

AGENDA

THE TWENTY-SEVENTH MEETING OF THE ONE HUNDRED AND TWENTY-SIXTH COUNCIL OF THE CORPORATION OF THE CITY OF ST. THOMAS

COUNCIL CHAMBERS 5:00 P.M. CLOSED SESSION
CITY HALL 6:00 P.M. REGULAR SESSION AUGUST 21ST, 2006

ROUTINE PROCEEDINGS AND GENERAL ORDERS OF THE DAY

OPENING PRAYER

DISCLOSURES OF INTEREST

MINUTES

DEPUTATIONS

COMMITTEE OF THE WHOLE

REPORTS OF COMMITTEES

PETITIONS AND COMMUNICATIONS

UNFINISHED BUSINESS

NEW BUSINESS

BY-LAWS

PUBLIC NOTICE

NOTICES OF MOTION

ADJOURNMENT

CLOSING PRAYER

THE LORD'S PRAYER

Alderman B. Aarts

DISCLOSURES OF INTEREST

MINUTES

Confirmation of the minutes of the meetings held on July 17th and 27th, 2006.

DEPUTATIONS

Elgin County Primary Health Care Model

Norm Gamble, Chairman South West Local Health Integration Network, and Dawn Maziak, Primary Care Consultant, will be in attendance to make a presentation and seek Council's support for a proposed primary health care model for Elgin County.

Save Alma College Petition

Dawn Doty, will be in attendance to discuss a petition to the Ontario and Canadian Heritage Society to save Alma College.

Police Services Report

A representative of the St. Thomas Police Department will be in attendance to present the Police Services Report for the month of July 2006.

COMMITTEE OF THE WHOLE

Council will resolve itself into Committee of the Whole to deal with the following business.

PLANNING AND DEVELOPMENT COMMITTEE - Chairman H. Chapman

UNFINISHED BUSINESS

NEW BUSINESS

Orchard Park Subdivision Street Names

Report CC-41-06 of the City Clerk. Pages 8 to 11

CIP Program - Ansell's Awards and Specialties Façade Grant

Report CC-42-06 of the City Clerk. Page 12

Draft Plan of Subdivision File #34T-06501 - Dalewood Meadows Development Area - Block Development Plan - Inn Services Inc.

Report PD-19-2006 of the Planning Director. Pages 13 to 19

Alma College - 96 Moore Street

Report CC-43-06 of the City Clerk. Pages 20 & 21

Letters have been received from Andrew Gunn, Organizing Committee Chair, and Dr. Richard Myers, Fredericton New Brunswick, regarding their interest in revitalizing Alma College as a private Liberal Arts University and from Laura Leitch, President, Alma International Alumnae Association, both groups are requesting that Council deny the demolition permit request. Pages 22 & 23

Municipality of Central Elgin - Zoning By-Law Amendment - 46393 Roberts Line

Notice of a public meeting concerning a proposed zoning by-law amendment has been received from the Municipality of Central Elgin to permit the proposed kennel and accessory uses as a rural home occupation on the subject property at 46393 Roberts Line.

Municipality of Central Elgin - Zoning By-Law Amendment - 7825-7851 Springwater Road

Notice of a public meeting concerning a proposed zoning by-law amendment has been received from the Municipality of Central Elgin to permit the proposed expansion of the building systems manufacturing operation on the subject property at 7825-7851 Springwater Road.

Municipality of Central Elgin - Zoning By-Law Amendment - Lot 38 and Part of Lot 39, Plan 117

Notice of a public meeting concerning a proposed zoning by-law amendment has been received from the Municipality of Central Elgin to permit the proposed new residence to be constructed on the subject lands at Lot 38 and Part of Lot 39, Plan 117.

BUSINESS CONCLUDED

ENVIRONMENTAL SERVICES COMMITTEE - Chairman M. Turvey

UNFINISHED BUSINESS

Intersection of First Avenue and Edward Street

Intersection of Edward Street and Burwell Road

Road and Sidewalk Reserve Fund

NEW BUSINESS

Dennis Road, Burwell Road to Highbury Avenue Watermain, Sewers and Road Base Construction - Tender Award

Report ES84-06 of the Manager of Engineering. Pages 24 & 25

Pinafore Park Services Building Project

Report ES82-06 of the Manager of Operations & Compliance. Pages 26 to 32

Wellington Street Reconstruction, First Avenue to Fairview Avenue - Public Information Centre

Report ES83-06 of the Manager of Engineering. Pages 33 to 39

Request for Use of City Lands for Parking - Talbot Spur Property adjacent to Royal Canadian Legion, 24 John Street

Report ES89-06 of the Director, Environmental Services. Pages 40 to 43

Request for Additional Pedestal Signs - 400 Highbury Avenue and 1012 Talbot Street

Report ES85-06 of the Director, Environmental Services. Pages 44 to 51

BUSINESS CONCLUDED

PERSONNEL AND LABOUR RELATIONS COMMITTEE - Chairman D. Warden

UNFINISHED BUSINESS**NEW BUSINESS****BUSINESS CONCLUDED**

FINANCE AND ADMINISTRATION COMMITTEE - Chairman C. Barwick

UNFINISHED BUSINESS

Cash Advances & Expenses Reimbursement Report

St. Thomas Consolidated Courthouse Project - Police Facilities

NEW BUSINESS

2006 Municipal Elections - Electronic Vote Tabulators

Report CC-40-06 of the City Clerk. Page 52

Development Charges

Report TR 48-06 of the Director of Finance and City Treasurer and Director, Environmental Services. Pages 53 to 55

June 30, 2006 Current Budget Monitoring Report

Report TR 49-06 of the Director of Finance and City Treasurer. Pages 56 & 57

BUSINESS CONCLUDED

COMMUNITY AND SOCIAL SERVICES COMMITTEE - Chairman B. Aarts

UNFINISHED BUSINESS

Parks Pavilion Renaming

Walk of Fame

St. Thomas Community Centre - Deficiency List

NEW BUSINESS

2006/2007 Non-Ice Facility Rates and Ice Program Fees - Memorial Arena and St. Thomas Community Centre

Report TR 50-06 of the Manager of Culture and Recreation. Pages 58 to 61

BUSINESS CONCLUDED

PROTECTIVE SERVICES AND TRANSPORTATION COMMITTEE - Chairman T. Shackelton

UNFINISHED BUSINESS

Intersection of Redan Street and Woodworth Avenue

Report ES 77-06 of the Supervisor Roads and Transportation. Pages 62 to 65

Intersection of Manor Road and Chestnut Street

Leash Free Dog Park

Intersection of Chant Street and Lawrence Avenue

Report ES 87-06 of the Supervisor Roads and Transportation. Pages 66 & 67

Bus Services to 1063 Talbot Street and Shopping Complex near Elm Street and Wilson Avenue

Request for Four-way Stop Signs - Intersection of White Street and Elizabeth Street

NEW BUSINESS

Replacement of Pump 6

Report FD-02-06 of the Fire Chief. Page 68

St. Thomas Transit - Update - The Ridership Growth Strategy and Asset Management Plan Review Committee

Report ES 86-06 of the Supervisor Roads and Transportation. Pages 69 to 71

New Developments - Intersection Traffic Control Issues

Report ES 88-06 of the Supervisor Roads and Transportation. Page: 72

BUSINESS CONCLUDED

REPORTS PENDING

ENVIRONMENTALLY SENSITIVE LAND USE - P. Keenan

REVIEW OF CITY BUS ROUTES - J. Dewancker

ALMA COLLEGE - Management Board

ROAD RESURFACING PROGRAM - BUDGET FORECASTS - J. Dewancker

COUNCIL

Council will reconvene into regular session.

REPORT OF COMMITTEE OF THE WHOLE

Planning and Development Committee - Chairman H. Chapman

Environmental Services Committee - Chairman M. Turvey

Personnel and Labour Relations Committee - Chairman D. Warden

Finance and Administration Committee - Chairman C. Barwick

Community and Social Services Committee - Chairman B. Aarts

Protective Services and Transportation Committee - Chairman T. Shackelton

A resolution stating that the recommendations, directions and actions of Council in Committee of the Whole as recorded in the minutes of this date be confirmed, ratified and adopted will be presented.

REPORTS OF COMMITTEES

PETITIONS AND COMMUNICATIONS

The Royal Canadian Legion - Legion Week Sept 17 to 23, 2006 - Proclamation and Flag Raising

A letter has been received from Cathy Sheridan, Secretary, Lord Elgin Branch 41, Royal Canadian Legion, requesting that Council proclaim the week of September 17th to 23rd, 2006 as "Legion Week" in the City of St. Thomas and that Legion flag be flown at City Hall.

The flag raising ceremony is proposed for September 18th at 11:00 a.m. and the Mayor is invited to attend.

St. Thomas Fire Muster Days - September 2nd to 3rd, 2006

A letter has been received from Ian Thomas and Ray Ormerod, 2006 Fire Muster Chairmen St. Thomas Professional Fire Fighters Association, requesting that Council declare the St. Thomas Fire Muster Days, being held in Pinafore Park September 2nd and 3rd, 2006, as a Community Festival and requesting 100 city pins to hand out to the fire muster participants. **Page 73**

Request for a Letter of Tolerance - 4 Laing Blvd.

A letter has been received from John Hogan, Solicitor, requesting a letter of tolerance for the property at 4 Laing Blvd. **Pages 74 to 76**

5th Anniversary of 9/11 - Honoring and Remembering - American Flag Raising

A letter has been received from Owen Day requesting Council raise the American flag at City Hall on September 11th, 2006 to honor the Policemen, Firemen and people who lost their lives in the terrorist attacks 5 years ago.

Petition - 47 Forest Avenue

A petition has been received from the residents in the area of 47 Forest Avenue regarding a potential violation of Section 7.2 of Zoning By-law 50-88 pertaining to the location of Provincial group homes. **Pages 77 & 78**

Thank You Letter

A letter of thanks has been received from Dr. Sheela V. Basrur, Chief Medical Officer of Health and Assistant Deputy Minister, thanking the Mayor and Members of Council for the support and expressions of concern regarding the Revitalizing Ontario's Public Health Capacity Report of the Capacity Review Committee.

Thank You Letter

A letter of thanks has been received from Colleen Harris, Media Relations Officer Thames Valley Children's Centre, thanking the Mayor and Members of Council for their generous donation to the Thames Valley Children's Centre Expansion Campaign.

Thank You Letter

A letter of thanks has been received from Paul Collins STEGH President and David Mennill STEGH Foundation President, thanking the Mayor and Members of Council for their generous donation to the St. Thomas Elgin General Hospital for beds and furnishings.

UNFINISHED BUSINESSMinimum Maintenance Standards for Heritage Properties**NEW BUSINESS**Titterington Drain - Court of Revision - Municipality of Central Elgin

The City of St. Thomas is required to appoint one member of Council to the Court of Revision.

BY-LAWS**First, Second and Third Reading**

1. A by-law to confirm the proceedings of the Council meeting held on the 21st day of August, 2006.
2. A by-law to establish a residential property tax rate for all rental housing developments constructed under the Canada-Ontario Affordable Housing Program.
3. A by-law to authorize the Mayor and Clerk to execute and affix the Seal of the Corporation to a certain agreement between the Corporation of the City of St. Thomas and OMNI Facility Services Canada Corp. (\$12,986.62 plus gst monthly - 1st year; \$13,225.05 plus gst monthly - 2nd year - Janitorial Services - Valleyview Home - June 1, 2006 to May 31, 2008)
4. A by-law to authorize the Mayor and Clerk to execute and affix the Seal of the Corporation to a certain agreement between the Corporation of the City of St. Thomas and Gillian Martin. (Ansell's Awards and Specialties - 648 Talbot Street -\$7,500 Facade Improvement Grant - Community Improvement Plan)
5. A by-law to authorize the use of electronic vote tabulators for municipal elections in the City of St. Thomas.
6. A by-law to assume certain lands as part of the public highway. (Elm Street)
7. A by-law to amend By-Law 45-89, being a By-Law to revise and consolidate certain by-laws regulating Traffic and the Parking of Motor Vehicles. (No Parking - Woodworth Avenue, south of Redan Street)
8. A by-law to amend By-Law 45-89, being a By-Law to revise and consolidate certain by-laws regulating Traffic and the Parking of Motor Vehicles. (Stop Signs and Yield Signs in New Subdivisions)

9. A by-law to authorize the Mayor and Clerk to execute and affix the Seal of the Corporation to a certain agreement between the Corporation of the City of St. Thomas and Christopher Michael Onyschuk and Lora Lee Onyschuk. (Property Taxes)

10. A by-law to authorize the Mayor and Clerk to execute and affix the Seal of the Corporation to a certain contract between the Corporation of the City of St. Thomas and Van Bree Drainage and Bulldozing Limited. (\$1,072,093.43 - Dennis Road Watermain, Sewers, and Road Base Construction)

PUBLIC NOTICE

NOTICES OF MOTION

CLOSED SESSION

A resolution to close the meeting will be presented to deal with proposed or pending acquisition of land by the municipality, labour relations matters and a matter of potential litigation affecting the municipality.

OPEN SESSION

ADJOURNMENT

CLOSING PRAYER



Corporation of the

City of St. Thomas

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Report No.

CC-41-06

File No.

Directed to: Chairman H. Chapman and Members of the Planning and Development Committee

Date
August 8, 2006

Department: City Clerks Department

Prepared By: Wendell Graves, City Clerk

Attachment
June 19, 2006
correspondence from
James Carrie, Doug Tarry
Limited

Subject: Orchard Park Subdivision Street Names

Recommendation:

THAT: Report CC-41-06 be received for information, and further,

THAT: Council approve the following street names to be used in the Orchard Park Subdivision development area:

Peach Tree Boulevard
Cider Mill Lane
Harvest Court
Majestic Court
Bridle Path
Pear Tree Avenue

Background:

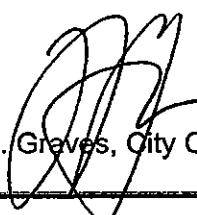
Currently, Doug Tarry Ltd. is preparing to develop the residential area of Orchard Park.

As Council is aware, the planning process is underway to provide subdivision approval for the development.

The Developer would like to pursue the marketing of the area including the production of marketing material. As such, he is requesting approval for the subject street names.

The street names have been circulated to the appropriate departments and to the Municipality of Central Elgin for review.

Respectfully,


W. Graves, City Clerk

Reviewed By:

Treasury

Env Services

Planning

City Clerk

Comm Services

Other

Doug Tarry LTD.

New Home Construction & Land Development

City of St. Thomas
Received

JUN 20 2006

City Clerk's Dept.

The Corporation of the City of St. Thomas
P.O. Box 520
545 Talbot Street
St. Thomas, Ontario
N5P 3V7

June 19th 2006


Attention: Wendell Graves, City Clerk

RE: Orchard Park Subdivision File #34T05507, Doug Tarry Limited Street Names

Dear Sir:

Further to my letter of April 10, 2006, I enclose herein an amended list of names for Streets 'A', 'B' and 'C' Orchard Park Phase I and a list of names reserved for future streets.

Sincerely,


James R. Carrie

REFERRED TO.	
R. Barber	- Fire
W. Lynch	- Police
J. Dubacka	- Environmental Services
P. Keenan	- Planning
FOR D. Leitch - Central Elgin	
DIRECTION	<input type="checkbox"/>
REPORT OR COMMENT	<input checked="" type="checkbox"/>
INFORMATION	<input type="checkbox"/>
FROM	



358 Elm Street, St. Thomas N5R 1K1
519-631-9300 Fax 519-631-3583



Awarded by the Ontario New Home Warranty Program

Doug Tarry LTD.

New Home Construction & Land Development

Names of Streets

Street 'A' and future extension of Block 76 Raven Avenue-
First Choice – 'Peach Tree Boulevard'

Alternative – to continue Raven Avenue easterly and northerly – Block 76 to Raven Avenue.

Street 'B' - 'Cherry Blossom Lane'

Street 'C' - 'Pear Tree Avenue'

I enclose herein a preliminary plan showing possible street alignment.

We would like to reserve the following additional names;

1. Peach Tree Boulevard (if not used in Street 'A')
2. Cider Mill Lane
3. Harvest Court
4. Majestic Court
5. Bridle Path
6. Pear Tree Avenue (if not used in Street 'C')

With respect to Street 'C', I understand that the existing Lawrence Avenue has the following numbering –

East house, north side #51.

East house, south side #82.

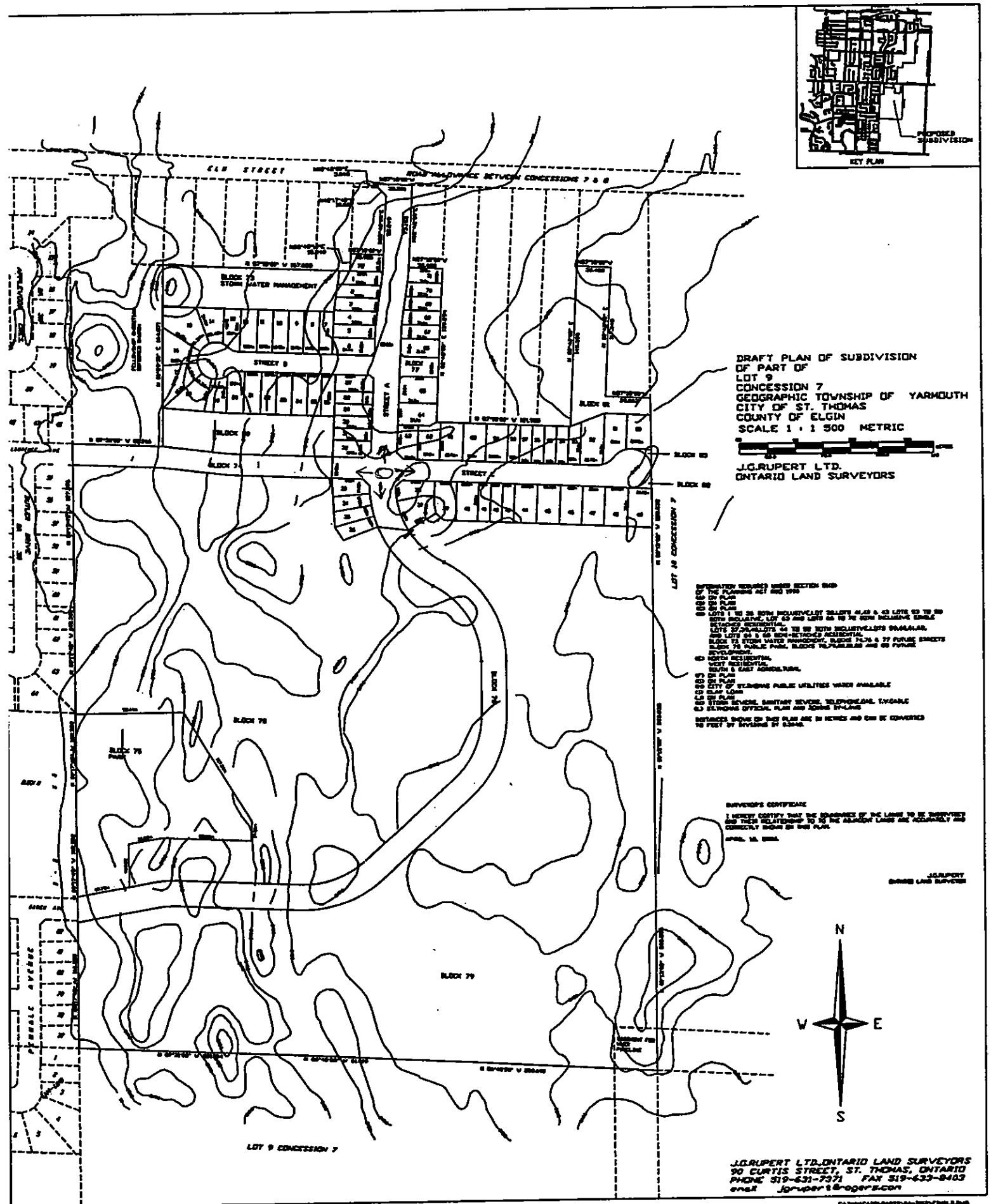
Distance from existing Lawrence Avenue to Street 'A' (turning circle) approximately 875 feet.



Awarded by the Ontario New Home Warranty Program

358 Elm Street, St. Thomas N5R 1K1
519-631-9300 Fax 519-631-3583







Corporation of the

City of St. Thomas

-12-

Report No.
CC-42-06

File No.

Directed to: Chairman H. Chapman and Members of the Planning Committee

Date
August 8, 2006

Department: City Clerks Department

Attachment

Prepared By: Wendell Graves, City Clerk

Subject: CIP Program – Ansell's Awards and Specialties Façade Grant

Recommendation:

THAT: Report CC-42-06 be received for information, and further,

THAT: Council enter into a Grant Acknowledgement Agreement for the project relating to Application 2005-033, Ansell's Awards and Specialties.

Background

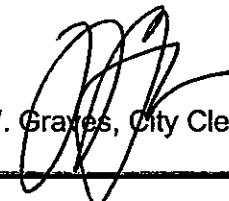
In 2005 a CIP Façade Project was approved for Ansell's Awards and Specialties which included a grant component in the amount of \$7,500.

Work relating to the Façade Project included removing the existing aluminium façade and returning the façade to its original appearance. This CIP project was presented in several phases and future phases will include the replacement of the windows.

From information submitted to support the application it is evident that the actual work to date is valued at \$57,500.00.

It is recommended that the CIP Grant for the project in the amount of \$7,500 be released.

Respectfully,


W. Graves, City Clerk

Reviewed By: Treasury Env Services Planning City Clerk Comm Services Other



**The Corporation of the
City of St. Thomas**

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Report No.: PD-19-2006

File No.: 34T-06501

**Directed to: Chairman H. Chapman and Members of the
Planning and Development Committee**

Date: August 14th, 2006

**Subject: Application by Inn Services Inc, Draft Plan of Subdivision, File 34T-06501 -
Dalewood Meadows Development Area - Block Development Plan. - Draft Plan
Approval**

**Department: Planning Department
Prepared by: P J C Keenan - Planning Director**

Attachments:

- draft plan (reduced)
- Sketch "A"
- Sketch "B"
- Aerial Photo

RECOMMENDATION:

THAT: The application by Inn Services Inc. for a proposed Draft Plan of Subdivision File No.: 34T-06501 be received; and,

AND THAT: Council approve the revised Draft Plan of Subdivision File # 34T-06501 (Residential Plan of Subdivision) of lands owned by Inn Services Inc. which lands are legally described as part of Lot 6, Range 2, North of Edgeware Road and part of Lot 6, Concession 10 and part of the Road Allowance between Concession 10 and Range 2, North of Edgeware Road, geographic Township of Yarmouth and all of Block 16, Registered Plan 11M-130 and all of Block 50, Registered Plan 11M-145 in the City of St. Thomas, County of Elgin, subject to the standard draft plan conditions including the requirement for the developer to enter into a subdivision agreement with the Corporation of the City of St. Thomas with respect to the provision of municipal services, financial, administrative and other related matters.

ANALYSIS:

Council, on June 5th, 2006, approved in principle the application by Inn Services Inc. for approval of a proposed draft Plan of Subdivision, File # 34T-06501 (Report PD-13-2006). The proposed Block Development Plan comprises 34.376 hectares (84.94 acres) of land situated south of Ron McNeil Line and Sutherland Line and abutting the Dalewood Conservation Area on the west and ravines on the east and south limits of the lands.

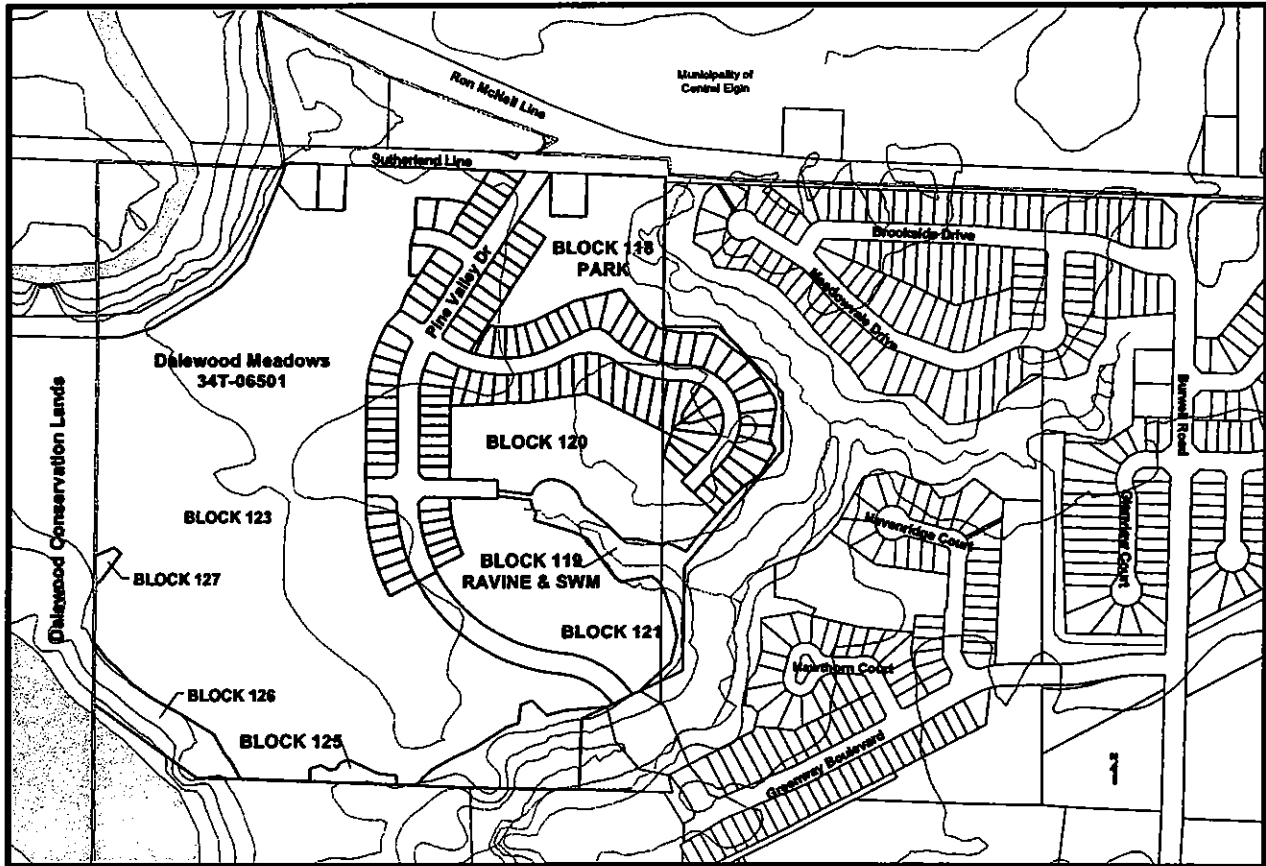
The final adjusted plan for the "Dalewood Meadows" subdivision (revised June 22, 2006) will provide 116 lots for residential development in the first phase (113 lots for single detached dwellings and 3 lots (6 units) for semi-detached dwellings). The balance of the plan is comprised of 3 Blocks (120, 121, and 123) for future residential development, 1 Block (117) for widening of Sutherland Line, 1 Blocks (122) for the future extension of Pine Valley Drive southerly to Greenway Boulevard), 1 Block (118) for the development of a neighbourhood park, 1 Block (119) for Storm Water Management, and 4 Blocks (124, 125, 126, & 127) for open space and conservation purposes. Blocks 128 and 129 are shown on the revised plan in error and will be removed from the final plan. A reduced copy of the revised plan is attached.

The location of the proposed subdivision and its relationship to the surrounding area is shown on the location plan.

Council's approval in principle was subject to the following conditions:

- a final staff report following the review of comments/recommendations received from agencies and City departments upon completion of the circulation of the draft plan;
- confirmation by the Director of Environmental Services that there is sufficient uncommitted reserve treatment capacity in the sanitary sewerage system to service the proposed development;

Location Plan



- the developer entering a subdivision agreement satisfactory to the City of St. Thomas with respect to the provision of municipal services, financial, administrative and other related matters.

Draft Plan Circulation and Review:

The external circulation of the draft plan of subdivision has now been completed and a public meeting on the proposed subdivision was held on July 17th, 2006. Staff have completed their review of the proposed Subdivision and have reviewed the comments received from the public and other agencies.

Final approval of the draft plan of subdivision will be subject to a variety of conditions which will ensure that the development proceeds in compliance with approved Municipal standards and that the requirements of outside agencies are met. The conditions to draft approval will provide the basis for the development of the subdivision agreement.

The Department of Environmental Services has confirmed that the proposed Draft Plan of Subdivision, meets municipal servicing standards and advises that pursuant to recommendation #2 of Report TR-34-97, the estimated sewage flows to be generated from the development of the lands can be treated by the City's Water Pollution Control Plant.

The plan conforms to the Official Plan and the proposed lotting complies with Zoning By-law 50-88, as amended.

Special Development Requirements:

The development of this residential plan is subject to several special requirements:

- *Intersection with Ron McNeil Line* - the proposed subdivision plan is located entirely within the City however the proposed access to Ron McNeil Line is located within Central Elgin and will require that Inn Services Inc. construct a new intersection in accordance with recommendations of a traffic study which has been approved by the County of Elgin and the City's Environmental Services Department. The construction of the new intersection will be the responsibility of Inn Services Inc. and will be coordinated through the County of Elgin. Attached is Sketch "A" showing the existing Sutherland Line road alignment and the proposed realignment of Sutherland Line and the new Pine Valley Drive following the construction of the new intersection.
- *Mutual Boundary Adjustment* - the design of the new intersection identified the need to adjust the City Boundary in the area of the new intersection to ensure that the intersection when completed is within the proper Municipal jurisdiction. Attached is an aerial photo that shows the proposed mutual boundary adjustment involving the exchange of road allowances only between the City of St Thomas

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and the Municipality of Central Elgin. No private property will be affected by the proposed boundary adjustment. A separate report on the proposed Mutual Boundary Adjustment process will be brought forward to a future Council meeting. The Boundary Adjustment process will not delay the development however it is required to ensure the proper municipal jurisdiction for the new roads and to facilitate the property exchanges required to facilitate the new intersection.

- *Property Exchanges* - to accommodate the alignment for the new intersection several exchanges of property will be required between the City, County, Inn Services Inc. and an adjacent private property owner. The existing ownerships and the proposed exchanges of property are illustrated on the attached Sketch "B". The property exchanges by the City are required to accommodate the realignment of Sutherland Line as shown on the Sketch. The subdivision agreement will confirm the details of the property transfers involving the City Corporation. Ultimately the conveyances will require the closing of a portion of Sutherland Line. A separate report on the property transfers and required road closings will be presented to Council in the future.
- *Sutherland Property* - Mr and Mrs Sutherland own a lot adjacent to the proposed subdivision as shown on Sketch "A". Currently the Sutherlands have driveway access to Sutherland Line. The installation of the new intersection will require the relocation of their driveway to a safer location on the new Pine Valley Drive. Staff have been in discussions with Mr Sutherland and Inn Services Inc. and the Inn Services Inc. has agreed to relocate the driveway. Inn Services Inc. has also agreed to install water and sewer connections to the Sutherland's property line.

Conditional Approval:

All of the conditions of approval in principle imposed by Council and the policies of the Corporation have been satisfactorily addressed through the draft Plan of Subdivision submission and circulation process. I am recommending draft plan approval of File # 34T-06501 subject to the standard draft plan conditions and agencies requirements. The final approval will also require the subdivider to enter into a subdivision development agreement with the Corporation respecting the provision of municipal services, financial, administrative and other related matters prior to registration of the final Plan. The subdivision agreement will, where required, address the special development requirements noted above.

Respectfully submitted,



P.J.C. Keenan
Director of Planning

Reviewed By:

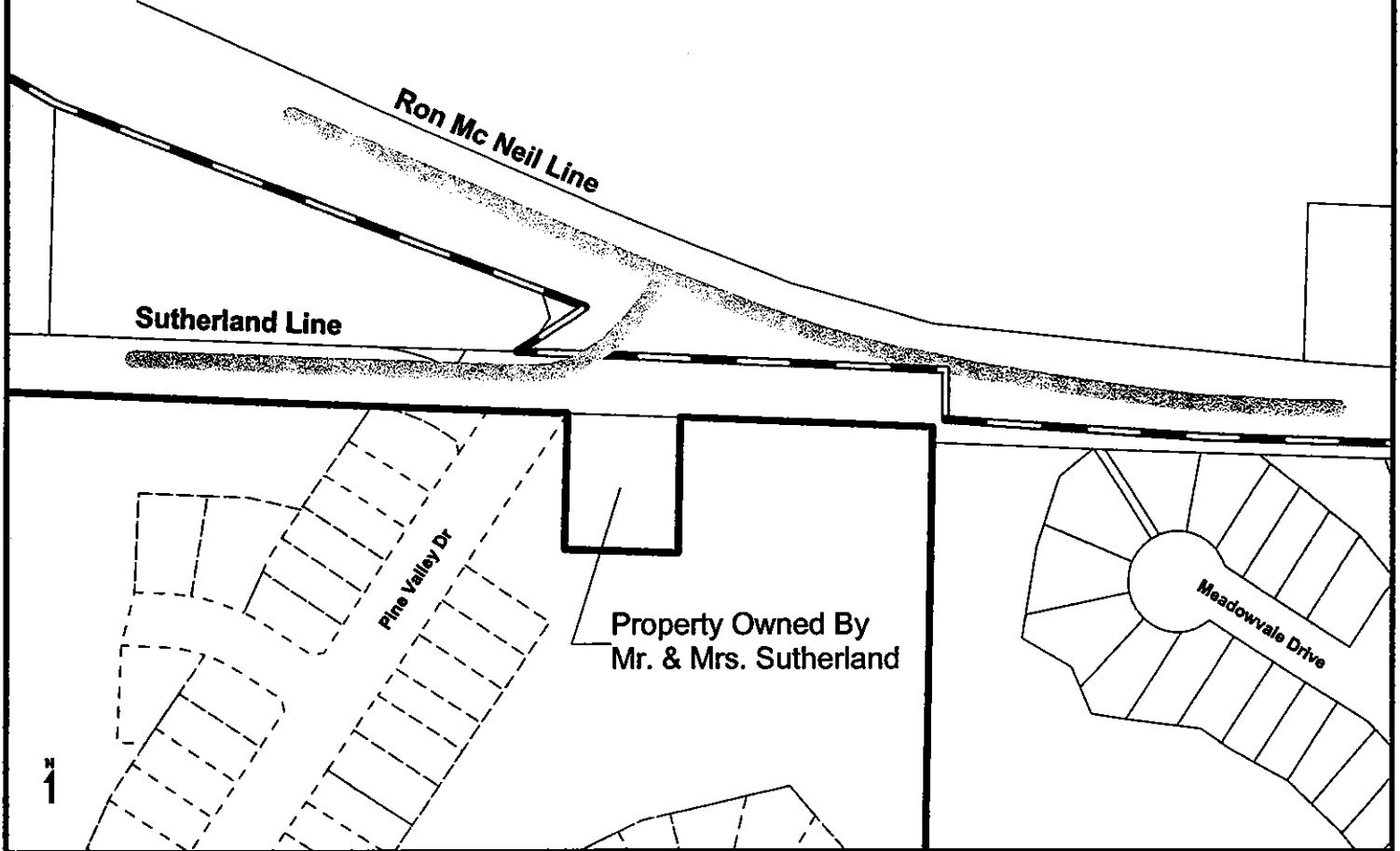
Env. Services

Treasury

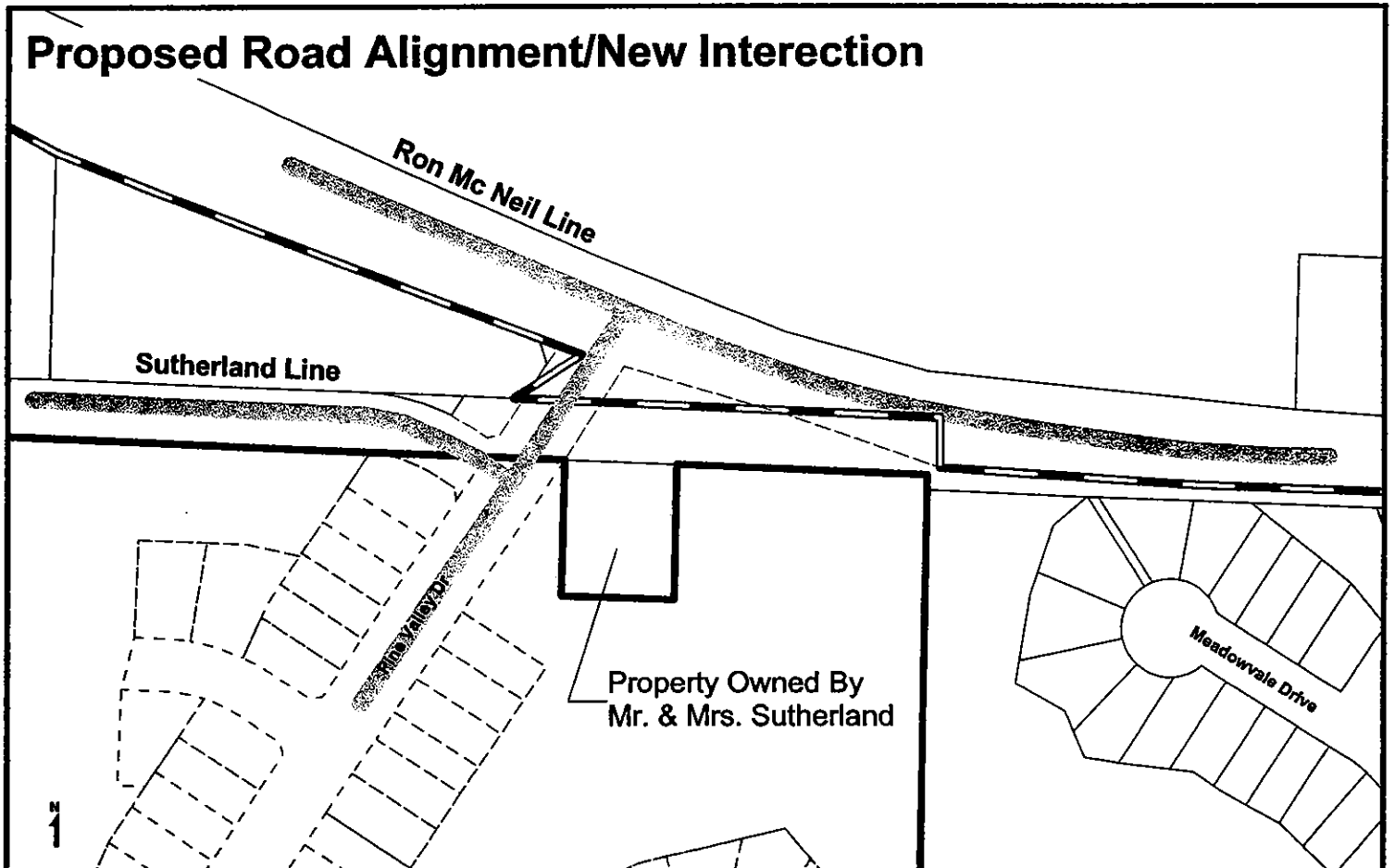
City Clerk

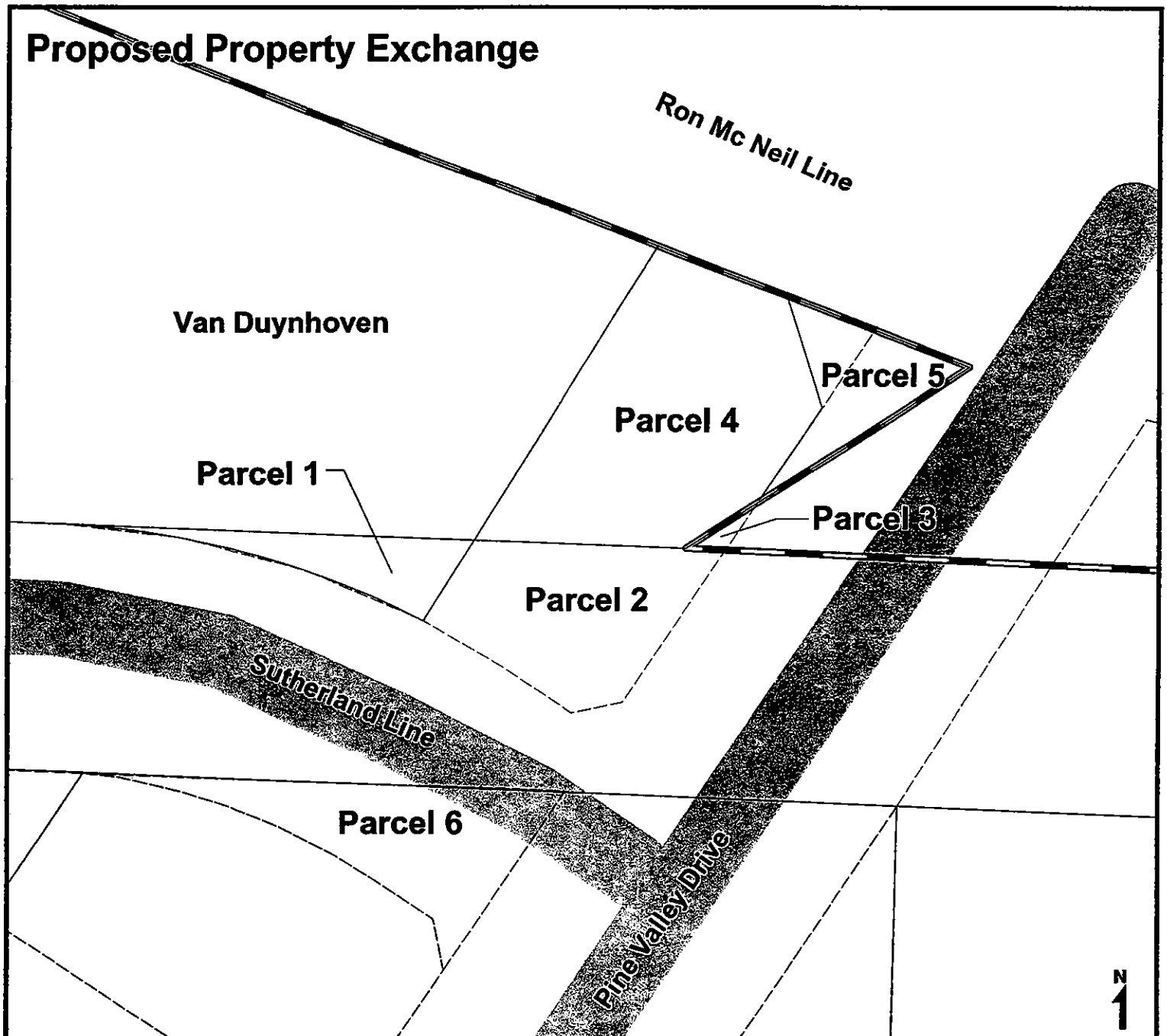
Other

Existing Road Alignment/Intersection



Proposed Road Alignment/New Interection





Existing Ownership

Parcel 1 & 2 City of St Thomas - Sutherland Line Road Allowance

Parcel 3 County of Elgin - Ron Mc Neil Road Allowance

Parcel 4 & 5 Inn Services Inc. - Aquired from Van Duynhoven

Proposed Property Ownership

Parcel 1 City of St Thomas to Van Duynhoven

Parcel 2 City of St Thomas to Inn Services Inc.

Parcel 3 County of Elgin to Inn Services Inc.

Parcel 4 Retained by Inn Services Inc.

Parcel 5 Inn Services Inc. to County of Elgin

Parcel 6 Inn Services Inc. to City of St Thomas

(Realignment of Sutherland Line)





Corporation of the

City of St. Thomas

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Report No.

CC-43-06

File No.

Directed to:

Chairman H. Chapman and Members of the Planning and Development Committee

Date

August 16, 2006

Department:

City Clerks Department

Attachment

Prepared By:

Wendell Graves, City Clerk

Letter dated August 16, 2006 from Mr. Brian Worrall, Alma Heritage Estates

Subject:

Alma College Demolition Permit Request

Recommendation:

THAT: Report CC-43-06 be received for information, and further,

THAT: Council concur with Alma Heritage Estates and grant an extension to the consideration of a demolition permit for Alma College until September 18, 2006.

Background:

On December 23, 2006, Alma Heritage Estates applied to the City for a demolition permit for Alma College.

Subsequent to that submission, in cooperation with Alma Heritage Estates, a Working Group was formed comprised of representatives of the City, the Municipal Heritage Committee, Alma Heritage Estates, the Province and the Ontario Heritage Trust to review Alma College, its heritage attributes, current condition and its potential for future opportunities.

While the Working Group has come together, all of the information that they have gathered to date was to culminate into a Design Workshop which would be scheduled with significant stakeholders and experts where they would come together to investigate future opportunities for the site given its current condition.

Unfortunately, this Design Workshop has been difficult to plan during the summer months because of vacation schedules.

It is however anticipated that it would take place in early September.

As such, Alma Heritage Estates have acknowledged that they are willing to extend the timeframe for consideration of a building permit until September 18, 2006.

Section 34 (2) of the Ontario Heritage Act provides for extensions to consider demolition permits provided both the owner and the municipality concur.

Respectfully,

W. Graves, City Clerk

Reviewed By:

Treasury

Env Services

Planning

City Clerk

Comm Services

Other

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MENEAR WORRAD
& ASSOCIATES

August 16, 2006

VIA FACSIMILE: (519) 633-9019 (1 page)

City of St. Thomas
Received
AUG 16 2006
City Clerk's Dept.

Corporation of the City of St. Thomas
P.O Box 520
545 Talbot Street
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N5P 3V7

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Michael A. Menear
*Certified by the Law Society
as a Specialist in Family Law*

Brian K. Worrad

Karen E. MacDonald

Mary F. Portis

Gary A. Hoftzyer

William R. Poole Q.C.
Counsel

John J. Eberhard Q.C.
Consultant

ATTENTION: Wendel Graves - City Clerk

Dear Sir:

RE: Alma Heritage Estates Corporation

Further to our discussion of earlier this morning, this will confirm the our client is willing to agree to a joint process to extend the date for deciding upon the Application for Demolition Permit submitted by our client until the Council meeting on September 18, 2006 on the understanding that the parties will investigate investment in the subject property by all levels of government (both pecuniary and non-pecuniary) as well as tax relief and other government commitments to facilitate the development of the subject property.

Trusting the foregoing proves satisfactory, I remain,

Yours very truly,

MENEAR WORRAD & ASSOCIATES

Per:



Brian K. Worrad

BKW/ld

August 11, 2006

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Mr. Wendell Graves
City Clerk, City of St. Thomas

City of St. Thomas
Received
AUG 11 2006
City Clerk's Dept.

Dear Mr. Graves:

We understand that the St. Thomas City Council, at its August 21 meeting, will be considering a request for permission to demolish Alma College. We are writing to you to ask that City Council deny that request, or at least defer the question to a later date.

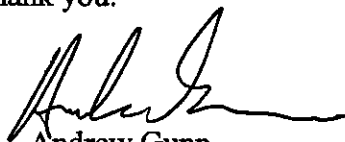
The two of us speak for a group consisting of university academics from across Canada and St. Thomas community leaders. This group has been working for several months to develop plans for the revival of Alma College as a small, private liberal arts university. Private universities are not common in Canada, but we believe that the extraordinary beauty of the Alma buildings would make such an institution viable on the site of the former college.

The leader of our academic team is a former vice-president at one of Canada's most successful liberal arts universities and a former chair of the Maritime Provinces Higher Education Commission, the regulatory body that oversees all universities in New Brunswick, Nova Scotia and Prince Edward Island. The academic team has developed a detailed curriculum for a new Alma University, along with a campus plan, a staffing plan and related budgets. Professors and administrators have been recruited for approximately half of the positions.

A lawyer representing our group has written to the owners of Alma College with a formal proposal to acquire an option to purchase the property. We have not yet received any reply from the owners.

Our group believes that it would be a mistake to permit the demolition of this important piece of municipal heritage when there is viable option to save it. Moreover, we think it would be most unfortunate to lose this unique opportunity to bring a university to the City of St. Thomas.

We would request that you share the contents of this letter with the members of City Council and advise them that we would be pleased to meet with them should they find that helpful. Thank you.



Andrew Gunn
Organizing Committee Chair
(519) 637-3597



Dr. Richard Myers
Fredericton, New Brunswick
(506) 363-2009

-23-

Members of St. Thomas City Council
c/o City Clerk : Wendell Graves

City of St. Thomas
received
AUG 11 2006
City Clerk's Dept.

Dear Ladies and Gentlemen,

As President of the Alma College International Alumnae Association, I am writing on behalf of the Alumnae to request that you vote "No" to reject the application for demolition by the current owners of Alma College.

Alumnae from England, Sweden, Switzerland to Trinidad, Mexico, Venezuela, from Hong Kong, Australia and all parts of United States and Canada have written to express their dismay when they see what their Alma Mater now looks like. Many were led to believe in the vision proposed by the current owners and have been shocked to learn that they now have applied for a permit for demolition.

In 1876 Alma College was established by leaders of the St. Thomas community. It flowered and prospered for more than a century under the leadership of dedicated men and women who believed in their mission. The citizens of St. Thomas have always supported the school. Architecturally and economically the College has in turn enhanced the town.

For the students who came to Alma, it became their second home, a home away from home. The staff and the students became their family. It was not only an institution where they acquired knowledge, where they prepared for careers and entrance to higher learning but also where they learned to live in an international community, to share their beliefs and customs and to meld into a unified whole, the Alma family. That is why Alma College and its buildings mean so much to them.

The Alma Alumnae have written that they are "grateful for the years spent at Alma", that they "cherish those days spent on campus" and "have the greatest memories of their time spent there". They do not wish to see their Alma College demolished.

Alma College was created by leaders of this community. It is now your turn, as the new leaders of St. Thomas, to step forward and stop the demolition of this heritage site.

Consider the plans of the new group of interested citizens who come forward to propose the rebirth of Alma. Consider what would be the impact on St. Thomas to see established another educational institution which again would draw students from all parts of the world. Consider the influence on the international Alumnae and their gratitude if you support the preservation of this designated provincial "historical site".

In 1975, the Alma Alumnae President wrote:

"Coming together is a beginning;
Keeping together is progress;
Working together is success."

sincerely,



Mrs. Lara M. Leitch, B.A. M.Ed
President,
Alma International Alumnae Association
and former Vice Principal, Alma College



Corporation of the

City of St. Thomas

Report No.

ES84-06

File No.

08-332

Directed to: Chairman Marie Turvey, and Members of the Environmental Services Committee

Date

August 15, 2006

Department: Environmental Services

Attachment

Prepared By: Brian Clement, Manager of Engineering

Report No. TR23-06

Subject: Dennis Road (Burwell Road to Highbury Avenue)
Watermain, Sewers and Road Base Construction - Tender Award

Recommendation:

THAT: The tender submitted by Van Bree Drainage and Bulldozing Limited in the amount of \$1,072,093.43, including GST, for the Dennis Road Watermain, Sewers and Road Base Construction, be accepted.

THAT: Funding required to complete this work be the City's Working Reserve as per Report No. TR23-06.

THAT: Staff be directed to prepare a by-law for Council's consideration to execute an Agreement.

Origin:

At the May 1, 2006 meeting, City Council accepted Report No. TR23-06 and resolved that a drawdown be authorized from the Working Reserve in the amount of \$1.45 million to finance Dennis Road Construction - Phase 1 Underground Servicing and Road base work. Phase 1 work only included the installation of the underground municipal services along Dennis Road from Burwell Road to Highbury Avenue, and the construction of road base (granular 'B' with layer of recycled asphalt). City Council further resolved that 100% of the proceeds from the sale of industrial land in the Highbury Industrial Park be credited to the City's Working Reserve.

Engineering staff conducted field surveys, and prepared detailed design drawings and tender documents. Regulatory agency approvals are pending.

Analysis:

Tenders for the Dennis Road Watermain, Sewers and Road Base Construction were closed on August 14, 2006 and opened in public at 2 pm on the same date. Four bidders submitted tenders as follows:

Bidder	Corrected Tender Price (including 6% GST)
Van Bree Drainage and Bulldozing Limited	\$1,072,093.43
Omega Contractors Inc.	\$1,228,053.78
969774 Ontario Limited	\$1,311,575.69
Birnam Excavating Ltd.	\$1,601,646.77

The bid submitted by Van Bree Drainage and Bulldozing Limited contained a minor unit price/extension error, which was corrected by the Environmental Services Department. It did not affect the order of the bids. No other errors or omissions were found.

Van Bree Drainage and Bulldozing Limited is the low bidder, and this Contractor has completed project work for the City in previous years.

Financial Considerations:

The source of funding is the City's Working Reserve in the amount of \$1,450,000.00.

The summary of proposed project expenditures follows:

Contract*	\$1,011,408.90 (excluding 6% GST)
City Survey/Design/MOE/Inspection/Geotechnical/As-built	\$ 153,591.10
Utility Installations (estimate if not recovered)	\$ 205,000.00
Servicing Extensions across Highbury Avenue (estimate)	\$ 80,000.00
Total	\$1,450,000.00

* A contingency allowance of \$100,000 is included.

Respectfully Submitted,

Brian Clement, P. Eng., Manager of Engineering
Environmental Services

Reviewed By:

Treasury

Env Services

Planning

City Clerk

HR

Other



Corporation of the
City of St. Thomas

Report No.

TR 23-06

File No.

Directed to: Chairman Cliff Barwick and Members of the
Finance & Administration Committee

Date

April 21, 2006

Department: Treasury

Attachment:

Appendix "A"

2006 Project Detail Sheet

Appendix "B"

2006 Project Detail Sheet

Appendix "C"

EDC resolution April 10, 2006

Prepared By: William J. Day, City Treasurer

Subject: **Dennis Road Construction - Phase 1 Underground Servicing and Road**

Recommendation:

In connection with Report TR 23-06 It is recommended that:

1. Council authorize a drawdown from the Working Reserve in the amount of \$1.45 million to finance Dennis Road Construction - Phase 1 Underground Servicing and Road base work.
2. One-hundred percent of the proceeds from the sale of industrial land in the Highbury Industrial Park be credited to the City's Working Reserve.

Report:

Background

In the 2006 Capital Budget - Part 1, Council approved Dennis Road Construction between Burwell Road and Highbury Avenue at an estimated cost of \$2.5 million (see Appendix A). The project was to be funded by the sale of serviced industrial lands.

Subsequently, in the 2006 Capital Budget - Part 2, Council approved Dennis Road Construction, Phase 1 to allow for the installation of the underground services along Dennis Road and the construction of road base at an estimated cost of \$1.45 million (see Appendix B). The project was to be funded by the EDC unexpended capital account.

On April 10, 2006 the St. Thomas Economic Development Corporation rejected the EDC unexpended capital account as a source of funding for the project (see Appendix C).

At its April 18, 2006 meeting, St. Thomas City Council resolved:

"THAT: Council fund the servicing of Dennis Road at an estimated cost of \$1.4 million to be funded from reserves; and further,

"THAT: The reserve funds be replenished with all funds from the sale of lands."

Comments

In the absence of accessing the EDC unexpended capital account as a source of financing for the project we would recommend the City's Working Reserve as the alternative funding source given Council's direction to use City reserves.

Respectfully submitted,

W. J. Day
Director of Finance and City Treasurer



Corporation of the

City of St. Thomas

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Report No.

ES 82-06

File No.

08-288

Directed to: Chairman, Marie Turvey, and Members of the Environmental Services Committee

Date
August 21, 2006

Department: Environmental Services

Prepared By: Ivar Andersen, Manager of Operations & Compliance

Attachment
Report ES 14-06

Subject: Pinafore Park Services Building Project

Recommendation:

It is recommended that:

1. Report ES82-06 be received as information.
2. The City proceed to install the site storm sewers required for the Pinafore Park Services Building at an estimated cost of \$90,000 using in-house staff.
3. A quotation be called for the construction this year of the grading and granular base for the parking lot serving the Pinafore Park Services Building in compliance with the Purchasing By-law.
4. The installation of the curbs and asphalt be tendered and constructed in 2007 in conjunction with the annual sidewalk and road resurfacing program.

Origin:

In 2004, Council received and accepted the Pinafore and Waterworks Park Facilities Condition Assessment and Needs Analysis study as completed by Dillon Consulting. Subsequently, Council allotted a total of \$760,000 in the 2005 and 2006 Capital Budget to complete the year 1 and year 2 portions of the implementation plan as shown in this study. This portion of the work mainly consists of renovating and adding unto the Pinafore Park services building as well as rebuilding the adjacent parking lot.

On February 13, 2006, City Council accepted report ES 14-06 which awarded the design build contract for the Pinafore Park Services Building Rehabilitation and Addition Project to Aveiro Contractors Limited. Subsequently, Aveiro started construction on April 26, 2006 and has been proceeding without any major problems. The building project is now approximately 90% completed and is on schedule to be completed in the early part of September.

In report ES 14-06, attached, Council was informed that a further report would be forthcoming when the remaining work of this phase is to be completed. This work will be comprised of grading, storm drainage and parking lot improvements.

Analysis:

As noted, to complete this phase of the work, the parking lot still remains to be constructed. This requires that new storm sewers be installed. It is recommended that Operations Staff install these sewers since this cost is substantially lower than what the project is estimated to cost if it was put out to tender. As well, constructing the storm sewers using in-house resources provides staff with some valuable construction experience. Operations staff estimates that these storm sewers will cost \$90,000 to construct using in-house resources.

It is proposed that the parking lot, including site grading, will be constructed in two stages. The first stage involves the site grading of the parking lot as well as the installation of the granular base materials. This work is proposed to be completed in the fall of 2006. Since this portion of the work is estimated to cost less than \$75,000, three quotations are proposed to be called in accordance with the Purchasing By-law. The second stage involves the construction of the curbs and asphalt surface. This work is proposed to be tendered and constructed early in 2007 in conjunction with the Annual Sidewalk and Road Resurfacing Program. This will take advantage of anticipated lower unit prices because of the increased volume involved.

Financial Considerations:

-27-

Following is a summary of the estimated expenditures for the total project as well as the sources of funding, noting that no additional funding is required to complete this phase of the project:

Estimated Expenditures*

Building contract (Aveiro Constructors Limited)	\$434,642
SPH Engineering Inc. (Design & Inspection)	\$25,000
STEI (electrical servicing)	\$30,410
Waterworks trailer**	\$10,000
Fuel tanks and other related appurtenances	\$17,000
Existing electrical pole line removal	\$948
Parking lot grading & granular base installation***	\$67,000
Parking lot curbs & asphalt****	\$85,000
Storms Sewers (constructed in house)	<u>\$90,000</u>
Total Expenditures	\$760,000

Funding

2005 Capital Budget	\$363,000
2006 Capital Budget	<u>\$397,000</u>
Total Available Funding	\$760,000

* The expenditure amounts do not include GST since this is rebated to the City.

** A trailer has been purchased to house workers and material at Waterworks Park.

*** Grading and granular base will be constructed in 2006

**** Curbs and asphalt will be constructed in 2007

Respectfully Submitted,



Ivar Andersen, P. Eng., Manager of Operations & Compliance
Environmental Services

Reviewed By: _____

Treasury _____

Env Services _____

Planning _____

City Clerk _____

HR _____

Other _____



Corporation of the

City of St. Thomas

Report No.

ES 14-06

File No.

08-288

Directed to: Chairman, Marie Turvey, and Members of the Environmental Services Committee**Date**

February 13, 2006

Department: Environmental Services**Attachment****Prepared By:** Ivar Andersen, Manager of Operations & Compliance- building layout plan
- site plan**Subject:** Pinafore Park Services Building Contract Award**Recommendation:**

It is recommended that:

1. The Tender by Aveiro Constructors Limited for design build services required for the renovation and addition to the Pinafore Park Services building at a contract price of \$462,301 (incl., GST) be accepted subject to the Committee of Adjustment approval of a minor variance to the zoning by-law.
2. That the schedule of other project related items including site servicing upgrades and associated expenditures as outlined in this report be approved.
3. That a by-law be prepared to authorize the execution of the design build contract.

Origin:

During 2005, the Environmental Services Department retained the services of SPH Engineering Inc., to develop a proposal to develop a design build tender for the renovation and addition to the Pinafore Park Service Building. Council previously approved a master plan for the City Parks Service Facilities completed by Dillon Consulting in 2004. This master plan included as a high priority the work to upgrade the Pinafore Park Service building.

Analysis:

This project will complete the renovation and addition to the Pinafore Park Service building as outlined in the master plan. Other facilities outlined in the master plan including a new entrance & parking facility, the replacement of the greenhouse, an addition to the garage building, demolition of a storage building, and a permanent building at Waterworks Park will be completed at a later date. This project, including site servicing, has been submitted to the Municipal Heritage Committee, Municipal Accessibility Committee, Site Plan Control Committee and will be submitted to the Committee of Adjustment for a minor variance early this month. The Municipal Heritage Committee has no objection to the proposal. The Municipal Accessibility Committee made some recommendations which will be incorporated into the project. The Site Plan Control Committee approved the project subject to the approval of the minor variance and subject to the project meeting City specifications. The minor variance sought for the project is not thought to be a major hurdle to overcome and approval by the Committee of Adjustment is expected. Once approval is received from the Committee of Adjustment, there is a 20-day appeal period in which the public can object. The recommendation to award the contract is subject to approval of the minor variance by the Committee of Adjustment and subject to no objections being received within the 20-day appeal period.

Tenders were opened on January 19, 2006 and seven bidders made submissions as follows:

	Submitted Bid	Corrected Bid
Aveiro Constructors Inc.	\$462,301.00	no change
Norlon Builders Inc.	\$488,401.00	\$488,401.29
HIRA Inc.	\$533,074.00	\$529,904.70
Reid & Deleye	\$538,668.00	no change
SDI Builders Ltd.	\$587,611.53	\$589,361.53
Agri-Urban	\$590,405.00	\$590,398.38
The Cobrell Company	\$619,073.00	\$619,072.74

Five of the bids contained arithmetical errors which were automatically corrected by staff. Once the proposal submissions were checked for mandatory requirements and errors, a committee consisting of staff from Environmental Services, Facilities and Property, Purchasing and the Consultant reviewed and evaluated the proposal submissions.

Based on the scoring outcome the committee recommended the low bidder, Aveiro Constructors Inc. be awarded the contract. The City's consultant, SPH Engineering Inc., has had experience with this contractor and believes that the work can be completed as specified within the budgeted amount.

Members of Council may recall that this design-build tender format was successfully applied previously during 2000 for the building renovation and addition to the Public Works Service Centre at 100 Burwell Road.

Financial Considerations:

-29-

Following is a summary of the expenditures of the project along with the proposed sources of funding;

Expenditure*

Contract	\$434,642
SPH Engineering Inc (Design & Inspection)	\$25,000
STEI (electrical servicing)	\$30,320
Waterworks trailer**	\$10,000
Fuel Tanks & Other Related Appurtenances	\$17,000
Total Expenditures	\$516,962

Funding

2005 Capital Budget	\$363,000
2006 Capital Budget	\$397,000
Total Available Funding	\$760,000

Total funding available for remaining work*** \$243,038

The scope of the remaining work includes site servicing, grading, storm drainage, roadway and parking lot improvements in compliance with the approved site plan submission. A further report will be submitted to Council when this work is to be awarded.

The contract amount includes a contingency allowance of \$39,512.91.

* The expenditure amounts do not include GST since this is rebated to the City.

** A trailer has been purchased to temporarily house workers and material at Waterworks Park during the winter period.

*** As noted, once this project is completed, there is still significant site servicing work to be completed. The remaining funding will be used to complete at least a portion of this work as outlined in the master plan. It is anticipated that a tender to complete the site servicing work, including storm sewers and parking lot, will be called later in the year with construction to start upon completion of the service building.

Respectfully Submitted,



Ivar Andersen, P. Eng., Manager of Operations & Compliance
Environmental Services

Reviewed By: _____

Treasury

Env Services

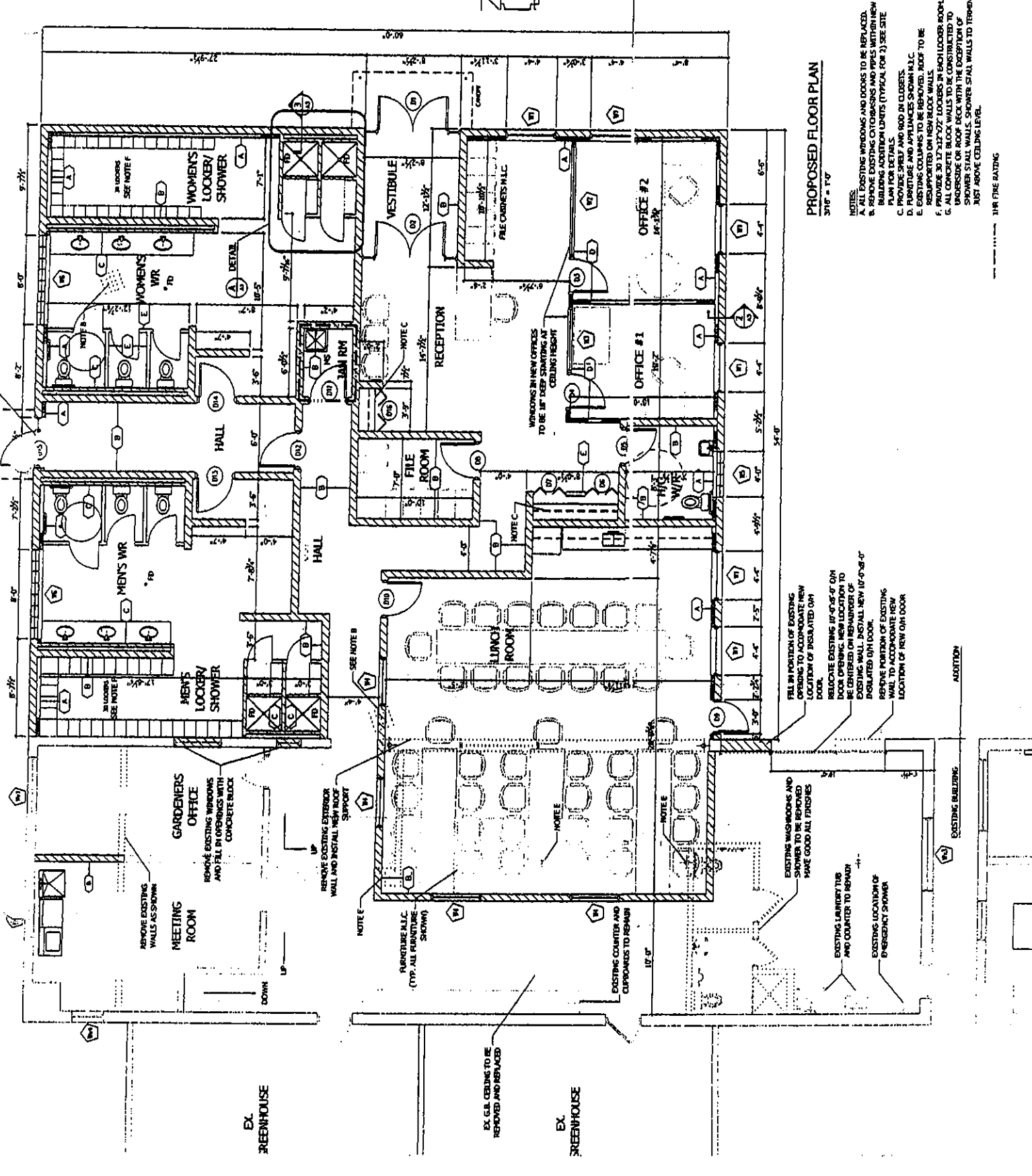
Planning

City Clerk

HR

Other

- GENERAL:
1. ALL WORK SHALL CONFORM TO THE ONTARIO BUILDING CODE, 1997.
 2. ALL WORK TO BE PERFORMED IN ACCORDANCE WITH THE ONTARIO BUILDING CODE, 1997.
 3. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE APPROPRIATE AGENCIES.
 4. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE APPROPRIATE AGENCIES.
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 10. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE APPROPRIATE AGENCIES.



PROPOSED FLOOR PLAN
3/16" = 1'-0"

- NOTES:
- A. ALL EXISTING WINDOWS AND DOORS TO BE REPLACED.
 - B. ALL EXISTING WALLS AND PARTITIONS TO BE REMOVED AND NEW WALLS AND PARTITIONS TO BE INSTALLED IN ACCORDANCE WITH THE ONTARIO BUILDING CODE, 1997.
 - C. PROVIDE SHELVE AND ROD IN CLOSETS.
 - D. FURNITURE AND APPLIANCES SHOWN N.I.C.
 - E. EXISTING COLUMNS TO BE REMOVED. ROOF TO BE RESUPPORTED ON NEW BLOCK WALLS.
 - F. PROVIDE 30" x 12" x 22" LOGGERS IN EXISTING LOCKER ROOM.
 - G. ALL CONCRETE BLOCK WALLS TO BE CONSTRUCTED TO MATCH EXISTING BLOCK WALLS WITH THE EXCEPTION OF SHOWER WALL WALLS. SHOWER WALL WALLS TO TERMINATE JUST ABOVE CEILING LEVEL.
- 11R FIRE RATING

-32-

City of St. Thomas
Condition Assessment and Needs Analysis

Report attachment to
report ES-97-04 July 7, 2004
Final Report

Implementation Plan City of St. Thomas Parks Department Facility Improvement Plan		
		Gross Costs
Year 1 Interim Plan (2004)	Provide office, lunch and locker room facilities on site in portable trailer facilities at Pinafore Park. Waterworks Park will be equipped with a trailer for lunchroom facilities only.	\$1,000/mo. plus setup (2)
Year 2 (2005)	<p>The existing facility will be rehabilitated and expanded to include a new addition, entranceway and parking as shown in Figure 1.</p> <p>A new addition (approximately 3200ft²) is planned to be ready for occupancy in 2005. The new facility will be added to the east part of the existing greenhouse/workroom facility as shown in Figure 2. The new facility will include;</p> <ol style="list-style-type: none"> 1. Reception Area 2. Three offices 3. Male and female locker room facilities equipped with large lockers, washrooms and shower facilities sufficient to accommodate approximately 40 staff (total) 4. Lunch room/meeting room for 40 people. 5. Public Washroom. 6. A new entranceway and parking area will be constructed to adequately service the facility. 7. The upper garage should be demolished. <p>The existing buildings (excluding the greenhouses) will undergo minimal renovations, for their planned use as the main working/planting room, storage room and furnace room.</p>	\$585,000 (3)
Year 3 (2006)	<ol style="list-style-type: none"> 1. The existing greenhouses will be demolished and replaced with aluminum framed, polycarbonate clad greenhouses. 2. A new garage bay will be added to the existing service bays and water and sewer services will be installed in the service bays and throughout the service yard (subject to detailed engineering analysis of adjacent services). This will provide for adequate equipment washing and storm water drainage 	\$120,000 (4) \$90,000 (5)
Year 4 (2007)	<p>The final phase of the plan will involve;</p> <ol style="list-style-type: none"> 1. The final paving of the new parking area and portions of the Pinafore Park service yard. 2. The construction of a new permanent lunchroom/employee building and a small storage shed at Waterworks Park. 	\$50,000 (6) \$40,000 (6)

See notes on page 26.



Corporation of the

City of St. Thomas

-33-

Report No.

ES83-06

File No.

08-203

Directed to: Chairman Marie Turvey, and Members of the Environmental Services Committee

Date
August 14, 2006

Department: Environmental Services

Prepared By: Brian Clement, Manager of Engineering

Attachment
Information Package,
including Comment Sheet

Subject: Wellington Street (First Avenue to Fairview Avenue) - Public Information Centre

Recommendation:

That: Report No. ES83-06 concerning the results of the Public Information Centre held on June 21, 2006 for the Wellington Street reconstruction project be received for information.

Origin:

A Public Information Centre (PIC) was held on Wednesday, June 21, 2006 at Forest Park Public School from 7 to 9 pm. Twenty-nine (29) registered residents, one Council Member and seven (7) City Environmental Services staff attended the PIC.

Notification was delivered by City staff to all owners of properties within the proposed construction area in advance of the PIC. An ad with respect to the upcoming PIC was also placed in the St Thomas Times- Journal and the Elgin County Market.

The PIC gave the opportunity to area residents to familiarize themselves with the proposed reconstruction and rehabilitation of municipal services and road infrastructure on Wellington Street from First Avenue to Fairview Avenue. The presentation boards included: Proposed Road and Pavement Markings; Proposed Limits of Grading including Removals; Proposed Servicing Plan and Profiles; Proposed Tree Removal and Planting Plan; and Typical Road Cross-Section. Also, input was requested from the residents for consideration by City staff prior to completion of final detailed engineering drawings.

The information package available at the PIC (copy attached), that provided a summary of the scope of the project and other general information for residents, was delivered subsequently to all properties that did not sign the registration form at the PIC.

Analysis:

A total of twenty-two (22) comment sheets have been received to date, either at the PIC, or subsequent to the PIC. Upon review, engineering staff has grouped a number of resident comments and provides herewith, a summary of replies:

1. Request for wider or double driveways. (10)

Provision of driveway approaches to property line with maximum width of 6m as per City by-law.

2. Request for additional services or driveway to future lot. (3)

Provision of servicing stubs or driveway approaches to property line, if appropriate, as per City by-law.

3. Surface drainage or sewer backup concerns. (4)

Investigation by Operations/Engineering staff for solutions to attempt to alleviate these existing conditions at individual properties.

4. Increased traffic volume and speed concerns. (2)

Any reconstruction project has the potential to increase traffic volumes and speed on a street, since the road has a smoother surface regardless of width.

Wellington Street is part of the City's balanced traffic operational approach to long-term transportation needs. Traffic calming devices are only recommended to be used on residential local and collector roadways. Wellington Street is a major arterial roadway in the City and as a result, any traffic calming measures would not be recommended.

The speed issue is a traffic enforcement matter. The St Thomas Police Department monitors traffic, where necessary, once a construction project is completed to ensure compliance with the City's traffic by-laws.

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5. Concern in regard to three lane pavement markings. (3)

A 4.3m continuous left turn lane with two 3.5m through lanes is the proposed design. This configuration allows through traffic to continue, while allowing vehicles that are stopped for left turns in the designated centre lane. This improvement should increase the road efficiency and safety. The centre lane will be clearly marked and signed.

6. Concern in regard to north sidewalk location. (2)

The north sidewalk is located in a consistent location when the future 4-lane road cross-section is implemented. This sidewalk should not require removal for future widening or additional grading between the sidewalk and property line, nor utility relocations be necessary, and thus saves future construction costs.

7. Additional tree removal or substitution of tree species. (4)

Parks staff will review the individual requests and revise the tree removal and planting schedule as appropriate.

8. Request for on-street parking. (1)

Parking will not be allowed on Wellington Street from First Avenue to Fairview Avenue. The proposed design provides for safe and efficient traffic movement on an arterial road.

9. Request for flashing pedestrian lights at Park Avenue crossing. (1)

Roads and Transportation staff will continue to monitor the need and warrant. Crossing guard to remain during school hours.

10. Concerns over access and potential loss of business. (3)

Notice of disruptions will be provided in advance. During construction, Wellington Street will likely be limited to one lane flagged traffic during the day, and attempts will be made to provide one lane of traffic in each direction at night. The new infrastructure has been located in strategic locations to allow the reconstruction of one-half of Wellington Street while traffic remains on the other portion.

11. Commercial entrance concerns. (2)

The commercial entrances have been revised to current standards to direct traffic and minimize pedestrian conflict at these properties. Engineering staff will review location with owners.

Engineering staff are proceeding with the completion of final detailed engineering drawings, taking into consideration and investigating comments received at, and following, the PIC. Tender documents are also being prepared, and utility companies have been authorized to undertake their respective relocations.

Financial Considerations:

A future report will be submitted addressing tender results/award for this project with respect to 2005 and 2006 Capital Budget approvals and COMRIF Intake One and Two funding.

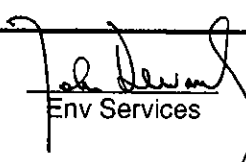
Respectfully Submitted,



Brian Clement, P. Eng., Manager of Engineering
Environmental Services

Reviewed By:

Treasury

 Env Services

Planning

City Clerk

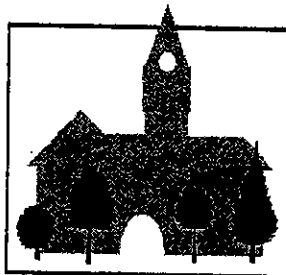
HR

Other

JOHN DEWANCKER, P.Eng.
Director, Environmental Services &
City Engineer

IVAR ANDERSEN, P.Eng.
Manager of Operations & Compliance

BRIAN CLEMENT, MAsC, P.Eng.
Manager of Engineering



THE CORPORATION OF THE CITY OF
ST. THOMAS

35-

All correspondence
to be addressed to:
P.O. Box 520, City Hall Annex
St. Thomas ON N5P 3V7

Tel: (519) 631-1680
Fax: (519) 631-2130

Environmental Services Department

Public Information Centre

**WELLINGTON STREET
FIRST AVENUE to FAIRVIEW AVENUE**

**Forest Park Public School
295 Forest Avenue**

Date: Wednesday, June 21, 2006

Time: 7:00 pm to 9:00 pm

Welcome Residents/Property Owners,

The City of St Thomas Environmental Services Department has prepared draft tender documents, including the engineering drawings, for the reconstruction and rehabilitation of municipal services and road infrastructure on Wellington Street from First Avenue to Fairview Avenue.

The purpose of this Public Information Centre is to present the proposed detailed design for information, review and comment.

This project was prioritized in the City Capital Budget for the following reasons:

- To replace/upsized the watermain and services to property line, which will improve water quality and increase flows for fire protection.
- To install a new storm sewer to convey storm water runoff, due to condition and capacity restrictions of existing drains.
- To improve the roadway infrastructure, and the operation of the City's transportation system.
- To replace/rehabilitate the sanitary sewer and services to property line, where required.

Applications were made to the Canada-Ontario Municipal Rural Infrastructure Fund for this project for both Intake One and Two in 2005. Funding support has now been approved for the project to proceed.

The proposed work to be completed by this project is outlined below:

Wellington Street from First Avenue to Fairview Avenue:

Watermain Works

- Install a new 300mm watermain replacing the existing old watermain.
- Fire hydrants will be replaced and relocated to meet current standards.
- New copper water services will be installed from the proposed watermain to property line.

Storm Drainage Works

- Install a storm sewer on the north side of Wellington Street (replacing the existing north storm drain).
- Replace all catch basins on the street.
- Where possible, transfer existing storm laterals that are currently connected to the south storm drain to the new storm sewer and eliminate the south storm drain. Reline the south storm drain where it cannot be eliminated.
- Install catch basins within the City road allowance to intercept low lying areas located behind the City sidewalk.
- The alignment of the new storm sewer is located under the curb of the future 4-lane road section. The maintenance holes have been arranged in strategic locations to be used as catch basins for the future widening, which reduces future construction costs.

Sanitary Sewage Works

- Replace a portion of the sanitary sewer near First Avenue to increase system capacity.
- Replace deficient sanitary house services from the main to property line, where required.

Road Works

-36-

Wellington Street is classified as a major arterial road in the City of St. Thomas Transportation Plan. A collector road width (11.3 metre pavement) has been selected as an interim solution until traffic volumes warrant the widening to the future 4-lane road section (14.0 metre pavement).

The standard location for any road is centred within the road allowance with equal boulevard widths and sidewalk location from the property lines. Due to the significant grade elevation differential between the south and north property lines, and the presence of mature trees located on private property along the frontages of the City road allowance, the road has been shifted to the south by 0.685 metres to assist in matching the elevation change and minimizing disruption to the trees located on private property.

The south City sidewalk has been located 1 metre from the south property line, which is the standard location for an arterial or collector road. In addition, the boulevard between the sidewalk and curb has been reduced from a standard 4.25 metre width to 1.75 metres to assist in matching the elevation change.

The deviation from the road cross-section standard results in the north City sidewalk located 2.37 metres from the north property line. The north City sidewalk for the proposed 11.3 metre road section has a 4.45 metre boulevard between the curb and sidewalk. This boulevard will be reduced to a 1.75m width when the future 4-lane road cross-section is implemented. The sidewalk location, as proposed, should not require removal for the future widening or additional grading between the sidewalk and property line. It is anticipated that the future road widening would be isolated between the proposed curb and sidewalk and reduces future construction costs.

Wellington Street will be reconstructed with a new pavement structure consisting of granular sub-base and base materials, hot-mix asphalt base and surface courses, and curb and gutter.

Parking will be prohibited on Wellington Street from First Avenue to Fairview Avenue upon completion of the urbanized cross-section works.

The driveway approach widths will be constructed in accordance with City of St. Thomas standards to permit efficient passage. The driveway approaches will be replaced with the current surface material to the City of St. Thomas specifications. Driveways will be replaced to City of St. Thomas standards where disturbed between City sidewalk and City road allowance.

The City of St. Thomas is proposing to construct an asphalt driveway where a gravel driveway currently exists from the City sidewalk to property line to reduce the amount of gravel on City sidewalks and to eliminate potential potholes adjacent to the sidewalk. All other driveways types will be replaced with current surface material.

A property owner considering widening their driveway should apply for a driveway permit to ensure the driveway width complies with the City by-law. There is no charge for this permit.

Trees

A current tree assessment report has been prepared and the condition of most aging trees have declined. In addition, trees have been removed since previous public participation meetings regarding this project. This improvement will result in the removal of most aging trees within the municipal road right of way. Streetscaping requirements will include planting a minimum of one (1) new tree in the boulevard in front of each property, where space permits, upon completion of construction. A tree-planting plan has been prepared, and qualified nursery personnel will plant the trees.

Attempts will be made to minimize disturbance to existing trees for renewal of water service or sanitary drain connections, for example, using trenchless technology, if appropriate. To accommodate new powerline installation, trimming of existing tree canopy may be required to permit a 3-metre clearance from branches to powerline.

Utility Relocation Works

STEI Hydro

The installation of the north storm sewer is located in close vicinity of the existing powerline. In addition, the existing utility poles are approaching the end of their service life and replacement is recommended. Current street lighting within this section of road is not uniform due to low fixture mounting height that is attributed to insufficient pole height.

Replacement of the powerline is recommended and the proposed alignment is located in the future north 1.75 metre boulevard. This alignment has been selected to accommodate the future widening without the need for further relocation and reduces future construction costs.

The proposed pole height would accommodate streetlight fixtures and arms installed at the recommended mounting height to provide the necessary illumination for the road classification.

(Relocation time requirements for hydro: 28 weeks)

Union Gas Mains

In addition to the powerline replacement, a 50mm gas main located on the south side of Wellington Street requires relocation due to shallow depth and conflict with road sub-base. The recommended replacement involves installing a new gas main on each side of the road thus eliminating road crossings for services.

(Relocation time requirements for gas mains: 12 weeks)

-37-

Bell Canada Telephone and Rogers Cable

Road crossing cables/ducts are anticipated to be lowered to accommodate the new construction. Additional structure adjustment may be required to accommodate the proposed grades. This work may occur in advance of, or during the construction project.

First Avenue and Wellington Street Intersection (subject to available funding):

The following changes are planned:

1. Extend 825mm twinned sanitary sewer on First Avenue across Wellington Street to connect to the sewer north of the intersection for future system capacity.
2. Replace the existing 350mm and 150mm watermain with a new 400mm watermain on First Avenue across Wellington Street to connect to the watermain north of the intersection. This proposed replacement will locate mainline valves outside the intersection, which will minimize future disruptions in the intersection. The 350mm watermain and valves are in need of replacement and the watermain is not a standard size and replacement parts are expensive.
3. Replace the existing 300mm with a new 300mm watermain on Wellington Street across First Avenue to connect to the watermain west of the intersection to eliminate valves in the intersection.
4. Improve radii in the intersection to permit proper turning movements for vehicles. This intersection improvement would necessitate the relocation of traffic lights and upgrading of lights to energy efficient standards.

Construction Commencement

The tender for the work is anticipated in August 2006. The underground construction is scheduled to commence (tentatively in late fall of 2006, or alternatively in spring of 2007) following completion of the necessary utility relocations, and is expected to take 4 to 5 months to complete. During construction, Wellington Street will be limited to one lane of flagged traffic during the day, and attempts will be made to provide one lane of traffic in each direction at night. The new infrastructure has been located in strategic locations to allow the reconstruction of one half of Wellington Street while traffic remains on the other portion.

At least two construction seasons are scheduled to implement this large road project.

An information letter will be delivered to area residents stating the contractor, scheduled start of construction and other pertinent information upon awarding of the project to the successful bidder. Water service disruption will be limited and a notice to residents will be provided in advance, wherever possible, for scheduled disruptions.

A separate General Information for Residents is attached for your reference.

Please take a moment to complete the Comment Sheet and leave it with City staff, or return it by Wednesday, July 5, 2006, so that we may be able to consider any issues during preparation of final detailed engineering drawings.

If you have any questions, please do not hesitate to contact the Environmental Services Department.

Thank you for attending this Public Information Centre.

GENERAL INFORMATION FOR RESIDENTS

38-

Water Services

All water services will be replaced with copper from the watermain to the property line of the road allowance. If the service between the house and the City road property line is NOT copper, the homeowner is strongly recommended to replace the service, as the service will probably leak within a short period of time due to increased flows and age of existing pipe material.

A quick way to check the type of water service is at your water meter where the pipe material can be identified entering the building.

Property owners can contact local plumbers to replace their water services from the property line into their house.

Future Lot Development

Due to the presence of several large lots on Wellington Street that could potentially be subdivided upon receipt of all regulatory approvals, please advise of any anticipated requirements for servicing of such lots so that connections to property line can be provided at this time in order to avoid future road cuts of a newly paved surface.

Driveways/Private Sidewalks

Homeowners wishing to widen their driveways will require a permit from the City of St. Thomas Environmental Services Department. **There is no charge for this permit; however, City by-laws state permissible widths of driveways.**

Homeowners that may want additional work completed beyond limits of construction may deal directly with the general contractor or they may hire a private contractor. The City of St. Thomas does not inspect or guarantee any private work undertaken on private property.

All driveways approaches will be replaced, and driveways and private sidewalks will be replaced where removed.

The driveway approaches will be replaced with the current material to the City of St. Thomas specifications. Gravel driveway approaches will be replaced with asphalt.

Driveways and private sidewalks will be replaced to City of St. Thomas standards where disturbed between City sidewalk and City road allowance.

Trees

Upon completion of construction, trees will be planted in boulevards, where space permits to enhance the streetscape. A tree-planting plan has been prepared. Your input on types of trees in front of your property is welcomed for discussion with City ESD Parks staff.



**WELLINGTON STREET
FIRST AVENUE TO FAIRVIEW AVENUE**

295 Forest Avenue

Date: Wednesday, June 21, 2006

Time: 7:00 pm to 9:00 pm

Name of Attendee:

Address/Postal Code:

Phone Number:

E-mail:

Comments, Questions, Concerns:

(please use back of page if necessary)

Do you require a written response?

Yes

No

Please complete this comment sheet and leave it with City of St. Thomas staff so that your input on the detailed design of this project can be considered. If you can't complete this sheet tonight, please return it no later than July 5, 2006 to:

Brian Clement, P. Eng., Manager of Engineering

Environmental Services Department

City of St. Thomas

P.O. Box 520, 545 Talbot Street,

St. Thomas, ON N5P 3V7

Ph: 519-631-1680 Ext. 4151

Fax: 519-631-2130

Email: bclement@city.st-thomas.on.ca

Thank you.



Corporation of the

City of St. Thomas

-40-

Report No.

ES89-06

File No.

Directed to:

Alderman Marie Turvey, Chair, and Members of the Environmental Services Committee of Council

Date

August 14, 2006

Department:

Environmental Services

Attachment

Request of March 1, 2006, and May 1, 2006, letter by the Lord Elgin Branch of the Canadian Legion

Prepared By:

John Dewancker - Director

Subject:

Parking Request by the Royal Canadian Legion, Lord Elgin Branch

Recommendation:

That the request by the Lord Elgin Branch of the Royal Canadian Legion to use a portion of the Talbot Spur property for parking overflow purposes during their 80th anniversary celebrations (August 25-August 31) be approved.

Origin:

Request of March 1, 2006, and additional letter of May 1, 2006, by the Lord Elgin Branch for City approval to use a portion of the Talbot Spur property that adjoins their property at 24 John Street for overflow parking purposes.

Analysis:

Upon review, it is recommended that Council approve this request by the Royal Canadian Legion. In the letter, the Legion confirms that they will take financial responsibility for any turf damage and that they will make every effort to take appropriate precautions, especially during inclement weather. A certificate of insurance has also been provided naming the City of St. Thomas as co-insured in the Legion's 80th anniversary event celebrations.

Respectfully submitted

John Dewancker, P.Eng Director
Environmental Services

Reviewed By:

Treasury

Env Services

Planning

City Clerk

HR

Other

cc: Marg Emery, Vice President, Ontario Command, Royal Canadian Legion

-41-



**ROYAL CANADIAN LEGION
Ontario Provincial Command**

Marg Emery, Vice President, Ontario Command
14 ½ Hillcrest Avenue, St. Thomas, Ontario N5P 2J8
519-633-0483 Fax: 519-633-2389 Work: 519-631-8188
e-mail: memery@sympatico.ca

March 1, 2006

John Dewancker, City Engineer
Director of Environmental Services
City of St. Thomas
P.O. Box 520, City Hall
St. Thomas, ON N5P 3V7

Dear John,

Re: Royal Canadian Legion, Lord Elgin Branch 41, 80th Anniversary Celebrations

The year 2006 marks the 80th Anniversary of the Royal Canadian Legion in Canada. Branch 41, St. Thomas has the distinction of being one of the original charters and as such is celebrating our 80th Anniversary along with a select few branches. Our Organizing Committee is planning a number of events over the year to celebrate this most special accomplishment of 80 years of service to Canada and our local communities.

We are writing to ask for use of the old rail lands property to the west side of our building to accommodate overflow parking which may be required to meet the needs of these events. We will ensure the City of St. Thomas that every precaution will be undertaken to avoid turf damage and will only use the property should soil conditions be appropriate.

Should you have any questions, please do not hesitate to contact me at my office at 631-8188. We thank you for your consideration and look forward to favourable reply.

Sincerely

Marg Emery, Chair
Lord Elgin Branch 41, 80th Anniversary Committee

-42-



**ROYAL CANADIAN LEGION
Ontario Provincial Command**

Marg Emery, Vice President, Ontario Command
14 ½ Hillcrest Avenue, St. Thomas, Ontario N5P 2J8
519-633-0483 Fax: 519-633-2389 Work: 519-631-8188
e-mail: memery@sympatico.ca

May 1, 2006

John Dewancker, City Engineer
Director of Environmental Services
City of St. Thomas
P.O. Box 520, City Hall
St. Thomas, ON N5P 3V7

Dear John,

Re: Royal Canadian Legion, Lord Elgin Branch 41, 80th Anniversary Celebrations

Further to my letter of March 1 (attached) and your subsequent telephone call, please find attached a Certificate of Insurance naming the City of St. Thomas as co-insured per your request. As stated in our initial correspondence, the Royal Canadian Legion will take financial responsibility for any turf damage which may occur and will make every effort to take appropriate precautions especially during inclement weather.

Should you have any questions, please do not hesitate to contact me at my office at 631-8188. We thank you for your consideration and look forward to favourable reply.

Sincerely

Marg Emery, Chair
Lord Elgin Branch 41, 80th Anniversary Committee

-43-

This certificate is issued as a matter of information only and confers no rights upon the certificate holder and imposes no liability on the insurer. This certificate does not amend, extend or alter the coverage afforded by the policies below.

Royal Canadian Legion Branch 41
24 John Street,
St. Thomas, Ontario
N5P 2X3

Ives Insurance Brokers Ltd.
PO Box 369,
347 Maldstone Avenue East,
Essex, Ontario
N8M 2Y4

BROKER'S CLIENT ID:

This is to certify that the policies of insurance listed below have been issued to the insured named above for the policy period indicated notwithstanding any requirement, term or condition of any contract or other document with respect to which this certificate may be issued or may pertain. The insurance afforded by the policies described herein is subject to all terms, exclusions and conditions of such policies.

LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS

COMMERCIAL GENERAL LIABILITY

- ☐ CLAIMS MADE OR ☒ OCCURRENCE
☒ PRODUCTS AND/OR COMPLETED OPERATIONS
☐ EMPLOYER'S LIABILITY
☐ CROSS LIABILITY
☒ TENANTS LIABILITY
☒ NON-OWNED AUTOMOBILES
☐ HIRED AUTOMOBILES
☐ POLLUTION LIABILITY EXTENSION

Lloyd's Of London
L0531CMP

2006/04/01

2007/04/01

EACH OCCURRENCE	\$ 2,000,000
GENERAL AGGREGATE	\$ 2,000,000
PRODUCTS-COMP/OP AGG	\$ 2,000,000
PERSONAL INJURY	\$ 2,000,000
TENANTS LEGAL LIABILITY	\$ 100,000
MED EXP (Any one person)	\$ 25,000
NON-OWNED AUTO	\$ 2,000,000
OPTIONAL POLLUTION LIABILITY EXTENSION	\$
(Per Occurrence)	\$
(Aggregate)	\$

AUTOMOBILE LIABILITY

- ☐ DESCRIBED AUTOMOBILES
☐ ALL OWNED AUTOS
☐ LEASED AUTOMOBILES

** ALL LEASED IN EXCESS OF 30 DAYS WHERE THE INSURED IS REQUIRED TO PROVIDE INSURANCE

BODILY INJURY AND PROPERTY DAMAGE COMBINED	\$
BODILY INJURY (Per Person)	\$
BODILY INJURY (Per Accident)	\$
PROPERTY DAMAGE	\$

EXCESS LIABILITY

- ☐ UMBRELLA FORM
☐ OTHER THAN UMBRELLA FORM
(specify) _____

EACH OCCURRENCE	\$
AGGREGATE	\$

OTHER LIABILITY (SPECIFY)

- ☐
☐
☐

City of St. Thomas
P.O. Box 520, City Hall
545 Talbot Street
St. Thomas, Ontario
N5P 3V7

ALL LIMITS AND DEDUCTIBLES STATED ARE IN CANADIAN FUNDS.

City of St. Thomas
P.O. Box 520, City Hall
545 Talbot Street
St. Thomas, Ontario
N5P 3V7

Should any of the above policies be cancelled before the expiration date thereof, the issuing company will endeavour to mail 15 days written notice to the certificate holder named on the left, but failure to mail such notice shall impose no obligation or liability of any kind upon the company, its agents or representatives.

SIGNATURE OF AUTHORIZED REPRESENTATIVE

PRINT NAME INCLUDING POSITION HELD

Rhonda Boucher, R.I.B. (Ont.) - Account Representative

FAX NUMBER

(519) 776-4451

EMAIL ADDRESS

rhondab@ivesinsurance.com

COMPANY

Ives Insurance Brokers Ltd

DATE

2006-04-28



Corporation of the

City of St. Thomas

-44-

Report No.

ES85-06

File No.

400 Highbury Ave,
1012 Talbot Street

Directed to:

Alderman Marie Turvey, Chair, and Members of the
Environmental Services Committee of Council

Date

August 14, 2006

Department:

Environmental Services

Attachment

- Request of July 12, 2006 for second sign at 400 Highbury Avenue
- Request of August 8, 2006 by Consolidated Sign and Lighting Services for the replacement of a third sign at 1012 Talbot Street (St. Thomas Ford Lincoln).

Prepared By:

John Dewancker - Director

Subject:

Request for approval to install more than one pedestal sign on the properties at
400 Highbury Avenue and 1012 Talbot Street

Recommendation:

- That report ES85-06 be received as information.
- That the requests for the installation of a second pedestal sign on the property at 400 Highbury Avenue and the replacement of a third pedestal sign on the property at 1012 Talbot Street as outlined in report ES85-06 be approved.

Origin:

Receipt of two requests to install a second pedestal sign on the property at 400 Highbury Avenue and to replace a third sign on the property at 1012 Talbot Street respectively.

A copy of each of these requests is attached herewith for the information of the Members.

Analysis:

Section 3.2(i) of the City's sign by-law 6-2006 limits the allowed signage on any property in the City to one pedestal sign. Notwithstanding this by-law clause, Section 3.2 (iv) of the by-law allows for an exemption to section 3.2 (iv) to be considered by city Council on a case by case basis upon a written request being made to the City and a subsequent staff recommendation to Council.

Upon review of the application for an additional pedestal sign on the property at 400 Highbury Avenue, it is recommended that such installation be approved. This recommendation is based on the fact that the property has exposure to two major arterial roads and there are no visual or safety impediments to the proposed construction of a second sign at the additional location as shown on the attached site plan.

Upon review of the application for the replacement of an existing third sign on the property at 1012 Talbot Street, it is recommended that such installation also be approved. The proposed height of the sign (9.75m) and the total sign area (9.29 m²) both meet the associated criteria as outlined in the City's sign by-law. On July 26, 2006, the property owner, Stollery Holdings Inc., obtained Committee of Adjustment approval for a minor variance to the zoning bylaw, involving a reduced setback of the pylon sign from the north property line.

Respectfully submitted

John Dewancker, P.Eng Director

Reviewed By:

Treasury

Env Services

Planning

City Clerk

HR

Other

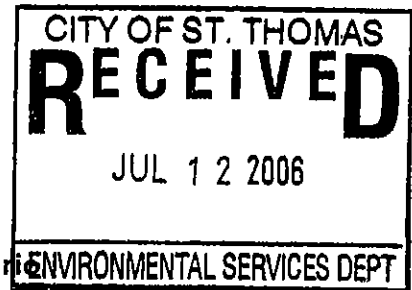
cc: M. McCloskey, McCloskey Engineering
J. Eveland, Consolidated Sign and Lighting Services



City of St. Thomas
Department of Environmental Services
P.O. Box 520
545 Talbot St.
St. Thomas, ON N5P 3V7

11 July 2006
Project No.: M06-272

Attention: John DeWanker, P. Eng.



400 Highbury Ave., St. Thomas, Ontario
Request for Relief from City Sign By-Law

Dear Sir:

The Owner of the above property; 2096869 Ontario Inc., is requesting an additional pylon sign be placed along the side yard facing Highbury Avenue. This request would require relief from the sign by-law allowing one pylon sign per development/property.

The attached sketches indicate the location and elevation of the second sign proposed for this development.

The property is zoned C7-19 according to by-law number 23-99. The holding symbol has been removed from the property and a development agreement has been prepared for this property. The current zoning regulation restricts the side yard along a right-of-way to be 3m (front yard situated along McNeil). We have positioned the sign face at the setback line. The sign is approximately 9m high by 3.2m wide.

We would appreciate if this request would be presented to council on July 17, 2006. Please advise if you require any additional information and confirm that this item will be on the July 17 meeting agenda.

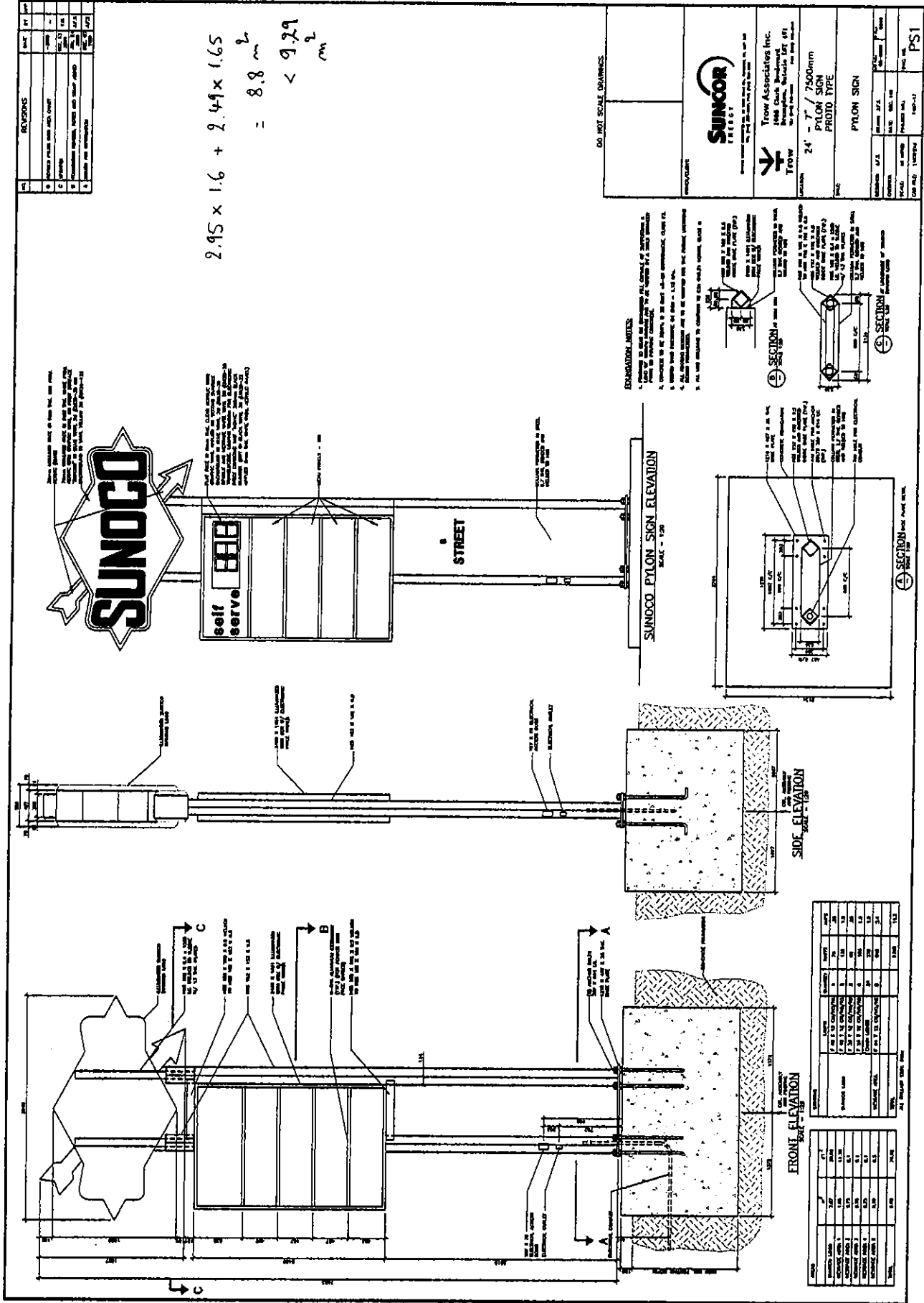
Yours truly,

Mark McCloskey, P. Eng.

DCM/dmg
Attachment:

Drawings

Category	Sub-category	Value	Unit
1	1.1	1.1	1.1
2	2.1	2.1	2.1
3	3.1	3.1	3.1
4	4.1	4.1	4.1
5	5.1	5.1	5.1
6	6.1	6.1	6.1
7	7.1	7.1	7.1
8	8.1	8.1	8.1
9	9.1	9.1	9.1
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91	91.1	91.1	

$$2.45 \times 1.6 + 2.49 \times 1.65$$


FAX MESSAGE FROM



-49-

23 Victoria Avenue, CREDITON, Ontario N0M 1N0
Fax: 1-519-234-6434 / Tel: 1-519-234-6721 / 1-800-265-7035

To: John Dewancker from Joyce Eveland.
August 8, 2006.

Morning John, as per our telephone conversation this AM
please find following site plan showing signage existing and
the proposed new signage.

Copy of drawing showing new sign.

Copy of Notice of Decision.

I understand that you will have to take it to Committee
August 21. Can you let me know that you have received this
paperwork and if there is anything else you require.

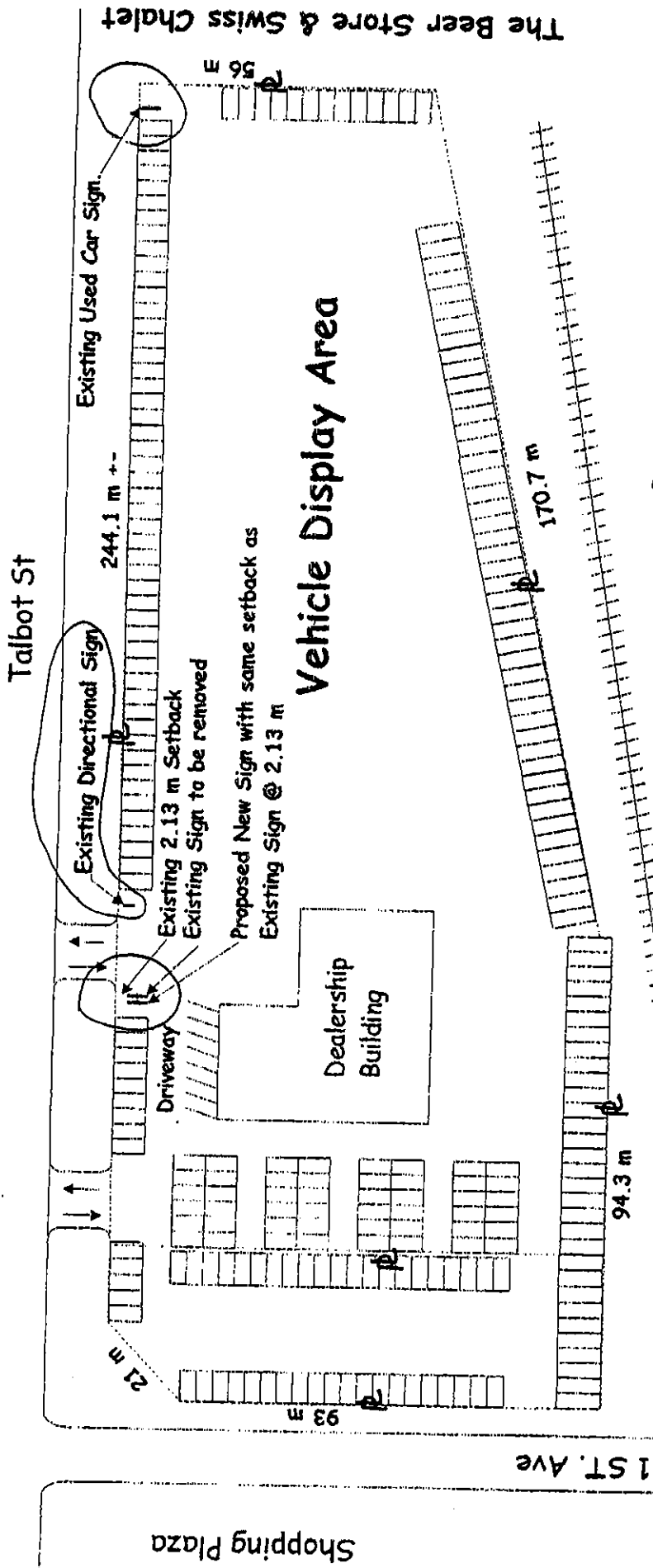
We would appreciate if we can have your decision in writing
when approved (hopefully) to allow us to apply for sign permit
when the waiting period is over.

PLEASE CONFIRM THAN YOU HAVE RECEIVED THESE DOCUMENTS. Joyce.

ENVIRONMENTAL SERVICES		
JD		
IA		
BC		
CF		
DW		
RT		
JF		
FILE		

City Park

TIMKEN CANADA Property



Shopping Plaza

- 05

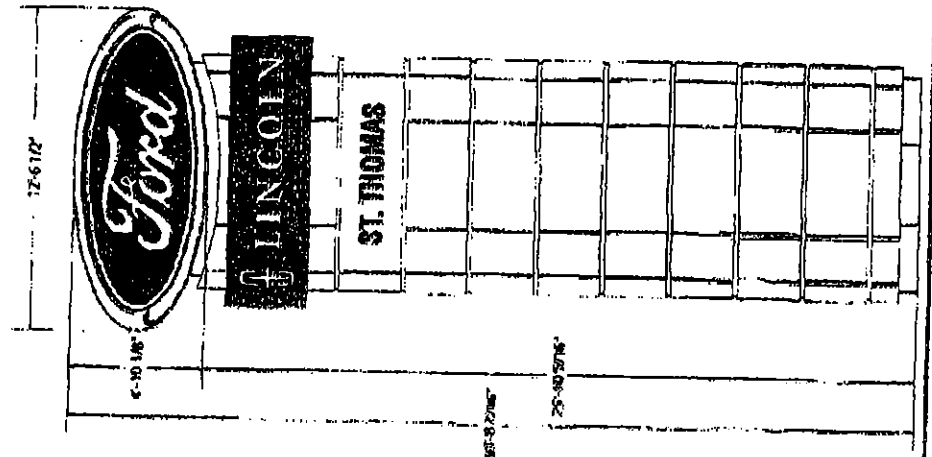
RAILWAY PROPERTY

ST. THOMAS FORD LINEAR,
1012 TALBOT ST.,
ST. THOMAS, ON.



St. Thomas Ford

FD-01-257

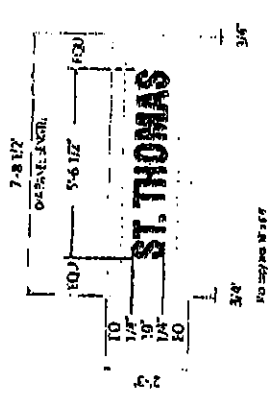


DOUBLE FACE PYLON

- HO FLUORESCENT ILLUMINATION
- OVAL - CHROME CABINET & FRAME / MOULDED CLEAR FACE WITH CHROME TRIM / GRAPHICS WHITE BODY & BORDER ON GRADIENT BLUE BACKGROUND
- WHITE CLADDING WITH 1" DEEP REVEALS
- LINCOLN - WHITE INFILLED COPY & LOGO ON BLACK INCISED ALUMINUM PANE.
- DEALER NAME - 1/2" THICK INFILLED ACRYLIC COPY WITH OPAQUE BLUE VINYL. 1st SURFACE HALO ILLUMINATION (MAX COPY AREA 18" x 6-0")

Scale 3/16" = 1'-0"

Dealer Panel
 2'-3" x 7'-8 1/2"



Identification panel for F200 L25 standard pylon
 Letters - clear acrylic cut out with diffuser applied to second surface
 pantone 294C (V-1228) opaque blue vinyl applied to have 1/4" white key line
 (10" letter with 1/4" key line = 10 1/2" letter)
 Panel - White panel routed out and infilled with acrylic letters

Scale 1/4" = 1'-0"

Sign Height: 31' 8" 7/16" = 9.75m
 Sign area: 100 sq/ft

PROPOSED
 NEW SIGN

F200 L25



Corporation of the

City of St. Thomas

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Report No.
CC-40-06

File No.

Directed to: Chairman C. Barwick and Members of the Finance and Administration Committee

Date
August 8, 2006

Department: City Clerks Department

Attachment

Prepared By: Wendell Graves, City Clerk

Subject: 2006 Municipal Elections – Electronic Vote Tabulators

Recommendation:

THAT Report CC-40-06 be received for information, and further;

THAT: Council direct administration to prepare a by-law for Council's consideration authorizing the use of optical scan vote tabulators for municipal elections.

Background:

In 2003 the City acquired electronic vote tabulators for use during the municipal elections.

One vote tabulator was stationed at each voting place and once a ballot was cast, it was placed in the tabulator.

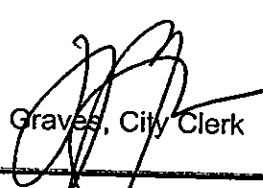
The success of the vote tabulators was seen in the speed and accuracy of the return of the results from the elections.

Section 42 of the Municipal Elections Act provides that Council may, by By-law, authorize the use of optical scanning vote tabulators for the purpose of counting votes at municipal elections.

In preparation for the 2006 municipal election, it is proposed that a by-law be presented to Council to authorize the vote tabulators within the City.

It should be noted that training has begun on the use, calibration and programming of the vote tabulators to ensure their accuracy and security for the election results.

Respectfully,


W. Graves, City Clerk

Reviewed By:

Treasury

Env Services

Planning

City Clerk

Comm Services

Other



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Corporation of the
City of St. Thomas

Report No.

TR 48-06

File No.

Directed to: Chairman Cliff Barwick and Members of the Finance & Administration Committee

Date

August 11, 2006

Department: Treasury

Prepared By: William J. Day, City Treasurer
John Dewancker, Director, Environmental Services

Attachment:

Letter dated July 12, 2006
from Thomas Looby

Subject: Development Charges

Recommendation:

In connection with Report TR 48-06, it is recommended that:

- 1) Council approve the inclusion of the following intersection improvement and signalization projects in the capital project listing set out on page 5-49 of the Development Charge Background Study dated March 2005:

Project Description	Estimated Cost
Southdale Line and Sunset Drive	\$100,000
Railway Signalization on Southdale Line West of Sunset Drive	\$100,000
Ron McNeil Line and Pine Valley Drive	\$350,000
Elm Street and orchard Park	\$150,000
Burwell Road and Ron McNeil Line	\$100,000
Total	\$800,000

- 2) Council approve the deletion of the following intersection improvement and signalization projects from the capital project listing set out on page 5-49 of the Development Charge Background Study dated March 2005:

Project Description	Estimated Cost
Fairview Ave at Southdale	\$300,000
Elm Street at Fairview Ave	\$500,000
Total	\$800,000

Report:

Background


Council enacted the existing five-year City-wide Development Charge By-law on March 29, 2005. Since the passage of the City-wide Development Charge By-law, we have become aware of several intersection improvement projects that should have been included in the Capital Project Listing for cost recovery from this revenue source.

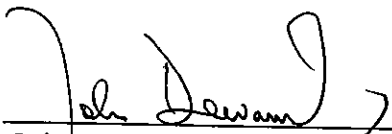
Comments and Conclusion

Rather than initiating a new Background Study and enacting a new By-law, we have worked with representatives from the development industry on behalf of the St. Thomas-Elgin Home Builders Association to identify substitute projects.

As a result of our meeting with industry representatives, we were able to identify offsetting projects within the same cost category for deletion at this time. We note that these may resurface in the next study and by-law expected in 2010. The attached letter dated July 12, 2006 from Mr. Thomas Looby on behalf of the St. Thomas-Elgin Home Builders Association and the Development Charge Committee expresses concurrence with our recommendation.

Respectfully submitted,


W. J. Day
Director of Finance and City Treasurer


John Dewancker
Director, Environmental Services

July 12, 2006

City of St. Thomas
P.O. Box 520
St. Thomas, ON N5P 3V7

Attn: **Mr. Bill Day, Treasurer, City of St. Thomas**
Re: **City of St. Thomas Development Charges**

Dear Mr. Day,

I am writing on behalf of the Development Charge Committee for St. Thomas-Elgin Homebuilder's Association. The Committee would like to thank you and John Dewancker for meeting with us last week to discuss specific items identified in the Road Category of the City of St. Thomas Development Charge Background Study.

At our meeting we agreed on the following changes to the intersection improvements and signalization component of the Road Category in the City of St. Thomas Development Charge Background Study.

The changes agreed to were as follows:

Remove:

Intersection improvements and signalization (Gross Capital Cost Estimates):		
#10	Fairview Ave. At Southdale:	\$300,000
#16	Elm St. At Fairview Ave.:	<u>500,000</u>
		\$800,000

Please note it was agreed that item numbers 10 and 16 would be temporarily removed and will be eligible to be included again in the next bylaw renewal.

Add:

Intersection improvements and signalization (Gross Capital Cost Estimates):		
#1	Southdale Line and Sunset Drive:	\$100,000 a
#2	Railway Signalization on Southdale Line West of Sunset Drive:	100,000 b
#3	Ron McNeil Line and Pine Valley Drive:	350,000 c
#4	Elm Street and Orchard Park (no signalization):	150,000 d
#5	Burwell Road and Ron McNeil Line (payment to Area Specific D.C. for completed work):	<u>100,000 e</u>
		\$800,000

1 BARRIE BOULEVARD, ST. THOMAS, ONTARIO N5P 4B9 TEL. (519) 633-2050 FAX. (519) 633-2037

F:\Individual Staff Folders\Tom\Tom Winword\Letters\Roads DC 7Jul06.doc

-55-

^a The \$100,000 gross capital cost estimate is based on a total cost of \$300,000 of which Central Elgin will contribute \$71,037, there is a reserve balance of 138,596 that must be transferred into the citywide DC road envelope and the difference has been rounded to \$100,000.

^b The gross capital cost is \$150,000. The Municipality of Central Elgin will contribute \$47,389 leaving a balance rounded to \$100,000.

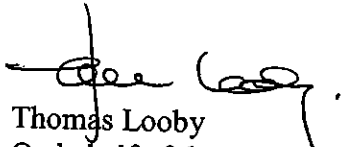
^c Based on estimates provided by Cyril J. Demeyere Limited, Engineering (CJDL).

^d Based on an estimate by the Development Charge Committee/City Staff

^e Based on an estimate by the Development Charge Committee/City Staff (Record of payments provided by CJDL and Inn Services Inc.)

This letter acknowledges the support of the Development Charge Committee to proceed with the above changes to the Road Category of the City of St. Thomas Development Charge Background Study.

Yours very truly,



Thomas Looby

On behalf of the St. Thomas-Elgin HBA, Development Charge Committee

TL/cn

C.c. John Dewancker, Director of Environmental Services, City of St. Thomas
Dick Greenway, DC Committee Chair
Jim Carrie, DC Committee Member
Dennis Broome, Executive Director, St. Thomas-Elgin HBA
Russell Crosby, President, St. Thomas-Elgin HBA



Corporation of the
City of St. Thomas

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Report No.

TR 49-06

File No.

Directed to: Chairman Cliff Barwick and Members of the
Finance & Administration Committee

Date

August 11, 2006

Department: Treasury

Attachment:

Prepared By: William J. Day, City Treasurer

Schedule A

Subject: **June 30, 2006 Current Budget Monitoring Report**

Recommendation:

In connection with Report TR 49-06, it is recommended that Council approve the June 30, 2006 current budget monitoring report.

Report:

Background

At its August 16, 2004 meeting, Council directed Administration to provide a June 30 and September 30 current budget monitoring report each year.

Pursuant to Council's direction, we have developed a current budget monitoring report using financial information as at June 30, 2006. The Report uses financial information and other knowledge available to staff as at the reporting date to project the operating surplus/deficit for the year.

June 30, 2006 Current Budget Monitoring Report

Attached Schedule "A" identifies projected operating surplus and deficit information by functional area for 2006. It is noted that functional areas not identified on the Schedule are projected to be in line with approved budget estimates. At this time we forecast a 2006 operating surplus of \$605,000. The following items are noteworthy.

- The City continues to realize the monetary benefits of a strong local economy as evidenced through a projected budget surplus for supplementary property taxation revenues.
- The timing of Provincial revenue transfers and capital project cash flow, coupled with higher investment interest rates will result in a surplus in investment income earned this year.
- Land Ambulance costs will be lower than budgeted due to an increased commitment by the Province to fund the service commencing this year.

2007 Current Budget and Property Tax Impacts

We are presently forecasting a 2006 operating surplus of \$605,000. Prevailing legislation requires that any operating surplus or deficit be carried forward to the subsequent years operating budget. Council will recall that the 2006 budget was greatly assisted by the 2005 operating surplus of \$2,168,000. Accordingly, anything short of this in 2006 will be required to be absorbed in the 2007 budget and potentially result in an increase to the property tax levy.

Conclusion

At this time we project a \$605,000 operating surplus for 2006. We will update our projection in two months time with the September 30, 2006 current budget monitoring report.

Respectfully submitted,

W. J. Day
Director of Finance and City Treasurer

Schedule A		
June 30, 2006 Current Budget Monitoring Report		
Department	Surplus (Deficit)	Description of Surplus (Deficit) Item
Corporate Services	200,000	Increased investment income due to higher interest rates and improved cash flow re timing of provincial revenue transfers and capital expenditures
	63,000	2005 Health Unit surplus
Taxation	150,000	Supplementary Taxation revenues
Mayor & Council	(10,000)	City's 125th anniversary celebration
Police Services	(60,000)	Overtime/legal fees/office furniture and fuel costs
Fire Department	(15,000)	Additional overtime cost due to staff sick time
Library	20,000	Staff cost savings due to retirements and late hiring of part time staff
Culture	(5,000)	Horton Street Market Manager
Seniors Centre	(5,122)	North movable wall partition
Transit	10,000	Late hiring of staff/increased revenues/decreased vehicle repair costs
Airport	56,000	Additional revenue realized from rental of runway
Health Services	202,000	Land Ambulance cost reduced due to increase in Provincial funding
Projected Surplus/(Deficit)	<u>605,878</u>	
Note:		
Functional areas not shown in the above are projected to have no surplus or deficit for 2006.		



Corporation of the
City of St. Thomas

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Report No.

TR 50-06

File No.

90-16

Directed to:	Chairman Bill Aarts and Members of the Community and Social Services Committee	Date August 15, 2006
Department:	Recreation Services	Attachment Chart of Proposed Rates for 2006-2007
Prepared By:	Dianne Morgan, Manager of Culture and Recreation	
Subject:	2006/07 Non-Ice Facility Rates and Ice Program Fees at Memorial Arena and the St. Thomas Community Centre	

Recommendation

THAT: Recreation Services Report TR 50-06 entitled "2006/07 Non-Ice Facility Rates and Ice Program Fees at Memorial Arena and the St. Thomas Community Centre" be received,

and THAT: City Council approve the proposed 2006/07 non-ice facility and ice program fee structures for Memorial Arena and the St. Thomas Community Centre (attached), effective September 1, 2006.

Report

Background

As stated in the 2005 non-ice rate report (TR-36-05), Staff feels it is important to maintain similar rates where possible at Memorial Arena and the St. Thomas Community Centre, to avoid competition between the facilities and to help ensure their optimal use.

Rate Comparison

Last year, a list of non-ice rates at other municipal arenas was provided. However, because the facilities at each arena on this list vary greatly, it is difficult to compare prices from place to place. Staff is confident that the proposed rates are appropriate for the amenities we provide.

Capital Contribution

In March 2005, Members authorized the establishment of a capital maintenance reserve for the arenas. This includes non-ice facilities. The 5% rate has been included in the proposed base fees, and is indicated on the attached list.

Proposed Increases

Staff is recommending an average 3% cost-of-living general increase to the present Non-Ice Facility Rates List.

Proposed increases to the Ice Program Fees are generally 3%.

Non-Ice Facility Rates

Over the past year, Staff has gained valuable experience in how the new arena is utilized by the public. In reviewing how the Non-Ice Facility fees are applied, there are some rates that are suggested to be revised to better reflect the activity requirements and facility impact.

These adjustments are explained below:

Meetings: prior to the 2005-2006 season, organizational meetings were free of charge. In last year's report, a per-meeting rate was established. The application of a meeting fee has been extremely helpful in monitoring/controlling the use of the arena facilities. It is suggested now that a per-hour rate be applied. In booking meeting room activities, staff has found that some exceed the reasonable expected length of 2.0 hours, even extending to full-day events. Currently there is no approved fee that can be applied other than the "per-meeting" rate, regardless of the event length. An hourly rate would be more appropriate for events such as seminars, training sessions, rehearsals, clinics, etc., that are now enjoying the "meeting" rate. A realistic 2-hour maximum is suggested for regular organizational/board meetings, and groups will be encouraged to conform to this length of time.

Lobby Use: the current "meeting" rate has been applied to the use of the arena lobbies for registrations, check-ins, displays, promotions, etc. Staff suggests that an hourly rate approach be employed for this type of facility use. It is important to apply a fee for lobby use in order to monitor/control the use of this area by groups utilizing the arena and required furniture.

Mezzanine: the use of the upper mezzanine at the new arena has been restricted in accordance with fire regulations. Non-fixed chairs, tables, display boards, etc. are not permitted in the mezzanine, which limits possible uses of this spacious area. However, Staff has found that there have been requests to use the upper mezzanine for conditioning and dry land training for small groups, when the size of the auditorium or multipurpose room is not necessary. This use of the mezzanine does not violate the fire restrictions. With negligible facility impact, it is suggested the meeting/lobby rate be applied.

Birthday Parties/Celebrations: this has become an increasingly popular booking at our arenas, most often in conjunction with a family skate. Due to the amount of waste that is often generated (gift wrap, boxes, food, decorations, etc.) and the required clean-up by arena staff, it is suggested that this type of activity should have a higher hourly rate than that of a meeting, with a 2-hour maximum event duration.

Ice Program Fees

Below is a brief description of the programs offered through Recreation Services, for the Members' reference:

Public Skate: this recreational skating program is offered at the new arena on Saturday evenings and Sunday afternoons from mid-October to mid-March. The suggested increase is \$0.25 per age category, GST included.

Leisure Skate: preschoolers accompanied by their parents enjoy this beneficial midday opportunity to skate in a relaxed atmosphere at the St. Thomas Community Centre. Part of the same program but at a separate time during the day, there is also an "adults only" time. Each session is 40 minutes long. As in the past, preschool children are permitted free of charge. The increase to the adult fee is suggested to be \$10, totaling \$40 (plus GST). It is felt that \$40 per adult skater continues to represent tremendous value to the participants.

Blue Card: weekday adult shinny hockey is the premise of the traditional Blue Card program. The suggested per-player fee is equivalent to one hour of approved 06-07 adult ice time: \$142 plus GST. Due to their scarcity, goaltenders are permitted free of charge.


Pink Card: this is a morning program for figure skaters organized in conjunction with the St. Thomas Skating Club. The per-skater fee is based on the price of one hour of approved 06-07 youth/minor ice: \$105 plus GST.

50+ Hockey League: this popular weekday hockey league is offered to players 50 years of age and older. To accommodate players who work or those who travel for the last half of the program, there is a "part-time" rate. The suggested increase for 2006-2007 is 3%.

Spring Hockey League: 3-on-3 is an appealing format for post-season play. This recreational league is aimed at 5 to 15 years of age and offers 10 no-body-contact games starting in April. The suggested 2007 rate is \$100 plus GST, with a \$20 additional fee applied to those who do not meet the established registration deadline.

The suggested 2006-2007 rates for these programs are attached to this report.

Staff would be pleased to answer any questions Members may have on this matter.

Respectfully submitted,

Dianne Morgan
Manager of Culture and Recreation
Recreation Services

Reviewed By:  _____
Treasury Env Services Planning City Clerk HR Other

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St. Thomas Recreation Services

PROPOSED NON-ICE FACILITY RATES 2006-2007

(GST applicable) Effective September 1, 2006

MEMORIAL CENTRE

includes capital contribution

Main Floor

Licenced Event	\$850.00	per day		\$40.48
Unlicenced Event	\$56.65	per hour	(max. \$850)	\$2.70

Auditorium

Licenced Event	\$476.00	per day		\$22.67
Unlicenced Event	\$50.00	per hour	(max. \$476)	\$2.38
Regular Programs (i.e., daily, weekly, monthly)	\$25.00	per hour		

Peter J. Lynch Room

Licenced Event	\$170.00	per day		\$8.10
Unlicenced Event	\$28.50	per hour	(max. \$170)	\$1.36
Regular Programs (i.e., daily, weekly, monthly)	\$14.25	per hour		\$0.68

COMMUNITY COMPLEX

includes capital contribution

Main Floor

Licenced Event	\$850.00	per day		\$40.48
Unlicenced Event	\$56.65	per hour	(max \$850)	\$2.70

Multi-Purpose Room

Licenced Event	\$476.00	per day		\$22.67
Unlicenced Event	\$50.00	per hour	(max \$476)	\$2.38
Regular/Sports Programs (i.e., daily, weekly, monthly)	\$25.00	per hour		\$1.19
Use of stage	\$28.00	per day		\$1.33

Mezzanine (upper level)

Dryland training, conditioning, etc.	\$6.00	per hour		\$0.29
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BOTH FACILITIES

includes capital contribution

Organizational Office

\$28.00	per month (x 12 months)	\$1.33
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Equipment Storage

\$28.00	per month (x 12 months)	\$1.33
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Organizational Meetings

\$6.00	per hour (max. 2 hours)	\$0.29
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Lower Lobby

(registrations, awareness displays, etc.)	\$6.00	per hour (max. 2 hours)	\$0.29
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Birthday Parties, Celebrations

(held in meeting rooms)	\$15.00	per hour (max. 2 hours)	\$0.71
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St. Thomas Recreation Services

PROPOSED ICE PROGRAM RATES 2006-2007

(GST applicable, unless indicated otherwise) Effective September 1, 2006

PROGRAMS

Public Skating

Children	\$1.75 GST included
Students/Seniors	\$2.00 GST included
Adults	\$2.25 GST included

Leisure Skate

Adults	\$40.00
Preschoolers	free

Blue Card (daytime pick-up hockey)

12pm to 1.30pm	\$142.00
----------------	----------

Pink Card (daytime figure skating)

\$105.00

50+ Hockey League

Full Time Players	\$185.00
Part Time Players	\$100.00
late fee	\$20.00

Spring Hockey League

	\$100.00
late fee	\$20.00



Corporation of the

City of St. Thomas

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Report No.

ES77-06

File No.

05-014-06

Directed to: Alderman Terry Shackelton, Chair and Members of the Protective Services and Transportation Committee

Date
August 21, 2006

Department: Environmental Services Department

Attachment
Letter from the Evangelical Missionary Church

Prepared By: Dave White - Supervisor of Roads and Transportation

Subject: No Parking Zone Signage Woodworth Avenue

Recommendation:

It is recommended that:

1. Report No. ES77-06 be received for information; and further,
2. The traffic by-law 45-89 Schedule II (No Parking Zones) be amended as to implement a No Parking Anytime restriction on the east side of Woodworth Avenue from Redan Street to 25 metres south; and further,
3. A concrete pad be installed by the Environmental Services Roads operations staff between the curb and sidewalk to create an extension of the existing sidewalk from the side entrance of the Evangelical Missionary Church building at 100 Redan Street.

Origin

The Evangelical Missionary Church provided a submission to the Mayor and City Council on August 9, 2006 written by Rev. Bruce Cryderman. The request was for assistance in allowing a restricted parking zone in the area of their Woodworth Avenue walkway, to allow for the congregation to access the special entrance on that side of their building.

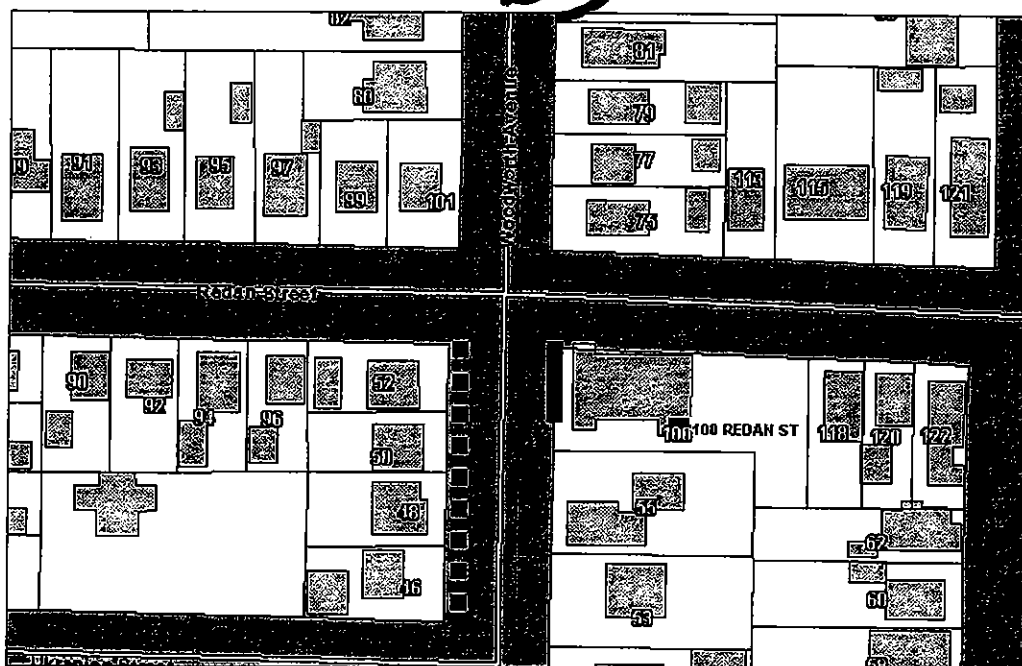
Analysis

Existing Conditions

There is an existing No Parking anytime restriction on the west side of Woodworth Avenue. The current walkway to the entrance is approximately 25 metres from the edge of pavement of Redan Street. A No Parking Anytime restriction for the first 25 metres will allow a clear view of the Stop condition, keep the area clear at all times of parked cars, and allow the church congregation use of the area for quickly dropping off those disabled members that require the use of the special Woodworth entrance.

In order to provide a safe access to the existing walkway, an extension of the sidewalk is required between the curb and the inside face of the sidewalk. Roads operations staff will install this sidewalk extension or pad as soon as possible, but the pad will need to be cleared of ice and snow in the winter period by Evangelical Missionary Church staff.

Below is a map of the area showing the existing (full west side) and suggested (25m south from corner) parking restrictions.



Financial Considerations

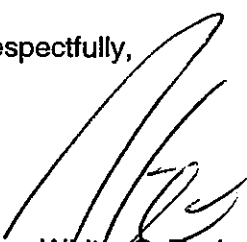
Costs associated with the installation of "no parking" signs are contained in the 2006 Operating Budget.

Alternatives

Impose the parking restrictions as indicated in this report.

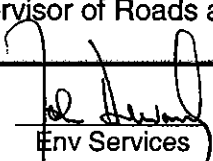
Do not impose the parking restrictions.

Respectfully,


Dave White, C. Tech - Supervisor of Roads and Transportation
Environmental Services

Reviewed By:

Treasury

 Env Services

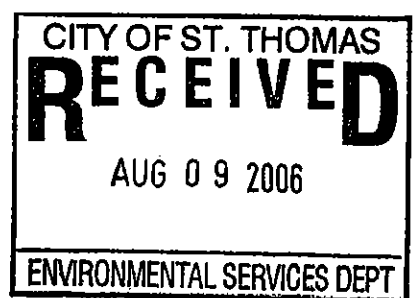
Planning

City Clerk

HR

Other

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EVANGICAL MISSIONARY CHURCH
100 Redan St.
COMMUNITY SURVEY COMMENTS

For the Mayor and City Council

1. More Social Support for the poor, like Community Housing and Food Banks—Mentioned 4 times.
2. More Recreational Facilities and Playgrounds for Children. —Mentioned 4 times.
3. More Community Events to develop a sense of community. — Mentioned 2 times.
4. More Day Care. — Mentioned 2 times.
5. Seniors and Shut-ins need attention and transportation to get to Church. 2 times.
6. An outlet for Abused Women.
7. Youth Centers.
8. More Bike Lanes.
9. School Crossing Guards for Edward & Woodworth.
10. Better Sidewalk Snow Removal in Winter.
11. Better Speeding Control on Alma & Redan Streets.

SPECIAL NOTE FROM OUR CONGREGATION!

1. We would like to be able to access our Handicap Entrance from Woodworth Ave. Apparently we cannot erect any signs to prevent parking in front of the entrance and we can't put anything like Patio Slabs down on the Boulevard to allow those in wheel chairs to be unloaded from their Vehicles without being dumped in the mud or in the snow bank. This is ridiculous and discriminating against Handicapped and Disabled people at a time when public buildings are to be made more accessible for them. We spent \$65,000. upgrading our Facilities a number of years ago to make them fully Handicapped Accessible and they still can't get in because of the parking and boulevard problem. We are willing to put up the Signs and put down the Patio Slabs but we need your permission to do so.

Rov Bruce Q Cyderman
Home 637-1699
Ch 631-3180
17 Amberwood Ct
St Thomas
N5P 4M4

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Corporation of the

City of St. Thomas

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Report No.

ES87-06

File No.

Directed to: Alderman Terry Shackelton, Chair and Members of the Protective Services and Transportation Committee

Date

August 21, 2006

Department: Environmental Services Department

Attachment

Prepared By: Dave White - Supervisor of Roads and Transportation

Subject: The Intersection of Chant Street and Lawrence Avenue – Operational Review

Recommendation:

It is recommended that:

1. Report No. ES87-06 be received for information; and further,
2. Updated traffic count information be collected at the intersection of Chant Street and Lawrence Avenue During the Fall 2006 data collection program for future operational review and report to Council.

Origin

At the meeting of May 15, 2006, Mayor Kohler inquired if staff could review the placement of stop signs at the intersection of Chant Street and Lawrence Avenue. The Director, Environmental Services stated that the intersection would be reviewed and that a report would be brought back to Council.

Analysis

Existing Conditions

Chant Street

Chant Street is classified as a Minor Collector road in schedule B of the official plan, which carries approximately 1,100 vehicles per day (2001) and connects to Elm Street in the north to Lawrence Street and the residential areas in the south.

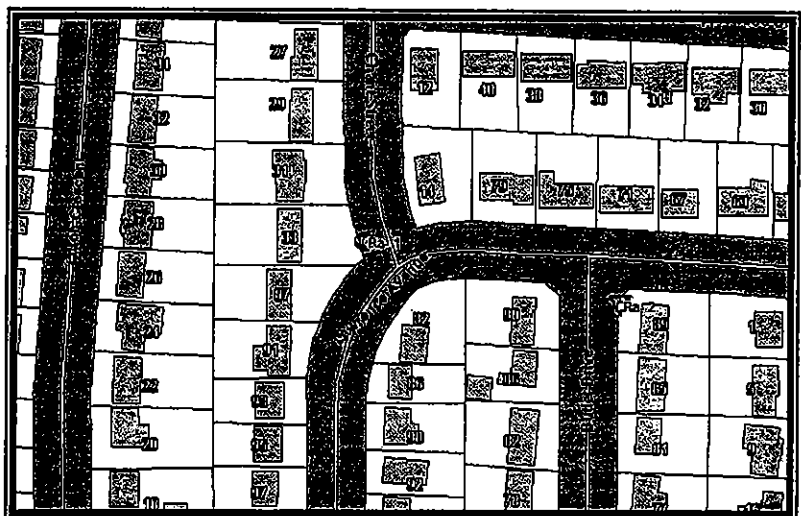
Lawrence Avenue

Lawrence Avenue is classified as a Minor Collector road in schedule B of the official plan, which carries approximately 540 vehicles per day (2001) and connects to Chant Street in the north to the residential areas in the south. In addition, a future connection that extends Lawrence Avenue eastward from its existing termination, will require Lawrence Avenue to carry the majority of the traffic.

The intersection of Chant Street with Lawrence Avenue

The intersection of Chant Street and Lawrence Avenue is a T-INTERSECTION with the Stop Condition on the southbound Chant Street traffic. A recent intersection count has not been conducted at the intersection, but can be completed during our fall count program in order to accurately assess the justification for appropriate Stop Conditions.

Recent observations at the intersection reveal that there are centre-line lane markings applied to the asphalt east and west of the intersection, which allows for positive guidance and assists traffic control and conflict avoidance. Of the collision report information we have on file, there is no collision pattern that exists that points to the requirement for additional traffic control devices at the intersection at this time.



In addition to completing an intersection count at the intersection, we will discuss the possibility of assistance from the St. Thomas Police Service in monitoring the intersection for offences.

Summary

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Therefore, as a result of this analysis and the review of the current data and needs, it is recommended that the road section be further studied after a Fall 2006 traffic count is conducted at the intersection.

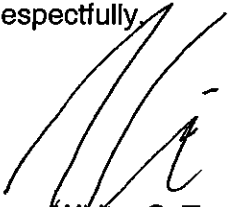
Financial Considerations

The recommendations within this report have no effect on the current Roads and Transportation operating budget.

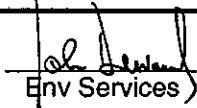
Alternatives

No alternatives are presented at this time.

Respectfully,



Dave White, C. Tech - Supervisor of Roads and Transportation
Environmental Services

Reviewed By: 

Treasury Env Services Planning City Clerk HR Other



Corporation of the

City of St. Thomas

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Report No.

FD02-06

File No.

Directed to: Chairman Terry Shackleton and Members of the Protective Services and Transportation Committee

Date
August 10, 2006

Department: Fire Department

Attachment

Prepared By: Fire Chief Bob Barber

Subject: Replacement of Pump 6

Recommendation:

In connection with Report FD 02-06 it is recommended:

"THAT: Council authorize the Fire Department to prepare tender specifications and then tender for the replacement of Pump 6.

"THAT: The source of financing for this 2007 purchase be the Vehicle and Equipment Replacement Reserve.

Background:

Pump 6 is a 1988 Model manufactured by HUB Fire Truck and has served our department for 18 years. This truck is slated for replacement in 2008 as set out in the Fire Department Vehicle Replacement Program. It is listed in the 2008 Capital Forecast.

Unfortunately it was recently discovered by our Works Department that this truck has a serious structural crack in the main frame. After consultation with Jim Fowler at the Works Department, it was decided that the only alternative is to condemn the truck and take it out of service.

Since this truck is an integral part of the operation of our fire department we recommend starting the replacement procedure right away. In the end, it would mean replacement of the vehicle one year sooner than anticipated.

It is expected that it would take approximately 2 months to draw up the specifications, one month for the tender process and 8 months for delivery of the vehicle.

Financial Considerations:

The replacement of Fire Pump 6 will be included for Council's consideration in the 2007 Capital Budget and funded from the Vehicle and Equipment Replacement Reserve. An allocation for the replacement of this unit was included in the 2008 replacement schedule, however the emergent need will require that it be budgeted for, purchased and funded in 2007. Based on planned contribution levels and drawdown amounts the Reserve will be sufficient to accommodate this change.

Respectfully Submitted,

R. Barber
Fire Chief

Reviewed By:

Treasury

Env Services

Planning

City Clerk

HR

Other



Corporation of the

City of St. Thomas

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Report No.

ES86-06

File No.

07-046-01

05-083-00

Directed to:

Alderman Terry Shackelton, Chair and Members of the Protective Services and Transportation Committee

Date

August 21, 2006

Department:

Environmental Services Department

Attachment

Prepared By:

Dave White, Supervisor of Roads & Transportation

Meeting Agenda/List of Issues to discuss.

Subject:

St. Thomas Transit - UPDATE

The Ridership Growth Strategy and Asset Management Plan Review Committee

RECOMMENDATIONS

It is recommended that:

1. Report No. ES86-06 be received for information; and further,
2. The Mission Statement of The Ridership Growth and Asset Management Plan Review Committee be "To Review the Ridership Growth & Asset Management Plan, along with related transit issues, to arrive at a consensus on the issues, while preparing an acceptable implementation plan for the approval by City Council".

BACKGROUND

At the meeting of June 12, 2006 Council carried the following motions;

THAT: Report ES 74-06, of the Supervisor of Roads & Transportation, be received for information; and further,

THAT: Council approve the formation of The Ridership Growth and Asset Management Plan Review Committee membership as defined in Report ES74-06; and further,

THAT: The Ridership Growth and Asset Management Plan Review Committee provide comprehensive input into the finalization and implementation of the Plan in a future staff report to Council.

ANALYSIS

This is to inform Council that with great success and feedback we have been able to assemble the Ridership Growth and Asset Management Plan Review Committee and have scheduled a series of meeting dates. There are a number of new issues that will be addressed at the committee level along with public input before coming back to Council.

The Committee Thus Far:

- Council - Alderman Terry Shackelton,
- The City Accessibility Advisory Committee - Claire Jackson,
- Current Aboutown driver(s) Nila Roberts-Neef and Jim Witowski,
- Aboutown Management staff - Jamie Donelly (Alt. John Gill),
- Environmental Services staff - John Dewanker / Ivar Andersen / Dave White,
- Treasury staff - Betty Maciejowski,
- Ontario Works staff - Sandra Datars Bere,
- Valleyview staff - Micheal Carroll,
- Transit customers (the plan is to confirm three volunteers that use each service),
***THOSE CONFIRMED: 1) Cathy Topping, 2)
- The Thumbs Up group - Scott Taylor.
- Elgin Association for Community Living - Denise House,
- Elgin St. Thomas Health Unit - Sue Huber
- United Way Sharon Lechner (Alt. Terry Carroll)
- The area seniors' centre residents to be corresponded with (Tara Hall, Seniors Centre 633-2850, Carescent Care Bonnie & Mary Bucke),

ST. THOMAS -70 - Transit

Ridership Growth & Asset Management Plan Review Committee Mission Statement and Tentative Meeting Agenda.

*"To review the Ridership Growth & Asset Management Plan
along with related transit issues
and arrive at a consensus on the issues
while preparing an acceptable implementation plan for City Council".*

Meeting 1 - AGENDA

**Wednesday September 6, 2006, 9:00 a.m. to 11:00 a.m.
Multi-purpose Room at The St. Thomas Community Centre**

- Introductions,
- General discussion of the Council mandate for the Committee,
- Review the recommendations approved in principle by Council on February 6, 2005 (report ES11-06),
- Discuss the 2006/2007 initiatives being worked on (ordered 3 new multi-purpose buses primarily for the Paratransit service, up to 10 replacement shelters & tentative locations, transit terminal design, transit bus stop signs),
- Review the potential additional operating costs of initiatives covered today,
- Arrive at a consensus from the Committee on 2006/2007 initiatives,
- Review issues and items for a report to Council,
- Review the 2007 and beyond initiatives in the IBI Ridership Growth and Asset Management Plan,

Meeting 2 - AGENDA

**Wednesday September 13, 2006, 9:00 a.m. to 11:00 a.m.
Multi-purpose Room at The St. Thomas Community Centre**

- Discuss the recommendation for an additional future route for Conventional (five routes total),
- Discuss the future developments and how it may affect the current route structure,
- Discuss the future bus needs (beyond 2006) and design/cost analysis,
- Review the extension of hours of operation for both services,
- Review the current marketing strategy (including service name and bus graphic design),
- Discuss the current fare structure for both services,
- Discuss the current standard of the City limits as a boundary for service,
- Review the potential additional operating costs of initiatives,
- Arrive at a consensus from the Committee on initiatives covered today,
- Review issues and items for a report to Council.

Meeting 3 - AGENDA

**Wednesday September 20, 2006, 9:00 a.m. to 11:00 a.m.
Multi-purpose Room at The St. Thomas Community Centre**

- Provide an update on the Aboutown service agreement,
- Discuss the registration fee for Paratransit,
- Discuss transit ticket sales strategy,
- Discuss the Main downtown transit terminal function and hours of operation,
- Discuss the Transfer terminal function,
- Review any new issues coming forward from committee,
- Review the potential additional operating costs of initiatives,
- Arrive at a consensus from the Committee on initiatives covered today,
- Review issues and items for a report to Council.

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Meeting 4 - AGENDA

Wednesday October 4, 2006, 6:00 p.m. to 8:00 p.m.
Multi-purpose Room at The St. Thomas Community Centre

*Public Meeting regarding the Ridership Growth and Asset Management Plan
& Committee Findings*

- Record attendance and provide documents for submission of comments,
- Provide a display centre highlighting the Ridership Growth and Asset Management Plan,
- Provide a display centre indicating the findings of the Review Committee,
- Provide highlights of the draft report to Council,
- Record comments from attendees.

Meeting 5 - AGENDA

Wednesday October 11, 2006, 9:00 a.m. to 11:00 a.m.
Multi-purpose Room at The St. Thomas Community Centre

*This meeting will only be held if required,
email may be used to get comment on the draft report.*

- Review Public Meeting findings,
- Review list of issues and DRAFT report to Council on behalf of the Committee,
- Tentatively schedule a report to go to Council on November 6, 2006,
- Committee adjourned with THANKS.

ALTERNATIVES

There are no alternatives presented at this time.

FINANCIAL IMPLICATIONS

There are no budget implications at this time.

Respectfully submitted



Dave White, Supervisor of Roads and Transportation
Environmental Services

Reviewed By: Treasury Env Services Planning City Clerk HR Other



Corporation of the

City of St. Thomas

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Report No.

ES88-06

File No.

05-040-01

Directed to:

Chairman Terry Shackelton and Members of the Protective Services and Transportation Committee

Date

August 21, 2006

Department:

Environmental Services Department

Attachment

Prepared By:

Dave White - Supervisor of Roads and Transportation

By-law amendment

Subject:

New Developments – Intersection Traffic Control Issues

Recommendation:

It is recommended that:

1. Report No. ES88-06 be received for information; and further,
2. The traffic by-law 45-89 be amended to permit the installation of Stop Sign control and Yield Sign control as identified in the attached by-law revision of the Supervisor of Roads and Transportation.

Report:

Origin

New subdivision roads (assumed or not assumed) that have base course asphalt and occupied homes require Through Highway Status or Intersection Traffic Control. As a result staff has reviewed a number of the newly created intersections within the new subdivision areas and provide changes to the traffic by-law 45-89.

Analysis

There are five new subdivision areas that will require by-law revision as specified below;

Dalewood Landings Subdivision:

- One new Stop Condition; Southbound Pinevalley Drive @ Greenway Boulevard.
- Two new Yield Conditions; Northbound Meadowvale Drive @ Brookside Drive and Westbound Brookside Drive @ Meadowvale Drive.

Falconridge Subdivision:

- One new Stop Condition; Westbound Kantor Court @ Bailey Avenue.

South Gate Village Subdivision:

- Four new Stop Conditions; Northbound Barrett Crescent @ Southgate Parkway, Southbound Barrett Crescent @ Coleman Court, Northbound Barrett Crescent @ Southgate Parkway, Southbound Hagerman Crescent @ Southgate Parkway.
- One new Yield Condition; Northbound Faith Boulevard @ Hagerman Crescent.

Wyndfield Ridge Subdivision:

- Four new Stop Conditions; Southbound Penhale Avenue @ Southdale Line, Westbound Fenwick Court @ Penhale Avenue, Westbound Kensington Court @ Penhale Avenue, Westbound Chamberlain Court @ Penhale Avenue.

Prespa Court Subdivision:

- One new Stop Condition; Eastbound Prespa Court @ Aldborough Avenue.

Financial Considerations

Costs associated with the installation of Stop and Yield condition signs are contained in the 2006 Operating Budget.

Alternatives

No alternatives presented at this time.

Respectfully,

Dave White, C. Tech - Supervisor of Roads and Transportation
Environmental Services

Reviewed By:

Treasury

Env Services

Planning

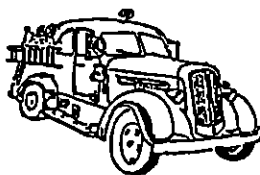
City Clerk

HR

Other



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St. Thomas Professional Fire Fighters Association



305-311 WELLINGTON STREET, ST. THOMAS, ONTARIO N5R 2T2
Wednesday, July 19, 2006

Mayor & Members of City Council
City of St. Thomas
545 Talbot St.
St. Thomas, On
N5P 3V7

City of St. Thomas
Received

JUL 20 2006

City Clerk's Dept.

Dear Mayor and Members of Council

It is once again time to prepare for the annual St. Thomas Fire Muster. Over the last number of years the Fire Muster has been fortunate enough to raise an average of \$11,000 annually. This money is in turn then donated to the Muscular Dystrophy Of Canada Association, as well as some of our local charities.

The Fire Muster started out being an event that was admission free, and to this day we continue to have the overwhelming support of the community, which allows us to continue with that favourable condition. People have never been charged a fee to enter into the park and observe the events that are on going, but are only asked if they would like to make a contribution to our cause.

So it is at this time that on behalf of the St. Thomas Professional Fire Fighters Association, I request that:

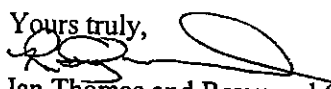
The "24th Annual St. Thomas Fire Muster Days", to be held in Pinafore Park, in the City of St. Thomas, on September 2nd through to September 3rd, 2006

Be designated as a "Community Festival" by a resolution of council.

Thank you for consideration of this issue and if you have any questions please do not hesitate to contact me.

I look forward to your reply in this matter.

Yours truly,


Ian Thomas and Raymond Ormerod
2006 Fire Muster Chairmen
(W) 631-0210
(H) 631-3403 Ian Thomas

(H) 631-6991 Raymond Ormerod

This year marks the 24th anniversary of the St. Thomas Fire Muster. This no charge family event has become a Labour Day weekend tradition in St. Thomas and we are making preparations for another fun filled and successful year.

Each year we pack 100 visitor bags to present to our out town guests who travel to our city. Without these visitors who bring their antique fire apparatus with them our fire muster could not take place. The visitor bag is our way of showing our guests how much we appreciate their support.

Please accept this request for 100 City of St. Thomas pins to be placed in our visitor bags for the St. Thomas Fire Muster Days. I would also like to invite Mayor Kohler, on behalf of Council, to enclose a letter of welcome in our bags if he sees fit. These two articles would be a great addition to our visitor packs.

Thank you for your consideration of this request.

Sincerely,

Rob Broadbent
Parade Committee
St. Thomas Fire Muster Days

HENNESSEY GIBSON HOGAN LLP

Barristers, Solicitors, Notaries Public

99 Edward Street, 2nd Floor, St. Thomas, Ontario N5P 1Y8

-74-

Telephone:
Facsimile:
E-mail:

(519) 633-3310
(519) 633-9374
johnh@hbgclaw.com

July 28, 2006

The Corporation of
The City of St. Thomas
P. O. Box 520
545 Talbot Street
St. Thomas, Ontario
N5P 3V7

Hand Delivered

City of St. Thomas
Received

JUL 28 2006

Attention: City Clerk's Office

City Clerk's Dept.

Dear Sirs:

Re: Tuck Holdings (St Thomas) Limited sale to Box-N-Lock Self Storage Ltd.
Part Lot 10, Concession 9, designated as Part 2 on Reference Plan 11-R 1258, City of St.
Thomas, County of Elgin, Municipally known as 4 Laing Boulevard, St. Thomas

Please be advised that we are the solicitors for Tuck Holdings (St. Thomas) Limited, the vendor in the above noted transaction.

In August of last year Tuck Holdings (St. Thomas) Limited completed the sale of the above lands to Box-N-Lock Self Storage Ltd.

As part of the closing arrangements I undertook with the purchaser's solicitor to apply for a letter of tolerance or an encroachment agreement with the City of St. Thomas in relation to a 1.7' encroachment of the chain link boundary fence which is located along the south boundary of the subject lands along Edward Street.

In that regard please find enclosed a copy of the Plan of Survey for the subject lands prepared by J.G. Rupert, O.L.S. and dated May 30, 2005. The 1.7' encroachment in question is highlighted for your reference.

We now request that the City grant a letter of tolerance in relation to the encroachment or in the alternative an encroachment agreement with the current owner.

Please advise should you have any questions or require further information in relation to this request.

In the interim we thank you for your consideration of this request.

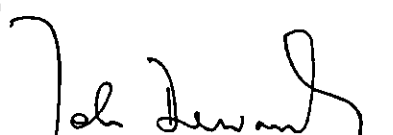
Yours truly,
HENNESSEY GIBSON HOGAN LLP


John E. Hogan

TO: Wendell Graves, City Clerk
FROM: Ivar Andersen, Manager of Operations and Compliance

It is recommended that the standard letter of tolerance be granted for the encroachment as outlined above.

Yours truly,



FOR Ivar Andersen, P.Eng., Manager of Operations and Compliance
Environmental Services Department

May 30, 2005

SURVEY REPORT

PART 2 (Part 1 - Plan Dated May 30, 2005)

Re: Part of Lot 10
Concession 9
Geographic Township of Yarmouth
City of St. Thomas
Described as Part 2 11R-1258

The boundaries of the subject property are shown as heavy, solid lines on Part 1 of this report.

At the time of the survey, there was a brick and vinyl sided office building and an attached aluminum warehouse on the subject property. There were also three small outbuildings.

The distances between the property limits and the walls of the office and warehouse building are measured at right angles to the property limits from the brick and siding as shown on Part 1 of this report.

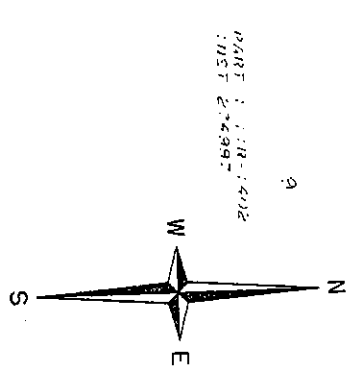
I have highlighted in Yellow on Part 1 of this report locations where fences are not coincident with the property limits.



J.G. Rupert
Ontario Land Surveyor
J. G. RUPERT LTD.
ONTARIO LAND SURVEYORS

File 05-7181

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DISTANCES SHOWN ON THIS PLAN ARE IN FEET AND CAN BE CONVERTED TO METRES BY MULTIPLYING BY 0.3048

PLAN OF SURVEY
PART 1
PLAN OF PART OF
LOT 10 CONCESSION 9
GEOGRAPHIC TOWNSHIP OF YARMOUTH
CITY OF ST. THOMAS
COUNTY OF ELGIN
J.G. RUPERT LTD.
ONTARIO LAND SURVEYORS

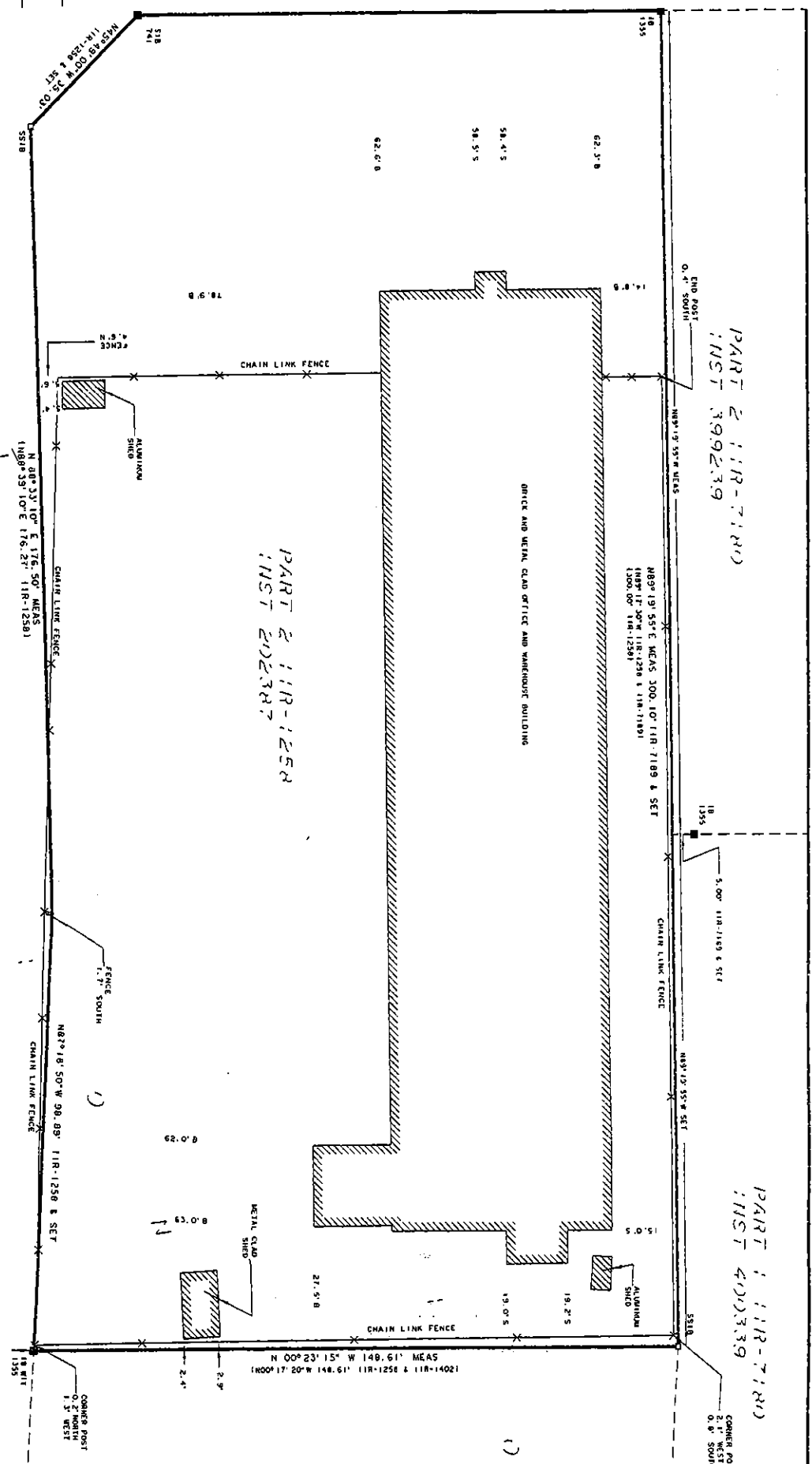
PART 2
THIS PLAN MUST BE READ IN CONJUNCTION WITH SURVEY REPORT
DATED MAY 30, 2005.

NOTES
BEARINGS are Astronomic and are referred to the North line of
Parts 4, 5 & 6 as shown on Reference Plan LR-2720, said line
having a bearing of N 87° 18' 50" W.

LEGEND
DENOTES
Survey Monument Found
Survey Monument Planted
Iron Bar
Iron Bolt
J.G. Rupert Ltd.
Differential
Differential
Tie to Bench
Tie to Sliding

SURVEYOR'S CERTIFICATE
I CERTIFY THAT:
1. The land survey represented on this plan was completed on the
15th day of May, 2005.
2. This survey and plan are correct and in accordance with the
SURVEY ACT, THE SURVEYORS ACT, THE REGISTRY ACT and
THE LAND TITLES ACT, and the regulations made
thereunder.
Dated: May 30, 2005.

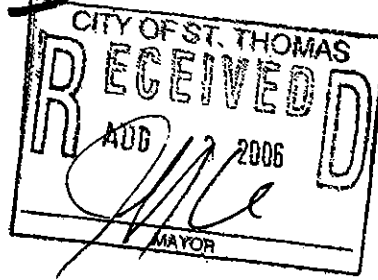
J.G. Rupert
Ontario Land Surveyor
1549803
REGISTERED PROFESSIONAL
LAND SURVEYOR
1549803



-77-

July 31, 2006

City of St. Thomas,
545 Talbot Street,
St. Thomas, Ontario
N5P 1C3



Petition to Mayor Jeff Kohler and Members of City Council

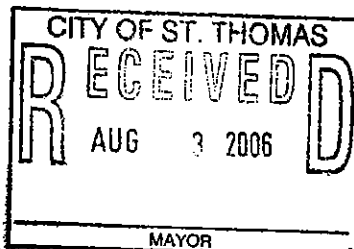
Re: **47 Forest Ave**
and
Zoning By-Law 50-88

We, the undersigned, as home owners and/or residents in the area of the subject property, are concerned that the rumoured, perceived, intended or proposed use may be in violation of Section 7.4.2 of the City of St. Thomas By-law 50-88 because a Provincial goup home at 56 Forest Ave is already located within 75 metres (approximate actual distance being +/- 53 metres).

We therefore request that the City uphold the existing by-law pertaining to this property if and when necessary.

Name	Address	Date
Rob Davidson	52 Forest Ave-Low	July 31, 2006
Gudi McNea	52 Forest Ave Upper	July 31/06
Vicky Tuck	165 Wellington St	July 31/06
Karla Wilton	42 Forest Ave	July 3/06
M.E. Candell	42 Forest Ave	July 31/06
	165 Wellington St	July 31/06
(Name)	29 Smith Ave. Lower	July 31/06
Kathy Potts	46 Forest Ave	July 31/06
Debbie	34 Cline St.	July 31/06
Steven Hubbs Marshall	45 Forest Ave	July 31/06
Bruce Snow	29 Smith Ave	July 31 Aug 1/06
Eugene Simon	44 Forest Ave	Aug 1 st /06
Christina Begast	54 Forest Ave	Aug 1 st /06
Chris Birdwell	54 Forest Ave	Aug 1 st /06
	46 Forest	Aug 1/06

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Name

Address

Date

Alfred White

31 7th Ave

Aug 1/06

Paula White

37 7th Ave

August 1/06

Linda Bruce

31 Smith Ave.

August 1/06

Angela Smart

33 Smith Ave

August 2/06

Robert & Lenzille

46 Myrtle St.

Aug 1/06

* Adele Lenzille

46 Myrtle St.

Aug 1/06

Marjorie Holt

42 Myrtle St.

Aug 1/06

Robert West

42 Myrtle St

Aug 1/06

C. Elson

43 Forest Ave

Aug 2/06

Bob Bruce

31 Smith Ave

Aug 2/06

C. Bradford

61 Forest Ave

Aug 2/06

V. Lee Russell

31 Fifth Ave

Aug 2/06

D. Wall

63 Forest.

Aug 2/06

Jane Sibley

65 Forest Ave

Aug 2/06

David Hong

62 Forest Ave

Aug 2/06

Ken Bl

48 Forest Ave

Aug 2/06

Ken Davis

53 Forest Ave

Aug 2/06

Sarah Hoke

17 Smith Ave

Aug 2/06