

AGENDA

THE FORTIETH MEETING OF THE ONE HUNDRED AND TWENTY-FIFTH COUNCIL OF THE CORPORATION OF THE CITY OF ST. THOMAS

COUNCIL CHAMBERS 6:00 P.M. CLOSED SESSION
CITY HALL 7:00 P.M. REGULAR SESSION OCTOBER 11TH, 2005

ROUTINE PROCEEDINGS AND GENERAL ORDERS OF THE DAY

OPENING PRAYER

DISCLOSURES OF INTEREST

MINUTES

DEPUTATIONS

COMMITTEE OF THE WHOLE

REPORTS OF COMMITTEES

PETITIONS AND COMMUNICATIONS

UNFINISHED BUSINESS

NEW BUSINESS

BY-LAWS

PUBLIC NOTICE

NOTICES OF MOTION

ADJOURNMENT

CLOSING PRAYER

THE LORD'S PRAYER

Alderman T. Johnston

DISCLOSURES OF INTEREST

MINUTES

Confirmation of the minutes of the meeting held on October 3rd, 2005.

PRESENTATIONS

Special Olympics Ontario St. Thomas & District Athletes of the Year 2005/2006

Mayor Kohler and Alderman Shackelton will make a presentation to Randy Paul and Brooke Clarke, recipients of the Special Olympics Ontario St. Thomas & District Athletes of the Year 2005/2006.

Communities in Bloom 2005

Mr. Bob Allen, Chair, Communities in Bloom, will be in attendance to present an award and to provide an update.

DEPUTATIONS

Backyard Drainage Concern - 95 Park Avenue

Mr. Ken Twaites, 95 Park Avenue, will be in attendance to discuss flooding of his backyard.

Hurricane Katrina Fundraiser

Miss Elysia Bleck will be in attendance to discuss her Hurricane Katrina fundraising efforts.

COMMITTEE OF THE WHOLE

Council will resolve itself into Committee of the Whole to deal with the following business.

PLANNING AND DEVELOPMENT COMMITTEE - Chairman H. ChapmanUNFINISHED BUSINESSNEW BUSINESSBUSINESS CONCLUDEDENVIRONMENTAL SERVICES COMMITTEE - Chairman M. TurveyUNFINISHED BUSINESSNEW BUSINESS

Backyard Drainage Concern - 95 Park Avenue

Report ES92-05 of the Director Environmental Services. Pages **5 to 11**

BUSINESS CONCLUDEDPERSONNEL AND LABOUR RELATIONS COMMITTEE - Chairman D. WardenUNFINISHED BUSINESSNEW BUSINESSBUSINESS CONCLUDEDFINANCE AND ADMINISTRATION COMMITTEE - Chairman C. BarwickUNFINISHED BUSINESSNEW BUSINESS

Tender No. 05-100 - Six Pickup Trucks

Report ES89-05 of the Supervisor of Roads and Transportation. Pages **12 to 20**

Benefit Concert - Grant Request

A letter has been received from Randy Greengrass, 5 Porter Place, requesting a grant of \$462.00 plus g.s.t., representing the cost of renting the Memorial Auditorium for a benefit concert to be held in 2006, with proceeds to the Canadian Cancer Society.

Animal Aide - Grant Request

A letter has been received from Dana Hubert, Animal Aide Fundraising Committee, requesting a grant of \$462.00 plus g.s.t., representing the cost of renting the multi-purpose room at the St. Thomas Community Centre for a video dance party to be held on October 22nd 2005.

City Debt Levels

A copy of a letter from Ross Currah, 202-130 Talbot Street, requesting information about the City's projected total debt for the years ending 2005 and 2006 and the response from the Director of Finance and City Treasurer are attached for the members' information. Pages **21 & 22**

BUSINESS CONCLUDED**COMMUNITY AND SOCIAL SERVICES COMMITTEE** - Chairman B. Aarts**UNFINISHED BUSINESS****NEW BUSINESS****BUSINESS CONCLUDED****PROTECTIVE SERVICES AND TRANSPORTATION COMMITTEE** - Chairman T. Shackelton**UNFINISHED BUSINESS****NEW BUSINESS**Fire Department Open House and Related ActivitiesReport FD09-05 of the Fire Prevention Officer. Page **23**Alternate Fire Coordinator for Elgin CountyReport FD08-05 of the Fire Chief. Page **24**The Adult Crossing Guard Program - Transportation Operations UpdateReport ES90-05 of the Supervisor of Roads & Transportation. Pages **25 to 26****BUSINESS CONCLUDED****REPORTS PENDING**

AMENDMENT TO BY-LAW 44-2000(REGULATION OF WATER SUPPLY IN THE CITY OF ST. THOMAS) - MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF ST. THOMAS AND ST. THOMAS ENERGY INC. (PROVISION OF WATER METER READING/BILLING AND COLLECTION SERVICES) _____ - J. Dewancker

ESDA SERVICING MASTER PLAN AND CLASS ENVIRONMENTAL ASSESSMENT - J. DewanckerENVIRONMENTALLY SENSITIVE LAND USE - P. KeenanDRIVEWAY RECONSTRUCTION - MAPLE STREET - J. DewanckerREVIEW OF CITY BUS ROUTES - J. DewanckerFUTURE USE OF VALLEYVIEW PROPERTY - ELYSIAN STREET - E. SebestyenFOREST AVENUE SIDEWALK - J. DewanckerCOMMUNITY SAFETY ZONE REVIEW - D White**COUNCIL**

Council will reconvene into regular session.

REPORT OF COMMITTEE OF THE WHOLEPlanning and Development Committee - Chairman H. ChapmanEnvironmental Services Committee - Chairman M. TurveyPersonnel and Labour Relations Committee - Chairman D. Warden

Finance and Administration Committee - Chairman C. Barwick

Community and Social Services Committee - Chairman B. Aarts

Protective Services and Transportation Committee - Chairman T. Shackelton

A resolution stating that the recommendations, directions and actions of Council in Committee of the Whole as recorded in the minutes of this date be confirmed, ratified and adopted will be presented.

REPORTS OF COMMITTEES

PETITIONS AND COMMUNICATONS

Office of the Fire Marshall - Appointment of Fire Protection Specialist

A letter has been received from Mr. Paul Leslie, Operations Manager Southwest Region Field Fire Protection Services, regarding the appointment of Mr. Herb Clements as the Fire Protection Specialist, South East region, effective October 3, 2005. **Page**

UNFINISHED BUSINESS

NEW BUSINESS

BY-LAWS

First, Second and Third Reading

1. A by-law to confirm the proceedings of the Council meeting held on the 11th day of October, 2005.
2. A By-law to authorize the Mayor and Clerk to execute and affix the Seal of the Corporation to a certain agreement between the Corporation of the City of St. Thomas and Springwater Developments Inc. (#34T-04508 - Wyndfield Phase 4 - 76 lots for single detached dwellings)
3. A By-law to authorize the Mayor and Clerk to execute and affix the Seal of the Corporation to a certain agreement between the Corporation of the City of St. Thomas and Inn Services Inc. (#34T-05504 - Dalewood Landing Phase 5 - 56 Lots for Single Detached Dwellings)

PUBLIC NOTICE

NOTICES OF MOTION

CLOSED SESSION

A resolution to close the meeting will be presented to deal with a matter protected under the Municipal Freedom of Information and Protection of Privacy Act.

OPEN SESSION

ADJOURNMENT

CLOSING PRAYER



Corporation of the

City of St. Thomas

- 5 -

Report No.

ES92-05

File No.

95 Park Avenue

Directed to:

Chairman Marie Turvey and Members of the Environmental Services Committee of Council

Date

October 4, 2005

Department:

Environmental Services Department

Attachments

Prepared By:

John Dewancker, Director

- Request of September 14, 2005 by Mr. Twaites
- City of St. Thomas letter of September 12, 2005

Subject:

95 Park Avenue – Backyard drainage concern

RECOMMENDATION

That report ES92-05 and the appended City correspondence of September 12, 2005, be received as information and be considered in conjunction with the review of the backyard drainage concern at 95 Park Avenue.

ORIGIN

Attached request of Mr. Twaites, owner of the property at 95 Park Avenue to address City council in respect to a drainage problem in the backyard of the property.

ANALYSIS

Recently, Mr. Twaites requested the City's Environmental Services Department to review and address his concerns regarding a drainage problem in the rear yard of his property. Environmental Services staff of both the Engineering and Operations Divisions have met recently with Mr. Twaites, however, there was little that could be done by the City at this time to remedy this problem, since the subject drainage problem is fully located on private property and, also, since a solution to this long existing problem would require a capital expenditure to be made by the owner(s) of the properties that are affected or contribute to this drainage problem, all in compliance with City policy.

On September 9, 2005, Alderman David Warden and the writer attended at 95 Park Avenue to conduct a further field review of this matter with Mr. Twaites. Following this meeting, Environmental Services provided a written assessment and chronology of this issue to Mr. Twaites. A copy of this correspondence is attached herewith for the information of the Members.

Staff will be pleased to answer any questions regarding this matter at the meeting of October 11, 2005.

Respectfully submitted

John Dewancker, P.Eng., Director
Environmental Services

Reviewed By:

Treasury

Env Services

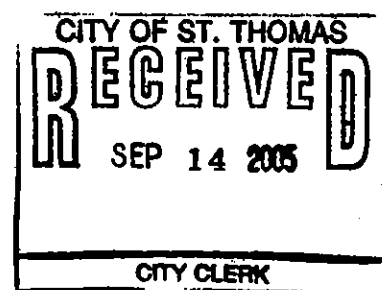
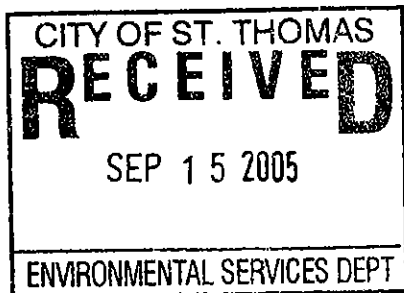
Planning

City Clerk

HR

Other

OCT 11TH/05 COUNCIL
MEETING



September 14, 2005

Mayor Kohler & Members of St. Thomas City Council
P.O. Box 520
St. Thomas, ON
N5P 3V7

Dear Mayor Kohler & Members of St. Thomas City Council:

Re: Flooding of Backyard at 95 Park Avenue

I would like to request to appear as a deputation at the October 3, 2005 Meeting of St. Thomas City Council regarding the flooding of my backyard at 95 Park Avenue.

Whenever it rains, I receive the run-off from Young Street located behind my house.

You can contact me at 633-2251.

Sincerely,

Ken Twaites
95 Park Avenue
St. Thomas, ON
N5R 4V9

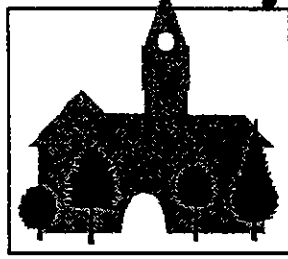
A handwritten signature in dark ink, appearing to read "Ken Twaites", written over a horizontal line.

| | |
|------------------------|-------------------------------------|
| REFERRED TO | |
| J. DEWANCKER | <i>ndk</i> |
| | |
| | |
| FOR | |
| DIRECTION | <input type="checkbox"/> |
| REPORT OR COMMENT | <input checked="" type="checkbox"/> |
| INFORMATION | <input type="checkbox"/> |
| FROM <u>M. KONEFAL</u> | |

JOHN DEWANCKER P.Eng
Director, Environmental Services &
City Engineer

IVAR ANDERSEN P. Eng.,
Manager of Operations & Compliance

BRIAN CLEMENT MASc., P.Eng.,
Manager of Engineering



THE CORPORATION OF THE CITY OF
ST. THOMAS

All correspondence
to be addressed to:
P.O Box 520, City Hall Annex
St. Thomas ON N5P 3V7

Telephone: (519) 631-1680
Fax: (519) 631-2130

September 12, 2005

Mr. Ken Thwaites
95 Park Avenue
St. Thomas ON N5R 4V9

File: 95 Park Avenue

Dear Mr. Thwaites,

RE: Drainage Problems in Rear Yard at 95 Park Avenue

Further to our meeting of September 9, 2005, to review the drainage problems in the rear of your property, the following is being noted in response to your enquiries respecting the nature and the background to this drainage matter:

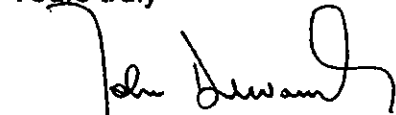
- The north east corner of your property appears to have received for a very long time the surface runoff that is generated by a number of neighbouring back yards, particularly the residential properties that front onto Young Street, which is approximately 3.5m higher than Park Avenue. This is also evidenced by the contour drawings which are on file in the City Engineering department as well as the plan/profile drawings of Young Street dating back to July 1965.
- During September 1987, the City's Engineering Staff was requested to comment on the rear yard flooding problem at 95 Park Avenue. A copy of the memorandum that was prepared at that time is enclosed herewith for your information.
- During April 2002, the then owner of the property at 95 Park Avenue installed a "Big O" drain between the rear yard and the Park Avenue curb to assist with the drainage relief that is needed for the rear yard.
- During March 2003, the rear yard at 95 Park Avenue experienced additional flooding, which appears to have been worsened as a result of the construction of a swimming pool and associated addition of placement of fill in the adjoining back yard of the property at 93 Park Avenue.
- The attached excerpt of the City's storm sewer plan confirms that there is no storm sewer available along the Park Avenue frontage of your property. As a result, there is no ability for the property owner to connect a storm drain to an existing and available storm sewer outlet.

- We understand that, about one year ago, you purchased this property at 95 Park Avenue, however, the City's property file does not have a copy of your solicitor's request for a property search letter which normally is being prepared for a property purchaser as background information to the property transaction.
- TCG Asphalt and Construction Inc., recently placed an amount of fill material within the rear yard of your property. The placement of this material was done at your sole request on or about July 25, 2005, to Mr. Jim Davidson of TCG. (A copy of the letter and statement in this regard by Mr. Hamstra of TCG is attached herewith for your information).

Upon review of the above, we must conclude that the drainage problem within the rear yard of your property is a problem that has existed for a very long time as the rear yard of your property is the lowest of a number of surrounding and long existing privately owned properties and also as a result of the lack of an available storm sewer outlet. In summary, we regret to inform you that there is little that can be done to correct this drainage problem other than the installation of a storm drain with catchbasin along the east side of your property line to Park Avenue as well as the construction of a storm sewer outlet along Park Avenue (if possible). In accordance with the City's local improvement policies, the capital funding of this private and local drainage problem would need to be provided by the benefiting property owner(s).

We trust the above is adequate for your present purposes. Please contact the undersigned at 631-1680 (ext 41675) or Mr. Brian Clement, Manager of Engineering if you have any questions.

Yours truly



John Dewancker, P.Eng.,
Director, Environmental Services

cc: Alderman Terry Shackelton
Alderman David Warden
Brian Clement, Manager of Engineering
Chuck Fiddy, Water and Waste Water Supervisor
Gerald Reu, Water and Development Technician

Encl:

CITY OF ST. THOMAS

(INTER DEPARTMENT USE)

-9-

September 25, 1987

Alderman Gord Campbell,
28 Elizabeth Street,
St. Thomas, Ontario.

Dear Sir: Re: Drainage Problem - 95 Park Avenue

I discussed the complaint with Mr. Depoorter at the site on Friday, September 25th. A rear yard flooding problem has been created by the construction of a pool and filling of the rear yard of 93 Park Avenue (Avery Ruppel).

I advised him that there is no City By-law or Provincial legislation which would force Mr. Ruppel to correct the problem. Unfortunately there is nothing that the City can do.

To correct the problem the owner is considering filling approximately one-quarter of the rear yard, up to a foot depth, to direct the water back onto the Ruppel property. As an alternative, I suggested that he have the elevations checked to determine if a Big 'O' tile could be run from the low spot to the curb.

It was left with the owner to determine the most economical alternative.

Yours truly,

Robert E. Brown

Robert E. Brown, P. Eng.
Deputy City Engineer

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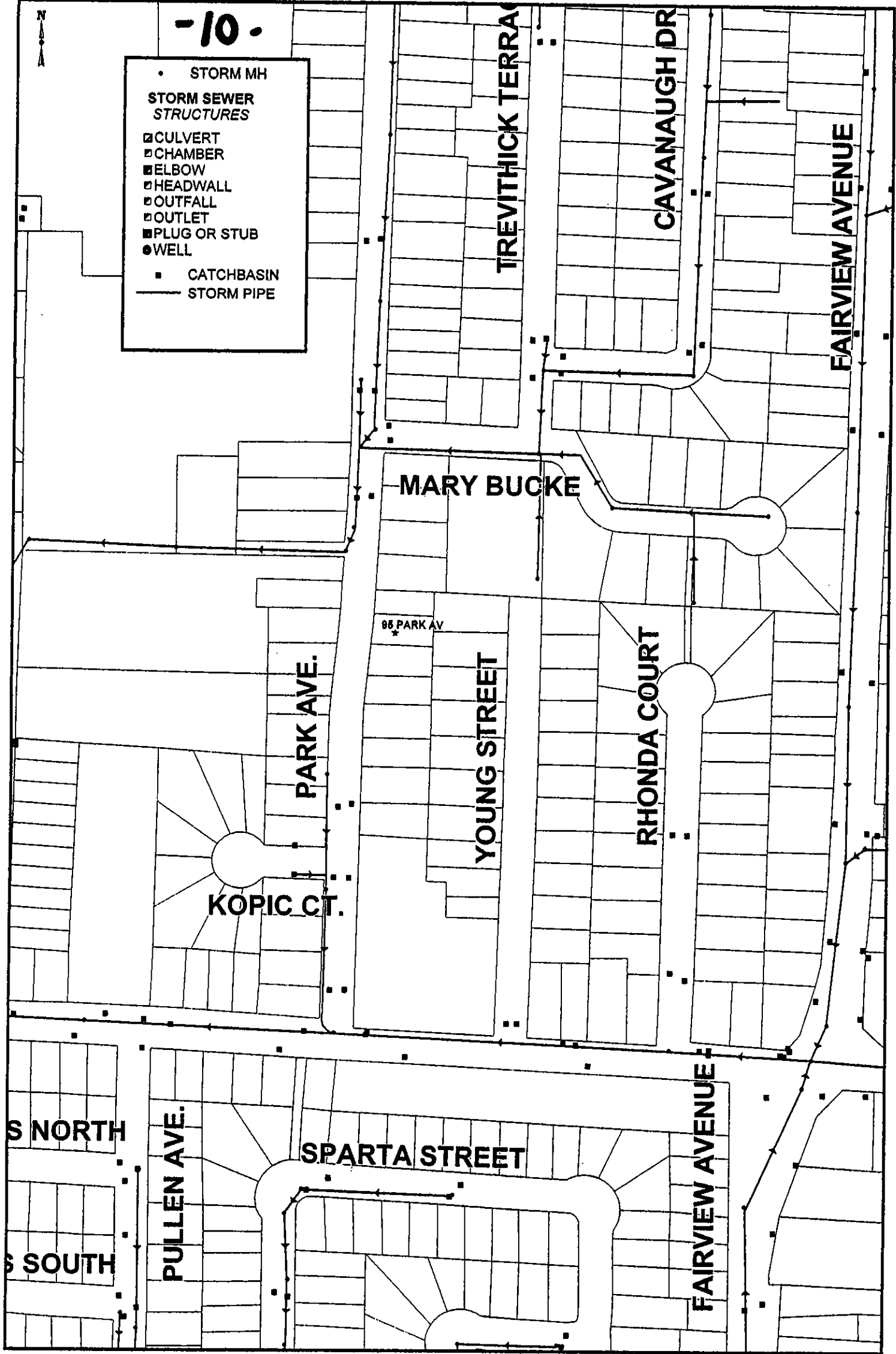
• STORM MH

STORM SEWER
STRUCTURES

- ▣ CULVERT
- ▣ CHAMBER
- ▣ ELBOW
- ▣ HEADWALL
- ▣ OUTFALL
- ▣ OUTLET
- ▣ PLUG OR STUB
- WELL

■ CATCHBASIN

— STORM PIPE





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TCG Asphalt & Construction Inc.
2200 Jetstream Road, P.O. Box 189
London, Ontario N6A 4V7
Telephone (519) 453-1500
Fax (519) 455-9025

The Corporation of the City of St. Thomas
545 Talbot Street
St. Thomas, Ontario
N5P 3V7

Attn: Mr. Gerald Rue

Re: Fill dumped at 95 Park Ave.

Dear Sir,

This letter is to confirm the circumstances involved with the fill that was dumped at 95 Park Ave. in St. Thomas. TCG Asphalt was doing some reconstruction work at the Central Elgin Collegiate on Chestnut Street. It had come to our attention that a Mr. Ken Thwaites at 95 Park Ave was looking for a load of fill to be dumped in his back yard. Our foreman, Jim Davidson, went to see Mr. Thwaites to confirm what he wanted and agreed to bring a load of fill. After the load was dumped, Mr. Thwaites asked for two more loads to be brought which TCG did. The City of St. Thomas was not involved in this private agreement between TCG and Mr. Thwaites. This work was done on or about July 25, 2005.

I trust that this information is sufficient for your requirements at this time.

Yours truly,

A handwritten signature in black ink, appearing to read 'Peter Hamstra', written in a cursive style.

Peter Hamstra
Project Manager, TCG Asphalt & Construction Inc.



Corporation of the

City of St. Thomas

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Report No.

ES89-05

File No.

05-014-00

Directed to: Chairman Cliff Barwick and Members of the Finance and Administration Committee

Date
October 10, 2005

Department: Environmental Services Department

Prepared By: Dave White, Supervisor of Roads & Transportation

Attachment
Report ES80-05 Fleet Replacement Needs

Subject: Tender No. 05-100, for the supply of six (6) 2006 pickup trucks

RECOMMENDATION

It is recommended that:

1. St. Thomas Ford Lincoln Sales be awarded Tender No. 05-100 for the supply of six (6) pickup trucks at a total tender price of \$180,153.72 plus GST., and,
2. Staff proceed with the purchase of required after market extras for the six (6) vehicles with a total cost of \$14,000 plus GST., and,
3. The total cost of \$194,153.72 plus GST., be charged to the corresponding approved Capital accounts 11-8-01-9-5137-6110 to 11-8-01-9-5142-6110 respectively.

Report:

Origin

At the meeting of September 6, 2005 Council approved report ES80-05 and authorized a tender call for six (6) vehicles with a previously estimated replacement cost of \$245,000 including vehicles and after market extras. It was expected that this bulk tender would provide a cost avoidance of approximately \$62,950.

Analysis

Tender No. 05-100 was advertised in the Times Journal on Saturday September 10 and was also posted on the City's website. Nine tender packages were issued directly to the following area dealers;

- Eastway Ford
- Talbot Ford
- Elgin Chrysler
- Disbrowe Motors
- Miller Ford (Rodney)
- Forham Motors (Rodney)
- Co-Trac Ford (Dutton)
- Mike Hutchison Motors (Aylmer)
- Dempsey Chrysler (Aylmer)

As advertised, Tender No. 05-100 closed on Tuesday September 27 @ 12:00 noon and 2 bids were received and opened from;

- Elgin Chrysler Ltd (informal/incomplete bid, could not meet the specification on one truck)
- St. Thomas Ford Lincoln Sales totaling \$180,153.72 plus GST.

In addition to the six (6) vehicles provided through Tender No. 05-100, there are a number of after market extras that are more efficiently added after the delivery of the trucks takes place. Examples of these are considered part of the vehicle replacement such as license transfer, bed liners, snowplough /harness etc. These items are estimated to cost less than \$14,000 plus GST.

In summary, the total replacement cost for the six (6) vehicles is \$194,153.72 with a cost avoidance of approximately \$95,000, which is \$32,000 more than expected.

Alternatives

None at this time.

Financial Implications:


Costs associated with the vehicle purchases are funded through the vehicle/equipment reserve.

Respectfully submitted



For Dave White, Supervisor of Roads and Transportation
Environmental Services

Reviewed By:


Treasury


Env Services

Planning

City Clerk

HR

Other



Corporation of the

City of St. Thomas

Report No.

ES80-05

File No.

05-014-00

Directed to:

Chairman Cliff Barwick and Members of the Finance and Administration Committee

Date

September 5, 2005

Department:

Environmental Services Department

Attachment

Prepared By:

Dave White, Supervisor of Roads & Transportation

Report ES21-05 Fleet Replacement Needs

Subject:

Fleet Replacement Needs – 2005 / 2006

RECOMMENDATION

It is recommended that:

1. The following be received for information; and,
2. A tender be developed for 6 similar replacement vehicles from the 22 vehicles listed in the 2006 ES Capital Needs list; and,
3. A report be brought back to Council for approval of the successful bidder with the funding source being the vehicle/equipment reserve account.

Report:

Origin

Two vehicles have recently been taken off the road as not operational, which are shown in the chart below as PW283 & PK314. These two vehicles cannot be returned to the road unless the required \$14,500 maintenance is completed to pass the safety inspection. A short list of six vehicles that have similar specifications has been developed which, if tendered ahead of the 2006 budget deliberations, could result in a cost avoidance total of approximately \$63,000 on the 2005/2006-vehicle maintenance operating budgets.

There are a total of 22 vehicles that have been identified and require replacement in 2006. They form part of the Treasury Memo submitted on August 9, 2005 for the capital budget submission from the Environmental Services Department. A number of these vehicles have already been held over from 2004 and 2005 as indicated in Report ES21-05 Fleet Replacement Needs (attached) that was deferred to the 2005 budget discussions.

Analysis

While all 22 vehicles have been prioritized by the Environmental Services Department, they are all at or beyond their expected lifespan as of 2005. Once vehicles are at their expected lifespan, major mechanical work or bodywork may not give a good return on investment.

There have been several recent mechanical/physical failures, which have been short-listed as 6 vehicles that have similar specifications, some need substantial work but all require replacement to avoid major repair and/or vehicle lease. . The other important aspect of this analysis is the fact that some vehicles require immediate substantial mechanical work and bodywork in order to pass the standard safety requirements.

The chart below shows the immediately required maintenance costs (mechanical and body work) along with recent annual maintenance costs and the 2005 replacement cost before our investigation.

| Vehicle Number | Vehicle Description | Vehicle Year / Replacement Year | Immediately Required Maintenance Cost | Recent Annual Maintenance Costs | 2005 Individual Replacement Estimate |
|----------------|-----------------------|---------------------------------|---------------------------------------|---------------------------------|--------------------------------------|
| PW283 | 1 ton pickup (reg) | 1995 / 2005 | \$3,000 | \$5,100 | \$45,000 |
| PK314 | ¾ ton pickup (reg) | 1995 / 2005 | \$11,500 | \$2,700 | \$40,000 |
| PW254 | ½ ton pickup (4 door) | 1996 / 2005 | \$1,000 | \$3,500 | \$40,000 |
| PW220 | ½ ton pickup (ext) | 1995 / 2005 | \$2,000 | \$2,200 | \$40,000 |
| EN315 | ½ ton pickup (ext) | 1995 / 2005 | \$6,500 | \$1,700 | \$40,000 |
| PW248 | ½ ton pickup (ext) | 1996 / 2005 | \$8,500 | \$5,700 | \$40,000 |
| TOTALS | | | \$32,500 | \$20,900 | \$245,000 |

It was discussed with purchasing staff and decided that grouping the 6 vehicles together may result in cost savings. While actual figures are only known following a full tender process, preliminary

investigations were done to determine potential cost savings that will be compared against the Environmental Services Treasury Memo and 2006 Capital Budget Submission; where the preliminary estimates of individual purchases were estimated at \$245,000.

As a result of the investigations we have found that tendering them as a group of 6 could result in a cost avoidance of approximately \$20,000 if purchased in 2005 for immediate delivery.

In summary, if the (6) vehicles were tendered and purchased immediately the City can expect to avoid;

- \$32,500 in required maintenance costs from current 2005 operating budgets,
- approx. 50% of the annual maintenance costs or \$10,450 from the 2006 operating budget,
- as a result of tendering the (6) vehicles together (now estimated at \$225,000) potentially save \$20,000 on a bulk purchase,
- a total estimated cost avoidance of \$62,950.

In addition to the cost avoidance, the six vehicles can be auctioned off with the value being credited to the vehicle services reserve account.

Alternatives

Approve the recommendations within this report.

Do not approve the recommendations within this report but recommend repair of vehicles through the appropriate operating budgets.

Financial Implications:

Costs associated with the vehicle purchases are funded through the vehicle/equipment reserve account.

Respectfully submitted



Dave White, Supervisor of Roads and Transportation
Environmental Services

Reviewed By:

Treasury

Env Services

Planning

City Clerk

HR

Other



Corporation of the

City of St. Thomas

-16-

Report No.

ES21 -05

File No.

03-017-00/03-027-00

Directed to:

Chairman Cliff Barwick and Members of the Finance and Administration Committee

Date

March 14, 2005

Department:

Environmental Services

Attachment

Fleet replacement Spreadsheet

Prepared By:

Mark Sture, Supervisor of Roads and Transportation

Subject:

Fleet Replacement Needs

Recommendation:

1. That the following be received for information.

Report:

Origin

Following staff discussion on budgetary issues surrounding fleet matters in the wrap up of 2004 Operating Budget and preparation of the 2005 Operating Budget, staff has reviewed the current replacement needs of the City's fleet. This needs analysis provides an update of previous planning work undertaken in this regard in the past.

Analysis

Through an analysis of the City's fleet, the Roads and Transportation Supervisor, in conjunction with Treasury staff determined a life expectancy, replacement schedule and "value" of the fleet. The City currently has 180 pieces of equipment in its fleet. Of these 55 are licensed and 45 are construction/horticultural type vehicles, and the balance is made up of small pieces of operating equipment such as mowers, chainsaws, large power hand tools, etc. The annual fee for licensing our equipment in 2004 was \$10,555.

The analysis provides a life expectancy for all units. Licensed and construction type vehicles were given a life expectancy varying between 8 and 20 years, with 8 years being the life expectancy of a pick-up truck or passenger vehicle and 20 years the life expectancy of our motor grader. Most of the medium duty trucks have a life expectancy of around 12 years. Similarly, transit vehicles have a life of 8 to 15 years, depending on the type of equipment.

Based on 2004 replacement dollars, the fleet has a value of \$10.3 million, not including those units with a value of less than \$10,000. Of this equipment, \$3.3 million worth of fleet/equipment is either due or past due for replacement if the above life expectancy is followed.

The attached spreadsheet lists the fleet and its age, life expectancy, scheduled replacement year and 2004 value. Additionally, this spreadsheet shows the annual maintenance costs of each piece of equipment.

Financial Considerations

The City's fleet is worth approximately \$10.5 million and there is about \$3.5 million worth of outstanding replacement needs. In round 1 of the 2005 Capital Budget \$400,000, was allotted for replacement and \$100,000 from tax revenue. It is recommended that during round 2 of the 2005 Capital Budget, Council consider a further expenditure of an additional \$220,000 for fleet replacement, \$100,000 of which is from tax revenue.

Notwithstanding the immediate fleet need for \$3.5 million in replacement value, the City needs to set aside approximately \$1 million a year (in 2004 dollars) for the replacement of the existing fleet within the estimated life expectancy of 8 to 20 years. This does not address the needs for new additional vehicles as a result of growth in the City which are included in the calculation of the City wide Development Charges and which contribute to the funding of the Development Charges Reserve Fund.

Respectfully,


Mark Sture, Supervisor, Roads and Transportation
Environmental Services

Reviewed By:

Treasury

Env Services

Planning

City Clerk

HR

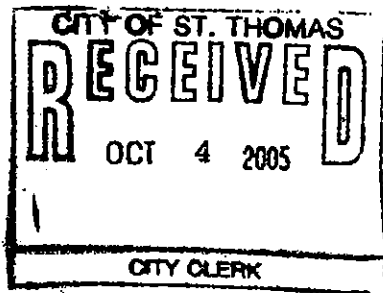
Other

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Divide By 16 Years = \$ 1,019,281 per year



202-130 Talbot St.
St. Thomas, On.
N5P1A6

Sept. 22, 2005

Alderman Barwick.

Dear Sir,

As an interested citizen who rents and pays taxes in this city, I would like to inquire; what is the projected total debt of the city of St. Thomas ending 2005 and 2006?

Thank you for your good works on behalf of the People.

Sincerely,
Ross Ciurak

William J. Day, CA
Director of Finance and City Treasurer
Corporation of the City of St. Thomas
PO Box 520 545 Talbot Street
St. Thomas, ON N5P 3V7



Telephone: (519) 631-1680 Ext. 4101
Fax: (519) 633-9019
Email: bday@city.st-thomas.on.ca

27 September 2005

Mr. Ross Currah
202-130 Talbot Street
St. Thomas, Ontario
N5P 1A6

Dear Mr. Currah:

Re: City of St. Thomas Long Term Debt

Alderman Barwick has referred your request regarding the City's projected long-term debt position to me for a response.

During 2005 we issued long-term debt in the amount of \$8 million for the purpose of funding the \$12 million Community Centre Complex. Coupled with our existing debt, we project long-term debt of approximately \$8.8 million at the end of this year.

Early in 2006 we will be borrowing approximately \$18 million to finance the new Valleyview Home for the Aged. Combining the projected balance of this debt issue with the Community Centre Complex as well as the City's existing debt, we project long-term debt of approximately \$24.4 million at the end of 2006.

Should you have any questions please do not hesitate to contact me directly.

Yours very truly,

William J. Day, C. A.
City Treasurer

Cc: Alderman Cliff Barwick



Corporation of the
City of St. Thomas

-23-

Report No.

FD09-05

File No.

Directed to: Chairman Terry Shackleton and members of the Protective Services and Transportation Committee

Date
October 3, 2005

Department: Fire Department

Attachment

Prepared By: Fire Prevention Officer Wayne Dunn

Subject: Fire Department Open House and Related Activities

Recommendation:

"THAT: The St. Thomas Fire Department will host their annual Open House during Fire Prevention Week on Wednesday, October 12th, 2005 from 6:30 p.m. until 9:00 p.m.

"THAT: The Mayor, Members of Council and all citizens are invited to attend.

Analysis:

The Fire Department has hosted an Open House during Fire Prevention Week for twenty-one (21) years. It has met with great public response and has increased public Fire Safety Awareness within the City. An auto extrication demonstration and portable fire extinguisher demonstration will be presented along with various other displays.

Fire Prevention Activities for the Month of October:

Each day care centre located within the city will be visited by on duty fire personnel. The importance of testing home Smoke Alarms and having a Home Fire Safety Plan will be the focus of a fire safety presentation to the children. The children will also be acquainted with a firefighter dressed in fire fighting gear, and a fire drill will be initiated and observed at each location.

All elementary schools will participate in fire drills conducted by on duty firefighters. Students will be encouraged to practice home fire drills and to test the smoke alarms in their homes and to be careful with candles as the theme for Fire Prevention Week this year is "**Use Candles with Care – when you go out blow out**"

All secondary schools will participate in fire drills that will be monitored in and around the school by on duty fire fighters and fire prevention personnel.

All St. Thomas schools will be encouraged to participate in a **National Fire Drill** to be held on **October 12th at 10:00 a.m.**

We hope to see everyone at this years' open house.

Respectfully,

FPO Wayne E. Dunn

Chief Bob Barber



Corporation of the

City of St. Thomas

-24-

Report No.

FD08-05

File No.

Directed to: Chairman Terry Shackleton and members of the Protective Services and Transportation Committee

Date
October 4, 2005

Department: Fire Department

Attachment

Prepared By: Fire Chief Bob Barber

Subject: Alternate Fire Co-ordinator for Elgin County

Recommendation:

"THAT: Council approve the appointment by the Ontario Fire Marshal's Office of Deputy Chief Oscar Jensen as Alternate Fire Co-ordinator for Elgin County.

Analysis:

In April of 2005 Council approved the appointment of myself as the Fire Co-ordinator for the County of Elgin. As Co-ordinator my duties are to co-ordinate the Mutual Aid Plan and act as liaison and perform various other duties for the Fire Marshal.

Since my appointment on May 1, 2005, the position of Alternate Deputy Co-ordinator has been vacant. The role of this position is to act in place of the Co-ordinator in his or her absence. Where possible and practical the Fire Marshal's Office prefers that the Co-ordinator and Alternate come from the same Department. I am recommending Deputy Chief Jensen for this appointment.

Respectfully submitted,

Bob Barber
Fire Chief



Corporation of the

City of St. Thomas

- 25 -

Report No.

ES90-05

File No.

05-014-00

Directed to:

Chairman Terry Shackelton and Members of the
Transportation and Protective Services Committee

Date

October 10, 2005

Department:

Environmental Services Department

Attachment

Prepared By:

Dave White, Supervisor of Roads & Transportation

Subject:

The Adult Crossing Guard Program – Transportation Operations Update

RECOMMENDATION

It is recommended that:

1. The Adult Crossing Guard location at Edward Street and Balaclava Street in the City of St-Thomas be withdrawn, with the last day being Friday October 28, 2005; and,
2. The area School boards be requested to annually provide individual school boundary and walking student information to allow the joint creation of a Safe Route to School program for the City of St-Thomas; and,
3. Warrant needs of the remaining Adult Guard locations be updated based on the Ministry of Transportation / Ontario Traffic Conference Manual – School Crossing Review (1992); and,
4. Any other options for providing an Adult Guard Program be explored; and,
5. Any further revisions to the Adult Crossing Guard program be reported back to Council for approval.

Report:

Origin

The Environmental Services Department, Roads and Transportation Section manage the Adult Crossing Guard Program in the City of St-Thomas. Adult Crossing Guards are employed by the City of St-Thomas and are members of Local 841 (part time unit) (crossing guards) of the Canadian Union of Public Employees.

There are currently (9) Adult Crossing Guard locations in St. Thomas at the intersections of:

- Elm Street and Park Avenue
- Edward Street and Balaclava Street
- First Avenue and Myrtle Street
- Ross Street and Locust Street
- Forest Avenue and Park Avenue
- Fairview Avenue and Forest Avenue
- Fairview Avenue and Airey Avenue
- South Edgeware and Dalewood Drive
- Wellington Street and Park Avenue

In order to run the program efficiently, there is a need for (9) full time guards and (3) spare guards. The spare guards are effectively on-call to fill in for illness etc. throughout the School year. At the present time, there are (8) active full time guards (one guard is on disability) and (1) spare guard (filling in for the disability). This leaves the program short by (1) full time and (2) spare guards.

For the past several weeks the City has been advertising locally and through all available means to recruit crossing guards with very little response. Filling positions has become an increasingly difficult process due to lack of interest.

Analysis

Other than the initial warrant needs and assessment and annual time of day changes, the Guard locations have not been subjected to testing updates in accordance with standard Ontario justification methods for a number of years. Once tested, some locations may not continue to meet the technical justification.

An obvious example of this is at the Edward and Balaclava intersection where an All-Way Stop condition was installed in the summer of 2004. One of the key components of the justification criteria is

that of pedestrian delay and adequate gaps for crossing. An All-Way Stop condition provides adequate gaps for pedestrians to cross each time a car stops and therefore there are more than enough adequate gaps in this situation.

The full technical justification for adult crossing guard posts can be found in the Ministry of Transportation / Ontario Traffic Conference Manual – School Crossing Review (1992) (a 78 page document) which provides uniform implementation for Municipalities in Ontario. Within the manual the following key recommendation (page 3, # 4.4) was originally made;

"A School Crossing is a form of traffic control where School pupils are supervised in order to facilitate a safe crossing of the roadway at a location other than a traffic signal, a pedestrian crossover, a stop sign or a yield sign."

It is for this reason that removing the Adult Crossing Guard at the corner of Edward Street and Balaclava Street is recommended. The first step in assessing the City of St-Thomas needs for Adult Guards is to get timely and accurate information from the School boards. We need to know where the students are coming from and going to in order to establish the most efficient network of Adult Crossing Guard locations.

Alternatives

Maintain the existing nine (9) guard locations until a complete review of all locations is completed.

Financial Considerations:

Approval of the recommendations in this report will result in a reduction of the operating budget for Crossing Guards of approximately \$4,000 in 2005/2006 program.

Respectfully submitted



For Dave White, Supervisor of Roads and Transportation
Environmental Services

Reviewed By: Treasury Env Services Planning City Clerk HR Other

-27-

Ministry of
Community Safety and
Correctional Services

Ministère de la
Sécurité communautaire et
des Services correctionnels



Office of the
Fire Marshal

Bureau du commissaire
des incendies

2284 Nursery Road
Midhurst ON L0L 1X0
Tel: (705) 725-7258
Fax: (705) 725-7259

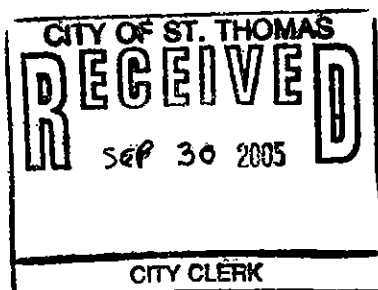
2284, chemin Nursery
Midhurst ON L0L 1X0
Tél: (705) 725-7258
Télé: (705) 725-7259

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687-17

Chatham-Kent/Middlesex/Elgin/Lambton/Essex

September 27th, 2005

Clerk Wendell Graves
The City of St. Thomas
PO Box 520 545 Talbot Street
St. Thomas ON N5P 3V7



Dear Clerk Graves:

During a recent competition within the Office of the Fire Marshal (OFM), the successful candidate for the position of Fire Protection Specialist – South East was Fire Protection Adviser Herb Clements. FPA Clements has been situated in Chatham for just over seven years while providing advice and assistance to the communities and fire departments in Chatham-Kent, and the counties of Middlesex, Elgin, Lambton and Essex.

FPA Clements will be transferred to the Midhurst office of the OFM effective October 3/05. His District Office will close at the end of the business day on Friday, September 30/05.

It is the intention of the OFM to replace this Fire Protection Adviser position as soon as possible. In the interim, we are requesting municipalities and fire services in the counties of Middlesex, Elgin, Lambton, Essex and the Municipality of Chatham Kent to contact the OFM at the Regional Headquarters directly, or if you wish to speak to the Regional Operations Manager, please use the following contact numbers:

705-725-7258 – General Inquiries/Reception
1-800-565-1842 – Toll Free line
705-725-7259 – Facsimile transmission or toll free at 800-361-5186
705-725-7212 – Regional Operations Manager Paul Leslie (direct line)
e-mail: paul.leslie@jus.gov.on.ca

Sincerely,

Paul Leslie
Operations Manager, Southwest Region
Field Fire Protection Services

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|-------------------|-------------------------------------|
| REFERRED TO | |
| R. BARBER ALK | |
| FOR | |
| DIRECTION | <input type="checkbox"/> |
| REPORT OR COMMENT | <input type="checkbox"/> |
| INFORMATION | <input checked="" type="checkbox"/> |
| FROM | M. KONEFAL |