

AGENDA

THE TWELFTH MEETING OF THE ONE HUNDRED AND TWENTY-FIFTH COUNCIL OF THE CORPORATION OF THE CITY OF ST. THOMAS

COUNCIL CHAMBERS 6:00 P.M. CLOSED SESSION
CITY HALL 7:00 P.M. REGULAR SESSION MARCH 14TH, 2005

ROUTINE PROCEEDINGS AND GENERAL ORDERS OF THE DAY

OPENING PRAYER

DISCLOSURES OF INTEREST

MINUTES

DEPUTATIONS

COMMITTEE OF THE WHOLE

REPORTS OF COMMITTEES

PETITIONS AND COMMUNICATIONS

UNFINISHED BUSINESS

NEW BUSINESS

BY-LAWS

PUBLIC NOTICE

NOTICES OF MOTION

ADJOURNMENT

CLOSING PRAYER

THE LORD'S PRAYER

Alderman M. Turvey

DISCLOSURES OF INTEREST

MINUTES

Confirmation of the minutes of the meeting held on March 7th, 2005.

DEPUTATIONS

Junior Achievement of London

Mr. Barry Fitzgerald, CEO/President, Junior Achievement London & District, will be in attendance to make a presentation regarding 50 years of Junior Achievement programs and to request a proclamation acknowledging the programs offered in the community by Junior Achievement.

Woodland Road - No Parking Request

Mr. Bruce Martin, 29 Woodland Road, will be in attendance to discuss the proposed parking restrictions on Woodland Road.

Ms. Natalie Arseneau, 28 Woodland Road, will be in attendance to discuss the proposed parking restrictions on Woodland Road.

Palm Street

Mr. John Allen will be in attendance to discuss the Palm Street ravine area.

2005 Budget

Representatives of the Downtown Development Board will be in attendance.

Letter of Tolerance – 170 South Edgeware

Mr. Joseph J. Docherty, agent for the owners of 170 South Edgeware, will be in attendance requesting a letter of tolerance for the property.

COMMITTEE OF THE WHOLE

Council will resolve itself into Committee of the Whole to deal with the following business.

PLANNING AND DEVELOPMENT COMMITTEE – Chairman H. Chapman**UNFINISHED BUSINESS****NEW BUSINESS**

CIP Timeframe Extension to Complete CIP Project and CIP Financial Incentive Program Loan Agreement and Grant Agreement and Acknowledgement Form

Report PD-12-2005 of the Development Officer. **Pages 7 & 8**

BUSINESS CONCLUDED**ENVIRONMENTAL SERVICES COMMITTEE** – Chairman M. Turvey**UNFINISHED BUSINESS****NEW BUSINESS**

Trails and Parks Master Plan - Study Team Membership

Report ES26-05 of the Director, Environmental Services. **Page 9**

2004 Annual Report for the St. Thomas Water Distribution System; 2004 Annual Report for the Elgin Middlesex Pumping Station & St. Thomas Area Secondary Water Supply; 2004 Annual Report for the St. Thomas Airport Drinking Water System

Report ES24-05 of the Manager of Operations and Compliance. **Page 10**

BUSINESS CONCLUDED**PERSONNEL AND LABOUR RELATIONS COMMITTEE** – Chairman D. Warden**UNFINISHED BUSINESS****NEW BUSINESS****BUSINESS CONCLUDED****FINANCE AND ADMINISTRATION COMMITTEE** – Chairman C. Barwick**UNFINISHED BUSINESS**

NEW BUSINESSFleet Replacement Needs

Report ES21-05 of the Supervisor of Roads and Transportation. Pages 11 to 15

BUSINESS CONCLUDED**COMMUNITY AND SOCIAL SERVICES COMMITTEE** – Chairman B. Aarts**UNFINISHED BUSINESS**2005/06 Ice Rental Rates - Revised

Report TR-11-05 of the Manager of Culture and Recreation. Pages 16 to 19

NEW BUSINESS2005/06 Ice Allocation

Report TR-12-05 of the Manager of Culture and Recreation. Pages 20 & 21

Proposed Ball Facility Rental Rates - 2005

Report TR-13-05 of the Manager of Culture and Recreation. Pages 22 to 25

2005 Soccer Facility Rental Permit

Report TR-14-05 of the Manager of Culture and Recreation. Pages 26 & 27

BUSINESS CONCLUDED**PROTECTIVE SERVICES AND TRANSPORTATION COMMITTEE** – Chairman T. Shackelton**UNFINISHED BUSINESS**Woodland Road "No Parking" Request

Report ES11-05 of the Director, Environmental Services. Pages 28 to 31

NEW BUSINESSSauve Avenue - Parking Restriction

Report ES20-05 of the Supervisor, Roads & Transportation. Pages 32 & 33

Parking – High Street, South Of Chestnut Street

Report ES22-05 of the Supervisor, Roads & Transportation. Pages 34 & 35

Travel Trailer Siting - St. Anne's Community Festival and Iron Horse Community Festival

Report ES23-05 of the Supervisor, Roads & Transportation. Page 36

By-Law 89-2004, A by-law to establish smoke free public places and workplaces - Workplaces with Residences

Report CC-08-05 of the City Clerk. Pages 37 & 38

BUSINESS CONCLUDED

REPORTS PENDING

AMENDMENT TO BY-LAW 44-2000 (REGULATION OF WATER SUPPLY IN THE CITY OF ST. THOMAS) - MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF ST. THOMAS AND ST. THOMAS ENERGY INC. (PROVISION OF WATER METER READING/BILLING AND COLLECTION SERVICES) - J. Dewancker

ESDA SERVICING MASTER PLAN AND CLASS ENVIRONMENTAL ASSESSMENT - J. Dewancker

ENVIRONMENTALLY SENSITIVE LAND USE – P. Keenan

SAFETY ISSUES AND INTERSECTION CONCERNS – M. Sture

CIVIL MARRIAGES SOLEMNIZATION – W. Graves

GAS TAX FUNDING SPENDING PROGRAM – M. Sture

DRIVEWAY RECONSTRUCTION – MAPLE STREET - J. Dewancker

REVIEW OF CITY BUS ROUTES – J. Dewancker

PROCLAMATIONS – W. Graves

COUNCIL

Council will reconvene into regular session.

REPORT OF COMMITTEE OF THE WHOLE

Planning and Development Committee – Chairman H. Chapman

Environmental Services Committee – Chairman M. Turvey

Personnel and Labour Relations Committee – Chairman D. Warden

Finance and Administration Committee – Chairman C. Barwick

Community and Social Services Committee - Chairman B. Aarts

Protective Services and Transportation Committee - Chairman T. Shackelton

A resolution stating that the recommendations, directions and actions of Council in Committee of the Whole as recorded in the minutes of this date be confirmed, ratified and adopted will be presented.

REPORTS OF COMMITTEES

The Second Report of the Site Plan Control Committee Pages 39 to 41

PETITIONS AND COMMUNICATONS

St. Thomas & District Labour Council - Day of Mourning - April 28th, 2005

A letter has been received from Sherry Ryder, St. Thomas & District Labour Council, requesting that the City of St. Thomas Council proclaim April 28th, 2005 as the “Day of Mourning” in the City of St. Thomas. An invitation to attend the ceremony being held on April 28th, 2005 at 4:30 p.m. in Pinafore Park is extended to all City Council members.

Easter Seal Society – Easter Seals Month

A letter has been received from Jennie Christian, District Manager Easter Seal Society, thanking the Mayor and Members of Council for the proclamation of Easter Seals Month.

2005 Volunteer Awards - Ministry of Citizenship

A letter has been received from Dr. Marie Bountrogianni, Minister, Ministry of Citizenship, inviting participation in the following Ontario's volunteer recognition programs for 2005: The Ontario Volunteer Service Awards, The Outstanding Achievement Awards for Voluntarism in Ontario, and The Ontario Medal for Young Volunteers.

The deadline for nominations is April 8th, 2005.

2005 Senior of the Year Awards

A letter has been received from John Gerretsen, Minister Responsible for Seniors, inviting Councils to honour one outstanding local senior in their municipality who has enriched the social, cultural or civic life of the community, without thought of personal or financial gain. A completed form must be submitted by May 27, 2005.

Letter of Tolerance – 170 South Edgeware

A letter has been received from Joseph J. Docherty, agent for Scott Vaughan and Josee DesForge, requesting a letter of tolerance for the property at 170 South Edgeware. **Pages 42 & 43**

Material is attached.

Agricultural Drainage Infrastructure Program

A letter has been received from Carol Mitchell, Parliamentary Assistant, Ministry of Agriculture and Food, regarding a new Agricultural Drainage Infrastructure Program. **Page 44**

Association of Ontario Road Supervisors - 2005 Travelling Road Show - The Road to "Savings" Seminar

Material has been received from Bryan Clarke, Chief Administrative Officer, Association of Ontario Road Supervisors, regarding the 2005 Travelling Road Show - The Road to "Savings" Seminar being held in various locations. **Pages 45 to 47**

Community Improvement Plan - Programs

A letter has been received from Jan van der Veen regarding core redevelopment assistance programs. **Pages 48 & 49**

UNFINISHED BUSINESS

Deputy Mayor Position

Report TF-01-05 of the Mayor's Task Force will be considered in March 2005.

NEW BUSINESS

By-law 110-82 – Council's Procedural By-law

Alderman Turvey put forward the following Notice of Motion.

Motion by Alderman Turvey:

THAT: Section 9, Rules of Conduct and Debate, of By-law 110-82, being a By-law to provide for Rules governing the Order and Proceedings of Council, be amended to include a Section which defines that no member of Council shall use tactics of bullying or intimidation of other members during any meeting and further that if such action takes place, the Head of Council or Presiding Officer may exclude the member from the meeting.

BY-LAWS

First, Second and Third Reading

1. A by-law to confirm the proceedings of the Council meeting held on the 14th day of March, 2005.
2. A by-law to amend By-Law 89-2004 (designated smoking room within a workplace having a residence)
3. A by-law to authorize an agreement with Jan Van Der Veen. (384-390 Talbot Street - \$40,000 loan - Community Improvement Program)
4. A by-law to authorize an agreement with Jan Van Der Veen. (384-390 Talbot Street - \$20,000 grant - Community Improvement Program)
5. A by-law to amend By-Law 45-89, being the Traffic By-Law for the City of St. Thomas. (Restrict Parking on Sauve Avenue, from Bill Martyn Parkway to Harrington Court)
6. A by-law to amend By-Law 45-89, being the Traffic By-Law for the City of St. Thomas. (Restrict Left Turns to and from First Avenue driveway and to and from Talbot Street driveway - 1063 Talbot Street)
7. A by-law to authorize a contract with Pacheco Contractors Ltd. (Third Avenue Watermain Replacement and Road Restoration - Wellington to Chestnut - \$302,505.48)

PUBLIC NOTICE

2005 Budget

Council will deal with the 2005 Budget on March 29, 2005.

NOTICES OF MOTION

CLOSED SESSION

A resolution to close the meeting will be presented to deal with proposed or pending disposition of land by the municipality and a labour relations matter.

OPEN SESSION

ADJOURNMENT

CLOSING PRAYER



Corporation of the
City of St. Thomas

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Report No.

PD-12-2005

File No.

41(A)-2002-CIP

Directed to:

Chairman Heather Chapman and Members of the
Planning Committee of Council

Date

March 04, 2005

Department:

Planning Department

Prepared By:

Aleksandra Pajak
Development Officer

Attachments

Subject:

CIP: (1) Timeframe Extension to Complete CIP Project and (2) CIP Financial Incentive Program Loan Agreement and Grant Agreement and Acknowledgement Form.

RECOMMENDATION:

1. That Report No. PD-12-2005 be received by Council as information and further that the following be approved:

- ☐ That CIP Application 2004-017: 763-765 Talbot Street timeframe be extended to August 18, 2005.
- ☐ That Council enter into a Loan Agreement and Grant Acknowledgement Agreement for the completed project relating to Application 2003-001: 384-390 Talbot Street.

REPORT

The following report provides information on two CIP applications, of which:

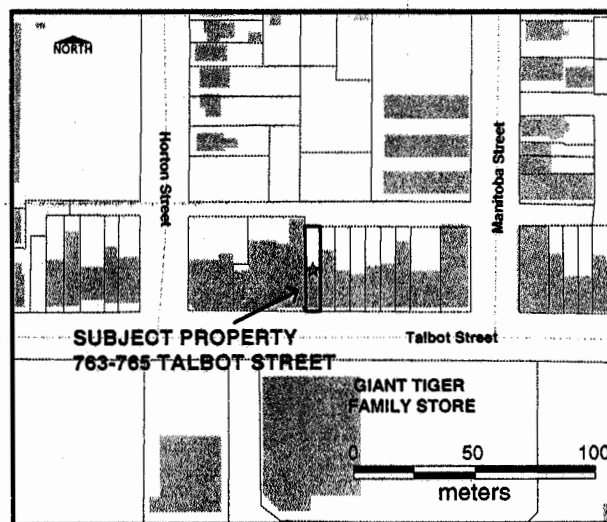
- Application 2004-017: 763-765 Talbot requires a timeframe extension to successfully complete a CIP assisted project; and
- Application 2003-001: 384-390 Talbot, which has successfully completed the improvement project and is now being prepared to receive grant and loan funding under the CIP Residential Conversion, Rehabilitation and Intensification Program.

BACKGROUND – TIMEFRAME EXTENSION FOR 2004-017: 763-765 TALBOT STREET

Key Map

In the previous Council report (PD-07-2005), it was noted that timeframe extensions will be common for some CIP applicants who are experiencing unforeseen roadblocks in their improvement projects. To date, Council has approved three timeframe extensions for various CIP applications. At this time, property owners of 763-765 Talbot Street are seeking a six-month extension to their February 18th, 2005 timeframe to successfully complete a residential project.

Application 2004-017: 763-765 Talbot Street was re-evaluated by the Development Officer and presented in front of the Urban Design Committee for their review and recommendation. With the concurrence of the Urban Design Committee, the application is being recommended to Council for a six-month extension.



☐ **Summary - CIP Application 2003-017: 763-765 Talbot Street**

The applicants have been working with a residential Building Permit since April 27th, 2004; however missed the completion deadline, which was established for February 18th, 2005. Prior to the deadline, the applicants approached the City with concerns over not being able to meet the established timeframes. Although this project is making progress, the applicant explained to staff that due to a Building Permit delay, unforeseen repairs and holdups due to cold weather, they ran out of time. The applicants are asking for a six-month extension to successfully complete the residential project. The applicants are rehabilitating 2 apartment units in the Downtown.

Old Timeframe:

February 18, 2005

Proposed New Timeframe:

August 18, 2005

BACKGROUND - PROJECT COMPLETION FOR APPLICATION 2003-001: 384-390 TALBOT STREET

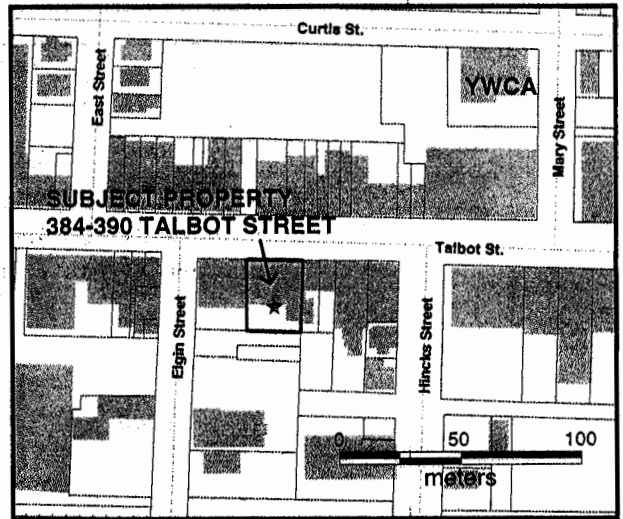
Application 2003-001: 384-390 Talbot Street was submitted to the Planning Department on July 29, 2003. The building is located in the Downtown Area as established by the St. Thomas Community Improvement Plan (CIP). Historically the building is an 1899 two-story bank with many of its original historical features, such as vault doors, still in place. The application was approved for CIP funding on December 29th, 2003. The project was set to complete in September of 2004, however Council granted an extension to the timeframe and a new completion date was set for February 28th, 2005. The Final Inspection for Occupancy, which was completed in February 2005, shows compliance pursuant to Subsection 11 of the Building Code Act 1992. The work completed satisfies all terms and conditions outlined in the CIP as approved by Council, therefore the application is eligible to receive grant and loan funding.

SCOPE OF WORK

This historical building is located on the corner of Elgin and Talbot Street (384-390 Talbot Street). Through this project the applicant restored the building's historical aspects, brought the building up to code and created six new apartment units of which four were assisted by the CIP programs. All units are rented out as of today's date.

SUMMARY OF GRANT AND LOAN FUNDING

Funding for the grant and interest-free loan is to be provided from Capital Account No. 11-1-01-9-0311-7250 under the Residential Conversion, Rehabilitation and Intensification Program. The Planning and Building Fees Rebate Program does not require applicants to enter into Agreements, therefore fees will be rebated without executing an Agreement.



Key Map

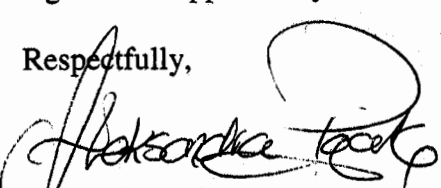
- | | |
|--|-------------|
| ➤ Planning and Building Fees Rebate Program | |
| ▪ Building Permit Fees: | \$928.00 |
| ▪ Plumbing Fees: | \$250.00 |
| ➤ Residential Conversion, Rehabilitation and Intensification Program | |
| ▪ Grant for 4 units (max of \$5,000 per unit) | \$20,000.00 |
| ▪ Loan for 4 units (max of \$10,000 per unit) | \$40,000.00 |

LOAN AGREEMENT AND GRANT ACKNOWLEDGEMENT AND AGREEMENT FORM

In accordance with the approved program requirements, the applicant is required to enter a Loan Agreement for loans to be issued, and Grant Acknowledgement and Agreement Form for the grants to be disposed under the Residential Conversion, Rehabilitation and Intensification Program.

Executed agreements have been received from the applicant and the necessary by-laws authorizing the Mayor & Clerk to execute the agreement on behalf of the Municipality have been placed on the March 14th, 2005 Council Agenda for approval by Council.

Respectfully,


Aleksandra (Ola) Pajak
Development Officer

Reviewed
By:

Treasury

Env
Services

Planning

City Clerk

HR

Other



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Corporation of the
City of St. Thomas

Report No.

ES26-05

File No.

07-

Directed to:

Chairman Marie Turvey and Members of the Environmental Services Committee of Council

Date

March 8, 2005

Department:

Environmental Services

Attachment

Prepared By:

John Dewancker, Director

Subject:

Trails and Parks Master Plan – Study Team Membership

Recommendation:

- That the study team membership for the preparation of the Trails and Parks Master Plan be comprised of a Member of Council, a Member of the City's Home Builders' Association, Consultant and City Staff as required.
- That Council appoint a Member to participate in the guidance of this study project.
- That an invitation for study participation be extended to the City's Home Builders' Association.

Origin:

Part I of the City's 2005 approved capital budget includes the preparation of a City Trails and Parks Master Plan. Terms of reference for this study project have been finalized and ready to proceed with the consultant selection process.

Analysis:

The Trails and Parks Master Plan will assess the existing and future trails development potential of all lands within the City with a focal attention on areas such as existing trails currently used by the public, existing and future parklands, ravine and water course areas, woodlots, the existing and future roadway and walkway system, railway lands and hydro corridors. Future parkland needs will also be assessed and the plan will be prepared with a 20-year planning horizon for the future implementation of the associated park and trail leisure needs of the community.

Upon review, and as the study project will receive public input at one or two stages along the course of the project, it is recommended that Council appoint a Member to participate on the project team. Also, the plan will be created for existing as well as new development areas and input by a Member of the City's Home Builders' Association would be beneficial. A preliminary enquiry made with the Home Builders' Association was well received in this regard.

Respectfully Submitted,

John Dewancker, P.Eng
Director, Environmental Services

Reviewed By:

Treasury

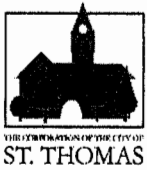
Env Services

Planning

City Clerk

HR

Other



Corporation of the

City of St. Thomas

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Report No.

ES24-05

File No.

06-083-01

06-084-02

06-084-03

Directed to: Chairman, Marie Turvey, Environmental Services Committee

Date

March 7, 2005

Department: Environmental Services

Attachment

Prepared By: Ivar Andersen, Manager of Operations & Compliance

Subject: 2004 Annual Report for the St. Thomas Water Distribution System
2004 Annual Report for the Elgin Middlesex Pumping Station & St. Thomas Area Secondary Water Supply
2004 Annual Report for the St. Thomas Airport Drinking Water System

Recommendation:

That the 2004 Annual Reports for;

- The St. Thomas Water Distribution System
- The Elgin Middlesex Pumping Station & St. Thomas Area Secondary Water Supply
- and the St. Thomas Airport Drinking Water System

be received as information.

Origin:

The Safe Drinking Water Act, Regulation 170/03, requires owners and administrators of drinking water systems to submit annual reports to the Ministry of the Environment by March 31 following the reporting year.

Analysis:

The City of St. Thomas owns and/or administers three drinking water systems which require annual reports to be submitted to the Ministry of the Environment. These reports are completed on standard forms provided by the Ministry and will be posted on the City's web site. As well, copies of the reports are available for members on request in the Environmental Services Department.

The St. Thomas Water Distribution System, directly supplies water to the residents of St. Thomas as well as some surrounding areas of Central Elgin which have been interconnected. The water is purchased from the Elgin St. Thomas Primary Board and the St. Thomas Area Secondary Supply Board. The system complies with the Ontario Safe Drinking Water Act, Regulation 170/03 and with the terms and conditions of the applicable Certificates of Approval.

A portion of the Elgin Middlesex Pumping Station & the St. Thomas Area Secondary Water Supply are administered by the City of St. Thomas on behalf of the Board of Management of the St. Thomas Area Secondary Water Supply Board. This system provides water to Southwold, Central Elgin and St. Thomas. The pumping station is operated by American Water Services Canada Corp. on behalf of the board and the transmission main is operated by the City of St. Thomas. The system complies with the Ontario Safe Drinking Water Act, Regulation 170/03 and with the terms and conditions of the applicable Certificates of Approval.

The St. Thomas Airport Drinking Water System is composed of a well and small distribution system that supplies water to the airport located in Central Elgin. This will be the last year that an annual report will be required to be issued for this system since a direct connection to the Aylmer Secondary Water Supply was approved to be constructed by City Council in 2005. The system complies with the Ontario Safe Drinking Water Act, Regulation 170/03 and with the terms and conditions of the applicable Certificates of Approval.

Respectfully Submitted,


for Ivar Andersen, P. Eng., Manager of Operations & Compliance
Environmental Services

Reviewed By:  Treasury Env Services Planning City Clerk HR Other



Corporation of the

City of St. Thomas

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Report No.

ES21 -05

File No.

03-017-00/03-027-00

Directed to:

Chairman Cliff Barwick and Members of the Finance and Administration Committee

Date

March 14, 2005

Department:

Environmental Services

Attachment

Fleet replacement Spreadsheet

Prepared By:

Mark Sture, Supervisor of Roads and Transportation

Subject:

Fleet Replacement Needs

Recommendation:

1. That the following be received for information.

Report:

Origin

Following staff discussion on budgetary issues surrounding fleet matters in the wrap up of 2004 Operating Budget and preparation of the 2005 Operating Budget, staff has reviewed the current replacement needs of the City's fleet. This needs analysis provides an update of previous planning work undertaken in this regard in the past.

Analysis

Through an analysis of the City's fleet, the Roads and Transportation Supervisor, in conjunction with Treasury staff determined a life expectancy, replacement schedule and "value" of the fleet. The City currently has 180 pieces of equipment in its fleet. Of these 55 are licensed and 45 are construction/horticultural type vehicles, and the balance is made up of small pieces of operating equipment such as mowers, chainsaws, large power hand tools, etc. The annual fee for licensing our equipment in 2004 was \$10,555.

The analysis provides a life expectancy for all units. Licensed and construction type vehicles were given a life expectancy varying between 8 and 20 years, with 8 years being the life expectancy of a pick-up truck or passenger vehicle and 20 years the life expectancy of our motor grader. Most of the medium duty trucks have a life expectancy of around 12 years. Similarly, transit vehicles have a life of 8 to 15 years, depending on the type of equipment.

Based on 2004 replacement dollars, the fleet has a value of \$10.3 million, not including those units with a value of less than \$10,000. Of this equipment, \$3.3 million worth of fleet/equipment is either due or past due for replacement if the above life expectancy is followed.

The attached spreadsheet lists the fleet and its age, life expectancy, scheduled replacement year and 2004 value. Additionally, this spreadsheet shows the annual maintenance costs of each piece of equipment.

Financial Considerations

The City's fleet is worth approximately \$10.5 million and there is about \$3.5 million worth of outstanding replacement needs. In round 1 of the 2005 Capital Budget \$400,000, was allotted for replacement and \$100,000 from tax revenue. It is recommended that during round 2 of the 2005 Capital Budget, Council consider a further expenditure of an additional \$220,000 for fleet replacement, \$100,000 of which is from tax revenue.

Notwithstanding the immediate fleet need for \$3.5 million in replacement value, the City needs to set aside approximately \$1 million a year (in 2004 dollars) for the replacement of the existing fleet within the estimated life expectancy of 8 to 20 years. This does not address the needs for new additional vehicles as a result of growth in the City which are included in the calculation of the City wide Development Charges and which contribute to the funding of the Development Charges Reserve Fund.

Respectfully,


Mark Sture, Supervisor, Roads and Transportation
Environmental Services

Reviewed By:

Treasury

Env Services

Planning

City Clerk

HR

Other

PKP408	John Deere ATV/Double Seat	1994	5	\$	422	\$	15,000	15000	15000	12000	15000	15000
PKP409	Golf Cart	2004	5	\$	128	\$	12,000					
PKP411	Stihl String Trimmer	1999		\$	32							
PKP413	Stihl String Trimmer	2001		\$	171							
PKP414	Stihl String Trimmer	2001		\$	124							
PKP415	Stihl String Trimmer	2001		\$	185							
PKP416	Stihl String Trimmer	2000		\$	213							
PKP417	Stihl String Trimmer	2000		\$	72							
PKP418	Stihl String Trimmer	1999		\$	104							
PKP419	Stihl String Trimmer	1999		\$	9							
PKP420	Stihl String Trimmer	2002		\$	120							
PKP421	Stihl String Trimmer	2002		\$	31							
PKP422	Stihl String Trimmer	2001		\$	47							
PKP423	Stihl String Trimmer			\$	32							
PKP425	Stihl String Trimmer			\$	110							
PKP426	Stihl String Trimmer			\$	9							
PKP427	Stihl String Trimmer			\$	9							
PKP429	Stihl String Trimmer			\$	32							
PKP434	Stihl Chain Saw/Pruner	2000		\$	59							
PKP436	Stihl Chain Saw	1999		\$	134							
PKP439	Stihl Hedge Trimmer	1995		\$	61							
PKP440	White Push Mower/4 Stroke	2002		\$	168							
PKP442	White Push Mower/4 Stroke	2002		\$	32							
PKP443	White Push Mower/4 Stroke	1994		\$	40							
PKP444	La Boy Push Mower/4 Stroke	1990		\$	63							
PKP447	Honda Power Washer	1998		\$	68							
PKP449	Honda Rototiller	2001		\$	31							
PKP454	Lely Fertilizer Spreader	1986	10	\$	209	\$	10,000	10000			10000	
PKP456	Yardman Riding Mower			\$	15							
PKP460	Flower Utility Trailer	1976		\$	49							
PKP461	Honda Rototiller	1989		\$	31							
PKP462	Wilsie Utility Trailer	1986		\$	557							
PKP463	Markham Utility Trailer	1999		\$	516							
PKP464	Boat Utility Trailer	1962		\$	32							
PKP466	Bannerman Diamond Leveller	1989	10	\$	134	\$	7,500	7500			7500	
PKP467	Bannerman Diamond Leveller	1997		\$	95							
PKP469	Gas Side Bar Mower	2000		\$	62							
PKP472	Ryan Aerifier	1987	10	\$	53	\$	20,000	20000			20000	
RU4923	Rental Unit - Parks			\$	271							
Fleet/Corpora EN278	Ford Taunus	2002	8	\$	3,985	\$	35,000		35000			
Roads	Atlas Copco Compressor			\$	200							
PW231	Jumping Jack			\$	98							
PW234	Slow Sidewalk Planer			\$	465							
PW235	Vermeer E550 Evacuator			\$	1,296							
PW237	Freightliner 5T Dump	1996	12	\$	11,437	\$	150,000	150000				
PW238	Ford L8000 Sander	1992	12	\$	13,289	\$	150,000	150000				
PW247	Vac-U-Sweep	1993	10	\$	32,587	\$	200,000	200000				
PW248	Ford F150 Pickup	1996	8	\$	5,663	\$	30,000	30000				
PW249	Ford F350 1 Ton	1999	8	\$	9,926	\$	40,000	40000				
PW251	Case Loader/Backhoe 580L	1999	12	\$	12,924	\$	150,000	150000				
PW251B	Case Loader/Backhoe 580L			\$	32							



Corporation of the

City of St. Thomas

Report No.

TR-11-05

File No.

90-16

Directed to: Chairman Bill Aarts and Members of the
Community and Social Services Committee

Date

March 3, 2005

Department: Recreation Services

Attachment

Prepared By: Dianne Morgan, Manager of Culture and Recreation

Comparison of Municipal
Ice Rental Rates

Subject: 2005/06 Ice Rental Rates - Revised

Recommendation

*THAT: Recreation Services Report TR-11-05 entitled "2005/06 Ice Rental Rates" be received,
and THAT: City Council approve the following proposed 2005/06 ice rental fee structure for
Memorial Arena and the new Community Centre, effective September 1, 2005:*

Group	Hourly Rate	GST	Total
Minor	\$100	\$7.00	\$107.00
Junior B	\$115	\$8.05	\$123.05
Elgin-Middlesex Chiefs	\$135	\$9.45	\$144.45
Adult	\$135	\$9.45	\$144.45
Non-Prime 8.30am to 5pm, weekdays only	\$100	\$7.00	\$107.00

and THAT: Council authorize the establishment of a "Community Centres – Major Maintenance" reserve, it being noted that \$5 from each hourly rental will constitute a contribution to such reserve.

Report

Background

In 2002, Members authorized a \$5-per-hour increase in the existing hourly ice rates, bringing the fees to \$91 + GST (Minor Rate) and \$125 + GST (Adult Rate).

Given the condition of Northside Arena and with the prospect of the fundraising required by the ice community for the new double-pad facility, Members concluded it best not to increase the rates in 2003.

Last year, Council approved the establishment of a separate "Junior B" category in the amount of \$105 per hour, while maintaining the Minor and Adult rates of 2002.

Recent negotiations with the Elgin-Middlesex Chiefs Hockey organization have resulted in the ability to provide this organization with a presence in St. Thomas for 2005-06. Consequently, it is recommended that a separate rate category (equal to the Adult category) be included in the proposed fee structure, as shown above.

Ice Rate Comparison

In preparing this report, Staff surveyed 11 surrounding municipalities to determine a basis of comparison regarding ice rental rates. This useful exercise allows for the tracking of area trends that can help guide Staff in determining the best direction for our municipality. The findings are attached for the Members' reference. Note that the current St. Thomas fees are in the lower end of the range (Minor lowest: \$90; Minor highest: \$150; Adult lowest: \$115; Adult highest: \$174).

Proposed Increase

Keeping in mind that the City's ice rates have not increased since 2002, it is recommended that the following percentages be applied, effective September 1, 2005:

Minor	4.4% increase	from \$91	to \$ 95 per hour
Junior B	4.76% increase	from \$105	to \$110 per hour
Adult/Chiefs	4% increase	from \$125	to \$130 per hour

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These proposed fees, when compared to those of the other surveyed municipalities, would place St. Thomas in mid-range. Not all municipalities are planning to increase their fees for 05/06, but for those that are, an inflationary percentage of 2 to 3% is planned.

Capital Contribution

It is noteworthy that 2 newly constructed facilities (Leamington and Aylmer) have included an hourly charge to their standard fees. It is Staff's recommendation that a similar approach be taken in St. Thomas. Incorporating a \$5-per-hour charge for all rental categories would allow the opportunity to proactively establish a capital maintenance fund to be used at the arena facilities, as future needs arise.

Non-Resident Fee

As shown in the attachment, only one municipality of those included in the survey applies a non-resident fee for the rental of ice by groups outside city or regional boundaries.

In discussing this issue with other recreational professionals, Staff agrees there are two central reasons for not charging a different rate for non-residents:

1. monitoring and keeping current the addresses of league registrants and primary renters creates an administrative burden for staff, and
2. to maximize utilization of an arena facility in our highly competitive regional marketplace, the municipality must be in the position to attract non-residents in addition to City residents. A non-resident fee detracts from this ability.

Staff strongly advises that for these key reasons, a non-resident fee is neither practical nor uniformly enforceable.

Non-Prime Rate

All of the surveyed municipalities include a non-prime rate in their fee structures. It is recommended that we introduce such a fee at Memorial Arena and the new facility for the 2005/06 season. Since our current staffing schedule includes only 2 shifts (8am to 4pm and 4pm to 12am), any bookings that start before 8.30am or after 11.30pm incur overtime pay and should be charged at regular rates. A non-prime rate charged at the Minor rate during the weekday hours of 8.30am and 5pm will encourage more adult groups (industrial hockey teams, adult pick-up hockey) to book ice during daytime hours at the lower, more appealing rate.

School Rentals

There has been a longstanding reciprocal agreement between the City and the local school board that, in the past, has allowed for municipal access to school fields and gyms free of charge (when available), in exchange for no-charge access to school groups at the City's recreational facilities (during the weekday hours of 9am to 3.30pm). Shortly after the Elgin County School Board merged with the Thames Valley District School Board, Staff received official notification that gymnasiums would no longer be available to the community through the municipality. Only outdoor fields would continue to be booked without fees, when available. Since that time, and although a reciprocal agreement in the true sense no longer exists, the City has continued to honour the tradition of providing free access to ice, ball diamonds, and pavilions to area schools.

In the survey conducted, 7 of the 12 municipalities charge their associated schools some level of rental rate for ice time (from \$1 per person to \$126 per hour). It is recommended that the Minor rental fee be applied to school rentals. For the Members' information, a total of approximately 54.0 annual hours of ice rentals are provided free of charge for school outings, physical education classes, and hockey practices at our two existing arenas. The application of the proposed Minor rate to school bookings will likely affect the number of hours rented in the 2005-06 season.

Contractual Obligations

To ensure commitment for weekly block bookings, Staff will introduce a contractual approach for all groups and organizations that rent 4.5 or more total standard weekly hours of ice time. This contract will guarantee ice bookings for these groups for the period of September 1 to March 31 annually, and will require a deposit to the City in the amount equivalent to first and last months' total rental fees. This will be payable by certified cheque, cash, or letter of credit and due no later than September 30. The first month's payment would apply to September's rental invoice, while the last month's payment would be held until April 30 when it would be reconciled with the amount owing for the month of March.

A variety of payment procedures are in place in the surveyed municipalities, but most of them do find it imperative to employ an advance payment system, similar to what we have outlined.


Staff is currently researching terms included in other municipalities' contracts to help formulate the agreement to be used for block bookings here.

Other Rental/Program Rates

Proposed non-ice fees (auditorium, meeting rooms, and storage facilities, etc.) as well as municipally organized ice programs (Public Skate, Leisure Skate, Blue Card, 50+ Hockey, etc.) will be the subjects of a forthcoming report.

Staff would be pleased to answer any questions Members may have on this matter.

Respectfully submitted,


Dianne Morgan
Manager of Culture and Recreation
Recreation Services



Reviewed By: Treasury Env Services Planning City Clerk HR Other

St. Thomas Recreation Services
Comparison of 2004/05 Hourly Ice Rental Rates in Area Municipalities

compiled February 2005			sorted according to <i>Minor rates</i>				updated February 8, 2005		
Municipality		Youth	Adults	Schools	Surcharge?	Non-Prime Time		Non-Resident Fee?	
						Rate	Hours (weekdays only)		
1	Petrolia	\$ 90	\$115	\$1 per person	No	\$ 90	12am to 4pm	No	
2	Woodstock	\$ 90.65	\$118.69	\$40.91	No	\$79.44 (Y) \$85.98 (A)	6am to 4pm	No	
3	St. Thomas	\$ 91	\$125	No charge	No	n/a	n/a	No	
4	St. Mary's	\$ 93.46	\$116.82	No charge	No	\$ 59	8am to 3pm	No	
5	Central Elgin	\$ 97.43	\$120.79	No charge	No	\$ 64.49 (Y) \$ 97.43 (A)	6am to 5pm	No	
6	Chatham	\$100	\$123.50	\$63.50	No	\$100	12am to 4pm	No	
7	Aylmer	\$100	\$125	\$45	Yes - 5%	\$ 75	6am to 5pm	Yes	
8	London	\$109.10	\$152.93	No charge	No	\$109.10	12am to 4.30pm	No	
9	Strathroy	\$109.35	\$123.36	No charge	No	\$ 51.40	8am to 5pm	No	
10	Leamington	\$115	\$131	\$126	Yes -\$4 per hour	\$126	6.30am to 3pm	No	
11	Sarnia	\$130	\$174	\$65.25	No	\$ 87	12am to 3.30pm	No	
12	Tecumseh	\$150	\$150	\$100	No	\$100	8am to 3pm	No	

GST is extra on all listed rates.



Corporation of the

City of St. Thomas

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Report No.

TR-12-05

File No.

90-16

Directed to:

Chairman Bill Aarts and Members of the
Community and Social Services Committee

Date

March 7, 2005

Department:

Recreation Services

Attachment

Prepared

By:

Dianne Morgan, Manager of Culture and Recreation

Subject:

2005/06 Ice Allocation

Recommendation

THAT: Recreation Services Report TR-12-05 entitled "2005/06 Ice Allocation" be received as information.

Report

Background

On November 2, 2004, Staff distributed an ice needs survey to an extensive list of existing renters and other area groups that have in the past expressed interest in receiving standard weekly ice in St. Thomas. The groups were given the deadline of December 3, 2004 to submit their requests for regular season ice rentals, as well as proposed tournaments or special events. When the key groups had provided their list of requests, Staff took on the task of assembling a preliminary master ice schedule that eventually would be presented to the ice groups for review and input.

This exercise was exceptionally challenging and time-consuming. The total number of hours and requested times and days, as expressed by our local rental groups, were given priority, before considering the requests of "outside" groups.

After several revisions, the first formal draft of the master schedule was presented to our current regular ice rental groups on Thursday, February 24 at the Peter J. Lynch Room in Memorial Arena.

Staff was extremely pleased that each of the following groups was represented:

1. St. Thomas Minor Hockey Association
2. St. Thomas Skating Club
3. St. Thomas Panthers Girls' Hockey Association
4. St. Thomas Thunder Ringette Association
5. St. Thomas Junior B Stars Hockey Club
6. 45+ Men's Hockey League
7. Oldtimers Hockey League
8. Men's Recreational Hockey League
9. Dowler-Karn/Yarmouth Metals Oldtimers Hockey Team
10. Source for Sports Oldtimers Hockey Team
11. The Royals Oldtimers Hockey Team

Several topical issues were discussed, but the main focus of the evening was the allocation of ice time for the 2005-06 regular season.

For the most part, the groups expressed their approval of the schedule as presented. In order to fully satisfy the needs of each major ice renter though, subsequent discussions and negotiations took place with each of the ice groups to further solidify the proposed ice schedule.

For the Members' information, the local youth-based groups requiring ice time increases are listed below. Also noted are their requested total weekly hours ultimately accommodated through this process:

- | | |
|--|------------|
| 1. St. Thomas Minor Hockey Association | 85.0 hours |
| 2. St. Thomas Panthers Girls' Hockey Association | 21.5 hours |
| 3. St. Thomas Skating Club | 20.5 hours |
| 4. St. Thomas Thunder Ringette Association | 13.0 hours |

In addition, the Elgin-Middlesex Chiefs have been provided with 9.0 to 12.0 standard weekly hours.

On Friday, March 4, individual schedules were sent to each ice rental organization for final approval. Staff is pleased to report that these groups have had their concerns alleviated, and their specific needs have been met.

The topic of proposed annual special events and tournaments will be addressed in the near future with each of our rental groups.

Now that this demanding exercise has concluded, Staff would like to formally acknowledge and express appreciation of the flexibility and cooperation demonstrated by our local rental groups in achieving a final master ice schedule for Memorial Arena and the new Community Centre.

Staff would be pleased to answer any questions Members may have on this matter.

Respectfully submitted,


Dianne Morgan
Manager of Culture and Recreation
Recreation Services



Reviewed By: Treasury Env Services Planning City Clerk HR Other



Corporation of the

City of St. Thomas

Report No.

TR-13 -05

File No.

90-16

Directed to:

Chairman Bill Aarts, and Members of
The Community and Social Services Committee

Date

March 7, 2005

Department:

Recreation Services

Attachments

- 2004 Ball Facility Rental Rates
- Proposed 2005 Ball Facility
Rental Rates

Prepared By:

Dianne Morgan, Manager of Culture and Recreation

Subject:

Proposed Ball Facility Rental Rates – 2005

RECOMMENDATION

That Council approve the 2005 Proposed Ball Facility Rental Rates (Schedule 2), attached to Report TR-13-05.

REPORT

Background

In 2003, Staff presented a report that introduced a new ball diamond rental fee schedule that incorporated a more marketable range of rates. This was based on the consensus that our fees at the time were considered too high and detracted from the appeal of renting especially the Douglas J. Tarry Ball Complex and Emslie Field. Rates were reduced in some cases, and in others they were maintained with the establishment of a season maximum. This was done mainly for three reasons:

1. to encourage ball leagues to increase their membership/number of teams, while maintaining affordability
2. to support local ball leagues in their efforts to organize special events and host new programs, and
3. to restore the number of previously lost tournaments.

To support the continued prosperity of the Minor Leagues, Staff recommended offering smaller, lower profile ball fields free of charge to users in the "youth" category. It remains Staff's belief that the availability of some free fields for our youth organizations sends a message of confidence and support from the City, and eliminates the need for these groups to approach Council for financial support in the form of grants.

In essence, in an effort to maximize the use of our ball facilities and to help sustain the youth ball organizations, it was determined in 2003 that the revised fee structure was necessary.

The Effect of the "Season Maximum"

During the 2003 and 2004 seasons, the season maximum most dramatically impacted the facility revenues at the Douglas J. Tarry Ball Complex. In 2003, a total of \$8,850 in diamond rental fees were lost due to the season max (i.e., the number of games exceeding the maximum resulted in decreased revenues). In 2004, this amount reached \$ 9,500.

Certainly, the new structure has helped increase the number and variety of activities at the Ball Complex and Emslie Field. However, without negatively affecting City's leagues, Staff feels that it is time to minimally adjust the season max to a level that will increase facility revenue. It is recommended that a reasonable 5% increase in the season maximum be applied.

Rental Rates at Sauv  Avenue

Parks Staff are confident the new six diamonds located at Sauv  Avenue will be playable for the 2005 Minor Ball season. This will result in the St. Thomas Minor Baseball Association transferring the bulk of their house league program from the Lockes/Morrison diamonds that are currently offered without charge. Correspondence from the St. Thomas Minor Baseball Association has voiced serious concern about the rental fees that were set last year for the Sauv  facility. Since the diamonds were not ready for the 2004 season, Minor Ball was not affected by the incorporation of the \$15-per-game fee. The impact of an increase from \$0 per game to \$15 per game will be potentially devastating to their operation. As a result, Minor Baseball has requested consideration of the following:

1. the reduction of this fee,
2. the establishment of 2 fee levels depending on the diamond size and availability of hydro (for pitching machines) at certain Sauv  diamonds, and
3. phasing in the fees over time to lessen their impact.

Staff recognizes the impressive effort and commitment of the Minor Baseball Association, bringing vast improvements to Emslie Field and the establishment of 6 new diamonds in the community. For these reasons and to provide continued support to this organization, it is recommended by Staff to revise the Sauv  regular season rental fees as shown below:

Sauv  small diamonds (without hydro): \$4 per game
Sauv  larger diamonds (with hydro): \$8 per game

Other Regular Season Rental Fees

With regard to the per-game fees, Staff suggests that a 2% cost-of-living increase be applied to all current fees, other than those listed above for the Sauv  facility.

For the Members' reference, the adult rates charged for the Ball Complex have remained quite consistent over the years, as illustrated below:

1995	\$30 per game
1996	\$35 per game
1997 through 2001	\$45 per game
2002 through 2004	\$50 per game (season maximums unchanged in 2003 and 2004)


A 2% increase will result in an addition of \$1 per game, i.e., \$51 per game. The youth rate at the Ball Complex would rise 50-cents, i.e., \$25.50 per game.

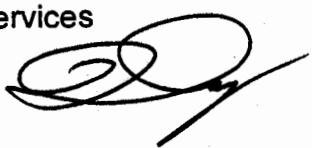
Attached (Schedule 1) is the list of 2004 rates as a frame of reference. Schedule 2 shows the application of the cost-of-living increase, and is the suggested fee structure for 2005.

Conclusion

It is Staff's view that the suggested revisions to the current ball diamond fee structure are reasonable and will not weaken our rental groups' ability to offer quality, affordable programming and special events in 2005.

Respectfully submitted,


Dianne Morgan
Manager of Culture and Recreation
Recreation Services



Reviewed By: Treasury Env Services Planning City Clerk HR Other

Schedule 1

CITY OF ST. THOMAS
Recreation Services

FACILITY RENTAL RATES – 2004

GAME RATES								
Category	Diamond	Adult Game	Season Max	Based on	Diamond	Youth/ Young Adult Game	Season Max	Based On
A – Lit	Emslie	Intercounty Adult	\$200	16 games or more	Emslie	\$50	\$600/division	12 games or more
		Recreational	\$100	12 games or more				
B – Lit	Ball Complex	1 to 167 games per season	\$50	168 to 229 games	Ball Complex	\$25	\$300/division	12 games or more
			\$8,400	230 to 503 games				
			\$11,500	230 to 503 games				
C – Lit	Gorman-Rupp	\$40	\$25,200	504 games or more	New York Central, Gorman-Rupp	\$20	\$480/division	24 games or more
			\$800	20 games or more per division				
D – Unlit	Burwell	\$30	\$600	20 games or more	Sauvé, Burwell, Kin, Optimist	\$15	\$360/division	24 games or more
E – Unlit					Lockes, Lions	No charge	No charge	n/a

TOURNAMENT RATES								
Category	Diamond	Adult 1 day	Adult 2 days	Adult 3 days + *	Diamond	Youth/ Young Adult 1 day	Youth/ Young Adult 2 days	Youth/ Young Adult 3 days + *
A – Lit	Emslie	Intercounty Adult	\$400	\$520	Emslie	\$100	\$180	\$240
		Recreational	\$200	\$260				
B – Lit	Ball Complex	\$120/ diamond/day	Using all diamonds \$100/dia./day	Using all diamonds \$75/dia./day	Ball Complex	\$35/ diamond/day	Using all diamonds \$30/dia./day	Using all diamonds \$25/dia./day
		\$540 max	\$1000 max	\$1125 max				
C- Lit	Gorman-Rupp	\$120	\$215	\$290	NYC, Gorman-Rupp	\$100	\$180	\$240
D – Unlit	Burwell	\$60	\$100	\$150	Sauvé, Burwell, Kin, Optimist	\$25	\$45	\$60
					Lockes, Lions	No charge	No charge	n/a

* to a maximum of 7 days, depending on facility availability

Notes: - Adults are not permitted to schedule games at Sauvé, Kin, Optimist, NYC, Lockes, and Lions ball facilities due to the diamonds' size and/or location
- Practice diamonds require no preparation and will remain free of charge to all groups

Schedule 2

CITY OF ST. THOMAS Recreation Services PROPOSED FACILITY RENTAL RATES – 2005

Category	Diamond	Adult Game	Season Max	Based on	Diamond	Youth/ Young Adult Game	Season Max
A – Lit	Emslie	Intercounty Adult \$204 Recreational \$102	\$3,360/team \$1,224/team		Emslie	\$51	\$624/division
B – Lit	Ball Complex	\$51 1 to 176 games per season	\$9,027 \$12,291 \$26,979	177 to 240 games 241 to 528 games 529 games or more	Ball Complex	\$25.50	\$315/division
C – Lit	Gorman-Rupp	\$41	\$840/division		New York Central, Gorman-Rupp	\$20.50	\$504/division
D – Unlit	Burwell	\$31	\$630/division		Burwell, Kin, Optimist	\$15.50	\$378/division
E – Unlit					Sauvé – no hydro Sauvé – with hydro Lockes, Lions	\$4 \$8 No charge	\$96/division \$192/division No charge

TOURNAMENT RATES

Category	Diamond	Adult 1 day	Adult 2 days	Adult 3 days + *	Diamond	Youth/ Young Adult 1 day	Youth/ Young Adult 2 days	Youth/ Young Adult 3 days + *
A – Lit	Emslie	Intercounty Adult \$408 Recreational \$204	\$530 \$265	\$980 \$490	Emslie		\$184	\$245
B – Lit	Ball Complex	\$123/ diamond/day	Using all diamonds \$102/dia./day	Using all diamonds \$77/dia./day	Ball Complex	\$36/ diamond/day	Using all diamonds \$31/dia./day	Using all diamonds \$25.50/dia./day
C – Lit	Gorman-Rupp	\$615 max	\$1020 max	\$1155 max	NYC, Gorman-Rupp	\$180 max	\$310 max	\$383 max
D – Unlit	Burwell	\$122 \$61	\$220 \$102	\$296 \$153	Burwell, Kin, Optimist	\$102 \$25.50	\$184 \$45	\$245 \$60
E – Unlit					Sauvé – 6 diamonds Lockes, Lions	\$60 No charge	\$106 No charge	\$140 n/a

* to a maximum of 7 days, depending on facility availability

Notes: - Adults are not permitted to schedule games at Sauvé, Kin, Optimist, NYC, Lockes, and Lions ball facilities due to the diamonds' size and/or location
- Practice diamonds require no preparation and will remain free of charge to all groups – games take precedence over practices at all times

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Corporation of the

City of St. Thomas

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Report No.

TR-14-05

File No.

90-16

Directed to:

Chairman Bill Aarts and Members of the
Community and Social Services Committee

Date

March 7, 2005

Department:

Recreation Services

Prepared By:

Dianne Morgan, Manager of Culture and Recreation

Attachment

2005 Facility Rental Permit

Subject:

2005 Soccer Facility Rental Permit

RECOMMENDATION

THAT: Report TR-14- 05 be received,

and THAT: City Council approve the 2005 Soccer Facility Rental Permit, acknowledged and signed by the President of the St. Thomas Soccer Club (attached).

REPORT

Background

On February 2, 2005, Staff met with the President of the St. Thomas Soccer Club to discuss the upcoming season requirements, and resolve any issues that could affect their 2005 Facility Rental Permit for Athletic and Cowan Parks.

Until 2002, Soccer facility rentals were established on percentages of the overall costs incurred by the City to maintain Cowan (50%) and Athletic Park (75%). Over the years leading to 2002, the following rental fees were charged to the Soccer Club (note – all fees listed in this report are GST applicable):

Year	Soccer Club Fees
2002	\$12,000.00
2001	\$ 9,095.69
2000	\$ 8,011.00
1999	\$17,800.00
1998	\$10,433.00
1997	\$11,163.31

As the above amounts indicate, a range of rental fees was charged to the Club. Understandably, this made the budgeting process difficult for the Soccer Club over the years.

In 2003, Staff researched the fees charged for soccer field rentals in other municipalities for comparative purposes, and discovered that many cities prefer a per-player fee. However, the City and the Soccer Club have agreed in previous discussions that a per-field fee is preferred. The average of the fees in the survey at that time was \$15,104, based on 2000 players. The Council-approved 2004 rate was \$1430 per field for each of 7 fields, totaling \$10,010.

The Municipality of Central Elgin also provides fields to the St. Thomas Soccer Club, and they apply their fees on a per-field basis as well. The total of 2004 fees paid by the Soccer Club to both the City and Central Elgin (\$13,610) was slightly below the 2003 average of \$15,104 of the other municipalities. Central Elgin representatives have confirmed that their 2005 rental rate will remain \$900 per field (4 fields), for a total of \$3,600.

Staff recommends a 2% cost-of-living increase to the Soccer Club's existing fees, for a 2005 per-field rental rate of \$1460. This will amount to \$10,220 for 7 fields. This, together with the Central Elgin rental fees, will total \$13,820 for the St. Thomas Soccer Club, still lower than the 2003 average of other municipalities.

Staff would be pleased to answer any questions Members may have on this matter.

Respectfully Submitted,


Dianne Morgan
Manager of Culture and Recreation
Recreation Services

Reviewed By:

Treasury

Env Services

Planning

City Clerk

HR

Other

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THE CORPORATION OF THE CITY OF ST. THOMAS
SOCCER FACILITY RENTAL PERMIT

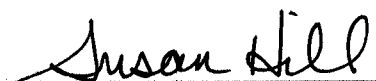
This Permit will be issued to the St. Thomas Soccer Club for the use of Cowan and Athletic Parks.

2005 Soccer Field Rental Terms:

- This permit does not give exclusive rights to the Soccer Club for the use of fields at Cowan and Athletic Parks
- Rental duration: May 1 to October 31, 2005
- Rental Fee: \$1460 per field (X7 fields) + GST (\$10,220 + \$715.40 GST = \$10,935.40)
- Optimist Park and DJ Tarry Complex practice fields remain open, as available (first-come, first-served) at no additional charge
- 50% of fees due upon signing of Soccer Field Rental Permit (\$5,467.70)
- Balance of fee due: July 1, 2005 (\$5,467.70)
- Number of Tournament/Special Event dates included: 23 cumulative for both parks
- Tournament/Special Event dates to be confirmed by the Club, no later than: April 20, 2005
- Regular Season requirements to be confirmed by the Club no later than: April 20, 2005
- The Soccer Club will be given first right of refusal on any remaining open dates, should booking requests be received by Recreation Services, at additional fees
- The Soccer Club acknowledges receiving the list of all unavailable dates by March 25, 2005, if any, for the upcoming season
- The Soccer Club acknowledges that the City has sole responsibility for booking the soccer fields and related facilities
- The Soccer Club does not have the right to authorize the use of fields and related facilities by any other outside group
- Service Standards: all soccer fields will be maintained in accordance with the City's standards for "High-Maintenance Athletic Fields"
- The Soccer Club acknowledges receiving a copy of the City's standards for "High-Maintenance Athletic Fields" (the City's Turf Maintenance Standards)
- Any other services not included in the City's Turf Maintenance Standards will be the responsibility of the Soccer Club (e.g., field lining, concession telephone, concession propane, portable washrooms, etc., etc.)
- Field Rental Permit – the Field Rental Permit will be the only document issued to confirm all terms of rental in this matter
- The Soccer Club will provide proof of liability insurance coverage in the amount of \$2 million
- The Soccer Club acknowledges that the City has a standard process for filing and dealing with rental complaints, and agrees to comply accordingly
- The Soccer Club acknowledges receipt of detail of the City's process and sample complaint form (to follow)
- Continued use of the soccer fields is dependent on all Soccer Club accounts with the City of St. Thomas remaining in current and good standing

As an official signing officer for the St. Thomas Soccer Club, I acknowledge and accept all of the preceding terms and conditions.

Signed and accepted by


2005 President, St. Thomas Soccer Club

March 8, 2005

Date



Corporation of the

City of St. Thomas

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Report No.

ES11-05

File No.

Directed to:

Alderman Terry Shackelton and Members of the Protective Services and Transportation Committee of Council

Date

February 15, 2004

Department:

Environmental Services Department

Attachment

Prepared By:

John Dewancker, Director

- Sketch
- ES111-04
- Memo of October 2/02, by Fire Chief & Sketch
- Photos

Subject:

Woodland Road "No Parking" Request

RECOMMENDATIONS

- That a no parking zone be established on the west side of Woodland Road between Woodland Avenue and the end of Woodland Road.
- That the City's Traffic By-law be 45-89 be amended to include such no parking zone on Woodland Road.

Report:

Origin

Renewed request by a property owner on Woodland Road for reconsideration by the City of a "no parking" zone along Woodland Road. At the meeting of February 14, 2005, Council requested that a further report be prepared on the parking provision along Woodland Road.

Analysis

At the September 2004 meeting by the Protective Services and Transportation Committee of Council, Members received report ES111-04 which recommended that a request for a parking restriction on Woodland Road be denied. This staff recommendation was based primarily on the fact that a number of property owners on Woodland Road did not concur with a possible parking restriction along this road. A copy of report ES111-04 is attached herewith for the information of the committee.

However, one additional aspect that needs to be considered in conjunction with the review of any need for a parking restriction is the maintenance of accessibility of a street for emergency vehicles, primarily fire response trucks. In this regard, the existing pavement width of Woodland Road, having a rural road cross section, is only 6m (8m in one location). When vehicles are parked on both sides of the street, then such width may be reduced to 2m, which is less than the minimum width requirement of 5.9m(19.5m) established by the Fire Code. A copy of the letter of October 8, 2002, by Roy Lyons, Fire Chief, and accompanying sketch showing the minimum clearance requirement for emergency vehicles is attached with this report.

In view of the above additional findings, it is recommended that a no parking zone be established along Woodland road from Woodland Avenue to the end of Woodland Road. Consistent with the recommendation by the Fire Chief, the no parking zone would be established on the side of the fire hydrant, which is the west side of the road.

It must be noted also that each local street in the City does not provide the above noted minimum clearance requirements for fire vehicles when cars are parked on both sides of the local street and as such, each local street in the City may, in the future, become subject to a parking restriction on one side if local road use conditions warrant such action.

This report has been circulated to all property owners on Woodland Road and also has been reviewed by the Municipality of Central Elgin, as a portion of Woodland Road is a boundary road.

Respectfully submitted

John Dewancker, P.Eng., Director
Environmental Services

Reviewed By:

Treasury

Env Services

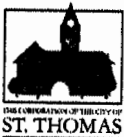
Planning

City Clerk

HR

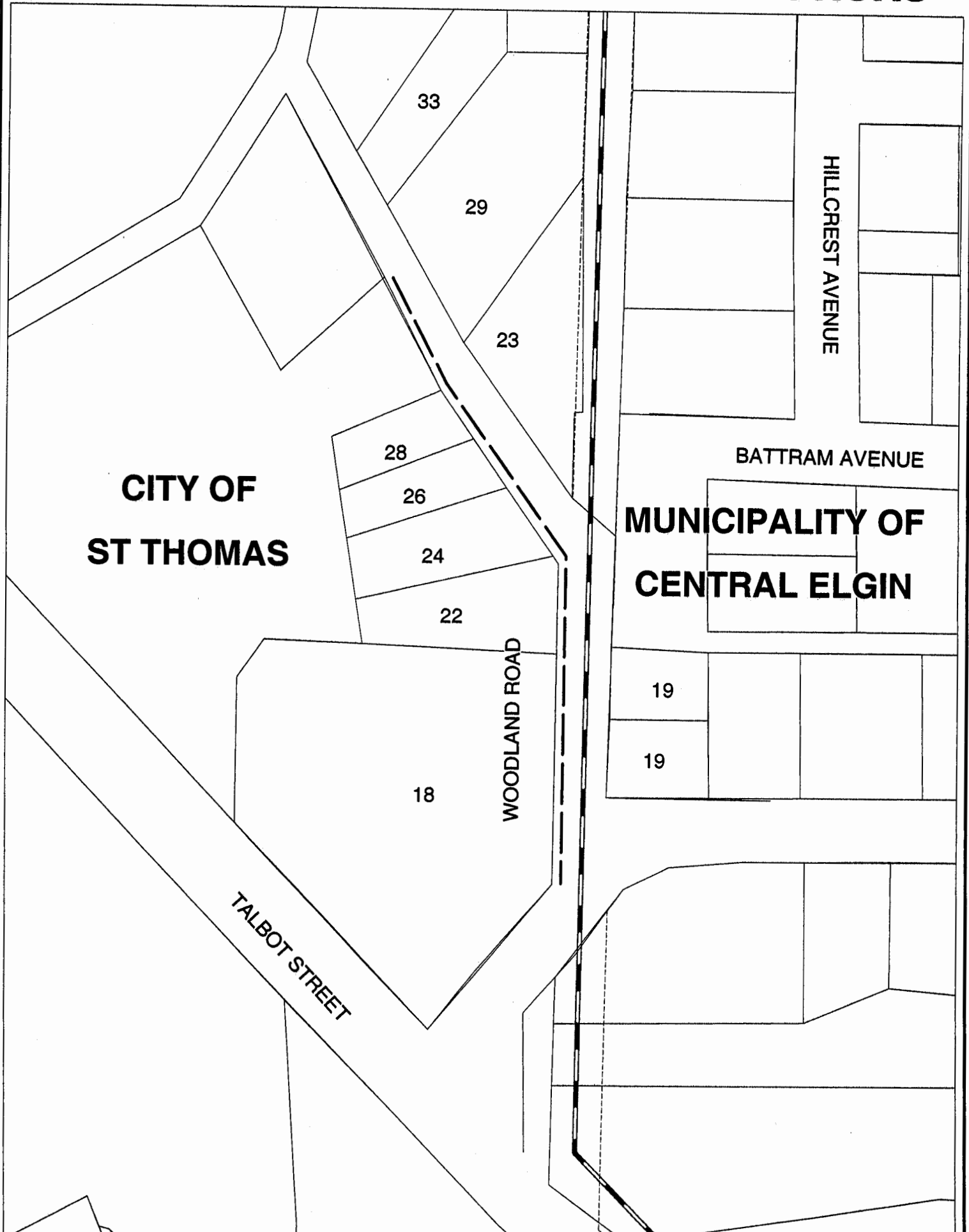
Other

cc: Don Leitch, CAO Municipality of Central Elgin
Roy Lyons, Fire Chief



CITY OF ST. THOMAS

WOODLAND ROAD PARKING RESTRICTIONS



LEGEND

- • No Parking Zone
- ▭ St Thomas City Limits

SCALE





Corporation of the

City of St. Thomas

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Report No.

ES111-04

File No.

05-014-06

Directed to:

Chairman Terry Shackelton and Members of the Protective Services and Transportation Committee

Date

September 20, 2004

Department:

Environmental Services

Attachment

- Location Map
- Petition

Prepared By:

Mark Sture, Supervisor of Roads and Transportation

Subject:

Woodland Road - "No Parking" Request

Recommendation:

1. That the request by property owners for a parking restriction on Woodland Road be denied.

Report:

Origin

Staff recently received a request to implement a parking restriction on one side of Woodland Road from its northerly end to its "Y" at number 18 Woodland Road. Also a petition by area residents, in opposition to such parking restriction has been received by the City (copy attached).

Analysis

Staff received a request to implement a parking restriction on one side of the roadway on Woodland Road between the north end and number 18 Woodland Road (at the "Y" split). Woodland Road is a boundary road with no curb and gutter. The speed limit is a statutory 50 km/h. The homes on the east side of this road are in the Municipality of Central Elgin, and the homes on the west side are in St. Thomas.

The request was generated from one resident objecting to a neighbour parking in front of their home. A letter was circulated to all eleven (11) homes in the affected area requesting input on the requested parking restriction. To date, Staff have received one letter in support of the request and three in opposition to the request. Staff also received a petition from 6 residents on the street in opposition to the request.

Given the strong opposition to the request for a "No Parking" restriction, it is recommended that a restriction not be imposed.

Financial Considerations

None.

Alternatives

Impose a parking restriction on Woodland Road.

Respectfully,

Mark Sture, Supervisor, Roads and Transportation
Environmental Services

Reviewed By:

Treasury

Env Services

Planning

City Clerk

HR

Other

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THE CORPORATION OF THE CITY OF
ST. THOMAS
Fire Department

305 Wellington Street
St. Thomas, Ontario
N5R 2T2

Telephone: (519) 631-0210
Fax: (519) 631-0215

Date: October 8, 2002

Mr. John Roberts

Traffic Co-Coordinator

Dear John:

The St. Thomas Fire Department has been approached, by yourself, several times with concerns from citizens of St. Thomas about parking and no parking issues on city streets. We usually send out staff to check the streets for access, turn radius, as well as width of the roadway and the location of fire hydrants.

We would like to take this opportunity to propose a standard response for any request for parking concerns on any city street.

If any city street is 25 feet or less wide (the fire code requires 19.5 feet for emergency vehicles) we would request that parking be prohibited on one side of that road, and the side with the fire hydrants be the prohibited side. This would give emergency vehicles un-restricted passage, room to operate at an emergency scene and not have to worry about the possibility of having the hydrants blocked by cars.

Hope this will assist with concerns for parking from any citizen in the future.

Yours in fire safety

Roy W. Lyons



Corporation of the

City of St. Thomas

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Report No.

ES20-05

File No.

05-014-06

Directed to:

Chairman Terry Shackelton and Members of the
Transportation and Protective Services Committee

Date

February 7, 2005

Department:

Environmental Services Department

Attachment

Prepared By:

Mark Sture, Supervisor, Roads & Transportation

Plan of Sauve

Subject:

Sauve Avenue - Parking Restriction

RECOMMENDATION

1. That Traffic Bylaw 45-89 be amended to restrict parking on the east and north sides of Sauve Avenue from Bill Martyn Parkway to Harrington Court.

Report:

Origin

In 2004, the City constructed baseball diamonds on City parkland at the south end of Sauve Avenue. These ball diamonds are intended for minor league play. Recognizing the availability of off-street parking in a city lot and at Fanshawe College, staff propose that on-street parking be restricted during evening and weekend hours.

Analysis

The City has constructed six (6) ball diamonds on City owned lands adjacent to Sauve Avenue and Bill Martyn Parkway. Sauve Avenue is a residential minor collector street with a pavement width of 11.5 metres. It is also currently part of a City Transit route.

At the corner of Bill Martyn Parkway and Sauve Avenue there is a municipal parking lot with room for 200 vehicles. Additional parking is available at the Fanshawe College complex.

To alleviate concerns from the local residents, a parking restriction is proposed for the frontage of the sports field - on the east and north sides of Sauve Avenue from Bill Martyn Parkway to Harrington Court.

Alternatives


Impose the parking restrictions as indicated in this report.

Do not impose a parking restriction.

Financial Implications:

Costs associated with the installation of "no parking" signs are contained within the 2005 Operating Budget.

Respectfully submitted


Mark Sture, Supervisor of Roads and Transportation
Environmental Services

Reviewed By:

Treasury

 Env Services

Planning

City Clerk

HR

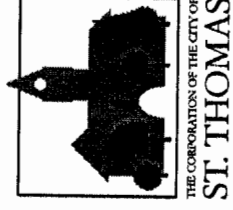
Other

CITY OF ST. THOMAS Proposed No Parking on Sauve Avenue

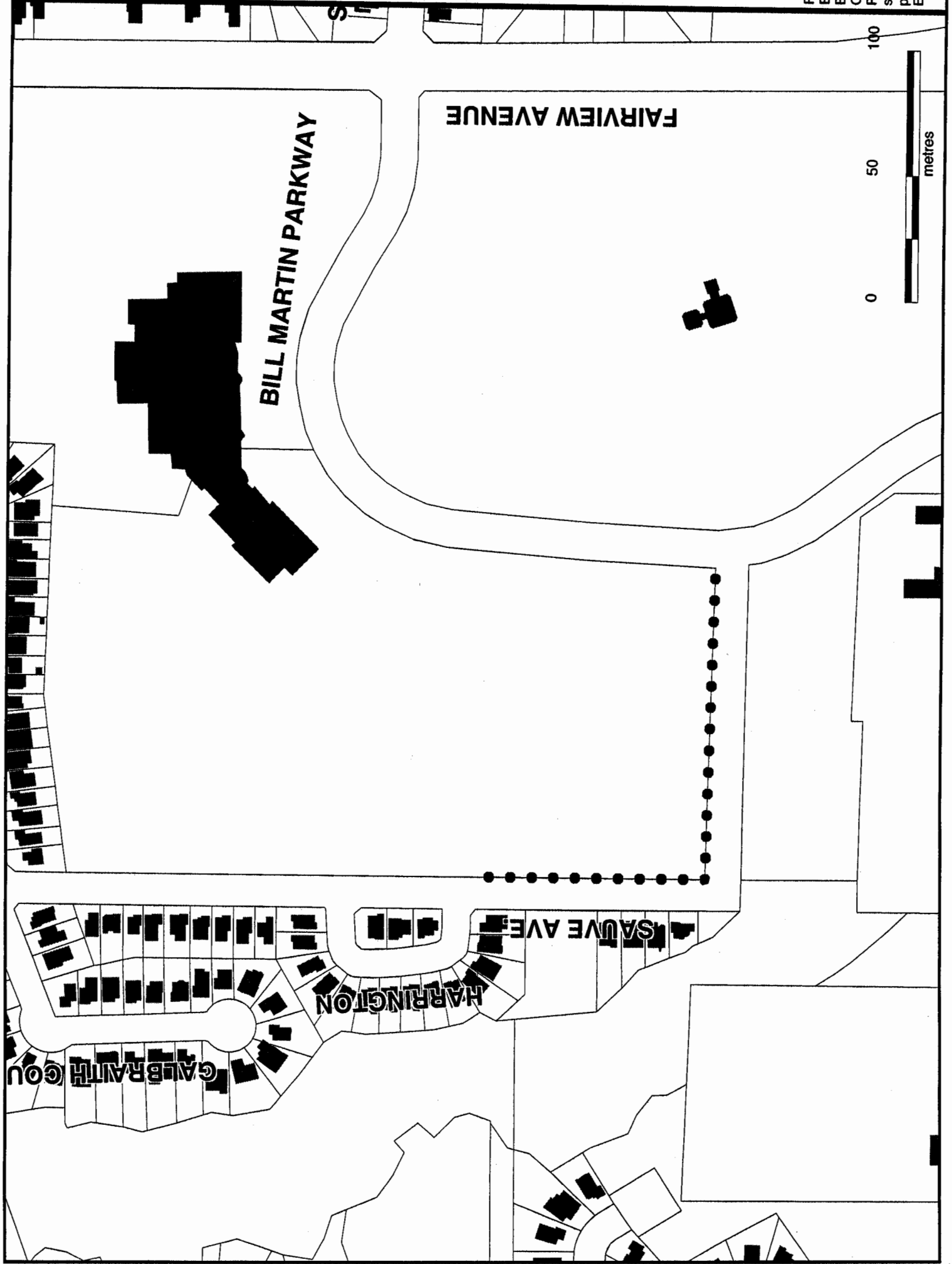


●●●●● Proposed No Parking

-33-



Prepared and produced by the City of St. Thomas
Environmental Services Department, March 3, 2005.
Base Map provided by the Central Elgin Planning
Office.
Reproduction in whole or in part of this map is
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permission is granted by the City of St. Thomas
Environmental Services Department. (CJSH)





Corporation of the

City of St. Thomas

-34-

Report No.

ES22 -05

File No.

Directed to:

Chairman Terry Shackelton and Members of the Protective Services and Transportation Committee

Date
March 14, 2005

Department:

Environmental Services

Attachment
Location Map

Prepared By:

Mark Sture, Supervisor of Roads and Transportation

Subject:

Parking Issue - High Street

Recommendation:

1. That the following be received for information; and
2. That no changes to the parking regulations be implemented for High Street.

Report:

Origin

At the request of a local resident, Council directed staff to review parking issues on High Street in the vicinity of Central Elgin Collegiate.

Analysis

Through an area resident and council, staff received a request to review parking concerns on High Street in the vicinity of Central Elgin Collegiate. Current parking restrictions in this area prohibit parking of motor vehicles on the west side of the roadway (residential side) during school hours. This however, does not address concerns after school hours or on weekends.

High Street is a wide local roadway connecting Chestnut Street and St. Joseph's Street. It runs parallel to First Avenue and abuts Central Elgin Collegiate and the YMCA Fitness Centre. An area resident has stated that vehicles are frequently parked adjacent to, or blocking her driveway making access and egress difficult or impossible.

St. Thomas Police have also been involved in this matter. A discussion with Police Service staff has revealed that in the past year, no tickets have been issued for parking infractions on High Street. The City's By-law staff have also had no reason to issue any infraction notices.

It is recommended that no action or amendment to the parking regulations affecting this area be undertaken.

Financial Considerations

None

Alternatives

None

Respectfully,

Mark Sture, Supervisor, Roads and Transportation
Environmental Services

Reviewed By:

Treasury

Env Services

Planning

City Clerk

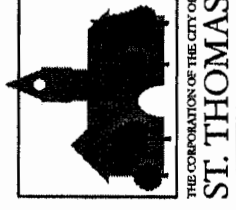
HR

Other

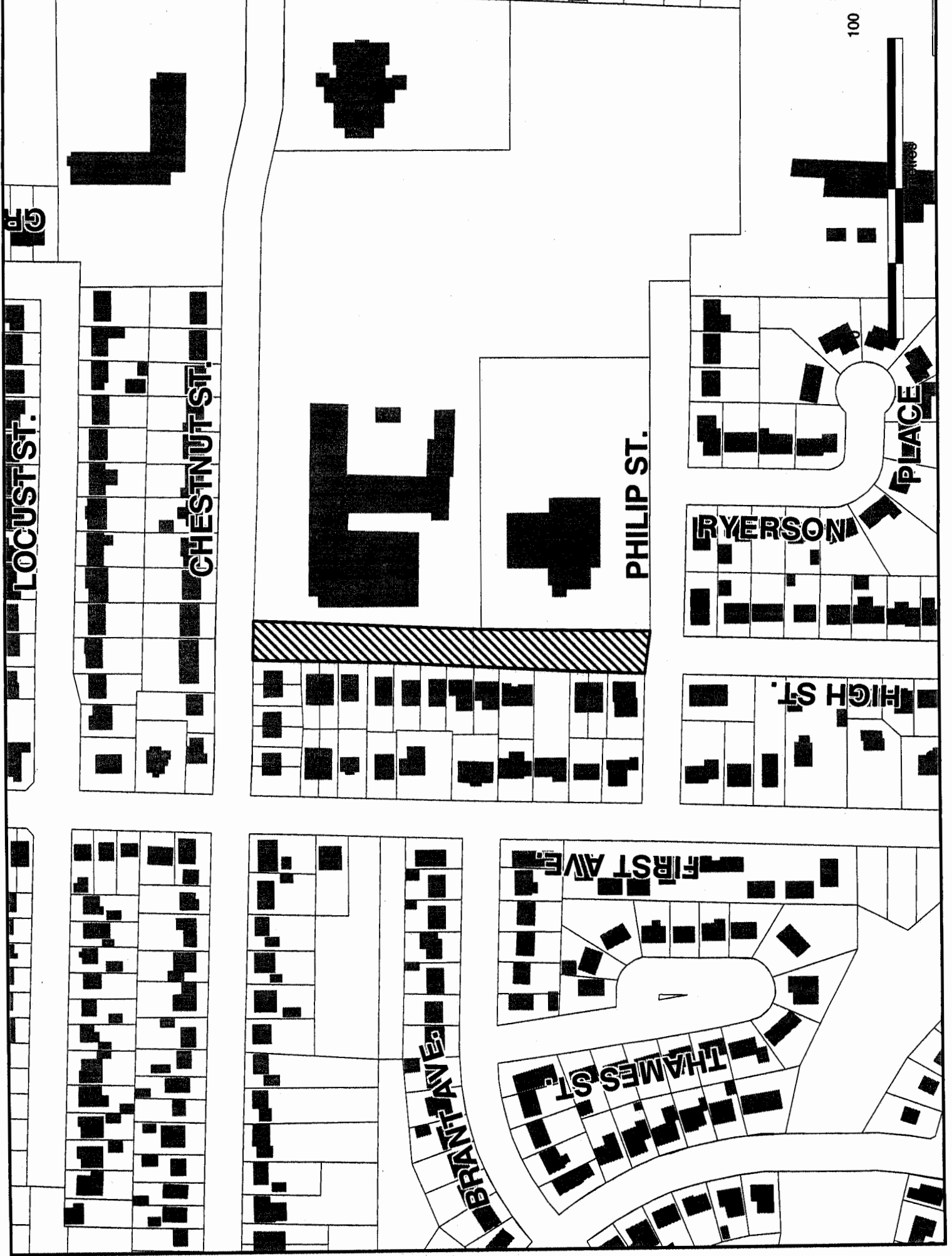
CITY OF ST. THOMAS **Parking Issue on** **High Street**



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 Environmental Services Department, March 3, 2005.
 Base Map provided by the Central Elgin Planning
 Office.
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 Environmental Services Department. (CJSH)





Corporation of the

City of St. Thomas

Report No.

ES23-05

File No.

Directed to:

Chairman Terry Shackelton and Members of the Protective Services and Transportation Committee

Date
March 14, 2005

Department:

Environmental Services

Attachment

Prepared By:

Mark Sture, Supervisor of Roads and Transportation

Subject:

Community Festivals – Travel Trailer Siting

Recommendation:

That subject to written authority being granted by the property owner;

1. Permission be granted to allow workers associated with the St. Anne's Community Festival to park recreational vehicles and travel trailers on the former Co-Op Property south of Centre Street and east of Moore Street owned by the Banghart Family for the period of Sunday May 29, 2005 to Sunday June 5, 2005, and;
2. Permission be granted to allow workers associated with the Iron Horse Community Festival to park recreational vehicles and travel trailers on the former Co-Op Property south of Centre Street and east of Moore Street owned by the Banghart Family for the period of Sunday August 21, 2005 to Sunday August 28, 2005.

Report:

Origin

On February 21, 2005 City Council approved the St. Anne's Festival as a community festival. On March 7, 2005 City Council approved the Iron Horse as a Community Festival. Both of these festivals utilize a carnival attraction provider. In past years, permission has been sought to allow the workers associated with the carnival operations to park their recreational vehicles and travel trailers within the City limits. Last year, the recreational vehicles and travel trailers were parked on the property owned by the Banghart family, south of Centre Street and east of Moore Street.

Analysis

The St. Anne's Community Festival and the Iron Horse Community Festival are two of the many attractions to the City during the course of a year. The festivals are held in the first week of March and the last week of August respectively. Although held outside and subject to the weather, both festivals are considered successful.

The St. Anne's Festival is held on the grounds of the St. Anne's parish and St. Raphael's School. In the past the accommodation (recreational vehicles and travel trailers) for the workers have been permitted to park on the school playing field. Over the last couple of years the school has determined that it is not desirable or appropriate to have the accommodation for the carnival workers in such close proximity to elementary school children. Last year, Council granted permission to permit the carnival workers to park their recreational vehicles and travel trailers on the property owned by the Banghart Family south of Centre Street and east of Moore Street.

The Iron Horse Festival is now held downtown on Talbot Street. The parking of travel trailers has been an issue with respect to the find the most appropriate location. Last year, the carnival workers were allowed to use the Banghart property.

The City has a by-law that prohibits "camping" within the City limits. Therefore, Council permission is required to allow the carnival workers to park their recreational vehicles and travel trailers on the Banghart property.

Additionally, the City is reconstructing Moore Street between Centre Street and Wellington Street commencing the week of March 7, 2005. This construction is expected to be complete by the end of June 2005.

Alternatives

- Approve the recommendation in this report.
- Do not allow festival workers to park their recreational vehicles and travel trailers on the Moore Street property.

Respectfully,


Mark Sture, Supervisor, Roads and Transportation
Environmental Services

Reviewed By:

Treasury

Env Services

Planning

City Clerk

HR

Other



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Corporation of the
City of St. Thomas

Report No.
CC-08-05

File No.

Directed to: Chairman T. Shackelton and Members of the Protective Services and Transportation Committee

Date
March 7, 2005

Department: Clerk's Department

Attachment
Section 5 By-law 2004

Prepared By: W. Graves, City Clerk

Subject: **Smoking By-Law 89- 2004, Workplaces with Residence.**

Recommendation:

That By-law 89-2004 being a By-law to prohibit smoking in public places and workplaces, be amended to permit a designated smoking room within a workplace that has temporary or permanent residence.

Origin:

Within the existing By-law (Section 5.2) an exemption exists to permit smoking in a residence room. For reference, Section 5 of By-law 89-2004 is attached.

As a result of correspondence seeking clarification, the Women's Place has requested that although smoking is permitted in private rooms, those rooms are not properly ventilated. Further, the facility does have a fully ventilated smoking room.

This amendment is not intended to allow another exemption under the By-law but rather to permit a designated smoking room in place of smoking in private rooms.

When a facility has a smoking room, the private residence rooms would be posted as "no smoking".

The provisions of a designated smoking room would have to meet the same standards as found in a smoking room for a long term care facility, Section 5.4 of the By-Law.

Respectfully,


W. Graves, City Clerk

Reviewed By: Treasury Env Services Planning City Clerk Comm Services Other

5. EXCEPTIONS

5.1 The provisions of Sections 2,3 and 4 of this by-law shall not apply to the following:

5.2 Any part of a workplace temporarily or permanently as a private residence.

5.3 An Outdoor patio including an outdoor deck, porch, or similar structure, that:

- (i) is not covered by a temporary or permanent roof; or
- (ii) if covered by a temporary or permanent roof, has one or more unobstructed exterior openings in the walls surrounding the roofed area to provide for at least 40% of the perimeter enclosed walls to be open to the movement of outdoor air at all times; and
- (iii) does not share open windows with a public place;
- (iv) does not share open doors with a public place, except when doors are being opened by individuals to enter or to exit the outdoor patio;
- (v) does not share thermostat controlled heating or air conditioning system with a public place; and
- (vi) has a circulation of outdoor air throughout the outdoor patio

5.4 The portion of a long term care facility that has been designated by the proprietor or governing body as a room where smoking is permitted, provided that;

- (i) the smoking permitted room is separate and fully enclosed;
- (ii) the room is equipped with a ventilation system that meets a minimum ventilation rate of thirty (30) litres per second per person that is ventilated directly to the exterior of the building, and exhausted at a rate of at least 100 percent of the supply;
- (iii) the room is available only to residents and their guests;
- (iv) the room is set aside specifically for the purposes of smoking; and
- (v) another common use room is provided where smoking is prohibited, which has an area equal to or greater than that of the smoking room.

THE SECOND REPORT OF THE SITE PLAN CONTROL COMMITTEE

March 7th, 2005

Mayor Jeff Kohler
and Members of City Council
St. Thomas, Ontario

Your Site Plan Control Committee recommends as follows:

1. That we approve the application of County of Elgin for a plan of development for an ambulance station to be located on the lands described as Part of Block 56, Plan 11M-112 in the City of St. Thomas, subject to the following conditions:

1. Compliance shall be made with all applicable regulations,
2. That an agreement shall be entered into by the owner with the municipality in respect of the provision of all municipal requirements as shown on approved plans,
3. Development of the site shall be in accordance with the approved site plan, landscaping plan (including sod treatment on the front yard), and servicing plan,
4. The comprehensive site plan, servicing plan and landscaping plans (amended as directed by the said Site Plan Committee) to be filed with the Committee and to be appended to the agreement required to be made with the municipality,
5. The following requirements shall be shown or noted on the approved plan(s) and/or incorporated into the development agreement referred to above:
 - a) parking spaces shall be provided as shown on approved plan,
 - b) the installation of portable signs shall not be permitted on this site,
 - c) wood fencing shall be constructed or installed along the boundaries of the site as shown (or as stipulated by the Committee to be shown) on the approved plans, and
 - d) conveyance to the municipality, and in a form satisfactory to the City's solicitors of the provision of such rights and easements as the municipality may require for sanitary and or/ storm sewers, and /or utility purposes.

2. That we approve the application of Calloway Real Estate Investment Trust (St. Thomas) Inc. for an expansion of an existing commercial development to be located on the lands described as Part of Lots 6 and 7, Concession 9 (Geographic Township of Yarmouth) designated as Parts 1 to 4, both inclusive, and Part 27, RP 11R7558 save and except Parts 2 through 7 and 10 on Plan 11R-8086, known municipally as 1063 Talbot Street in the City of St. Thomas, subject to the following conditions:

1. Compliance shall be made with all applicable regulations,
2. That an agreement shall be entered into by the owner with the municipality in respect of the provision of all municipal requirements as shown on approved plans,
3. Development of the site shall be in accordance with the approved site plan, landscaping plan, grading plan and servicing plan,
4. The comprehensive site plan, servicing plan, grading plan and landscaping plan (amended as directed by the said Site Plan Committee) to be filed with the Committee and to be appended to the agreement required to be made with the municipality,
5. The following requirements shall be shown or noted on the approved plan(s) and/or incorporated into the development agreement referred to above:

- a) parking spaces shall be provided as shown on approved plan,
- b) an enclosed storage area for enclosed containers shall be provided for the storage, pending collection of all waste, garbage and recyclable materials, as shown on approved plan,
- c) the installation of portable signs shall not be permitted on this site, and
- d) conveyance to the municipality, and in a form satisfactory to the City's solicitors of the provision of such rights and easements as the municipality may require for sanitary and/or storm sewers, and/or utility purposes.

3. That we approve the application of the Box N Lock Self Storage Ltd. for the relocation of parking to be located on the lands described as Part of Lot 21 Plan 287; Parts of 5 and 6, RP11R-8124, known municipally as 155 South Edgeware Road in the City of St. Thomas, subject to the following conditions:

1. The successful completion of consent application B5 and B6, and
2. Submission of final plans reflecting the reconfigured ownership.

4. That we approve the application of Elgin Co-operatives (RONA) for a plan of development for a lumber and material sales facility to be located on the lands described as Part Lot 6, Concession 9, former Township of Yarmouth, Plan 287, Part Lot 2 RP 11R-4714, Parts 1-8, 9, 17, and Part of Parts 10, 11, 15, 16, 18, 19, known municipally as 121 Woodworth Avenue in the City of St. Thomas, subject to the following conditions:

1. Compliance shall be made with all applicable regulations,
2. That an agreement shall be entered into by the owner with the municipality in respect of the provision of all municipal requirements as shown on approved plans,
3. Development of the site shall be in accordance with the approved site plan, landscaping plan, and servicing plan,
4. The comprehensive site plan, servicing plan and landscaping plans (amended as directed by the said Site Plan Committee) to be filed with the Committee and to be appended to the agreement required to be made with the municipality,
5. The following requirements shall be shown or noted on the approved plan(s) and/or incorporated into the development agreement referred to above:
 - a) an enclosed storage area for enclosed containers shall be provided for the storage, pending collection of all waste, garbage and recyclable materials, as shown on approved plan,
 - b) the installation of portable signs shall not be permitted on this site,
 - c) fencing shall be constructed or installed along the boundaries of the site as shown (or as stipulated by the Committee to be shown) on the approved plans,
 - d) conveyance to the municipality, and in a form satisfactory to the City's solicitors of the provision of such rights and easements as the municipality may require for sanitary and or/ storm sewers, and /or utility purposes, and
 - e) subject to the approval of a minor variance application regarding parking requirements.

5. That we approve the application of the TSC Stores Ltd. for an amendment of the original site plan approval to allow for the redesign of the canopy to be located on the lands describes as Part

-41-

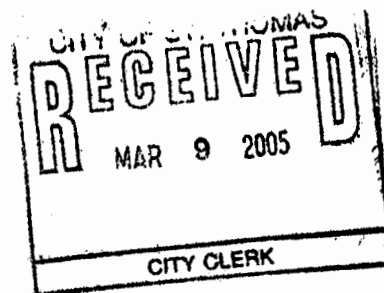
Lot 5, Plan 287; RP 11R-6849 Parts 1 to 7, known municipally as 115 Edward Street in the City of St. Thomas, subject to the following condition:

1. The submission of a plan showing the proposed canopy as part of the building permit application.
6. That the recommendations, directions and actions of the Site Plan Control Committee as set out in the minutes dated March 7th, 2005 be confirmed, ratified, and adopted.

All of which is respectfully submitted,

Mayor Jeff Kohler,
Chairman
Site Plan Control Committee
/jek

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March 8, 2005

St. Thomas City Council,
City Hall,
545 Talbot St.,
St. Thomas, Ont.

Mayor Kohler and Members of Council,

As the authorized agent for the registered owners of 170 South Edgeware Road, Plan 298, Lot 93, Scott Vaughan and Josee Desforges, I am requesting a Letter of Tolerance from the City regarding an encroachment onto the road allowance in front of their home.

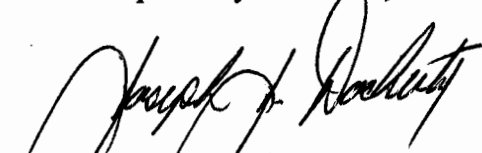
Mr. Vaughan has built a fence, which encroaches on city property by approximately 5.2 metres. This is a decorative metal and wooden construction around his front yard, a picture of which is enclosed for your examination. Also enclosed is a drawing of the property, indicating the property line, as well as the encroachment.

In order to conform to the required setback, Mr. Vaughan would have to move the fence more than halfway up his front yard, thereby negating the decorative nature of the design.

Both Mr. Vaughan and Ms Desforges are willing to provide a letter to the City, agreeing to remove the fence, at their own expense, should the City decide to widen South Edgeware Rd. Since the road was widened just a few short years ago to 3 lanes, with a bicycle lane on each side, this seems highly unlikely at this time.

Both of the owners have indicated that they will disclose to any future purchasers of 170 South Edgeware Rd., this encroachment and any agreement made with the City.

Respectfully submitted,


Joseph J. Docherty,
115 Confederation Dr.,
St. Thomas, Ont.
N5P3Y3.

REFERRED TO	
<i>J. Dworacki</i>	<i>MAJ</i>
<i>I. Andersen</i>	
FOR	
DIRECTION	<input type="checkbox"/>
REPORT OR COMMENT	<input checked="" type="checkbox"/>
INFORMATION	<input type="checkbox"/>
FROM <i>M. KONEFAL</i>	

- 43 -



CITY OF ST. THOMAS
CITY ZONING BY-LAW NO 50-88
ORDER

ISSUED TO:	Scott Mathew Vaughan Josee Desforges 170 South Edgeware Rd. St. Thomas, ON, N5P 3Y8
------------	--

TAKE NOTICE that as owner of: 170 South Edgeware Rd, St. Thomas, ON being Plan 298 Lot 93
Municipal or legal description

you are hereby ordered to carry out the repairs or the works described below on or before **November 17, 2004**

Item	By-Law Section	Particulars of the Repairs or other Works to be Effected
1.	4.2.1.6.	No fence shall be erected or used in a front yard if the height of any part of the fence exceeds one metre.
		Note: Fence in the front yard is higher than allowed in the City of St. Thomas By-Law. The location of the fence relative to the owners property line requires confirmation at the same time the fence is reconstructed to meet the one metre height limitation.

OFFENCES

Every person who contravenes any provision of this by-law is guilty of an offence and on conviction is liable:

- a) on a first conviction to a fine of not more then \$20,000; and
- b) on a subsequent conviction to a fine of not more than \$10,000 for each day or part thereof upon which the contravention has continued after the day on which he was first convicted.

In the event that you fail within the time provided to carry out the repairs or works required to be effected, the Corporation of the City of St. Thomas may do so at the expense of the owner.

Nov 3rd, 2004
Issue Date

Bill McBane
Bill McBane, Property Standards Officer

-44-

MAR 03 2005 2:52 PM FR NUTRIENT MGMT

15198266611 TO ST THOMAS

P.01/01

**Ministry of Agriculture
and Food**

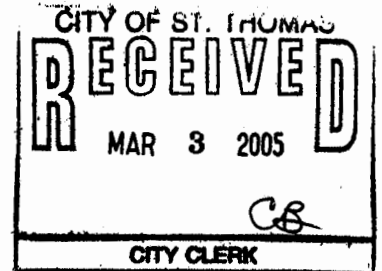
**Ministère de l'Agriculture et
de l'Alimentation**

Office of the Parliamentary
Assistant

77 Grenville Street, 11th Floor
Toronto, Ontario M5S 1B3
Tel: 416-326-3061
Fax: 416-326-3119

Bureau de l'adjoint
parlementaire

77, rue Grenville, 11^e étage
Toronto (Ontario) M5S 1B3
Tél.: 416 326-3061
Télééc.: 416 326-3119



March 2, 2005

Council, Clerks, Treasurers and Drainage Superintendents
Municipalities in Ontario

To Whom It May Concern:

On February 22, 2005, the Honourable Steve Peters announced the creation of a new Agricultural Drainage Infrastructure Program. The program framework was developed with input from the general farm organizations, the Rural Ontario Municipal Association, the Association of Municipalities of Ontario, and the agricultural drainage industry. The new \$6 million Agricultural Drainage Infrastructure Program will:

- Provide grants to agricultural landowners for one third of the costs for new drainage construction or improvement projects, and for maintenance work;
- Cover two thirds of the cost for the same work in Northern Ontario; and
- Provide municipalities with grants to cover one half of the costs of employing a drainage superintendent.

To ensure that the program is effectively managed, ministry staff are developing policies that will specify the program administrative requirements and grant eligibility criteria. The Ministry of Agriculture and Food will work with stakeholders in the development of these criteria and any legislative amendments that may be required. In the coming weeks, staff will provide additional detail on our consultations plans, timelines and the application of the program to new drainage projects and those drainage projects that are currently in process.

I would like to thank the many municipal councilors and members of the agricultural and drainage communities who provided input to the government on the new drainage model.

Sincerely,

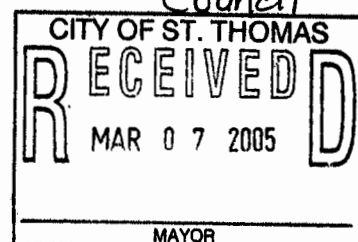
Carol Mitchell
Parliamentary Assistant
MPP - Huron-Bruce



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ASSOCIATION OF ONTARIO ROAD SUPERVISORS

SERVING ROAD SUPERINTENDENTS, SUPERVISORS, MANAGERS AND FOREMEN IN ONTARIO



March 3, 2005

Dear Mayor and Council,

The Association of Ontario Road Supervisors (A.O.R.S.) in co-operation with the Asphalt Emulsion Association of Ontario (AEMA) is proud to present - *The 2005 Travelling Road Show - The Road to "Savings"*.

Previous years' events specifically targeted Ontario Road Supervisors. Several comments on our event surveys over the years have suggested that Mayors, Council Members and Roads Committee Directors should also be present and would gain valuable insight into the maintenance activities required for the road systems. We addressed these requests last year with great success by offering a *"two for one registration special"* and we're happy to offer you the same *"two for one registration special"*, which others benefited from at our 2004 Traveling Road Show.

The seminar will focus on the latest advancements in Pavement Preservation, Distress Identifications & Solutions, New Infrastructure Funding and a host of other insightful topics presented by leaders and experts in the industry.

The 2005 Travelling Road Show - The Road to "Savings" will be held in the following locations and we welcome you to attend the one of your choice.

LOCATIONS:

DATES

LOCALE:

Douro (East/Peterborough Area)	March 23, 2005	Douro Community Centre
Beamsville (Niagara Region)	March 30, 2005	Beamsville Fairgrounds
Exeter (North Western)	March 31, 2005	South Huron Rec. Centre

We expect that you will appreciate the benefits of this educational day. Please don't hesitate to consult with your Road Supervisor to make sure he or she will be attending, and register early to guarantee your seat and Certificate of Completion.

Thank you for your attention to this matter. **This is one seminar you should not miss!**

Please contact the AORS office by email admin@aors.on.ca or call the office at (519) 461-1271 for registration, questions, concerns or comments.

Sincerely,

Bryan Clarke

Chief Administrative Officer

Encls.

P.O. Box 129, Thorndale, Ontario N0M 2P0
Telephone: (519) 461-1271 Fax: (519) 461-1343



The Road To "Savings"



Course Description

Preventative Maintenance plays an essential and integral part in the life of a pavement, and as the vehicle kilometres travelled and travelling speeds have increased, that role has only become more important.

Preventative Maintenance is especially important, as by its very name it implies taking care of assets before deterioration becomes problematic.

To help address the needs of agencies interested in preventative maintenance and to further the concept of system preservation AORS and AEMA have co-sponsored **The Road to "Savings"**.

The objective of the seminar is to enable participants to accomplish the following:

- Explain basic cost/benefit concepts to decision makers and the need for proper annual funding.
- Become familiar with the concepts of a Pavement Preventative Maintenance Program.
- Define potential preventative maintenance techniques and materials.
- Understand the relationship between pavement management and preventative maintenance/pavement preservation.
- **New Infrastructure Funding & Your Roads**
- **Roads & Legal Responsibilities**
- **High Performance Chip Seals**
- **Slurry/Modified Slurry/Micro**
- **Surface Treatments-Sealers/Fog Coats/Rejuvenators**
- **Patching Procedures—Micro Strip/Dyna-Patch**
- **Green Pavements (Open Graded Cold Mix), RAP Mixes**
- **Centre Line Distresses/Joint Bonds & Crack Sealants**

Certificates

Upon completion of the course, attendees will receive a course certificate from the Association of Ontario Road Supervisors.

Fees & Registration

The registration fee is \$75.00 for AORS members and \$90.00 for non-members. This includes refreshments, lunch and all seminar materials.

- **No charge for pre-registered council member if accompanied by a Road Supervisor.**

Who Should Attend

This course is designed for individuals and agencies that want to preserve their asphalt pavement investment and train the people involved with maintenance. Personnel with federal, provincial, city, county and local agencies, consultants, property management and maintenance and construction contractors will benefit from this seminar.

SPONSORED BY ONTARIO'S ASPHALT EMULSION MANUFACTURERS & A.O.R.S.

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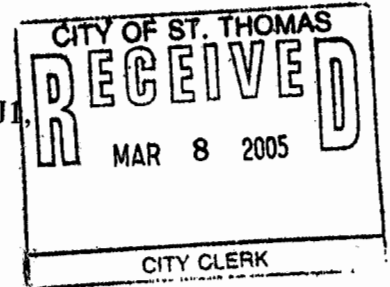
The Road To “Savings” Program Schedule

8:00 — 8:45 am	Registration
8:45 — 9:00 am	Opening Remarks 2005
9:00 — 9:45 am	New Infrastructure Funding & Your Roads
9:45 — 10:15 am	Roads & Legal Responsibilities
10:15 — 10:45 am	Coffee Break & Network
10:45 — 11:15 am	Green Pavements/Cold Mixes
11:15 am — 12:00 pm	Slurry/Modified Slurry/Micro
12:00—1:00 pm	Morning Wrap-up/Networking Lunch/Visit Display Areas (Provided by AEMA Membership)
1:00 — 1:45 pm	High Performance Chip Seals
1:45 — 2:15 pm	Patching Procedure—Micro Strip/Dyna-Patch
2:15 — 2:45 pm	Centre Line Distresses/Joint Bonds & Crack Sealants
2:45—3:30 pm	Surface Treatments—Sealers/Fog Coats/Rejuvenators
3:30—4:00 pm	Closing Remarks & Draws

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Jan (John) van der Veen,
R.R.#1, Port Stanley, N5L1J1,
2 March, 2005.

St. Thomas City Council,



Ladies and Gentlemen,

This letter deals with Core Redevelopment Assistance Programs offered by the City.

Having been a diligent procurer of the fruits of the City's 2004 offerings for Core Redevelopment Assistance to rebuild one of the City's finest buildings, the Southern Loan Building at 384-390 Talbot (second only to City Hall itself which has its same original architect, Neil Darrach), I was asked by Planning Staff to offer my comments on these programs. Being not reticent with my opinions, wanting to see more heritage preserved, and wanting to see the downtown transformed into a viable downtown, I'm quite pleased, herewith, to so opine.

The basket of these programs is fine. The programs mix in good proportion the support of heritage with the support of clean-up irrespective of heritage. Heritage is very expensive, it benefits others as much as if not more than the owners, and, hence, subsidization thereof is widely considered a proper and fair activity for municipal governments to engage in.

If these programs are under the gun because of budget constraints (this is rumoured to be the case) and are deemed too expensive for the City to all keep, (and they are quite generous), I would prioritize: (1) more keep those that specifically promote downtown apartments than those that promote downtown development in general (because more people downtown is a sure thing if one but builds decent accommodation (I had zero problems renting out my units) and will push other development, whereas other development won't necessarily push more people to live and come downtown) and (2) I would more lavishly promote downtown apartments in heritage buildings than such apartments in non-heritage buildings (some of the uggers should be torn down rather than promoted to be fixed up).

The delivery of these programs also was fine. Planning people were quick and easy to deal with. LACAC people have invariably been a source of pleasure – fun and full of useful information. Even the City's engineers were a pleasure to deal with!

I have two further suggestions for promoting a vibrant downtown:

(1) To encourage individuals with the means to redo a building to more to get off their rear ends to actually go out and do it, why doesn't the City establish and advertise some sort of heritage honour roll of such owners or would-be owners. Rather than

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organizations only doing the heritage thing, it would be far more effective if individuals also got or were offered some credit and kudos for so doing. (Please do not misinterpret this as a request by me for more recognition. I have enjoyed doing "it" to this one building and don't want further recognition, but, others might be attracted by being offered individual recognition.)

(2) I am relatively inexperienced (as are most of the downtown building owners) and I realize that there's many constraints upon building inspection services that are imposed by uncontrollable provincial dictates, but, I am of the belief that things could improve or, at least, could be delivered here with much more friendliness and taking advantage of grey areas.

For example, was it really necessary to insist that I engage an architect/engineering firm (at a cost of almost \$30,000.) for this relatively small building with no obvious structural defects? Was it really necessary to insist upon outside stoops being absolutely no more than 6 inches in stepping height? Was it really necessary to insist I redo the rear-stairway railings because these had inadvertently been installed one lousy inch below new building recommendations? Was it really necessary to insist upon smoke alarms in empty basement vaults that are almost totally fire-proof?

To alleviate this sort of problem I would suggest the provision of an advisory service to building amateurs such as myself. This person could act as an intermediary between the renovator/owner and the more necessarily dictate-bound building inspection service.

In any case, the building is pretty well finished and later in the year when painting is completed, we will offer Council a tour. It is a gorgeous building and it will now continue to bolster the downtown for many years to come. I thank Council for its help in making it happen.

Sincerely,



Jan van der Veen.