> | <u>5,986,636</u> |
| ANALYZED AS FOLLOWS: | | |
| Reserves set aside for specific purposes by Council: | | |
| - for working capital and contingencies | 6,511,517 | 4,261,660 |
| - for human resource issues | 820,489 | 606,469 |
| - for acquisition of capital assets | | |
| general operations | 379,609 | 469,140 |
| sewer operations | (157,724) | 104,820 |
| water operations | <u>(566,435)</u> | <u>(390,247)</u> |
| Total reserves | <u>6,987,456</u> | <u>5,051,842</u> |
| Reserve funds set aside for specific purposes by Council and Joint Boards: | | |
| - general operations | 7,707 | 7,728 |
| - water operations | 1,351,346 | 865,230 |
| - for human resource issues | <u>61,644</u> | <u>61,836</u> |
| Total reserve funds | <u>1,420,697</u> | <u>934,794</u> |
| TOTAL RESERVES AND RESERVE FUNDS | <u>8,408,153</u> | <u>5,986,636</u> |



William A. Graham*
John M. Scott*
Alan R. Enns*
Michael S. Stover*
Robert B. Foster*
Betty A. Gropp
James G. Frederick

Phone: (519) 633-0700 Fax: (519) 633-7009
*Practicing through a professional corporation.

450 Sunset Drive, St. Thomas, ON N5R 5V1
www.grahamscottens.com

June 2, 2006

The Corporation Of The City Of St. Thomas
545 Talbot Street
St. Thomas, Ontario
N5P 3V7

To the council of the City of St. Thomas

We have been engaged to audit the financial statements of The Corporation of the City of St. Thomas for the year ending, December 31, 2005. Canadian generally accepted standards for audit engagements require that we communicate the following information with you in relation to your audit.

Management is responsible for establishing and maintaining an adequate internal control structure and procedures for financial reporting. This includes the design and maintenance of accounting records, recording transactions, selecting and applying accounting policies, safeguarding of assets and preventing and detecting fraud and error.

Our Responsibility as Auditors

As stated in the engagement letter dated February 15, 2006, our responsibility as auditors of your organization is to express an opinion on whether the financial statements present fairly, in all material respects, the financial position, results of operations and cash flows of the organization in accordance with Canadian generally accepted accounting principles.

An audit is performed to obtain reasonable but not absolute assurance as to whether the financial statements are free of material misstatement. Due to the inherent limitations of an audit, there is an unavoidable risk that some misstatements of the financial statements will not be detected (particularly intentional misstatements concealed through collusion), even though the audit is properly planned and performed.

Our audit includes:

- An assessment of risk that the financial statements may contain misstatements; and
- An examination, on a test basis, of evidence supporting the amounts and disclosures in the financial statements.

Evaluation of Internal Controls

Audits include a review and evaluation of the system of internal controls to assist in determining the level of reliance that may or should be placed on the system in assessing the nature and extent of audit procedures to be undertaken.

During the course of our audit, we did not encounter any material or significant internal control matters that we wish to bring to your attention.

Significant Accounting Principles

Management is responsible for the appropriate selection and application of accounting policies. Our role is to review the appropriateness and application as part of our audit. The accounting policies used by The Corporation of the City of St. Thomas are described in Note 1, Summary of Significant Accounting policies, in the financial statements.

There were no new accounting policies adopted or changes to the application of accounting policies of municipality during the year.

Significant Unusual Transactions

We are not aware of any significant or unusual transactions entered into by The Corporation of the City of St. Thomas that you should be informed about.

Accounting Estimates

Management is responsible for the accounting estimates included in financial statements. Estimates and the related judgments and assumptions are based on management's knowledge of the business and past experience about current and future events.

Our responsibility as auditors is to obtain sufficient appropriate evidence to provide reasonable assurance that management's accounting estimates are reasonable within the context of the financial statements as a whole. An audit includes performing appropriate procedures to verify the:

- Calculation of accounting estimates;
- Analyzing of key factors such as underlying management assumptions;
- Materiality of estimates individually and in the aggregate in relation to the financial statements as a whole;
- Estimate's sensitivity to variation and deviation from historical patterns;
- Estimate's consistency with the entity's business plans; and
- Other audit evidence.

Disagreements with Management

We are required to communicate any disagreements with management, whether or not resolved, about matters that are individually or in aggregate significant to the municipality financial statements or auditor's report. Disagreements may arise over:

- Selection or application of accounting principles;
- Assumptions and related judgments for accounting estimates;
- Financial statement disclosures;
- Scope of the audit; or
- Wording of the auditor's report.

We are pleased to inform you that we had no disagreements with management during the course of our audit.

Consultation with Other Accountants (Second Opinions)

Management may consult with other accountants about auditing and accounting matters to obtain a "second opinion". When an entity requests that another accountant provide a written report or oral advice on the application of accounting principles to a specific transaction or the type of opinion that may be rendered on the entity's financial statements, we are required to ensure that the accountant has ensured that the reporting accountant has knowledge of all facts and circumstances and has conducted the engagement in accordance with Canadian generally accepted auditing standards on the Reports on the Application of Accounting Principles.

We are not aware of any consultations that have taken place with other accountants.

Issues Discussed

The auditor generally discusses among other matters, the application of accounting principles and auditing standards, and fees, etc. with management in during the initial or recurring appointment of the auditor during the normal course of business. There were no major issues discussed during our audit with regards to our retention that were not in the normal course of business.

Difficulties Encountered During the Audit

We encountered no significant difficulties during our audit that should be brought to the attention of the audit committee.

Note: Serious difficulties encountered while performing the audit, include:

- Significant delays in management providing information required for the audit; and
- An unnecessarily brief timetable in which to complete the audit.

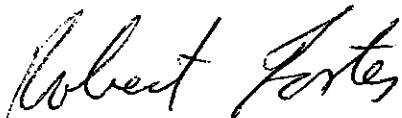
We shall be pleased to discuss with you further any matters mentioned above, at your convenience.

This communication is prepared solely for the information of the audit committee and is not intended for any other purpose. We accept no responsibility to a third party who uses this communication.

To ensure there is a clear understanding and record of the matters discussed, we ask that members of the audit committee (council) sign their acknowledgement in the spaces provided below. Should any member of the audit committee wish to discuss or review any matter addressed in this letter or any other matters related to financial reporting, please do not hesitate to contact us at any time.

Yours truly,

GRAHAM • SCOTT • ENNS



Robert Foster, C.A.
Partner

Acknowledgement of Audit Committee (council):

We have read and reviewed the above disclosures and understand and agree with the comments therein:



-72-

Corporation of the
City of St. Thomas

Report No.

TR 37-06

File No.

Directed to:

Chairman Cliff Barwick and Members of the Finance
& Administration Committee

Date

June 5, 2006

Department:

Treasury

Attachment:

Prepared By:

William J. Day, City Treasurer

Letter from Graham Scott Enns

Subject:

Appointment of Auditors

Recommendation:

In connection with Report TR 37-06, it is recommended that Council appoint the auditing firm of Graham Scott Enns, Chartered Accountants as the City auditor for a three (3) year term commencing with the audit of the Corporations 2006 financial statements.

Report:

Section 296 of the Ontario Municipal Act requires a municipality to appoint an auditor for a term not to exceed five (5) years.

Graham Scott Enns, Chartered Accountants was appointed auditors for the City for a 5-year term commencing with the December 31, 2001 year-end. Their appointment ends upon the completion of the audit of our 2005 financial statements.

Attached to this report is a letter from the firm proposing an extension to the existing agreement on the same terms and with the same rates that are presently in place.

We are completely satisfied with the professional competence and conduct of Graham Scott Enns as represented by the staff they have assigned to our audit engagement. We are also appreciative of the ancillary services offered by the firm to the City from time to time. We believe that the audit fee associated with their annual work effort and their hourly charge out rates for additional services provided are very competitive.

Graham, Scott, Enns LLP staff are very familiar with the City's operations and have provided valuable assistance to both myself and staff on a variety of matters.

We note that at its' April 10, 2006 meeting, St. Thomas Holding Inc. appointed Graham Scott Enns auditors for 2006, 2007 and 2008.

Respectfully submitted,

William J. Day
Director of Finance and City Treasurer

June 2, 2006

Bill Day, C.A.
The Corporation of the City of St. Thomas
545 Talbot Street
St. Thomas, ON
N5P 3V7

Dear Bill:

In response to your request for quote on audit services for the Corporation of the City of St. Thomas for 2006 and subsequent years, we have the following response.

We would be pleased to continue to provide our audit services for the next three years based on our standard audit fee for 2005 of \$20,500 plus inflation of 3% each year. This quote is based on the assumption we continue to receive the required working papers to perform our standard audit procedures before the start of the audit process. Any other request for services by our firm will be billed at our hourly rate as in the past and discussed with you before the start of such projects. We would like to thank you for giving us an opportunity to continue our relationship as a key team member to the future success of your department and the City of St. Thomas.

Should you need any additional information please do not hesitate to contact us.

Yours truly,
Graham Scott Enns



Robert Foster, C.A.
Partner



- 74 -

Corporation of the
City of St. Thomas

Report No.

TR 38-06

File No.

Directed to: Chairman Cliff Barwick and Members of the Finance & Administration Committee

Date

June 5, 2006

Department: Treasury

Attachment:

Prepared By: William J. Day, City Treasurer

Subject: **Banking Services**

Recommendation:

In connection with Report TR 38-06, it is recommended that Council appoint the Bank of Nova Scotia (Scotiabank) as the City's banker for an additional three (3) year term.

Report:

The Bank of Nova Scotia (Scotiabank) has provided banking services to the City, including St. Thomas Holding Inc. since 2001. Over the past several months we have been negotiating the terms associated with the continuation of our arrangement with the bank. At this time we are pleased to report that Scotiabank is willing to extend an enhanced offering of cash and treasury management services to the City for an additional three-year period.

Our existing arrangement with Scotiabank provides effective, efficient and economical banking services to the City. More specifically, staff at both the City and St. Thomas Holding Inc. are completely satisfied with the professionalism and competence of Scotiabank's staff and the quality of their services.

Scotiabank's familiarity with the City's operations and needs, particularly with respect to long-term borrowing, have provided valuable assistance to both myself and staff.

Respectfully submitted,

William J. Day
Director of Finance and City Treasurer



- 75 -

Corporation of the
City of St. Thomas

Report No.

TR 39-06

File No.

Directed to: Chairman Cliff Barwick and Members of the Finance & Administration Committee

Date

June 6, 2006

Department: Treasury

Attachment:
None

Prepared By: William J. Day, City Treasurer

Subject: **Canada-Ontario Municipal Rural Infrastructure Fund – Intake Two**

Recommendation:

In connection with Report TR 39-06 it is recommended that Council authorize the Mayor and Clerk to execute an agreement with the Ministry of Agriculture, Food and Rural Affairs for the purpose of securing Canada-Ontario Municipal Rural Infrastructure Fund funding support for the Wellington Street – First Avenue to Fairview Avenue water main, storm sewer and sanitary sewer project.

Report:

Background

On November 15, 2004 the Governments of Canada and Ontario announced a partnership with small urban and rural Ontario municipalities (population of less than 250,000) to invest in local infrastructure through the Canada-Ontario Municipal Rural Infrastructure Fund (COMRIF).

The Governments of Canada and Ontario are each contributing up to \$298 million to COMRIF. Combined with municipal investments, this program is expected to stimulate up to approximately \$900 million in capital investments over the next five years.

The stated objective of COMRIF is:

"to ensure citizens in Ontario's small urban and rural municipalities enjoy a quality of life that's second to none, through sustainable infrastructure investments which:

- Enhance and renew Ontario's aging public infrastructure
- Improve the quality of the environment
- Protect the health and safety of citizens
- Support long-term economic growth
- Build strong, sustainable communities by giving municipalities the tools they need"

Municipal applications to COMRIF will be accepted in three intake phases. The first intake phase required applications to be made by January 10, 2005. Intake Two applications were accepted up to September 30, 2005. Intake three is planned for later this year.

Comments

At its meeting dated December 13, 2004 Council adopted the following staff recommendations:

- (1) Council establish the Wellington Street – First Avenue to Fairview Avenue Watermain Replacement and Road Reconstruction project as the Corporation's highest priority project for funding under the Canada-Ontario Municipal Rural Infrastructure Fund program and Intake One eligibility criteria.
- (2) Council direct administration to prepare the necessary documentation and make application for financial assistance to the Canada-Ontario Municipal Rural Infrastructure Fund program for the Wellington Street project.

Following Council's direction, staff proceeded to make application to the program.

Only the Road Reconstruction component of the project was approved under Intake One. The water main, sanitary sewer and storm sewer components constituted our Intake Two application.

On April 21, 2006 we were advised that our application for funding under Intake Two of the program was approved. We have now received the Funding Agreements from the Province as represented by the Ministry of Agriculture, Food and Rural Affairs.

Conclusion

We have now received Funding Agreements from the Ministry of Agriculture, Food and Rural Affairs. Once the City has properly executed them, the mechanism to receive cash flow payments from the senior levels of government will be in place.

Respectfully submitted,



W. J. Day
Director of Finance and City Treasurer

ST. THOMAS & DISTRICT CHAMBER OF COMMERCE

City of St. Thomas
Reception

JUN 06 2006

June 6, 2006

City Clerk's Dept.

Ald. David Warden, Chairman
& Members of the Special Events Committee,
City of St. Thomas,
P. O. Box 520
St. Thomas, ON N5P 3V7

RE: Street Closure July 20

Dear Ald. Warden & Committee Members:

Our earlier submission and subsequent approval of the request for temporary closure for a block of Talbot Street on Thursday July 20 was based on incomplete information that overlooked time required for pre-event set-up and post-event clean-up.

Is it possible to amend to permission to have the temporary closure begin at 3:00 p.m. and re-open the street no later than 9:00 p.m.?

Thanks for your consideration.

Respectfully submitted,



R. W. (Bob) Hammersley
President & CEO

RWH/s

555 Talbot Street,
St. Thomas, ON N5P 1C5

Call 519-631-1981 Fax: 519-631-0466
E-mail: mail@stthomaschamber.on.ca

INCORPORATED AS ST. THOMAS BOARD OF TRADE IN 1869

MEMBER OF THE CANADIAN CHAMBER OF COMMERCE

MEMBER OF THE ONTARIO CHAMBER OF COMMERCE



Corporation of the

City of St. Thomas

-78-

Report No.

ES74-06

File No.

07-046-01

05-083-00

Directed to: Alderman Terry Shackelton, Chair and Members of the Protective Services and Transportation Committee

Date
June 12, 2006

Department: Environmental Services

Attachment

Prepared By: Dave White - Supervisor of Roads & Transportation

Subject: **St. Thomas Transit Services**
Ridership Growth Strategy and Asset Management Plan – Review Committee

Recommendation:

THAT: Report ES74-06 be received for information, and further,

THAT: Council endorse the concept of The Ridership Growth and Asset Management Plan Review Committee membership, and further,

THAT: The Ridership Growth and Asset Management Plan Review Committee provide comprehensive input into the finalization and implementation of the Plan in a future staff report to Council.

Origin

At the meeting of February 6, 2006 Council carried the motions approving the Ridership Growth and Asset Management Plan in principal. One of the recommendations was to have consultations with transit users and the general public with regard to the proposed new route structure of five routes, route extensions and service levels. A report to Council is then required for future budget considerations.

During the 2006 Capital budget deliberations a number of new initiatives were approved and are progressing as follows;

- Order three replacement cut-away style accessible lift equipped buses – tender being finalized,
- Replacement bus shelters – review locations of shelters with review committee & place orders,
- Upgrade existing shelters and re-new bus stop sign design – review sign design with review committee & place orders,
- Develop a design for the downtown transfer terminal – Expression of Interest No. 06-625 Consulting Services – Various Projects was issued June 1, 2006,
- Add fare collection equipment – will order as soon as possible,
- Hire a permanent Transportation Technician under the immediate Supervision of the Supervisor of Roads and Transportation – position was posted internally, and then posted externally on June 1, 2006 with a June 14, 2006 deadline.

Analysis

In order to provide the appropriate input, it is proposed that a Ridership Growth and Asset Management Plan Review Committee be assembled. There would be a requirement for approximately three meetings of the group to cover the required material. Upon Council endorsement, the Committee will be put together as soon as possible and meet at the most cost effective and accessible location in September of 2006. The St. Thomas Community Centre will be considered first and it will be the preference of the Committee when during the day or evening they shall meet.

The suggested Ridership Growth and Asset Management Plan Review Committee Membership;

- Council (Alderman Terry Shackelton),
- The City Accessibility Advisory Committee (volunteer Claire Jackson),
- Current Aboutown driver(s) when available,
- Aboutown Management staff,
- Environmental Services staff,
- Treasury staff,
- The area seniors' centre residents,
- Ontario Works (& Valleyview staff),
- Transit customers,
- The Thumbs Up group,
- Community Living,
- The general public invited to attend informally.

The suggested Ridership Growth and Asset Management Plan Review Committee items for review;

- The recommendations approved in principle by Council on February 6, 2005 (report ES11-06),
- The 2006 initiatives being worked on,
- The 2007 and beyond initiatives in the plan,
- The need for an additional route for Conventional (five routes total),
- Fare structure for both services,
- Registration fee for Paratransit,
- Future bus needs (beyond 2006) and design/cost analysis,
- Extension of hours of operation for both services,
- The location of new transit shelters,
- Transit sign re-design,
- Ticket sales strategy,
- Marketing strategy (including service name and bus graphic design),
- Main terminal function and hours of operation,
- Transfer terminal function.

Following these meetings, it is expected that staff will provide the necessary reports to Council for deliberations during the 2007 Capital budget process.

Financial Considerations:

The cost of holding the Ridership Growth and Asset Management Plan Review Committee meetings will be provided through the Roads and Transportation 2006 Operating budget.

Respectfully,

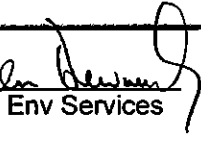


Dave White – Supervisor of Roads and Transportation
Environmental Services



Reviewed By:

Treasury



Env Services

Planning

City Clerk

HR

Other

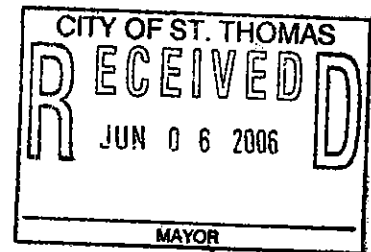


**elgin
st.thomas
health unit**

99 Edward Street
St. Thomas, Ontario
N5P 1Y8

Telephone: (519) 631-9900
Toll Free Telephone: 1-800-922-0096
Fax: (519) 633-0468
www.elginhealth.on.ca

June 6, 2006



Mayor Jeff Kohler and Members of Council
The Corporation of the City of St. Thomas
545 Talbot Street
P.O. Box 520, City Hall
St. Thomas, ON N5P 3V7

Dear Mayor Jeff Kohler and Members of Council:

The Board of Health of the Elgin St. Thomas Health Unit met on May 30, 2006 to discuss the recently received Capacity Review Committee's Final Report. This Ministry of Health and Long-Term Care appointed Committee recently reviewed the status of public health in Ontario and submitted its findings and recommendations for change. Many of the 50 recommendations in the report are quite positive for the public health system, though the Board has serious concerns with three recommendations.

Attached is a letter from the Board of Health to Dr. Sheela Basrur, Chief Medical Officer of Health and Assistant Deputy Minister outlining those concerns. The Board would appreciate Council's support of this letter by writing to Dr. Basrur and indicating such.

Thank you in advance.

Sincerely,

Cynthia St. John
Chief Administrative Officer
Elgin St. Thomas Health Unit

c. Members, Board of Health, Elgin St. Thomas Health Unit



**elgin
st.thomas
health unit**

99 Edward Street
St. Thomas, Ontario
N5P 1Y8

Telephone: (519) 631-9900
Toll Free Telephone: 1-800-922-0096
Fax: (519) 633-0468
www.elginhealth.on.ca

Monday, June 5, 2006

Dr. Sheela V. Basrur
Chief Medical Officer of Health and
Assistant Deputy Minister
Ministry of Health and Long Term Care
Public Health Division
11th Floor, Hepburn Block
80 Grosvenor Street
Toronto, ON
M7A 1R3

Dear Dr. Basrur,

On behalf of the Board of Health of the Elgin St. Thomas Health Unit, we are writing to you as a follow-up to the recently received Final Report of the Capacity Review Committee, "Revitalizing Ontario's Public Health Capacity".

The Board of Health reviewed and discussed the final report, and it has concerns regarding three of the Committee's recommendations. Firstly, the Board has serious apprehension about the future of rural public health if the Ministry of Health and Long-Term Care accepts recommendation #29.

Recommendation #29 states:

"The amalgamation of the following health units should be implemented for the purpose of achieving critical mass and strengthening public health:..."

The Board of Health strongly believes that critical mass can be achieved by the adoption of mutual aid agreements with neighbouring health units, as outlined in recommendation #37 of the report. The Board does not believe that amalgamating health units is the appropriate response to "solve" staff shortages in various positions including medical officers of health, administration, or front line disciplines. Furthermore, the Board did not detect any comprehensive research as part of this report that supports the claim that smaller health units (often rural based) cannot avert or respond to a crisis or that larger health units (with supposed critical mass) can avert or respond more effectively. One does not need to look further than the SARS crisis that affected Toronto Public Health and neighbouring large health units.

Secondly, the Board has concerns with the approval of funding as noted in recommendation #22 if recommendation #19 is also adopted.

Recommendation #19 states:

"Public health units should be governed by autonomous, locally based boards of health. These boards should focus primarily on the delivery of public health programs and services."

Recommendation #22 states:

“Public health units should be globally funded, with budgets approved by the province. For programs that are currently cost-shared, the funding formula should be 75 percent provincial and 25 percent municipal, consistent with the last phase of the planned upload announced in Operation Health Protection. The province should guarantee continued full funding of the current 100 percent funded programs.”

It is a contradiction to have an autonomous board of health (#19) that does not approve its own budget (#22). The Elgin St. Thomas Board of Health fully supports autonomous boards of health but feels that part of the governing responsibility includes developing and approving its own budget. Ownership for overall planning and delivery of public health programs and services includes budget approval at the governance level. In fact, it is critical to accountability.

Finally, the Board of Health urges the Ministry of Health and Long-Term Care to respond to all of the recommendations in the Capacity Review Committee's final report without delay. The Board is very troubled about the ability to recruit and retain staff during this very uncertain time.

The governance, planning, and delivery of public health services in a rural setting are critical. Transferring these vital responsibilities to an urban centre is valid cause for worry. Creating larger health units—covering a larger geographic mass with numerous municipalities involved—creates more bureaucracy. With more bureaucracy, vital local issues that often don't affect huge masses but are equally as important and may affect the most vulnerable, get left out. How will resources be adequately shared amongst three former health unit jurisdictions, two of which are rural? If homelessness affects a population of 300,000 but well water safety affects only 120,000, it is easy to assume which resources would be diverted first.


Accountability at the local level is also key to effective program and service delivery. That accountability must also include all aspects of governance including the approval process for annual budgets.

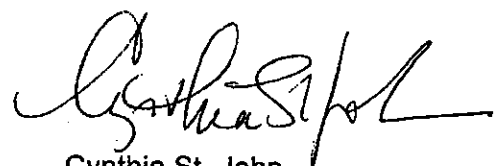
Implementing recommendations #22 and #29 of the report will change rural public health forever – and this Board of Health firmly believes that that change will not be positive for the people who live, work, and play in our community.

Thank you for considering our thoughts as the Ministry moves forward in its response to the Committee's final report.

Sincerely,


Marie Turvey
Chair, Board of Health


Dr. Sharon Baker
Medical Officer of Health


Cynthia St. John
Chief Administrative Officer

- c. Members, Board of Health, Elgin St. Thomas Health Unit
Mr. Steve Peters, MPP, Elgin Middlesex London
Members of Council, City of St. Thomas
Members of Council, County of Elgin
Community Partners in St. Thomas and Elgin County

- 83 -

SENATE



SÉNAT

The Honourable Mac Harb

L'honorable Mac Harb

May 18, 2006

City of St. Thomas
Received

MAY 31 2006

Dear Friend:

City Clerk's Dept.

On May 17, 2006 I tabled a motion in the Senate of Canada calling on the government to make Canada smoke-free in all workplaces and public spaces under federal jurisdiction. I am writing to you today to ask for your support.

As you may be aware, Canada's 20-year-old *Non-smokers' Health Act* allows for smoking in designated areas in some workplaces under federal jurisdiction. This means that despite our understanding of the toxicity of second-hand smoke, workers and visitors to these workplaces are still exposed to its affects.

A smoke-free Canada is possible, but due to shared jurisdiction, it will take the combined efforts of the federal government and the provinces/territories to ensure Canadians across the country are equally protected from the dangers of second-hand smoke.

The vast majority of Canadians (approximately 80%) who do not smoke have the right to smoke-free workplaces and enclosed public spaces. I believe very strongly that it is our responsibility as a government to protect that right. Ireland, Norway, New Zealand, and Bhutan have protected their citizens through smoke-free legislation. It is time that Canada eliminates tobacco smoke from the workplaces in this country.

I would like to know your views on this issue. If convenient, I would ask you to email your comments to my office at: deakia@sen.parl.gc.ca. If you would prefer, comments can also be sent to: *Sen. Mac Harb, Rm. 376, East Block, Parliament Hill, Ottawa, K1A 0A4*. Postage is not required on mail coming to the Senate.

I thank you for reviewing the enclosed material and for your support for this important public health initiative.

Sincerely,

Senator Mac Harb

Encl.



MOTION

BY the Honourable Senator Harb moved, seconded by the Honourable Senator Keon:

THAT the Senate takes note that tobacco smoking continues to cause an estimated 45,000 Canadian deaths and to cost our economy up to \$15 billion each year;

THAT the Senate notes that current federal legislation allows for ventilation options and smoking rooms in workplaces under federal jurisdiction even though they do not provide full protection from second-hand smoke and that full protection from second-hand smoke can only be achieved through the creation of workplaces and public places that are completely free of tobacco smoke;

THAT the Senate urges the Government of Canada to pass legislation to ensure that all enclosed workplaces and public places under its jurisdiction are smoke-free;

THAT the Senate ask the Government of Canada to call upon each province and territory that has not yet done so to enact comprehensive smoke-free legislation; and

THAT a message be sent to the House of Commons requesting that House to unite with the Senate for the above purpose.



Motion for a Smoke-Free Canada

What is the goal of this motion?

- To reduce the number of people involuntarily exposed to environmental tobacco smoke in enclosed workplaces and public places.
- To ensure that the federal government offers the highest level of protection from secondhand smoke within the areas of its jurisdiction.
- To ensure that all provinces and territories protect their citizens from the dangers of secondhand smoke in public places under their jurisdiction.
- To reduce overall smoking behaviour, generate increased public awareness about tobacco issues and to help change social norms related to smoking.
- To ensure Canada retains its world leadership role in tobacco control and its status as an early ratifier of the World Health Organization's *Framework Convention on Tobacco Control* (ratified November 2004).

Smoking and workplace exposure to second-hand smoke are deadly

- Smoking is the single most serious public health problem in Canada, killing more Canadians than car accidents, murders, suicides and alcohol combined. (*Health Canada*)
- Smoking results in 45,000 deaths annually, including 1,000 non-smokers who die from smoke-related lung cancer or heart disease. (*Health Canada*)
- Smoking costs the Canadian economy \$15 billion each year: \$3.5 billion in direct medical costs and \$11.5 billion due to lost productivity, including foregone household income. (*Health Canada*)
- Second-hand smoke is poisonous, containing more than 4,000 chemical compounds; at least 50 of these compounds cause or promote cancer. (*Health Canada*)
- The United States Environmental Protection Agency has declared second-hand smoke a Class A cancer-causing substance. Class A is the most dangerous of cancer agents. There is no known safe level of exposure. (*U.S. Center for Disease Control, Feb. 2004*)

Who is at risk?

- Many restaurant, bar, and casino workers in Canada are still at risk from workplace exposure to second-hand smoke.
- Workers and visitors to many places under federal jurisdiction are not protected from second-hand smoke.

Canada's federal legislation is outdated and puts Canadians at risk

- Canada's federal *Non-smokers' Health Act* controls the use of tobacco in federal buildings and on federal property or federally managed lands including institutions, places of work and business such as airports and airplanes, interprovincial trains, parts of ships, financial and nuclear institutions and telecommunication facilities.
- Unfortunately, this 20-year-old occupational health and safety legislation and its regulations still permit designated smoking rooms or smoking areas in many federally-regulated workplaces and public places.

Provinces and territories need to be part of the solution

- Smoke-free laws are in place in Nunavut, NWT, New Brunswick and Manitoba. Laws have been passed to make Ontario and Quebec smoke-free on May 31, 2006 and Nova Scotia on Dec. 1, 2006. Laws in Newfoundland, Saskatchewan, British Columbia and PEI need to be updated to eliminate provisions for smoking rooms. The Yukon and Alberta laws fail to protect workers adequately. (*Physicians for a Smoke-free Canada*)

The solution is new legislation

- Updated federal smoke-free legislation that prohibits smoking in all indoor public places, with no allowances for designated smoking areas under federal jurisdiction.
- To call upon all provinces and territories that have not yet done so to enact similar comprehensive smoke-free legislation in their jurisdictions.

Countries that are already "Smoke-free"

Ireland was the first country in the world to go smoke-free in 2004, followed by Norway, New Zealand, Bhutan, and Scotland. As many as 20 countries are currently working towards making all their enclosed workplaces and public places smoke-free.

Let's make Canada's workplaces and public places SMOKE-FREE.