

## **AGENDA**

### **THE FOURTH MEETING OF THE ONE HUNDRED AND TWENTY-FIFTH COUNCIL OF THE CORPORATION OF THE CITY OF ST. THOMAS**

**COUNCIL CHAMBERS    6:00 P.M. CLOSED SESSION**  
**CITY HALL            7:00 P.M. REGULAR SESSION        FEBRUARY 6TH, 2006**

#### **ROUTINE PROCEEDINGS AND GENERAL ORDERS OF THE DAY**

OPENING PRAYER

DISCLOSURES OF INTEREST

MINUTES

DEPUTATIONS

COMMITTEE OF THE WHOLE

REPORTS OF COMMITTEES

PETITIONS AND COMMUNICATIONS

UNFINISHED BUSINESS

NEW BUSINESS

BY-LAWS

PUBLIC NOTICE

NOTICES OF MOTION

ADJOURNMENT

CLOSING PRAYER

#### **THE LORD'S PRAYER**

Alderman M. Turvey

#### **DISCLOSURES OF INTEREST**

#### **MINUTES**

Confirmation of the minutes of the meetings held on January 16th, 2006 and February 2nd, 2006.

#### **DEPUTATIONS**

#### **COMMITTEE OF THE WHOLE**

Council will resolve itself into Committee of the Whole to deal with the following business.

**PLANNING AND DEVELOPMENT COMMITTEE** - Chairman H. Chapman

#### **UNFINISHED BUSINESS**

#### **NEW BUSINESS**

Proposed Transfer of Portion of One Foot Reserve to Facilitate Land Assembly - Part Block 47,  
Plan 11M-99, St. Thomas - Walter Hayhoe Enterprises Inc.

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Report PD-03-2006 of the Planner. Pages 7 to 12

Municipality of Central Elgin - Notice of the Passing of an Official Plan and Zoning By-Law Amendment - Lots 11,12 & 31, Plan 176

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Notice was received from the Municipality of Central Elgin regarding the passing of an Official Plan and Zoning By-law Amendment No. 837 on January 16th, 2006 to permit a duplex to be developed on the subject lands legally described as Lots 11,12 and 31, Registered Plan 176.

Municipality of Central Elgin - Notice of the Passing of an Official Plan and Zoning By-Law Amendment - Part Lot 32, Plan 231

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Notice was received from the Municipality of Central Elgin regarding the passing of an Official Plan and Zoning By-law Amendment No. 835 on January 16th, 2006 to permit the subject lands to be used for a horticultural park on Part Lot 32, Plan 231.

Municipality of Central Elgin - Notice of the Passing of a Zoning By-Law Amendment - 14090 Belmont Road

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Notice was received from the Municipality of Central Elgin regarding the passing of Zoning By-law No. 833 on January 16th, 2006 to permit a day nursery as an additional permitted use on the subject lands at 14090 Belmont Road.

Municipality of Central Elgin - Notice of the Passing of a Zoning By-Law - 42636 Shorelea Line

Notice was received from the Municipality of Central Elgin regarding the passing of Zoning By-law No. 844 on January 23rd, 2006 to permit rural-residential and accessory uses, and to establish minimum lot area and frontage for the subject lands at 42636 Shorelea Line.

**BUSINESS CONCLUDED**

**ENVIRONMENTAL SERVICES COMMITTEE** - Chairman M. Turvey

**UNFINISHED BUSINESS**

**NEW BUSINESS**

2005/2006 Winter Maintenance Program - Consistency of Plowing & Snow Removal on Level 3 Streets & Cul-de-sacs

2006-2007 Winter Maintenance Program - New Equipment and Additional Equipment Operator

Report ES12-06 of the Supervisor of Roads & Transportation. Pages 13 to 15

**BUSINESS CONCLUDED**

**PERSONNEL AND LABOUR RELATIONS COMMITTEE** - Chairman D. Warden

**UNFINISHED BUSINESS**

**NEW BUSINESS**

**BUSINESS CONCLUDED**

**FINANCE AND ADMINISTRATION COMMITTEE** - Chairman C. Barwick

**UNFINISHED BUSINESS**

**NEW BUSINESS**

St. Thomas Police - Justice Building Needs

Report TR 03-06 of the Director of Finance and City Treasurer. Pages 16 to 18

Lions Club of St. Thomas - Easter Seal Telethon - Grant Request

A letter has been received from Wanda Brookes, Committee Chairperson, Easter Seals Telethon requesting a grant equivalent to rental of St. Thomas Community Centre Facilities for the Easter Seal Telethon to be held March 5th, 2006. **Page** 19

Seniors' Picnic 2006 - Grant Request

A letter was received from Mr. Ken Verrell, Chairperson, Seniors' Picnic Committee thanking Council for their generous donation to the Seniors' Picnic in the Park over the past six years and requesting a \$2,500 grant from the City in support of the 2006 event.

Brook Hiddink - Grant Request

A letter has been received from Karen Hiddink, requesting a grant for Brook Hiddink to offset his expenses of participating on a Pro Hockey team out of Toronto. **Page** 20

St. Thomas Elgin Public Art Centre - Grant Request

A letter has been received from Kathryn Collier, President, Board of Directors, St. Thomas-Elgin Public Art Centre, requesting an operational grant of \$64,500.00 and a capital reserve fund grant of \$2,000.00. **Pages** 21 to 23

Kettle Creek Conservation Authority - 2006 Budget

A notice was received from Naomi Delaney, Finance Services Supervisor, Kettle Creek Conservation Authority, of a meeting being held on Wednesday, February 22, 2006 at 5:00 p.m. at the St. Thomas-Elgin Public Art Centre to approve the 2006 budget of the Kettle Creek Conservation Authority and included a request for payment of one-half of the 2006 levy. **Pages** 24 & 25

Elgin-St. Thomas Community Foundation - Grant Request

A letter has been received from Elaine McGregor-Morris, Chair, Board of Directors, Elgin-St. Thomas Community Foundation, requesting a grant of \$500 to \$1,000. **Page** 26

**BUSINESS CONCLUDED****COMMUNITY AND SOCIAL SERVICES COMMITTEE** - Chairman B. Aarts**UNFINISHED BUSINESS****NEW BUSINESS**Valleyview Replacement - Monthly Report

Report VV-001-06 of the Administrator. **Pages** 27 & 28 **Project Report attached.**

**BUSINESS CONCLUDED****PROTECTIVE SERVICES AND TRANSPORTATION COMMITTEE** - Chairman T. Shackelton**UNFINISHED BUSINESS****NEW BUSINESS**Lease of Airport Lands - St. Thomas Municipal Airport

Report CC-06-06 of the Airport Superintendent. **Page** 29

St. Thomas Transit - Ridership Growth Strategy and Asset Management Plan

Report ES11-06 of the Supervisor of Roads & Transportation. Pages 30 to 36

Safer Communities - 1,000 Officers Partnership Program

A letter has been received from B. Lynch, Chief of Police, requesting at the City of St. Thomas enter into an agreement with the Minister of Community Safety and Correctional Services for funding under the Safer Communities - 1,000 Officers Partnership Program. Pages 37 to 39

**BUSINESS CONCLUDED**

**REPORTS PENDING**

ESDA SERVICING MASTER PLAN AND CLASS ENVIRONMENTAL ASSESSMENT - J. Dewancker

ENVIRONMENTALLY SENSITIVE LAND USE - P. Keenan

DRIVEWAY RECONSTRUCTION - MAPLE STREET - J. Dewancker

REVIEW OF CITY BUS ROUTES - J. Dewancker

FOREST AVENUE SIDEWALK - J. Dewancker

**COUNCIL**

Council will reconvene into regular session.

**REPORT OF COMMITTEE OF THE WHOLE**

Planning and Development Committee - Chairman H. Chapman

Environmental Services Committee - Chairman M. Turvey

Personnel and Labour Relations Committee - Chairman D. Warden

Finance and Administration Committee - Chairman C. Barwick

Community and Social Services Committee - Chairman B. Aarts

Protective Services and Transportation Committee - Chairman T. Shackelton

A resolution stating that the recommendations, directions and actions of Council in Committee of the Whole as recorded in the minutes of this date be confirmed, ratified and adopted will be presented.

**REPORTS OF COMMITTEES**

The First Report of the Site Plan Control Committee Page 40

**PETITIONS AND COMMUNICATONS**

Proposed Visioning Session - County of Elgin

A letter has been received from Sandra Heffren, Deputy Clerk, County of Elgin, inviting the City's participation in a visioning exercise. Pages 41 to 44

Mental Health Week - Proclamation and Flag Raising - May 1st to 7th, 2006

A letter has been received from Kelly Fafard, Chair, Mental Health Week Planning Committee, Canadian Mental Health Association, requesting that Council proclaim the week of May 1st to 7th, 2006 as "Mental Health Week" in the City of St. Thomas and that their flag be flown at City Hall.

The flag raising ceremony is proposed for May 1st, 2006 at 10:00 a.m. and the Mayor is invited to attend.

Guide/Scout Week - Proclamation and Flag Raising - February 20th to 26th, 2006

A letter was received from Judie Land, Secretary, South District Guiding, Scouts Canada and Girl Guides of Canada, requesting that Council proclaim the week of February 20th to 26th, 2006 as "Guide/Scout Week" in the City of St. Thomas and that their flag be flown at City Hall.

The flag raising ceremony is proposed for February 20th, 2006 at 3:45 p.m. and the Mayor is invited to attend.

Tag Day - Daisy of Hope Campaign

A letter has been received from Chris Smith and Lorri Donaldson, Campaign Co-Chairs, Daisy of Campaign, requesting a tag day for the distribution of daisy pins on May 26th and 27th, 2006.

Tag Day - St. Thomas Jumbo Jets Swim Team

A letter has been received from Pam Helmer, Fundraiser, St. Thomas Jumbo Jets Swim Team, requesting a Tag Day on April 22nd and 23rd, 2006.

Players Athletic Lager Co. - 837 Talbot Street - Application for Liquor Licence

Application has been made to the Alcohol and Gaming Commission of Ontario by Players Athletic Lager Co. for a liquor licence for its indoor areas at 837 Talbot Street, St. Thomas. Council may make representation to the Board concerning the application.

Ontario Works Compliance Reviews - Resolution

A letter has been received from Sten S. Lif, Chief Administrative Officer, Kenora District Services Board, requesting endorsement of the Board's resolution regarding the Ontario Works Compliance Reviews. Page 45

OFSAA - A/AA Girls Hockey Championship - March 21st to 23rd, 2006 - City Pins

A letter has been received from David Fox, Athlete Greeting Committee, St. Joseph's Catholic High School, requesting 275 city pins for the OFSAA A/AA Girls Hockey Championship to be held from March 21st to 23rd, 2006 at St. Joseph's High School.

Ontario Heritage Foundation - Young Heritage Leaders Program

A letter has been received from The Honourable Lincoln Alexander, Chairman, Ontario Heritage Foundation, encouraging nominations for the 2006 Young Heritage Leader scholarship award.

The deadline for nominations is March 10th, 2006.

YWCA - Free Ice Time for Local Schools

A letter has been received from Marla Champion, Executive Director, YWCA, requesting free ice time for local schools. Page 46

Pitch-In Canada Week - April 24-30, 2006

A motion will be brought forward requesting that Council proclaim the week of April 24th to 30th, 2006 as "Pitch-In Canada Week" in the City of St. Thomas. Page 47

**UNFINISHED BUSINESS****NEW BUSINESS****Semi-Annual Attendance for Council for the period of July 1st, 2005 to December 31st, 2005**

Report CC-05-06 of the Administrative Clerk. **Page**

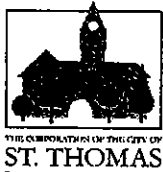
**BY-LAWS****First, Second and Third Reading**

1. A by-law to confirm the proceedings of the Council meeting held on the 6th day of February, 2006.
2. A by-law to authorize the Mayor and Clerk to execute and affix the Seal of the Corporation to a certain agreement between the Corporation of the City of St. Thomas and The Pepsi Bottling Group (PBG). (Exclusive Beverage Rights - St. Thomas Community Centre December 6, 2005 - December 6, 2008).
3. A by-law to adopt Interim Tax Levy rates.
4. A by-law to authorize the Mayor and Clerk to execute and affix the Seal of the Corporation to a certain agreement between the Corporation of the City of St. Thomas and Ontario Good Roads Association. (Municipal Dataworks Data Provision)
5. A by-law to authorize the Mayor and Clerk to execute and affix the Seal of the Corporation to a certain agreement between the Corporation of the City of St. Thomas, Her Majesty the Queen in Right of Ontario as represented by the Minister of Community Safety and Correctional Services, and the St. Thomas Police Services Board. (Safer Communities - 1,000 Officers Partnership Program)

**PUBLIC NOTICE****NOTICES OF MOTION****CLOSED SESSION**

A resolution to close the meeting will be presented to deal with a proposed or pending acquisition of land by the municipality and personal matters about an identifiable individual.

**OPEN SESSION****ADJOURNMENT****CLOSING PRAYER**



**The Corporation of the  
City of St. Thomas**

**Report No.:** PD-03-2006

**File No.:**

**Directed to:** Chairman H. Chapman and Members of the  
Planning and Development Committee

**Date:** January 31<sup>st</sup>, 2006

**Subject:** Proposal by Walter Hayhoe Enterprises Inc. for a Transfer of a Portion of a One Foot Reserve From the City to Facilitate Land Assembly, Being Part of Block 47 on Plan 11M-99, City of St. Thomas.

**Department:** Planning Department  
**Prepared by:** Jim McCoomb, Planner

**Attachments:**

- sketch plan showing reserve
- plan showing parts of Plan 251 and Plan 11M-99
- memo and acknowledgement from Walter Hayhoe Enterprises Inc.

**RECOMMENDATION:**

THAT: Direction be given to prepare the necessary by-law for Council approval for the purposes of conveyance to Walter Hayhoe Enterprises Inc. a portion of the one foot reserve which may be described as Part of Block 47 on Plan 11M-99 and shown as Part 4 on the sketch plan accompanying Report No. PD-03-2006.

**ANALYSIS:**

Walter Hayhoe Enterprises Inc. (WHEI) are undertaking to assemble certain lands within the Municipality of Central Elgin for the purposes of future development to be merged with and complete the easterly end of Lexington Court, which is located within the City of St. Thomas. To that end, they have acquired ownership of Lot 67 on Plan 251, which fronts onto Coulter Avenue in the Municipality of Central Elgin and abuts the City's one foot reserve at the end of Lexington Court. It is proposed that WHEI will sever the westerly side (38.1m) of Lot 67 for the purposes of merging it in title with its holdings at the east end of Lexington Court. This is part of a long term assembly that will ultimately require the assembly of parts of Lots 68 and 69 on Plan 251 as well.

The proposed severance of Lot 67 must be approved by the Elgin County Land Division Committee (LDC). The LDC will want assurance that the severed parcel will not be land-locked and indeed will be merged with lands that have frontage onto a municipal street. To facilitate this, it is proposed that the City convey that portion of the one foot reserve abutting Lot 67 at the end of Lexington Court to WHEI. The subject lands are shown as Part 4 on the attached sketch plan. WHEI is further proposing that Part 4 will be delivered back to the City upon completion of the proposed severance, thus restoring the one foot reserve. WHEI has prepared the attached undertaking wherein it acknowledges that the consent, if granted, is solely for the purposes of land assembly; that no application shall be made to develop on the assembled parcels until such time as the assembly of all required lands is complete and a Plan of Subdivision is registered for the assembled lands; and, that an inter-municipal servicing agreement is entered into.

The attached memo and acknowledgement have been prepared by the solicitor for WHEI to more fully explain the proposed transfer. The memo refers to the Parts as shown on the attached sketch plan.

This proposal is similar in nature to an assembly of land that was undertaken by WMJJ Ltd. and Springwater Developments Inc. at the end of Steeplechase Court, immediately to the north of Lexington Court. As was the case with that assembly, a report will also be provided to Central Elgin Council to explain the purpose of the undertaking, with a recommendation for a development agreement and an acknowledgement that the consent to be considered by the LDC is compliant with the policies of the Official Plan and the regulations of the Zoning By-law.

Respectfully submitted,

  
Jim McCoomb  
Planner

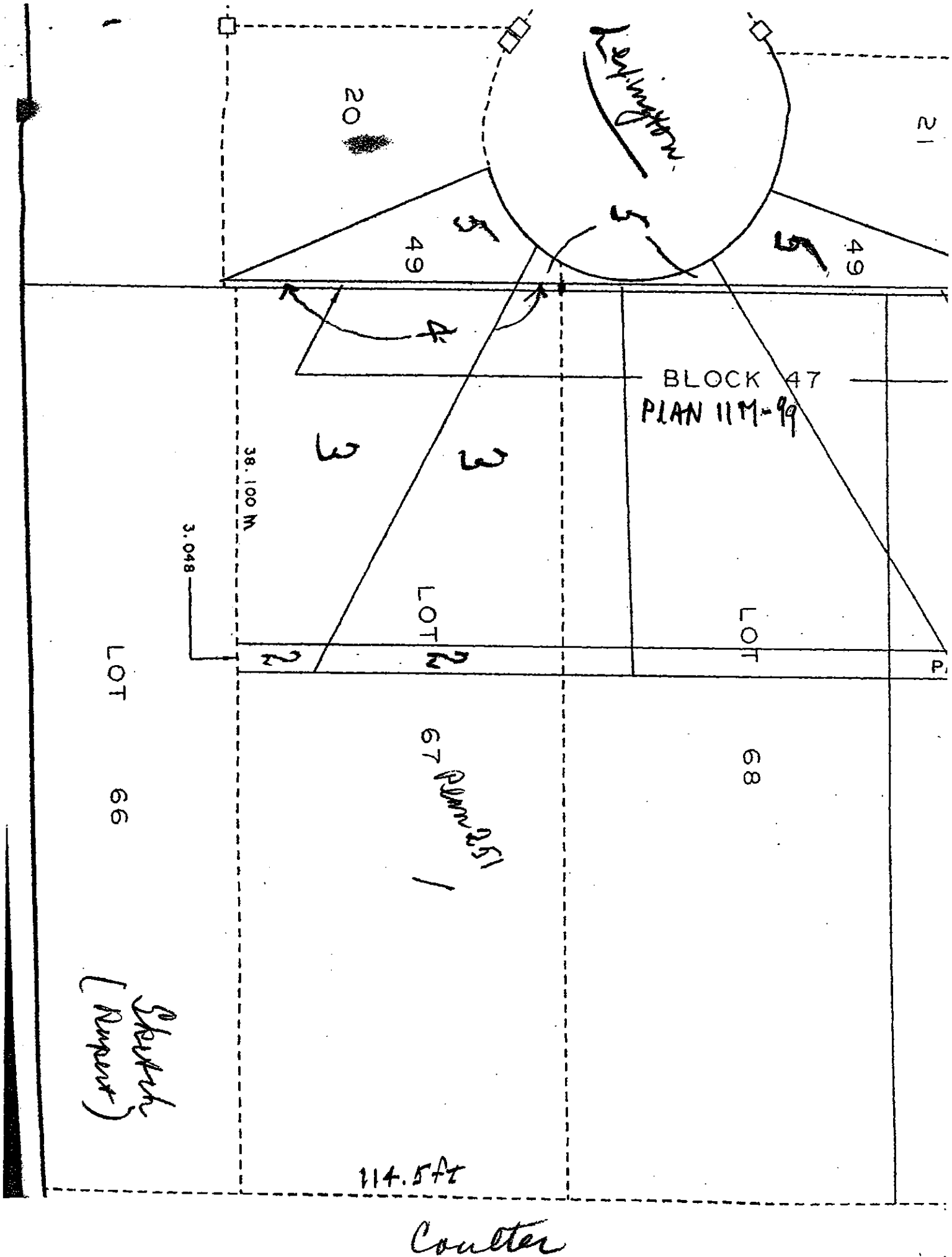
**Reviewed By:**

Env. Services

Treasury

City Clerk

Other







January 21<sup>st</sup>, 2006

Walter Hayhoe Enterprises Inc. Severance Process for Lexington Court

1. Walter Hayhoe Enterprises Inc. (WHEI) now owns Parts 1, 2 & 3 on the attached sketch by J. G. Rupert. WHEI wants to sever Part 1, which includes a house, from Parts 2 & 3.  
  
Springwater Developments Inc. (SWDI) owns Part 5, being Block 49 on Plan 11M-99. See the attached copy of part of that Plan.  
  
The City owns Part 4 and the balance of the one foot reserve on the Plan, being Block 47 on Plan 11M-99.
2. WHEI will prepare a reference plan showing Parts 1 to 5 both inclusive, on Rupert's sketch.
3. SWDI will convey Part 5, being Block 49 on Plan 11M-99 to WHEI..
4. The City will convey Part 4 to WHEI. That transfer would not be registered until the consent is granted. Following that transfer, Part 1 fronts on Coulter and Parts 2 to 5 inclusive will front on Lexington Court .
5. WHEI will apply to the Land Division Committee to sever Part 1 from Parts 2 to 5 both inclusive.

WHEI will consent to a condition that there will be a development agreement between WHEI and the City and a further development agreement between WHEI and Central Elgin.

In the development agreement between WHEI and the City, WHEI will agree to deliver to the City the transfer of Part 4 previously given by the City to WHEI as soon as Part 1 is severed from Parts 2 to 5 both inclusive. On delivery to the City of the conveyance of Part 4, the City's one foot reserve will be restored.

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6. If the severance application fails, the transfer from the City conveying Part 4 to WHEI would be delivered to the City and following destruction of the same, the City would own all of the reserve.
7. WHEI will be responsible for all costs.

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January 21, 2006

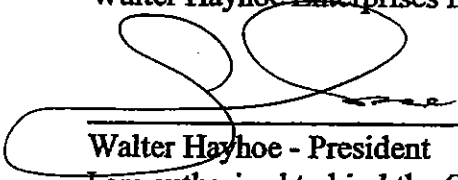
To: The Corporation of the City of St. Thomas

In consideration of your consenting to a severance in respect of the parcel described in b) below, the undersigned acknowledges and agrees as follows:

- a) that the consent, if granted, will be granted only for the purpose of land assembly;
- b) that no application shall be made to the municipality having jurisdiction for a building permit for Parts 2, 3, 4 & 5 on the Sketch attached hereto as Schedule "A" until a Plan of Subdivision is registered in respect of Blocks 47 & 49, Plan 11M-99 and the westerly 38.10 metres of Lots 67 & 68 and the south half of Lot 69, Plan 251; and
- c) that no application for a building permit shall be made to the municipality having jurisdiction until the lands being severed are annexed to the City of St. Thomas or are the subject matter of an inter-municipal agreement for the servicing of such lands.

Dated at St. Thomas this 21st day of January, 2006.

Walter Hayhoe Enterprises Inc.

  
Walter Hayhoe - President

I am authorized to bind the Corporation



Corporation of the

**City of St. Thomas**

Report No.

ES12-06

File No.

**Directed to:** Chairman Marie Turvey and Members of the Environmental Services Committee of Council

**Date**  
February 6, 2006

**Department:** Environmental Services

**Attachment**

**Prepared By:** Dave White, Supervisor of Roads & Transportation

**Subject:** 2005/2006 Winter Maintenance Program  
Consistency of Plowing & Snow Removal on Level 3 Streets & Cul-de-sacs  
2006/2007 Winter Maintenance Program  
New Equipment and Additional Equipment Operator

**Recommendation:**

It is recommended that:

1. The following report be received for information; and,
2. Based on the existing approved Quality Standards (Level of service for Priority 3 streets) that all level 3 streets including cul-de-sacs be plowed with a single pass to the curb and the remaining road surface in cul-de-sac bulbs be plowed to the centre as soon as possible thereafter; and,
3. The snow that is plowed to the centre of cul-de-sac bulbs be removed when resources are available based on the existing Level of service for Priority 1, 2 & 3 streets; and,
4. As a result of reducing numbers of bidders for contracted snow removal, the high cost of available contractors and the legislated requirement for Minimum Maintenance Standards for snow removal and the City of St-Thomas approved quality standards; the purchase of an additional truck and snow plow with wing be considered for the 2006/2007 Winter Maintenance period at an estimated cost of \$200,000.00 to be included for approval in the 2006 part 2 capital budget submission.
5. The hire of an additional Permanent Equipment Operator be considered in the City 2006 operating budget (ES Roads Operating Budget) at an estimated cost of \$56,400, noting that the increase for 2006 would be \$28,200.

**Report:**

**Origin**

At its meeting of January 16, 2006 Council, by consensus of the Members, directed that the Environmental Services Department prepare a report regarding snow removal within new subdivision areas, particularly the local roads such as cul-de-sac and crescent roads. The emphasis of this report is on the methods of clearing snow from cul-de-sac bulbs.

**Analysis**

The 2005/2006 Winter Maintenance period got off to a rocky start. Up until November 30 2005 (the program began December 1) three contractors were confirmed to provide service for the December 1, 2005 to March 31, 2006 program as follows;

**Equipment & Operators Under Contract for the 2005 / 2006 Season (used as detailed below)**

- Artisan Landscaping Ltd, London — Tractor/Blade (plow route) **Defaulted in November**
- Artisan Landscaping Ltd., London — Tractor/Blade (plow route) **Defaulted in November**
- Berdan Paving, Aylmer — 1986 GMC Truck/Blade (plow route)
- Berdan Paving, Aylmer — 1996 Volvo Track/Blade (plow route)
- Brian Coutts, St. Thomas — Tractor/Blade (north side parking lots)

As reported earlier to Council, on November 30, 2005 Artisan Landscaping provided a letter to staff indicating that they would not be providing service and effectively defaulting on their contract. With this default, two of the eleven plow routes needed to be covered by existing resources. The month of December had an unusual amount of snow events but Operations staff, in spite of the contract default and a defective grader managed to keep up with the demand. Staff was able to secure an additional contractor late in December that covers one of the two plow routes (Albert Gamble) using a grader unit, which leaves one route to be covered by existing resources. The current contractor list is as follows;

Equipment & Operators Under Contract for the 2005 / 2006 Season (used as detailed below)

- Albert Gamble – 1 Grader (plow route) **added in December.**
- **NO CONTRACTOR** – using existing resources.
- Berdan Paving, Aylmer – 1986 GMC Truck/Blade (plow route)
- Berdan Paving, Aylmer – 1996 Volvo Track/Blade (plow route)
- Brian Coutts, St. Thomas – Tractor/Blade (north side parking lots)

In order to provide additional equipment for the 2005/2006 Winter Maintenance period (retaining the replacement vehicle until the end of March 2006) Council approved a plan to purchase a replacement snowplow unit as soon as possible. It was intended that this unit (expected to be received in the near future) would provide Operations staff with additional options for the short-term efficiency of the current program. However, this does not address the long-term requirement for additional staff and equipment as a substitute for low bidder turnout and high bidder costs.

The replacement plow unit does not permanently add equipment to the fleet as the old unit will be auctioned at the end of March.

Method of Snow Plowing & Removal on Cul-de-sacs

All eleven plow routes and available resources have been reviewed and we have developed a consistent short-term method of snow plowing on cul-de-sacs using the existing resources. This method does not change the approved Quality Standards at this time. Each of the eleven routes has a dedicated different piece of equipment, with an inherent limitation with respect to snow plowing. Level three priority streets should have a consistent level of service that cannot always be achieved on streets ending in a cul-de-sac. In many cul-de-sacs there is more pavement surface, which can result in more snow being pushed to the curb. Also, many cul-de-sacs have limited snow storage with reduced frontages. The City of London for example, provides a similar service on their cul-de-sac streets and does not routinely remove the snow from the centre of the road at the bulb end.

In order to address this concern, we propose to provide a method of snow plowing that will provide a consistent level of service on Level three streets. When plowing the bulb end of a cul-de-sac, the equipment dedicated to that street/area will plow one pass of snow to the curb. At the first available opportunity a smaller piece of equipment will move the remaining snow to the middle of the cul-de-sac so as to provide access to residents and emergency vehicles. This process may (at times) delay the plowing of snow from the bulb of the cul-de-sac, but the resident will receive less snow on the municipal property in front of their homes.

If this method proves to be satisfactory, the wording of the appropriate Quality Standards will be revised at a later date.

Additional Snow Removal Equipment

In recent years, it has become increasingly difficult for area municipalities and particularly the City of St-Thomas to find qualified contractors willing to bid on our winter maintenance needs. In addition, everyone is faced with higher contractor rates, in part as a result of the cost for obtaining liability insurance naming the municipality as co-insured.

In order to offset the reality of the market and protect the risk to the City of St-Thomas, it is proposed that an additional snowplow with wing and sand/salt/prewetting equipment be purchased. This unit will be identical to the replacement unit presently being acquired and will allow our operators to move more snow off the major streets in St. Thomas utilizing the plow wing with one pass. These two vehicles will assist in a re-design of the plow routes for the 2006/2007 winter maintenance period and will free up smaller City plows to clear cul-de-sac bulbs.

Also, the acquisition of an additional plow unit will also somewhat reduce the City's reliance on hired contractor trucks during the summer months.

Additional Permanent Equipment Operator

The operations staff has many years experience and are long standing employees providing a high quality of work and an experienced workforce. To offset time off in lieu of overtime pay, vacation time, and in order to fulfil the hours of work legislation and meet the winter maintenance quality standards, it is proposed that an additional Heavy Equipment Operator be hired. This staff member will be qualified to drive the additional snow removal equipment and achieve the removal of one contractor route from the eleven plow routes.

Financial Considerations

For a typical four month winter maintenance period; -15-

	Item	Item Cost	Total Cost
Average Contractor	Plow equipment and operator	\$25,000.	\$25,000.
Operations equipment	Plow equipment (lifecycle costs)	\$ 8,000.	
Operations staff	Heavy equipment operator	\$15,000.	
Operations total		\$23,000	\$23,000
Difference in projected cost			- \$ 2,000


There is very little expected difference in cost between the contracting of a plow and operator and using operations staff and owned equipment for the winter maintenance period. The cost of contracted snow plowing varies in availability and cost based on the market. The bonus is the equipment and operator can be used and charged to other required roads maintenance activities year-round, assisting in the coverage of vacation periods.

Alternatives

In order to comply with the Provincial Minimum Maintenance Standards, there are no alternatives suggested.

Respectfully,



 Dave White – Supervisor of Roads and Transportation  
Environmental Services

Reviewed By:  Treasury     Env Services    Planning    City Clerk     HR    Other



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Corporation of the  
**City of St. Thomas**

**Report No.**

TR 03-06

**File No.**

**Directed to:**

Chairman Cliff Barwick and Members of the Finance & Administration Committee

Chairman Terry Shackelton and Members of the Protective Services and Transportation Committee

**Date**

**January 27, 2006**

**Department:** Treasury

**Attachment:**  
January 16<sup>th</sup> Letter from  
Chair, Police Services  
Board

**Prepared By:** William J. Day, City Treasurer

**Subject:** St. Thomas Police Building Needs

**Recommendation:**

In connection with Report TR 03-06 it is recommended that:

1. Council authorize a \$20,000 expenditure for the purpose of facilitating alterations to the Justice Building in order to address the existing lack of space for Police Services.
2. The City Treasurer include the cost associated with the alterations in Part 2 of the 2006 Capital Budget.

**Background and Comments:**

Council is aware of the pressing need for space for Police Services. Until the government addresses the issue of Courts in St. Thomas, the ultimate resolution of the issue will not be determinable.

On January 18<sup>th</sup>, 2006 I received the attached letter from Ms. Carole Watson, Chair of the St. Thomas Police Services Board. As outlined in the letter, an opportunity now presents itself to provide some relief to the immediate space pressures. Staff have met with Police Services and concur with the renovation plan.

The cost of the alterations, estimated at \$20,000, is presently not provided for in our approved budget. In order to proceed with the work immediately it is recommended that the expenditure be approved by Council at this time and that the project be funded in Part 2 of the 2006 Capital Budget.

Respectfully submitted,

W. J. Day  
Director of Finance and City Treasurer



Address all correspondence to:

WILLIAM S. LYNCH  
Chief of Police



Justice Building  
30 St. Catharine Street  
St. Thomas, Ontario N5P 2V8  
Telephone (519) 631-1224  
Fax (519) 633-9028  
www.stps.on.ca

January 18, 2006

TO: Mr. Bill Day, City Treasurer

FROM: Carole Watson, Chair  
St. Thomas Police Services Board

**SUBJECT: St. Thomas Police Building Needs – Possible Solutions**

On January 11, 2006, the St. Thomas Police Services Board held a meeting and the ongoing issue of the lack of space for the Police Service was discussed. As a result, Mayor Kohler advised the Board that space was available at City Hall. The Board concurred with Chief Lynch that it would be unsuitable to relocate police service staff to City Hall. However, several other ideas and possible solutions were presented including the relocation of some offices and storage space presently occupied by the Court Administration and/or the Crown Attorney to vacant space at St. Thomas City Hall. Another suggestion was made to relocate the Police Service's female locker room to a portion of an area presently occupied by court storage, use the present female locker room for the drug unit and offer the present drug office as exchange for the space the new female locker room would occupy in the court storage area.

Subsequently, these ideas were discussed with the Court Administration and on Friday, January 13<sup>th</sup>, we received notification of approval of the proposal regarding the use of a section of the court storage room from Shelley Kewley, Court Administrator. Furthermore, the Court Administration was receptive to the idea of relocating the Sheriff's office to City Hall as long as suitable space was available. This would provide additional main floor office space for the Police Service. Renovations and all alternations that would be necessary to facilitate these changes would cost approximately \$20,000.00.

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These changes would provide much needed relief and address the lack of space for the Police Service until such time as the government addresses the issue of the Courts in St. Thomas.

On behalf of the St. Thomas Police Services Board, I respectfully request that the proposal and the funding of these renovations be presented for City Council consideration and approval at the February 2006 meeting.

Yours truly,

A handwritten signature in cursive script that reads 'Carole A. Watson'.

Carole Watson  
Chair, St. Thomas Police Services Board

CW:lc

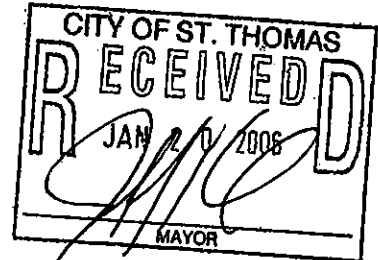
JAN 23 2006

Address all correspondence to:

WILLIAM S. LYNCH  
Chief of Police



Justice Building  
30 St. Catharine Street  
St. Thomas, Ontario N5P 2V8  
Telephone (519) 631-1224  
Fax (519) 633-9028  
www.stps.on.ca



January 13, 2006

Premier of Ontario, Dalton McGuinty  
Legislative Building, Queen's Park  
Toronto, Ontario M7A 1A1

**ATTENTION:** Dalton McGuinty, Premier of Ontario

**SUBJECT:** Capital Infrastructure Investment Plan  
Courthouse Project – St. Thomas, Ontario

In June 2005, Chief Bill Lynch of the St. Thomas Police Service received notification regarding a Capital Infrastructure investment plan to develop courthouses in seven communities in our province including St. Thomas. This was great news for our community as improvements to the court facilities have been needed for a very long time. To date, we continue to experience a variety of problems in St. Thomas due to the lack of space for our Court Services and the Police Service.

On behalf of the St. Thomas Police Services Board, I am writing to you to express how critical the situation is in our community and respectfully request that the St. Thomas project receive immediate attention as it is well documented that there are legitimate space needs for both the courts and Police Service. Our needs are now and we encourage you to accelerate this particular courthouse program.

I have also written letters to Attorney General, Michael Bryant and Minister of Public Infrastructure Renewal David Caplan, to encourage their support of accelerating this project in our community.

The government's commitment to invest in the courthouse in St. Thomas will pave the way for our local City Council to better accommodate the needs of our Police Service today and into the future.

We look forward to hearing from you in the near future.

Carole Watson  
Chair, St. Thomas Police Services Board

Cc Premier of Ontario, Dalton McGuinty  
Legislative Building, Queen's Park  
Toronto ON M7A 1A1

Steve Peters, M.P.P. Elgin/ Middlesex/London  
542 Talbot Street, St. Thomas, Ontario N5P 1C4

Jeff Kohler, Mayor, City of St. Thomas  
St. Thomas City Council  
545 Talbot Street, St. Thomas, Ontario N5P 3V7

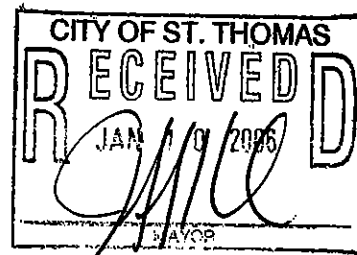


*Council*  
-19-  
**LIONS CLUB  
OF  
ST. THOMAS**

CHARTERED OCTOBER 28, 1930  
January 10, 2006

MEETS 2ND & 4TH MONDAYS 7:00 PM

Mayor Jeff Kohler and Council,  
City Hall,  
P. O. BOX 520,  
St. Thomas, Ontario  
N5P 3V7



Dear Mayor and Council,

The Lions Club of St. Thomas is hosting the 2006 Easter Seal Telethon for the 10<sup>th</sup> consecutive year. This annual event will be held this year in our new Community Complex on March 5<sup>th</sup>, 2006 from 11:00am until 8:00pm.

In the past years, the Lions Club has always had to pay for the facility through the City of St. Thomas to the tune of \$600.00 to \$650.00 for the day. We respectfully request that the City of St. Thomas consider a discounted amount or a donation of the facility for this most charitable cause. Please be aware that Rogers Cable has always donated their time and equipment to cover this event for us. Many local businesses donate their time and equipment; Maestro Music, St. Thomas Rental, Sunset Towers, Sparta School. Numerous local dignitaries volunteer by hosting this telethon. The Lions Club's major expense has always been the facility and the telephone lines, both of which are the most necessary expenses.

This annual event, organized and sponsored by the Lions Club of St. Thomas raises funds for local children to acquire the mobility/medical equipment necessary to enable them to live a somewhat normal life in your community. All the monies collected/raised in result of this telethon stay in Elgin County and assist our children.

We request your consideration of this most worthy matter and await your hopefully positive response. If you have any questions to further assist in your decision, please do not hesitate to contact the writer at 633-8336.

Yours truly,

Lion Wanda J. Brookes  
Committee Chairperson  
Easter Seal Telethon

-20-

SPONSORSHIP FOR BROOK HIDDINK

This letter is to ask you or your business to consider being a sponsor for Brook Hiddink.

Brook is a nine year old boy who was born and lives in St. Thomas. Brook started to play hockey at 4 years old and is presently playing for Elgin Middlesex Chiefs. Brook has played with the St. Thomas Jr. Stars from 2000-2005. Brook is a very dedicated hockey player. He has been involved with many skill development groups and power skating programs to develop his skills. Presently Brook is leading his team in points. Brook attends Faith Christian Academy. Brook maintains an A+ average and recently received an award in a Public speaking contest.

In December Brook was invited to a try out with Pro Hockey in the Toronto area for Spring/Summer 2006. This team was chosen from players from all over Ontario to represent Ontario in 4 tournaments. There are only two teams like this in Ontario. Brook received an invitation to accept a position with the Pro Hockey team. The Pro Hockey team will travel to Edmonton, Montreal and two Toronto tournaments. There will be approximately 25 hours of practice time in Toronto as well as the travel and hotel costs; so as you can see it will be very costly.

This is an opportunity of a lifetime for my son, Brook and we are looking to our community for some support. Brook loves the game of hockey and any donation to help him pursue his dream and would be greatly appreciated.

Many thanks,  
Karen Hiddink  
Son: Brook Hiddink  
31 Galbraith Court  
St. Thomas, Ontario  
N5R 6G8

Council

CITY OF ST. THOMAS	
RECEIVED	
REFERRED TO	JAN 12 2006
W. DAY	
T. JOHNSON	
MAYOR	

DIRECTION

REPORT & COMMENT

INFORMATION

FROM M. KONEFAL

City of St. Thomas  
Received

JAN 12 2006

City Clerk's Dept.

**St. Thomas  
Elgin**

# Public Art Centre

www.stepac.ca

301 Talbot Street, St. Thomas ON N5P 1B5 Tel: (519) 631-4040 Fax: (519) 631-4057 info@stepac.ca

December 8, 2005

Mayor Kohler, & Members of City Council  
PO Box 520, City Hall  
St. Thomas, ON  
N5P 3V7

-21-

City of St. Thomas  
Received

JAN 13 2006

RE: ANNUAL GRANT REQUEST for 2006

City Clerk's Dept

Dear Mayor Kohler & Members of City Council;

On behalf of the St. Thomas-Elgin Public Art Centre, we are submitting our annual request for the 2006 budgetary year. The Art Centre would like to thank City Council for including us in the municipal budget, for providing us with capital funds to replace our faulty roof and all your continued support.

Based on our December 7, 2005 meeting with Finance Chair Cliff Barwick and City Treasurer Bill Day, the Art Centre is pleased to accept their recommendation of an annual 3% cost of living increase and is submitting a grant request to Community Services for the amount of **\$64,500.00** to be used for the purposes of general operations. However, we would appreciate the opportunity to readdress this increase in the future should our needs change.

The Art Centre is also in the process of developing a Capital Reserve Fund to better prepare for future repairs and maintenance. In keeping with Alderman Barwick's and Mr. Day's recommendation, the Art Centre has committed to making every attempt to raise and set aside capital funds on a yearly basis with the understanding that the City of St. Thomas will match those funds annually. In 2006 the Art Centre is allocating **\$2,000.00** from our fund-raising endeavours to our Capital Reserve Fund and is asking City Council to consider matching that amount with a grant contribution of **\$2,000.00**. These funds will be secured in an interest generating account and will help us become more self sufficient in dealing with both planned and unforeseen capital expenses.

As a compliment to your funding, the Art Centre has prepared an operating budget designed to meet our fiscal demands while remaining competitive with our cultural sector. It is our hope that the salary range for the Art Centre will become comparable to that of the St. Thomas Public Library, as both the Library and the Art Centre are comparable commodities and key amenities that have been, and will continue to be, marketed to attract industry to our City. An annual 3% cost of living increase will certainly help us take one step towards this goal.

The Art centre had a very successful year in 2005. Exhibitions and Public Programming has continued to generate strong visitor statistics; illustrating a demand from our community for art exhibitions and art based programming. By continuing your support, the Art Centre will be able to continue to develop new programmes and exhibitions to promote community involvement with the arts. We have attached a copy of our 2006 operating budget and a listing of our many valuable programs, exhibitions and new community partnerships upcoming in 2006.

After review of this list, we are sure that you will agree that the Art Centre provides excellent and valued services to this community, through a variety of art based education programmes, partnerships and exhibitions, as well as through the collection and preservation of our community's visual history for future generations to appreciate and enjoy.

We thank you for your time and consideration with regards to our annual grant request, and look forward to hearing from you in the near future.

Respectfully,

*Kathryn A. Collier*

Kathryn Collier  
President, Board of Directors

*Debra Seabrook - Page*

Debra Seabrook - Page  
Executive Director/ Curator

*Laura Woermke*

Laura Woermke  
Vice-President, Board of Directors

*Betty A. Parkes*

Betty Parkes  
Director, Endowment Fund Committee/  
Member of the Advisory Council

*copies to W. Day  
& Council*

## EXHIBITIONS

- In January of this year the Art Centre will host an exhibition featuring the work of Perouz (Pearl) Seferian. The show will deal with the tragic Armenian Genocide which occurred in 1915. The works are based on Perouz's father's first hand eye witness account of the event; he was one of two members from his entire family to survive. We have been recently informed that the Armenian Ambassador to Canada will be making a personal trip down to view the exhibition.
- In 2006 the Art Centre will be hosting its bi-annual student art exhibition entitled Great Beginning which features the art of Elementary and Secondary schools. This exhibition is designed to coincide with education week and will offer programming to compliment school curriculum.
- The 2<sup>nd</sup> year for our new initiative, the National Student Art Completion. This is a competition offered nation wide to graduating students of visual art programs from Colleges and Universities. We are currently the only art institution that offers this type of competition and awards levels in Canada.
- The Art Centre currently houses over 800 works of art in its permanent collection. Through the use of our Timken Foundation Gallery, we present the visual history of St. Thomas and Elgin County. We were pleased to accept a donation from the grandson of William St. Thomas Smith of 54 painting by the artist and have plans to exhibit them in the upcoming year.

## COMMUNITY PROJECTS AND PARTNERSHIPS

- Downtown Development Board, St. Thomas-Elgin Tourist Association and the Art Centre will be renewing its successful partnership and bringing the Banner Art Project back to Talbot Street for the fourth consecutive year.
- The Art Centre has partnered with the St. Thomas Public Library to offer a new initiative entitled "Doorways". This exciting venture will offer a unique learning experience to several grade two classes within the Thames Valley District School Board. Students will write and illustrate a book about their family's heritage, traditions and/ or celebration. The project will involve several return visits to both the Art Centre and the Library. It will build community awareness and will be offered free of charge to the participating public schools.
- Violence against Women - Second Stage Housing and the Art Centre will join together to provide volunteer placement to help victims learn valuable skills and rebuild self-esteem.
- The Art centre will continue to develop and offer curriculum based educational programs free of charge to schools in St. Thomas and Elgin County.

## ADDITIONAL INFORMATION

- The Art Centre is dedicated to our artistic community. We currently have a registry of artists consisting of 127 individuals who either live in St. Thomas or Elgin County. These artist use the Art Centre as their resource for information pertaining to arts and exhibitions. We are a meeting place for the artistic community as the next closest resource is in London and support is given to London artist first and foremost.
- Membership is 300 strong and continues to grow. A membership campaign is in the works to improve their figures for 2006.

# 235 St. Thomas-Elgin Public Art Centre's 2006 Budget

Revenue	2006	Actual 2005	Projected 2005
Memberships	\$ 7,000.00	\$ 7,960.00	\$ 7,000.00
Donations:			
Women's Committee	\$ 5,000.00	\$ 5,700.00	\$ 4,000.00
General	\$ 4,700.00	\$ 5,641.96	\$ 5,700.00
Government:			
City of St. Thomas	\$ 64,500.00	\$ 63,000.00	\$ 63,000.00
County of Elgin	\$ 7,500.00	\$ 7,500.00	\$ 7,500.00
SEED Grant	\$ 5,000.00	\$ 4,701.00	\$ 4,000.00
GST Rebate	\$ -	\$ 1,553.35	\$ 2,500.00
Endowment Fund Interest	\$ 5,500.00	\$ 6,997.46	\$ 4,000.00
Educational Programs	\$ 18,500.00	\$ 15,100.50	\$ 17,300.00
Exhibitions	\$ 5,000.00	\$ 6,854.44	\$ 4,500.00
Fundraising: Regular	\$ 3,800.00	\$ 3,240.17	\$ 4,300.00
Fundraising: Nevada	\$ 7,200.00	\$ 6,942.89	\$ 8,000.00
Fundraising: Bingo	\$ 15,300.00	\$ 6,914.69	\$ 6,120.00
Fundraising: Special Events			
Fall Art Auction	\$ 15,000.00	\$ 14,754.63	\$ 5,000.00
Redtail	\$ 12,000.00	\$ 10,291.08	\$ 11,000.00
Bus Trip	\$ 2,000.00	\$ 988.02	\$ 250.00
New Endeavors	\$ 1,500.00	\$ 1,191.00	\$ 7,500.00
<b>Total Income:</b>	<b>\$ 179,500.00</b>	<b>\$ 169,331.19</b>	<b>\$ 161,670.00</b>

Expenditures	2006	Actual 2005	Projected 2005
Salaries	\$ 100,350.00	\$ 100,471.65	\$ 91,750.00
Building:			
Utilities & Security	\$ 12,200.00	\$ 12,976.66	\$ 12,000.00
Insurance	\$ 6,100.00	\$ 5,441.31	\$ 6,100.00
Mechanical Service	\$ 1,200.00	\$ 987.03	\$ 1,200.00
Repairs & Maintenance	\$ 5,500.00	\$ 4,503.00	\$ 4,900.00
Professional Fees/ Development	\$ 8,700.00	\$ 6,579.16	\$ 5,900.00
Interest & Bank Charges	\$ 1,550.00	\$ 1,954.11	\$ 1,250.00
Advertising & Newsletter	\$ 1,600.00	\$ 3,212.38	\$ 3,900.00
Office, Stationary & Postage	\$ 7,900.00	\$ 8,640.58	\$ 8,200.00
Telephone & Internet	\$ 2,600.00	\$ 2,566.27	\$ 2,400.00
Permanent Collection	\$ 2,050.00	\$ 1,544.94	\$ 2,500.00
Educational Programs	\$ 9,100.00	\$ 7,300.72	\$ 8,300.00
Exhibitions	\$ 18,650.00	\$ 17,612.53	\$ 13,270.00
Capital Reserve Fund Contr'n	\$ 2,000.00		
<b>Total Expenditures:</b>	<b>\$ 179,500.00</b>	<b>\$ 173,790.34</b>	<b>\$ 161,670.00</b>
<b>Net Income:</b>	<b>\$ -</b>	<b>\$ (4,459.15)</b>	<b>\$ -</b>

\*Please note that actuals for 2005 may not be accurate and are subject to change. We are currently in the process of preparing our year end financial report.

Increases in exhibition expenditures in 2005 and 2006 are mandatory increases to our exhibition fees. These fees are regulated by the Canadian Artist Representation (CARFAC) and are a requirement for many levels of Government funding (Ontario Arts Council, Ontario Museum Association) which we will attempt to secure in 2006.

<b>Capital Reserve Fund</b>	
Income:	
City of St. Thomas	\$ 2,000.00
Art Centre	\$ 2,000.00
<b>Total Income:</b>	<b>\$ 4,000.00</b>



44015 Ferguson Line  
St. Thomas, ON  
N5P 3T3

Tel: 519-631-1270  
Fax: 519-631-5026

Member  
Municipalities:

Central Elgin  
City of London  
City of St. Thomas  
Middlesex Centre  
Thames Centre  
Malahide Township  
Southwold Township



-24-

BY REGISTERED MAIL

January 19, 2006

Mr. Wendell Graves, Clerk  
Corporation of the City of St. Thomas  
P.O. Box 520  
City Hall, 545 Talbot Street  
St. Thomas, Ontario  
N5P 3V7

City of St. Thomas  
Jan 24 2006

JAN 24 2006

City of St. Thomas

Dear Mr. Graves:

Subject: Notice of Meeting for Conservation  
Authority Levy Approval

In accordance with provisions of the Conservation Authorities Act and regulations made governing the approval of Conservation Authority levies, notice is hereby given to all member municipalities of a meeting to approve the 2006 budget of the Kettle Creek Conservation Authority.

The meeting will take place at the St. Thomas-Elgin Public Art Centre on Wednesday, February 22, 2006 from 5:00 p.m. to 7:00 p.m. At the meeting, the proposed KCCA budget and enclosed levy apportionment will be subject to resolution according to the provincial regulations governing approval of 'non-matching' municipal levies and of Conservation Authority budgets.

In the interim and to reduce our borrowing costs, we would appreciate your provision of one-half of the total levy apportioned to your municipality in 2006, at your earliest opportunity.

Council is encouraged to communicate their questions and position regarding all levies to their representatives. Questions on any matter are also welcomed by the undersigned.

Yours truly,

*Naomi Delaney*

Naomi Delaney, CGA  
Financial Services Supervisor

REFERRED TO	
<i>Council</i>	<i>W. DAY</i>
FOR	
DIRECTION	<input type="checkbox"/>
REPORT OR COMMENT	<input type="checkbox"/>
INFORMATION	<input checked="" type="checkbox"/>
FROM	



December 14, 2005.

KETTLE CREEK CONSERVATION AUTHORITY  
Year 2006 Municipal Levies - Draft 2

Municipality	Modified Current Value Assessment	Percentage of Municipality In Watershed	*MVCA in Watershed	Percentage Levy	Year 2006 Matched Levy	Year 2006 Non-Matched Levy	Year 2006 Special Levy **	Year 2006 Total Levy	Year 2005 Total Levy	Difference 2005/2006
Central Elgin	\$938,498,549.00	60	\$563,099,129	7.59	\$17,846.33	\$17,082.82	\$5,086.24	\$40,015.39	\$35,000.36	\$5,015.03
Middlesex Centre	\$1,520,769,936.00	7	\$106,453,896	1.43	\$3,373.85	\$3,229.51	\$494.22	\$7,097.58	\$6,152.19	\$945.39
London	\$27,554,506,885.00	15	\$4,133,176,033	55.71	\$130,992.94	\$125,388.74	\$494.22	\$256,875.90	\$222,000.00	\$34,875.90
Thames Centre	\$1,133,912,765.00	8	\$90,713,021	1.22	\$2,874.97	\$2,751.97	\$494.22	\$6,121.17	\$5,324.44	\$796.73
Malahide	\$639,542,320.00	8	\$51,163,386	0.69	\$1,621.52	\$1,552.15	\$494.22	\$3,667.90	\$3,238.68	\$429.22
Southwold	\$454,677,547.00	78	\$354,648,487	4.78	\$11,239.89	\$10,759.02	\$3,698.49	\$25,697.40	\$22,424.31	\$3,273.09
<u>St. Thomas</u>	<u>\$2,207,717,033.00</u>	96	<u>\$2,119,408,352</u>	<u>28.57</u>	<u>\$67,170.50</u>	<u>\$64,296.79</u>	<u>\$21,961.83</u>	<u>\$153,429.12</u>	<u>\$133,929.63</u>	<u>\$19,499.49</u>
Total	\$ 34,449,625,035.00		<u>\$7,418,662,303</u>	<u>100.00</u>	<u>\$235,120.00</u>	<u>\$225,061.00</u>	<u>\$32,723.45</u>	<u>\$492,904.45</u>	<u>\$428,069.61</u>	<u>\$64,834.84</u>

\* Footnote:

2004 CVA modified used for apportionment estimates for the year 2006; Year 2004 CVA required as per Regulation. Apportionment changes will create levy changes.

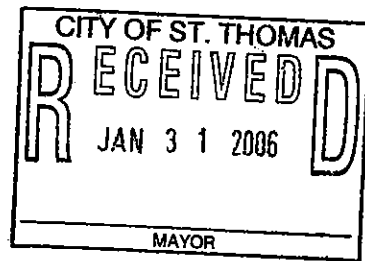
\*\*Footnote:

Levy partially supports the costs of operating the provincially mandated responsibilities of municipal plan input and review. Province moved to greatly reduce grants in 1996. This levy is calculated based on past, existing and anticipated program activity. The municipality has the option of recovering the levy through application fees.

-25-

-26-

January 31, 2006



To: The Mayor and Members of City Council  
City of St. Thomas  
Box 520, 545 Talbot Street  
St. Thomas ON N5P 3V7

Dear Mayor Jeff Kohler,

I'm writing to follow up on my presentation to City Council in December 2004, which introduced Elgin-St. Thomas Community Foundation to you and the Council and also profiled our colourful now brochure.

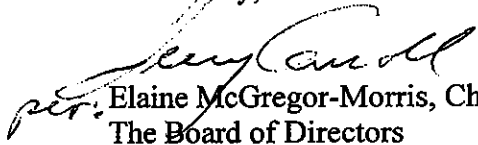
Since that presentation, the Community Foundation undertook a major launch in the community during 2005. As part of this launch, we have been highlighting donors who have become Founding Donors as well as those who have initiated specific Funds or made major endowment contributions.

We would like to see the City of St. Thomas celebrated as one of those Founding Donors. The requirement for this is a donation in the range of \$500 to \$9,999 to assist with the necessary start-up costs of the new Foundation. Founding Donor donations to date have almost all been \$500 or \$1,000 and this seems like an appropriate grant from the City.

We sincerely hope that this request for a donation in the \$500 - \$1,000 range will be well received during your budget deliberations.

Thank you very much for your warm reception to my presentation about the new Community Foundation. I look forward to the City of St. Thomas becoming a Founding Donor.

Yours truly,

  
per. Elaine McGregor-Morris, Chair  
The Board of Directors

Encl: Community Foundation brochure

300 South Edgeware Road, St. Thomas, ON N5P 4L1  
Phone: (519) 637-8230 1-800-319-5523  
Registration Charitable No. 86533 7109 RR0001



Corporation of the  
**City of St. Thomas**

-27-

**Report No.**

VV-001-06

**File No.**

**Directed to:** Chairman B. Aarts and Members of the  
Community and Social Services Committee

**Date**  
February 6, 2006

**Department:** Valleyview

**Prepared By:** M. Carroll, Valleyview Administrator

**Attachment**  
Project Report

**Subject:** Valleyview Replacement-Monthly Report

**Recommendation:**

That the Valleyview Replacement report for the month ending November 30<sup>th</sup>, 2005 be received and filed as information.

**Background:**

Construction of the replacement facility for Valleyview started in August 2004 with the awarding of the construction contract to D. Grant and Sons, General Contractor. Enclosed is the regular monthly report from cm2r project management Inc. Below is a short summary of some of the items which are contained in the report as well as on-going replacement issues.

**Progress Report:**

1. *Schedule*

The Replacement Committee, staff and consultants have confirmed February 17, 2006 as a realistic date to achieve substantial completion. With the confirmation of this date staff are projecting an April 24<sup>th</sup> move date into the new Home. Please see section 4 of the report for additional information.

2. *Budget*

The total project budget is \$17,972,909. As of November 30<sup>th</sup> expenditures have totaled \$13,457,399. As per the contract \$1,182,155 has been held back from the contractor until the project is complete. The project is meeting budget projections. Please see section 2 of the report for additional information.

3. *Communication Plan*

As expected there are many questions from residents, families and staff. In order to effectively communicate with these stakeholders the following program has been put in place.

- Residents and family members have received a survey by mail about resident room selection. This survey provides the resident the opportunity to select either a private, semi-private or standard room. It also surveys with respect to room view, preferred roommate, telephone and any other consideration.
- Family information sessions have been scheduled for February 9<sup>th</sup> and February 15<sup>th</sup>. These sessions will provide an opportunity for families to ask any questions relating to the move and room selection. Other sessions may be scheduled if it is deemed they are required.
- Many staff members have taken advantage of the opportunity to tour the new Home. Information is being provided to staff through their departmental staff meetings and four general staff meetings scheduled in February and March.
- The bi-weekly newsletter will continue to provide the most updated information. All staff, families and residents receive a copy of this publication and it is available on the Valleyview website.
- The Residents Council continues to receive regular information regarding the move and viewed a video of the new Home at their last meeting.
- Staff attended the Family Council meeting in January to present information and answer their questions.

4. *Project Management/On-site Representation*

The project management team assigned by cm2r is constantly monitoring the progress of the project and providing on-site representation, as well as working with staff to monitor the budget. Cm2r staff are also involved in ongoing issues associated with the project.

5. *Moving Day*

The following is a brief overview of how residents will be moved to their new Home:

- Breakfast will be provided to residents at the old site as usual.
- Residents will move according to resident home area to which they are moving.

- 28-
- Residents will be asked to be at the front lobby at a certain time. Assistance will be provided as required. Food and drink will be available and all equipment will be checked.
  - The Assistant Director of Nursing, to ensure his or her wellness for travel, will assess each resident.
  - The residents will enter the appropriate bus. At any given time three busses will be available. Each bus will have a registered staff assigned to monitor the residents.
  - Each resident will check in at the front lobby. The Director of Nursing and Medical Director will assess each resident.
  - Once checked in, a volunteer or family member will escort each resident to his or her room. There will be volunteers to assist staff in helping the residents familiarize themselves to their new surroundings.
  - The transporting of residents should be complete by 4:00 PM. Residents will then enjoy a welcome dinner in their new dining rooms.

Respectfully,



M. Carroll  
Valleyview Administrator

Reviewed By:



Treasury

Env Services

Planning

City Clerk

HR

Other



Corporation of the  
City of St. Thomas

29-

Report No.

CC-06-06

File No.

**Directed to:** Chairman Terry Shackelton and Members of the Protective Services and Transportation Committee

**Date**

January 25, 2006

**Department:** City Clerk's

**Attachment**

**Prepared By:** Dale B. Arndt, Airport Superintendent

**Subject:** Lease of Lands at St. Thomas Municipal Airport

**Recommendation:**

That we concur with the assignment of lease of Airport Lands (Parts 16 & 17, Reference Plan 11R-165 Part 2) at the St. Thomas Municipal Airport from Mr. Gordon Farquhar to Mr. Edgar Perl.

**Origin:**

A request from Mr. Gordon Farquhar was received by the Airport Superintendent to transfer the lease of the City's small lot hangar to Mr. Edgar Perl of RR #8 St. Thomas Ontario, N5P 3T3.

**Analysis:**

Mr. Gordon Farquhar, in his letter dated January 11, 2006, wishes to transfer the hangar to Mr. Edgar Perl.

Similar requests have been made by individuals wishing to assign their lease of airport lands. The initial term of this lease is 20 years computed from the 1st day of November 1998. (Approximately 13 years remain)

The Airport Superintendent confirms that all maintenance issues related to the hangar have been addressed and Mr. Farquhar has paid all accounts in full.

The Airport Superintendent supports the transfer of lease to Mr. Perl.

**Existing Policy:**

Council has authorized the transfer of a lease assigned to an individual to another provided that the perspective lessee has met with Council approval.

**Financial Consideration:**

An administration fee of \$200.00 has been received from Mr. Perl for the transfer.

Respectfully submitted,

Dale B. Arndt,  
Airport Superintendent

**Reviewed By:**

Treasury

Env Services

Planning

City Clerk

H.R.

Other



Corporation of the

# City of St. Thomas

-30-

Report No.

ES11-06

File No.

07-046-01

05-083-00

Directed to:

Alderman Terry Shackelton, Chair and Members of the Protective Services and Transportation Committee

Date

February 6, 2006

Department:

Environmental Services Department

Attachment

Prepared By:

Dave White, Supervisor of Roads & Transportation

#1 – Copy of the Minutes from the December 12, 2005 Municipal Accessibility Advisory Committee meeting,  
#2 - Deferred report ES105-05

Subject:

St. Thomas Transit – Ridership Growth Strategy and Asset Management Plan

## RECOMMENDATIONS

It is recommended that:

1. The December 12, 2005 minutes of the Municipal Accessibility Advisory Committee be received for information; and,
2. Report ES105-05 previously deferred from the December 5, 2005 Council meeting be received for information; and,
3. The eight recommendations within report ES105-05 be adopted by Council in principle pending information gathered from the public consultation process; and,
4. That the comments of the Municipal Accessibility Advisory Committee be considered as part of the upcoming stakeholder input session.

## BACKGROUND

At its' meeting of December 5, 2005 Council passed the following motion, THAT: The Transit Ridership Growth and Asset Management Plan be deferred to the Municipal Accessibility Advisory Committee for comment prior to adoption by Council.

At its' meeting of December 12, 2005 the Municipal Accessibility Advisory Committee received copies of the final IBI report, the IBI presentation that went to Council, report ES105-05 that went to Council and a summary of the accessibility features of the plan. All information was presented to the Committee and the minutes of the meeting are attached for your information.

At its' meeting of January 19, 2006 the Municipal Accessibility Advisory Committee approved the minutes of the December 12, 2005 meeting and made the motion that this report (and the deferred report ES105-05) go forward to Council for approval in principle.

## ANALYSIS

### Comments of the Municipal Accessibility Advisory Committee (MAAC):

- Any new specialized transit buses must accommodate scooters and be ODA compliant.
- Switch to low floor buses for conventional service because of the ODA Act.
- There should be no disruption of conventional transit schedules to accommodate scooters
- Suggest more Paratransit service instead of accommodation on conventional transit.
- Increase Paratransit hours of service.
- Increase ticket sales locations for all transit service.
- Explore having monthly Paratransit passes available.
- Concern of Health and Safety with the driver's seat being left open for tie down of passengers.
- The MAAC to be a part of the bus purchase process.
- Provide larger wording on bus signs for visually impaired.
- Reduce bus shelter advertising signs for better visibility and safety in shelters.
- Accessible shelters for major areas like the transfer station and major drop offs.
- Explore having an accessible taxis cab service standard (license requirement) in St. Thomas.

All of the above comments will be taken into account during the public consultation process.

## ALTERNATIVES

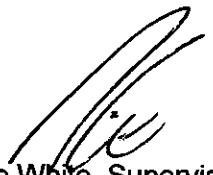
There are no alternatives presented at this time.

FINANCIAL IMPLICATIONS

-31-

There are no further implications as a result of the Municipal Accessibility Advisory Committee comments.

Respectfully submitted



Dave White, Supervisor of Roads and Transportation  
Environmental Services



Reviewed By: Treasury John Newman Env Services Planning City Clerk HR Other

# ST. THOMAS MUNICIPAL ACCESSIBILITY ADVISORY COMMITTEE MEETING

December 12, 2005

-32-

## Minutes

**Location:** St. Thomas Seniors' Centre

**Time:** 2pm

**Committee:** Ed McLachlan, Leslie Buchanan-Cairns, Alderman Terry Shackelton, Cathy Topping, Peter Yurek, Ken Lizzotte, Michelle Sylvester, Marilyn Stacey, Claire Jackson

**Staff Members:** John Dewancker, Ivar Andersen, Dave White, Kate Morreau

The meeting commenced at 2:06pm

Ed introduced the Members to staff.

### **1. Minutes**

Motion to adopt the minutes of July 23<sup>rd</sup> by Leslie seconded by Cathy. CARRIED

Motion to adopt the minutes of October 27<sup>th</sup> by Leslie seconded by Marilyn. CARRIED

### **2. Business Arising from the Minutes**

None

### **3. Old Business**

#### **2005 Action Plan**

Ed circulated a copy of the Action Plan to members which was submitted to the December 5 meeting of Council and deferred

### **4. New Business**

Dave White addressed members with regards to the Transit Ridership Growth and Asset Management Plan. He gave members the following documents:

1. The final report
2. The presentation that went to Council
3. A copy of the report that went to Council
4. A summary of accessibility features included in the plan

Dave reviewed the presentation that went to Council with members. He stated that the report represents a five-year strategy for increasing transit ridership and managing of all transit assets. It outlines the availability of the Gas Tax funding as a supplementary source of revenue, which would provide the City the opportunity to enhance the Transit/Paratransit service.

Dave explained the types of buses being recommended for purchase, additional bus shelters, increasing from four routes to five routes, increasing hours of service. When future buses are purchased they will be accessible. Members were concerned about how this would affect bus schedules, as drivers would be expected to tie down wheelchairs and scooters. It was determined that people with wheelchairs were more likely to use the convenience of the door-to-door Paratransit service.

The following are questions/comments/concerns by members.

Ed - Will new buses accommodate scooters and what tie down system will be used?

Peter - page 13 - what were they proposing with regards to adoption of parking policies that are consistent with the cost to use transit? Dave explained this would encourage the use of public transit.

Claire - accommodation of scooters and wheelchairs on the regular transit system will disrupt schedule and not practical.

Marilyn - if regular transit becomes less reliable people will not use.

Claire - they should be looking at adding more Paratransit buses instead.



Marilyn – Paratransit hours of service need to be increased so we can go out like normal people. Dave stated the intention is to increase the hours of operation for both systems.

Cathy - St. Thomas is second city with the largest senior population, so Paratransit is the way to go.

Leslie – We should be looking at more Paratransit and less regular transit.

Michelle – If going to purchase buses, should switch to low floor buses because of the ODA Act.

Cathy – is the terminal actually used by people? Dave said that it is the only location where the public can buy tickets.

Marilyn – Drug stores should sell the tickets like they do in London.

Terry – Business owners were not receptive when we first investigated this option.

Cathy – Elgin Mall already said they would at no cost.

Terry – Terry recommended Elgin Mall submit a letter offering that service.

Claire – how about the senior centre selling tickets.

**Dave continued to review the presentation document with members:**

Michelle – what about making monthly Paratransit passes available?

Peter – what is the capacity of transit system?

Dave – we are at capacity during peak times, and a 10<sup>th</sup> of capacity at off peak times.

Ivar – that is why the recommendation to go to larger buses seating 30 passengers instead of 20 is more practical.

**Dave read the summary of accessibility features of the plan:**

Cathy – I have a problem with the transfers – increased transfer time from anywhere between 15 to 45 minutes if the drivers are having to tie down wheelchairs and scooters.

Dave – Any change recommended would need to keep service functioning. The plan can not go forward if it is not going to work, therefore it needs to be looked at further.

Leslie – While driver is tying down passengers I have a Health and Safety concern with the driver's seat being left open.

Michelle – with today's tie-downs it does not take much time.

Cathy – Depends on how many though.

Michelle – new buses usually only accommodate two wheelchairs.

Ed – Would the drivers be trained to use bus tie downs?

Dave – yes they would have to be.

**Dave continued to read recommendations:**

Michelle – will the committee be given the option to be a part of the bus purchase process?

Dave – the committee can be part of that process.

~~Cathy~~ Claire – are we part of a regional committee?

Terry – no we are separate, although there is nothing to say we cannot merge with another municipality.

~~Cathy~~ Claire – there is a lot of knowledge out there.

Dave – we belong to two groups OCTA and CUDA – staff are involved with those groups.

**Dave continued to read the recommendations:**

Michelle – Do the light duty buses accommodate scooters?

Terry – we know they can wheelchairs but will have to check into scooters.

Ivar – smaller buses cost less to buy and run.

**Cathy left the meeting at 3.15pm**

Dave told members that the report was a summary of accessibility issues, and that members can add any feedback through the Committee to staff.

It was recommended that comments be brought to Council for the January meeting.

Michelle – I would like to have bus signs larger for visually impaired. Michelle said she could get the standard from the CNIB.

Michelle – Accessible bus shelters require larger curb cuts – doors need to be wider.

Leslie – I would like to see bus shelter advertising signs reduced so you can see through the glass because kids like to hang out in them as they cannot be seen.

Claire – we cannot have all bus shelters accessible. Paratransit goes door-to-door therefore should be utilized more.

Michelle – Major areas like the transfer station and major drop offs should have accessible shelters.

Claire – the City should look into having an accessible taxis cab service.

Motion to adjourn the meeting by Leslie, seconded by Michelle. CARRIED.

**5. Next Meeting**

Next meeting January 19 2005.

**6. Adjournment**

The meeting adjourned at 3.35pm.



Corporation of the

**City of St. Thomas**

**Report No.**

ES105-05

**File No.**

07-046-01

05-083-00

**Directed to:** Chairman Terry Shackelton and Members of the Transportation and Protective Services Committee

**Date**  
December 5, 2005

**Department:** Environmental Services Department

**Attachments**

**Prepared By:** Dave White, Supervisor of Roads & Transportation

Ridership Growth Strategy  
and Asset Management  
Plan

**Subject:** St. Thomas Transit – Ridership Growth Strategy and Asset Management Plan

### **RECOMMENDATION**

It is recommended that:

1. City Council adopt the Ridership Growth Strategy and Asset Management Plan document in principle; and,
2. The Ridership Growth Strategy and Asset Management Plan document be submitted to the Ministry of Transportation Ontario in accordance with the requirements of the Provinces' Gas Tax funding agreement; and,
3. The City hold consultations with transit users and the general public with regard to the proposed new route structure of five routes, route extensions and service levels as described in section 4.1 and conceptually illustrated in Exhibit 6 of the report for the purposes of receiving stakeholder input and finalizing the new route structure and services; and,
4. Following receipt of stakeholder input, the City finalize the new routes, route structure and services and present the recommended service plan to City Council for approval; and,
5. The City proceed with the implementation of the Ridership Growth Strategy and Asset Management Plan including the Immediate Term – 2006 service changes described in section 4.1.2, the purchase of (9) replacement and (1) expansion buses beginning in 2006 and in 2007, 2009 and 2010 as described in Exhibit 7, the purchase of (24) additional bus shelters and bus stop signs and the improvement of winter maintenance at bus stops as described in section 5.3, the hiring of a Transportation Technician as described in section 6, and the construction of the improvements to the Talbot Street terminal building as summarized in Exhibit 9 and Appendix C; and,
6. The Short Term Plan – 2007 to 2010 detailed in section 4.1.3 of the Ridership Growth Strategy service plan be implemented in the Spring of 2007 following the delivery of the required expansion bus for the service plan; and,
7. The recommended Marketing and Education Plan detailed in section 7 and related annual budget be approved and implemented; and,
8. The City's development, subdivision planning, parking and transportation policies be reviewed to give higher priority to the needs of the transit system with the overall objective of increasing transit use.

### **Report:**

#### **Origin**

In the fall of 2004, the Province of Ontario announced a gas tax funding for transit program for Ontario Municipalities. City of St-Thomas Council endorsed the program and an agreement was subsequently reached between the City of St. Thomas and the Ministry of Transportation in November of 2004.

It is projected that the City of St. Thomas will receive the following allocation of gas tax funding from the Province for expansion and improvement of its' transit services;

Fiscal 2004 / 2005	\$212,890
Fiscal 2005 / 2006	\$319,335
Fiscal 2006 / 2007	\$425,780

As a condition of the receipt of the gas tax funding, the Province requires each Municipality to develop a Ridership Growth Strategy and Asset Management Plan to guide the sound investment of these new funding resources. The overall objective of the Province is to improve the environment and "quality of life" by increasing transit use. This plan is to be submitted by March 31, 2006.

## Analysis

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The I.B.I. Group - Ridership Growth Strategy and Asset Management Plan presents a 5-year strategy for increasing transit ridership as well as a plan for managing the City's public transit assets. It provides the City with important management tools to guide the operation and improvement of its public transit services over the next 5 years. These plans respond to the Province's requirement that Municipalities prepare "ridership growth strategy and asset management" plans as a condition of receipt of the 2 cent per litre Gas Tax announced in the fall of 2004.

Within the Ridership Growth Strategy and Asset Management Plan there are several sections including;

- Needs and Opportunities – A review of the current system
- Ridership Growth Strategy – A suggested service plan and accessibility options
- Asset Management Plan – A plan for vehicles, terminal, shelters, bus stops and equipment
- Management Plan – Performance measures and asset management
- Marketing and Education Plan – Suggestions for improvement
- Transit Supportive Policies – Details of policy suggestions
- Financial Plan – A five year ridership growth and ten year asset management plan
- Recommendations – Eight recommendations

Mr. Chris Prentice from I.B.I. Group will provide an overview of the report in presentation style to the Transportation and Protective Services Committee, and will be available along with Environmental Services staff to answer any questions regarding the plan.

## Alternatives

The gas tax funding is intended to be a partnership between the Municipality and the Ministry of Transportation to enhance ridership growth for the City of St-Thomas. In order to utilize the funds, an investment by the Municipality is required, and therefore there are no alternatives presented at this time.

## Financial Implications

This is a summary of the five-year annual implications of the Ridership Growth Strategy and Asset Management Plan on overall City of St-Thomas budgets:

	Year of Operation				
	2006	2007	2008	2009	2010
<b>Net Municipal Cost</b>	\$0	\$1,188,568	\$0	\$230,300	\$218,400
<b>Provincial Funding</b>	\$504,240	\$829,212	\$378,180	\$612,880	\$539,780
<b>Total Cost</b>	\$504,240	\$2,017,780	\$378,180	\$843,180	\$758,180

The full report on the Transit Ridership Growth and Asset Management Plan was provided to the City Treasurer on November 28, 2005, for information and financial planning purposes. The above schedule of costs does not affect the 2006 City tax rate as the only source of capital funding will be through the Provincial Gas Tax revenue. At the time of this report, the Treasurer was not available to co-sign the report but will be available at the meeting of December 5, 2005, to provide any financial comments on the Plan.

Respectfully submitted



*for* Dave White, Supervisor of Roads and Transportation  
Environmental Services

Reviewed By:

Treasury

 Env Services

Planning

City Clerk

HR

Other

Address all correspondence to:

WILLIAM S. LYNCH  
Chief of Police



Justice Building  
30 St. Catharine Street  
St. Thomas, Ontario N5P 2V8  
Telephone (519) 631-1224  
Fax (519) 633-9028  
www.stps.on.ca

City of St. Thomas  
Revised 4

JAN 31 2006

City Clerk's Dept.

January 31, 2006

TO: Mayor Jeff Kohler  
Members of St. Thomas City Council

FROM: Chief B. Lynch

**SUBJECT: Safer Communities – 1,000 Officers Partnership Program**

In 2005, the Ontario Provincial government announced funding for a new program with the objective of hiring 1,000 new police officers to target six specific areas identified by the government in its fight against crime: youth crime, guns and gangs, organized crime and marijuana grow ops, dangerous offenders, domestic violence and protecting children from internet and child pornography. This program is in addition to the already existing Community Policing Partnership program introduced in 1998 that provides half the salary (up to \$30,000 per officer per year) for seven (7) officers in St. Thomas.

The Safer Communities – 1,000 Officers Partnership program will pay half the salary of an officer up to \$35,000 per officer per year. The Ministry agreed to fund 400 of the 1,000 police officers hired since October 2003 through March 2006. The St. Thomas Police Services Board applied for compensation for one officer hired in 2003 and requested consideration of one additional front line officer to assist in the expansion of the drug unit in St. Thomas. In December, Police Services Board received confirmation of the acceptance of funding for these two police officers to assist us in addressing the escalating drug issues in our community.

The attached correspondence and Grant Agreements require a resolution or by-law from St. Thomas City Council and a Certificate of Insurance from the Municipality to execute the contractual agreement between the Ministry of Community Safety and Correctional Services, the Municipality of the City of St. Thomas and the St. Thomas Police Services Board.

I respectfully request City Council authorize a resolution to enter into this Agreement with the Ministry; provide a Certificate of Insurance as requested by the Ministry; and have the authorized signatory for the Municipality sign three copies of the agreement and return them to Lynn Coates, Secretary for the Police Services Board so that they can be returned to the Ministry for execution.

Yours truly,

B. Lynch  
Chief of Police

LC;lc

REFERRED TO	
W. DAY	
JOHNSON	ALL
DATE	<input type="checkbox"/>
REVIEW FOR COMMENT	<input type="checkbox"/>
INFORMATION	<input checked="" type="checkbox"/>
FROM	M. KONEFAL

-38-

January 24, 2006

Chief William Lynch  
St. Thomas Police Service  
30 St. Catharine St.  
St. Thomas ON N5P 2V8

Dear Chief Lynch:

Further to my previous correspondence regarding your allocation under the Safer Communities – 1,000 Officers Partnership Program, please find enclosed a Contractual Agreement, outlining specific financial and legal obligations.

In accordance with sections 3.4, 11.1 and 11.2:

- Municipal Council is required to provide a municipal by-law or resolution authorizing the Municipality/Band Council to enter into this Agreement with the Ministry; and
- The Municipality and the Board shall provide the Ministry with a valid Certificate of Insurance to an inclusive limit of not less than Five Million Dollars (\$5,000,000).

Further, the grant must be used in accordance with the terms and conditions set out in **Schedule A** and your application, attached as **Schedule B**. I would like to draw particular attention to **Schedule A** which stipulates that:

- The grant is to be used by the Board and the Municipality solely for the purpose of hiring new officer(s) to enhance Community Policing, the six targeted areas identified by the government in its fight against crime in Ontario and court efficiencies, as applicable, and for no other purposes;
- The Board and Municipality shall submit an Interim Report by October 15<sup>th</sup> and an Annual Report by March 15<sup>th</sup> in each of the Ministry's fiscal years, as set out in Schedule "C"; and
- In order to receive the cost-shared back payment to cover the salary-related costs of officer(s) incurred between May 18, 2005 and March 31, 2006, the Board and the Municipality shall submit a Report to the Ministry by March 15, 2006, as set out in Schedule "D".

.../2

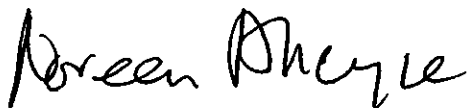
- 39 -

The grant will be paid in arrears after satisfactory review and acceptance of the reports by the Ministry. In order to claim any reimbursement, this Contractual Agreement, with Schedules, must be executed between the Ministry and your Municipality and Board.

Enclosed are three copies of the Contractual Agreement. Please arrange to have all three copies signed by the appropriate municipal council and police services board representatives and return all three copies to the Ministry at your earliest convenience to the attention of Ms. Eve Roknic, Manager (A), Program Development Section, Police Support Services Branch.

If you have any questions, please contact Ms. Coreen Chung at (416) 314-3081.

Sincerely,



Noreen Alleyne  
Assistant Deputy Minister (A)  
Policing Services Division

Enclosures

**THE FIRST REPORT OF THE SITE PLAN CONTROL COMMITTEE**

January 31<sup>st</sup>, 2006

Mayor Jeff Kohler  
and Members of City Council  
St. Thomas, Ontario

Your Site Plan Control Committee recommends as follows:

1. That we approve the application of the Corporation of the City of St. Thomas for an addition to a maintenance building and the expansion of the parking area to be located on one portion of Pinafore Park Elm Street in the City of St. Thomas, subject to the following conditions:
  1. Compliance shall be made with all applicable regulations,
  2. Development of the site shall be in accordance with the approved site plan, landscaping plan and site servicing plan, and
  3. The successful completion of Minor Variance Application A3/06.
2. That the recommendations, directions and actions of the Site Plan Control Committee as set out in the minutes dated January 23<sup>rd</sup>, 2006 be confirmed, ratified, and adopted.

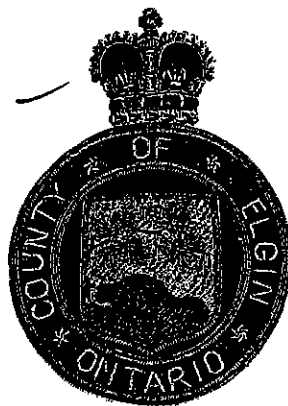
All of which is respectfully submitted,

Mayor Jeff Kohler,  
Chairman  
Site Plan Control Committee  
/jek



-41-  
MARK G. McDONALD  
CHIEF ADMINISTRATIVE OFFICER

(Mrs.) SANDRA J. HEFFREN  
MANAGER OF ADMINISTRATIVE  
SERVICES

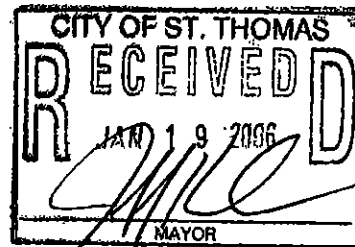


'Since 1852'

COUNCIL

450 SUNSET DRIVE  
ST. THOMAS, ONTARIO  
N5R 5V1  
PHONE (519) 631-1460  
FAX (519) 633-7661  
www.elgin-county.on.ca

January 18, 2006



Mayor Kohler and Members of City Council  
P. O. Box 520  
City Hall  
ST. THOMAS, ON  
N5R 5V7

Dear Mayor Kohler and Council:

The Council of the Corporation of the County of Elgin, at its meeting held on January 10, 2006, adopted the following recommendation:

"THAT a visioning exercise be held to help identify emerging trends, issues and opportunities, and such endeavour include the City of St. Thomas, on a cost shared basis, the local M.P., M.P.P., lower-tier Deputy Mayors and C.A.O.'s, and consideration be given to include any other local organization willing to help fund and participate in the exercise

- Carried.  
(signed) Warden Paul Baldwin"

A copy of the report from the Chief Administrative Officer to County Council explaining the rationale for the visioning exercise was forwarded previously. Please advise us of the City's interest in participating in this exercise at your earliest convenience. Planning for the event will commence and involve key representatives when the level of participation is known.

We look forward to your response.

Yours truly,

Sandra J. Heffren (Mrs.),  
Deputy Clerk.

SJH/db

**DRAFT**

Report To Elgin County Council

-42-

From: Mark G. McDonald, C.A.O.

Date: December 22<sup>nd</sup>, 2005

Subject; Visioning Session

**Introduction:**

During Warden Baldwin's inaugural address to Council the concept of holding a "visioning session" was introduced. The idea is to prepare strategically (in advance) for changing economic, social and demographic trends. The gathering would also be used to enhance communication amongst municipal officials. It is hoped that, by the end of the exercise, key objectives could be identified that would benefit the geographical county including the City of St. Thomas.

**Discussion:**

Looking into the future and planning ahead are important to the success of any organization. To meet the challenges that lie ahead it is imperative that we understand what Elgin will look like ten years from now. A focused gathering of community leaders tasked with the responsibility of identifying issues and opportunities, supplemented by professional assistance (a demographer and a facilitator), would enable the group to capitalize on these trends. A draft agenda is included in this report for your consideration.

**Location:**

The new East Elgin Community Complex would be an appropriate venue for the exercise.

**Timing:**

Friday, April 28<sup>th</sup>, 2006

**Budget:**

An upset limit of \$15,000 should be sufficient. Funding assistance for the session will be pursued to help defray some of the costs. It is suggested that should a local organization come forward with financial assistance that they be given an opportunity to participate in the program. In addition, if the City of St. Thomas is included, the costs could be apportioned based on the traditional 60/40 split, less any grants received.

Facilitator, includes advanced preparations and final report	= \$10,000
Demographer(s)/motivational speaker	= \$ 3,000
Hall rental, meals, printing etc	= \$ 2,000
	<u>\$15,000</u>

**Composition:**

County Council should decide on the composition of the gathering. A similar exercise was held in 1994 and included St. Thomas City Council and senior staff, all of County Council and senior staff, the local M.P. and M.P.P. and Ministry of Municipal Affairs and Housing staff as observers.

In speaking with one well respected facilitator, gatherings over the size of fifty participants tend to become "more of a lecture than a workshop". With that advice in mind, involving all lower-tier elected officials and their senior staff may prove difficult, although accommodations could be made.

**Conclusion:**

There are many benefits associated with the development of a visioning session. Communications are enhanced, important trends are identified, and strategic plans are developed through such means.

**Recommendation:**

That a visioning exercise be held to help identify emerging trends, issues and opportunities and such endeavour include the City of St. Thomas on a cost shared basis, the local M.P. and M.P.P. and consideration be given to including any other local organization willing to help fund and participate in the exercise.

All of which is respectfully submitted,

Mark G. McDonald, C.A.O.

-44-4-

**DRAFT AGENDA**  
**2006 VISIONING SESSION**  
**FRIDAY, APRIL 28<sup>TH</sup>, 2006**  
**EAST ELGIN COMMUNITY COMPLEX**

- 8:30 a.m. Registration
- 9:00 a.m. Welcome - Warden and Mayor
- 9:10 a.m. Introduction of Guest Speaker(s) TBA
- 9:30 a.m. Workshop Objectives - facilitator
- 10:00 a.m. Break
- 10:15 a.m. Small Group Discussions on Issues and Opportunities
- 11:30 a.m. Presentations and General Discussions
- 12:15 noon Lunch and Keynote Address – guest speaker
- 1:15 p.m. Framework for Developing Future Priorities – facilitator
- 1:30 p.m. Small Group Discussions on Future Priorities
- 2:30 p.m. Break
- 2:45 p.m. Presentations and General Discussions
- 3:30 p.m. Conclusions and next steps (press invited to attend this portion)
- 4:00 p.m. Closing Remarks – Warden and Mayor

# KENORA DISTRICT SERVICES BOARD

Item 12.11

## Resolution

MOVED BY: Dennis

NO.: 2005- 123

SECONDED BY: Tracy

DATE: December 8, 2005

**WHEREAS** the Ministry of Community and Social Services recently completed its annual compliance review of the Ontario Works Program; and

**WHEREAS** Financial Adjustments that are administrative in nature and are not based on eligibility decisions do not indicate a failure to effectively carry out the vision of social assistance; and

**WHEREAS** Financial Adjustments on eligible cases where adequate documentation is on file to support the decision made will compel front-line workers to redouble their efforts to focus on financial eligibility; and

**WHEREAS** front-line workers already spend 80% of their time on administrative issues at the expense of time that should be spent working with participants to establish stronger relations through more frequent contacts and addressing the barriers to employment and economic independence;

**NOW THEREFORE BE IT RESOLVED THAT** the Kenora District Services Board (KDSB) registers its opposition to Ministry direction of the compliance reviews by raising the following issues:

1. That Financial Adjustments on eligible cases where adequate documentation is on file to support the decision made is not appropriate;
2. That Financial Adjustments based on administrative errors that have no impact on determining eligibility are not congruent with the vision of a simplified, streamlined social assistance system; and
3. That the administrative responsibilities of the Ontario Works Program provide one of the greatest barriers to the establishment of a helping relationship that is focused on assisting participants to secure employment and economic independence by tying up front-line workers in paperwork; and

**FURTHER THAT** the KDSB requests the Ministry of Community and Social Services share the results of the compliance reviews of the Ontario Disability Support Program and the status of Financial Adjustments in that program with the DSSABs/CMSMs; and

**FURTHER THAT** this resolution be forwarded to the other 47 DSSABs/CMSMs, NOSDA, AMO, OMSSA and local MPPs.

DIVISION OF VOTES		
MEMBER	YEA	NAY
Anne Krassitowsky - Dryden		
Tracey Simon - Ear Falls		
Rudy Hulina - Ignace		
Rory McMillan - Kenora		
Barbara Beernaerts - Machin		
Jim Dalzell - Pickle Lake		
Brian Larson - Red Lake		
Dennis Leney - Sioux Lookout		
Bill Thompson - S.Narrows-N.Falls		
Penny Todd - LoW - North		
Jack McKenzie-LoW-South		
Bill Blower - Lac Seul		
Anthony Nickel - Oxdrift		
TOTALS		

DECLARATION OF INTEREST:

**CERTIFIED TRUE COPY**  
Shirley  
 Finance Officer, Kenora Dist. Services Bd.  
 Date: Jan 4/06

DISPOSITION OF RESOLUTION (Check One):

Carried: ☒

Defeated: ☐

Chair

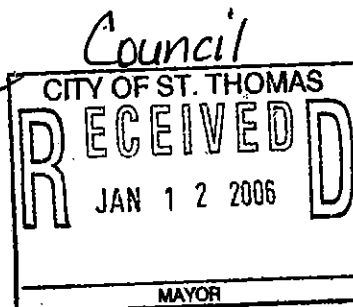
Chief Administrative Officer



City of St. Thomas  
Received

JAN 13 2006

City Clerk's Dept



December 21, 2005

City of St. Thomas  
545 Talbot Street  
P.O. Box 520  
St. Thomas, ON N5P 3B7

Dear Mayor Kohler:

I am writing this letter to express my concern about the change in municipal policy about the cost of ice time for local schools. In the past, the City offered free ice time during the day to all schools in the area. This free skating showed great leadership and the importance of physical activity for our children and youth. However, it is my understanding, that since the new arena was built, schools wishing to take their children skating are required to pay one hundred and seven dollars per hour. I ask you to review your current policy and reinstate school children's ability to skate for free.

Research shows that 54% of Ontario's children and youth aged 5-17 are not active enough for best possible growth and development. This decline in physical activity levels has led to a shocking increase in the rates of childhood obesity and type 2 diabetes in our children and youth.

Physical activity habits started in childhood tend to continue into adulthood. Adult chronic diseases, such as heart disease, cancer, and type 2 diabetes, most often begin in childhood. Therefore, it is critical for children and youth to be active early in life in order to establish a pattern of active, healthy living.

Thank you for considering my request to review your recent policy change and to reinstate free ice-time during the day to all schools.

Sincerely,

  
Marla Champion  
Executive Director

REFERRED TO	
W. DAY	
D. MORGAN	MR
T. JOHNSON	
FOR	
DEFINITION	<input type="checkbox"/>
REVIEW COMMENT	<input checked="" type="checkbox"/>
INFORMATION	<input type="checkbox"/>
FROM M. KONEFAL	



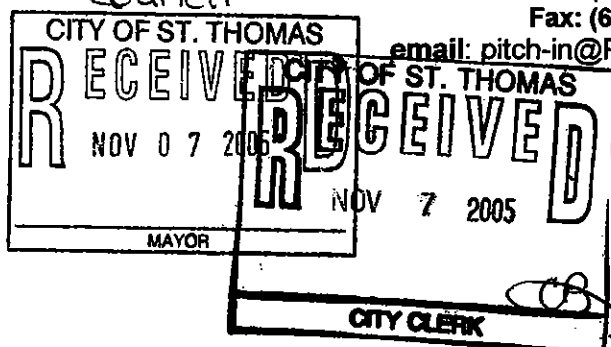
# Thanks for Pitching-In!

## 2006 PITCH-IN CANADA Week, April 24 - 30

PITCH-IN ONTARIO  
c/o National Office, PITCH-IN CANADA  
Box 45011, Ocean Park PO  
White Rock, B.C., V4A 9L1  
Website: [www.PITCH-IN.ca](http://www.PITCH-IN.ca)

October, 2005

Head and Members of Council  
City of St. Thomas  
Box 520, City Hall, 545 Talbot St.  
St. Thomas ON N5P 3V7



Tel: (604) 290-0498

Fax: (604) 535-4653

email: [pitch-in@PITCH-IN.ca](mailto:pitch-in@PITCH-IN.ca)

Dear Head and Members of Council:

**Litter, garbage, clean-ups** – grassroots issues and perhaps not the most critical but often the most important to many of your residents who walk the streets of your community every day.

**We motivate volunteers in your community to get involved** in litter clean-ups of streets, ravines, alleys, business districts and parks and to promote reduce, reuse, and recycling. We provide them with free materials, including garbage/recycling bags, posters and other educational materials.

**Enclosed is a two-page summary of the 2005 PITCH-IN WEEK campaign in Ontario** - highlighting 2,808 projects and the work of 312,115 volunteers in 274 communities!

**Who pays for PITCH-IN Week and our other community programs?** We rely on Foundations and local governments for member support. Every dollar is valuable to us – any and all are welcome! - we have a very limited budget! See reverse for our membership fees for which you receive:

- **Guaranteed free materials** for local volunteers, including garbage / recycling bags
- **Priority access** to PITCH-IN WEEK materials by your volunteers who apply by March 31, 2006
- **An 80% reduction in cost** to become a *National Partner in Civic Pride*
- **A listing** on PITCH-IN CANADA's very popular website
- **A 10% reduction on any other materials** – such as PITCH-IN decals for litter containers, etc...

**Please help us to continue helping the volunteers in your community!** They count on the many free materials they receive from us for PITCH-IN Week and throughout the year.

**Are you interested in keeping toxic cell phones out of your landfill?** Contact us and we'll be pleased to provide you with information about The National Cell Phone Collection Program.

**And remember to put 2006 PITCH-IN Week on your municipal calendar - April 24 – 30!**

Sincerely

  
Valene Thorn  
PITCH-IN ONTARIO

**PS** We have also enclosed information and a questionnaire pertaining to commercial food and beverage litter and its impact in your community. We welcome your thoughts!



Corporation of the  
**City of St. Thomas**

-48-

Report No.

CC-05-06

File No.

Directed to: Mayor J. Kohler and Members of Council

Date  
January 18th, 2006

Department: City Clerk

Attachment

Prepared By: Cindy Bezaire, Administrative Clerk

Subject: Semi-Annual Attendance for the 125th Council and Committee of the Whole for the Period of July 1st, 2005 to December 31st, 2005

**Recommendation:**

THAT: Report CC-05-06 regarding the Semi-Annual Attendance for Council and Committee of the Whole for the period of July 1st, 2005 to December 31st, 2005, be received and filed for information.

**Origin:**

Semi-annual reports on attendance at City Council meetings are provided for information.

**Analysis:**

Semi-annual attendance for Council and Committee of the Whole regarding the number of meetings held and the number of meetings attended by Council members.

	Mtgs Held	Mtgs Att
Mayor J. Kohler Council	23	23
Alderman B. Aarts Council	23	23
Alderman C. Barwick Council	23	22
Alderman H. Chapman Council	23	23
Alderman T. Johnston Council	23	19
Alderman T. Shackelton Council	23	22
Alderman M. Turvey Council	23	23
Alderman D. Warden Council	23	22

Respectfully,

Cindy Bezaire  
Administrative Clerk

Reviewed By: \_\_\_\_\_  
Treasury      Env. Services      Planning      City Clerk      H.R.      Other