

## **AGENDA**

### **THE TWENTY-EIGHTH MEETING OF THE ONE HUNDRED AND TWENTY-FIFTH COUNCIL OF THE CORPORATION OF THE CITY OF ST. THOMAS**

**COUNCIL CHAMBERS      6:00 P.M. CLOSED SESSION**  
**CITY HALL                      7:00 P.M. REGULAR SESSION                      JUNE 20TH, 2005**

#### **ROUTINE PROCEEDINGS AND GENERAL ORDERS OF THE DAY**

OPENING PRAYER

DISCLOSURES OF INTEREST

MINUTES

DEPUTATIONS

COMMITTEE OF THE WHOLE

REPORTS OF COMMITTEES

PETITIONS AND COMMUNICATIONS

UNFINISHED BUSINESS

NEW BUSINESS

BY-LAWS

PUBLIC NOTICE

NOTICES OF MOTION

ADJOURNMENT

CLOSING PRAYER

#### **THE LORD'S PRAYER**

Alderman T. Johnston

#### **DISCLOSURES OF INTEREST**

#### **MINUTES**

Confirmation of the minutes of the meetings held on June 13th, 2005.

#### **PRESENTATIONS**

Ontario Visual Heritage Project - St. Thomas-Elgin Tourist Association

Marg Emery, Tourism Coordinator, will be in attendance to make a presentation regarding the Ontario Visual Heritage Project.

#### **COMMITTEE OF THE WHOLE**

Council will resolve itself into Committee of the Whole to deal with the following business.

**PLANNING AND DEVELOPMENT COMMITTEE** - Chairman H. Chapman

#### **UNFINISHED BUSINESS**

**NEW BUSINESS**

Request for Street Naming - Draft Plan of Subdivision File# 34T-05502 - Lake Margaret Phase VII

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A letter has been received from Greg Tarry, Doug Tarry Ltd., requesting that Street "A" in Draft Plan of Subdivision File #34T-05502 be named "Mourning Dove Lane"; Street "B" as "Sandpiper Place" and Street "C" as "Monarch Court". **Page# 7**

Draft Plan of Subdivision File # 34T-05503 - Prespa Sales and Rentals Limited - West Side of Aldborough Avenue - 14 Lots for Single Detached Dwellings

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Report PD 27-2005 of the Director of Planning. **Pages 8 & 9**

Zoning By-law Amendment - Removal of Holding Zone Symbol – Blocks 24 & 26, Plan 11M-143, Part Block 38, Plan 11M-138, and Part Block 18, Plan 11M-110 - Doug Tarry Limited

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Report PD-28-2005 of the Director of Planning. **Page 10**

County of Elgin Land Division Committee - Notice of Application for Consent - 45052 Talbot Line, Municipality of Central Elgin

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Notice of a public meeting concerning a proposed consent application has been received from the County of Elgin Land Division Committee to sever approximately 0.4 hectares of land located at 45052 Talbot Line and add to adjoining residential lands across from the St. Thomas Municipal Airport.

Provincial Innovation Team and CIP Program

Report CC-23-05 of the City Clerk. **Pages 11 & 12**

**BUSINESS CONCLUDED**

**ENVIRONMENTAL SERVICES COMMITTEE** - Chairman M. Turvey

**UNFINISHED BUSINESS****NEW BUSINESS****BUSINESS CONCLUDED**

**PERSONNEL AND LABOUR RELATIONS COMMITTEE** - Chairman D. Warden

**UNFINISHED BUSINESS****NEW BUSINESS****BUSINESS CONCLUDED**

**FINANCE AND ADMINISTRATION COMMITTEE** - Chairman C. Barwick

**UNFINISHED BUSINESS****NEW BUSINESS**

Jumbo Tourist Caboose

A letter has been received from Marg Emery, Tourism Coordinator, St. Thomas-Elgin Tourist Association, requesting a letter indicating Council's support for the continuation of the agreement with the Association for the Jumbo Tourist Caboose. **Page 13**

Canada-Ontario Municipal Rural Infrastructure Fund

Report TR 33-05 of the Director of Finance and City Treasurer. **Pages 14 & 15**

Cab Chassis Vehicle - Tender 05-087 Award - Environmental Services Department

Report ES63-05 of the Supervisor of Water and Wastewater. **Page 16**

Request for Proposal Award - Concession Services - Memorial Community Centre and St. Thomas-Elgin Community Centre Complex/Twin Pad Arena

Report TR 32-05 of the Purchasing Agent and Director of Finance and City Treasurer. **Page 17**

**BUSINESS CONCLUDED****COMMUNITY AND SOCIAL SERVICES COMMITTEE** - Chairman B. Aarts**UNFINISHED BUSINESS**

Request for Staff - Child Care Supervisor

Douglas J. Tarry Sports Complex and Burwell Park

**NEW BUSINESS**

Monthly Report St. Thomas-Elgin Community Centre Complex/Twin Pad Arena **Pages 18 to 22**

Ontario Works Report - for the months of April and May 2005

Report CR-05-11 of the Director, Ontario Works. **Pages 23 to 27**

**BUSINESS CONCLUDED****PROTECTIVE SERVICES AND TRANSPORTATION COMMITTEE** - Chairman T. Shackelton**UNFINISHED BUSINESS**

Speed Limits - Sandymount Hill Areas - Speed Zone

Burwell Road - Request for Stop Signs

**NEW BUSINESS**

Police Services Report

**BUSINESS CONCLUDED****REPORTS PENDING**

AMENDMENT TO BY-LAW 44-2000(REGULATION OF WATER SUPPLY IN THE CITY OF ST. THOMAS) - MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF ST. THOMAS AND ST. THOMAS ENERGY INC. (PROVISION OF WATER METER READING/BILLING AND COLLECTION SERVICES) - J. Dewancker

ESDA SERVICING MASTER PLAN AND CLASS ENVIRONMENTAL ASSESSMENT - J. Dewancker

ENVIRONMENTALLY SENSITIVE LAND USE - P. Keenan

SAFETY ISSUES AND INTERSECTION CONCERNS - Supervisor Roads & Transportation

DRIVEWAY RECONSTRUCTION - MAPLE STREET - J. Dewancker

REVIEW OF CITY BUS ROUTES - J. Dewancker

## **COUNCIL**

Council will reconvene into regular session.

## **REPORT OF COMMITTEE OF THE WHOLE**

Planning and Development Committee - Chairman H. Chapman

Environmental Services Committee - Chairman M. Turvey

Personnel and Labour Relations Committee - Chairman D. Warden

Finance and Administration Committee - Chairman C. Barwick

Community and Social Services Committee - Chairman B. Aarts

Protective Services and Transportation Committee - Chairman T. Shackelton

A resolution stating that the recommendations, directions and actions of Council in Committee of the Whole as recorded in the minutes of this date be confirmed, ratified and adopted will be presented.

## **REPORTS OF COMMITTEES**

## **PETITIONS AND COMMUNICATONS**

Dieppe Drive Street Party - Street Closure - July 16, 2005

A letter has been received from Vicki Asher, 34 Dieppe Drive requesting a street closure from 15 to 59 Dieppe Drive, for a neighbourhood celebration to be held on July 16, 2005 from 4:00 p.m. to midnight. **Pages 28 & 29**

MPAC - Property Tax Assessment Freeze - Resolution

A request has been received from the Corporation of the Town of Niagara-On-The-Lake to endorse its resolution to freeze property tax assessments for a period of five years. **Page 30**

AMO 2005 Annual Conference

Information has been received from the Association of Municipalities of Ontario regarding the 2005 Annual Conference being held in Toronto from August 14th to 17th, 2005. **Pages 31 to 35**

## **UNFINISHED BUSINESS**

Councillor Title

Alderman Chapman had previously put forward the following Notice of Motion.

Motion by Alderman Chapman:

THAT: The title "Alderman" be changed to "Councillor" for the Corporation of the City of St. Thomas.

## **NEW BUSINESS**

## **BY-LAWS**

### **First, Second and Third Reading**

1. A by-law to confirm the proceedings of the Council meeting held on the 20th day of June, 2005.
2. A by-law to authorize a contract with TCG Asphalt & Construction Inc. (\$307,274.40 - 2005 Annual Resurfacing & Sidewalk Replacement Program)
3. A by-law to amend By-Law 50-88, being the Zoning By-Law for the City of St. Thomas. (Removal of holding zone provision Blocks 22-27 and Block 29, Registered Plan 11M-110 and Part of Block 35, Registered Plan 11M-113)
4. A by-law to authorize the Mayor and Clerk to execute and affix the Seal of the Corporation to a certain agreement between the Corporation of the City of St. Thomas and Prespa Construction Ltd. (SPC 07-04 - 115-117 Curtis Street - Development Commercial Plaza)
5. A by-law to authorize the Mayor and Clerk to execute and affix the Seal of the Corporation to a certain agreement between the Corporation of the City of St. Thomas and Prespa Construction Ltd. (SPC 08-04 - 88 Sunset Drive - Development Commercial Plaza)
6. A by-law to authorize the Mayor and Clerk to execute and affix the Seal of the Corporation to a certain agreement between the Corporation of the City of St. Thomas and Box-N-Lock Self Storage Ltd. (SPC 03-05 - 155 South Edgeware Road - Reconfiguration of Land Ownership)
7. A by-law to authorize the Mayor and Clerk to execute and affix the Seal of the Corporation to a certain agreement between the Corporation of the City of St. Thomas and TDL Group Corp. (SPC 05-05 - Development of a Tim Hortons Restaurant)
8. A by-law to authorize the Mayor and Clerk to execute and affix the Seal of the Corporation to a certain agreement between the Corporation of the City of St. Thomas and Elgin Construction (SPC 08-05 - 1103-1105 Talbot Street - Commercial Development).
9. A by-law to authorize the Mayor and Clerk to execute and affix the Seal of the Corporation to a certain agreement between the Corporation of the City of St. Thomas and Doug. Tarry Limited. (Block 4 Development Area - File #34T-05501 - 9 lots for single detached dwelling units)
10. A by-law to authorize the Mayor and Clerk to execute and affix the Seal of the Corporation to a certain agreement between the Corporation of the City of St. Thomas and P. Kantor Construction Ltd. (Block 3 Development Area - File #34T-04507 - 29 lots for single detached dwelling units).
12. A by-law to appoint Alderman Heather Chapman as Acting Mayor from July 11th to July 15th, 2005.
13. A by-law to authorize the Mayor and Clerk to execute and affix the Seal of the Corporation to a certain agreement between the Corporation of the City of St. Thomas and Her Majesty the Queen in Right of Ontario as represented by the Minister of Municipal Affairs and Housing. (Canada-Ontario Municipal Rural Infrastructure Fund Initiative - Wellington Street from First Avenue to Fairview Avenue Watermain Replacement and Road Reconstruction)

### **Second and Third Reading**

14. A by-law to increase the size of the Council of the Corporation of the City of St. Thomas. (additional Alderman)

### **PUBLIC NOTICE**

### **NOTICES OF MOTION**

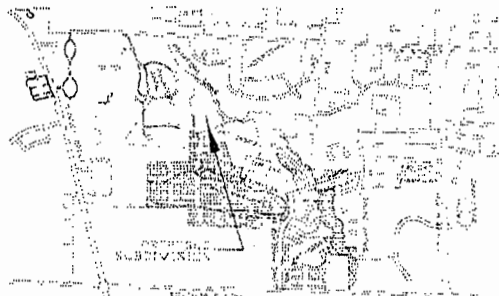
### **CLOSED SESSION**

A resolution to close the meeting will be presented to deal with a matter of potential litigation affecting the municipality.

**OPEN SESSION**

**ADJOURNMENT**

**CLOSING PRAYER**



DRAFT PLAN OF SUBDIVISION  
OF PART OF  
BLOCK 6  
REGISTERED PLAN 11M-105  
AND PART OF  
LOT 2 EAST ON FRANCES STREET  
REGISTERED PLAN 27  
AND PART OF  
LOT 5 CONCESSION 7  
GEOGRAPHIC TOWNSHIP OF YARMOUTH  
CITY OF ST THOMAS  
COUNTY OF ELGIN  
SCALE 1:1250 METRIC

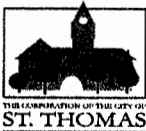


J.G.RUPERT LTD.  
ONTARIO LAND SURVEYORS

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 MAIL JORDEN@GRODERS.COM

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**The Corporation of the  
City of St. Thomas**

- 8 -

**Report No.:** PD-27-2005

**File No.:** 34T-05503

**Directed to:** Chairman H. Chapman and Members of the  
Planning and Development Committee

**Date:** June 13<sup>th</sup>, 2005

**Subject:** Draft Plan of Subdivision, Prespa Sales and Rentals Limited, File 34T-05503, west side of Aldborough Avenue - 14 Lots for single detached dwellings.

**Department:** Planning Department  
**Prepared by:** P J C Keenan - Planning Director

**Attachments:**  
- revised draft plan (reduced)

**RECOMMENDATION:**

That Council approve the revised Draft Plan of Subdivision File # 34T-05503 (Residential Plan of Subdivision) of lands owned by **Prespa Sales and Rentals Limited** which lands are legally described as Part of Block C, Registered Plan 284, City of St Thomas, County of Elgin, subject to the standard draft plan conditions including the requirement for the developer to enter into a subdivision agreement with the Corporation of the City of St. Thomas with respect to the provision of municipal services, financial, administrative and other related matters.

**ANALYSIS:**

**Approval in Principle:**

Council, on April 4, 2005, approved in principle the application by Prespa Sales and Rentals Limited for approval of a proposed draft Plan of Subdivision, File # 34T-05503, located on the west side of Aldborough Avenue on a portion of the lands formerly occupied by the Early Childhood Education Centre. (Report PD-15-2005)

The lands proposed for subdivision development have a total area of 1.064 hectares and are legally described as Part of Block C, Registered Plan 284, City of St Thomas, County of Elgin. The proposed Plan provides for the development of 14 lots for single- detached dwelling units which will have frontage on a new street, a cul-de-sac running west from Aldborough Avenue. The location of the proposed subdivision and its relationship to the surrounding area is shown on the location plan.

Council's approval in principle was given subject to the following conditions:

- a final staff report following the review of comments/recommendations received from agencies and City departments upon completion of the circulation of the draft plan;
- confirmation by the Director of Environmental Services that there is sufficient uncommitted reserve treatment capacity in the sanitary sewerage system to service the proposed development;
- a subdivision agreement satisfactory to the City of St. Thomas with respect to the provision of municipal services, financial, administrative and other related matters.

**Location Plan**





**Draft Plan Circulation and Review:**

The external circulation of the draft plan of subdivision has now been completed and a public meeting on the proposed subdivision was held on May 2<sup>nd</sup>, 2005. Staff have completed their review of the proposed Subdivision and have reviewed the comments received from the public and other agencies. Municipal staff, outside agencies and utilities have indicated their approval of the draft plan application and have identified their conditions to final approval to ensure development proceeds in accordance with their standards and approved Municipal standards. The comments received, where required, will be incorporated into the draft plan conditions and will provide the basis for the development of the subdivision agreement.

**Revised Plan Circulation**

At the public meeting Council was advised that there was a Land Titles issue respecting the location of the south boundary of the subdivision plan. Abutting property owners living on Massey Drive, on receiving notice of the land Titles application, have raised concerns regarding the location of the south boundary with respect to the location of existing fences, trees and hedge rows which have historically marked the rear limits of their property. In order for the owner to register the final plan of subdivision the lands within the Plan must be in the Land titles system. Subsequent to the Public meeting the applicant did reach an agreement with the property owners on a mutual boundary location and the subdivision plan was revised and submitted for review.

The subdivision plan was revised to include Blocks A to F inclusive at the rear of Lots 1 to 6. The intent of the owner is to convey these blocks to the respective abutting property owners, on Massey Drive, at the time of the registration of the final plan to become part of their land ownership thereby resolving the issue of ownership. The conveyance of Blocks A to F does not impact on the development of Lots 1 to 6 in the Plan for residential use. The conditions of approval will include a condition to ensure that Blocks A to F inclusive are conveyed to the abutting owners. A copy of the revised plan is attached for the information of Council.

**Servicing**


The Department of Environmental Services has confirmed that the proposed Draft Plan of Subdivision, meets municipal servicing standards and advises that pursuant to recommendation #2 of Report TR-34-97, the estimated sewage flows to be generated from the development of the lands can be treated by the City's Water Pollution Control Plant.

The plan conforms to the Official Plan and the proposed lotting complies with Zoning By-law 50-88.

**Conditional Approval:**

All of the conditions of approval in principle imposed by Council and the policies of the Corporation have been satisfactorily addressed through the draft Plan of Subdivision submission and circulation process. Staff are recommending draft plan approval of File # 34T-05503 subject to the standard draft plan conditions and the requirement for a subdivision development agreement with the Corporation respecting the provision of municipal services, financial, administrative and other related matters.

Respectfully submitted,

  
P.J.C. Keenan  
Director of Planning

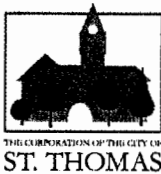
**Reviewed By:**

\_\_\_\_\_  
Env. Services

\_\_\_\_\_  
Treasury

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Other



**The Corporation of the  
City of St. Thomas**

**Report No.:** PD-28-2005

**File No.:** 2-10-05

**Directed to:** Chairman H. Chapman and Members of the  
Planning and Development Committee

**Date:** June 13, 2005

**Subject:** Application by Doug Tarry Limited for an Amendment to Zoning Bylaw 50-88, to remove the Holding Zone symbol from Blocks 24 & 26, Registered Plan 11M-143, Part of Block 38, Registered Plan 11M-113, and Part of Block 18, Registered Plan 11M-110, City of St. Thomas.

**Department:** Planning Department  
**Prepared by:** Patrick J C Keenan, Director of Planning

**Attachments:**

**RECOMMENDATION:**

That the application by Doug Tarry Limited for an amendment to the City of St. Thomas Zoning By-law 50-88 to remove the holding symbol from Blocks 24 & 26, Registered Plan 11M-143, Part of Block 38, Registered Plan 11M-113, and Part of Block 18, Registered Plan 11M-110, City of St. Thomas, County of Elgin, be approved and further that direction be given to prepare the necessary amending by-law for Council approval and the notice of Council's intention to pass a by-law to remove the holding symbol be given pursuant to Ontario Regulation 199/96.

**ANALYSIS:**

Doug Tarry Limited has applied to have the holding zone symbol removed from Zoning By-law 50-88 for a draft Plan of Subdivision within the Block 4 Development Area - Subdivision File No. 34T-05501. The draft approved plan encompasses an area of approximately .472 hectares and is located on the south side of Hagerman Crescent west of Faith Boulevard. The proposed plan is an infill development which will provide for the development of 9 lots for single-detached dwelling units. No new streets are proposed by the plan. The lots will front onto the existing south leg of Hagerman Crescent. (see Location Plan).

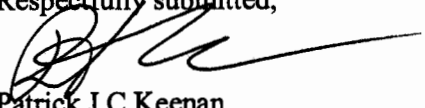
The subject property is designated for Residential use in the City of St. Thomas Official Plan and is located within the Third Residential Zone- (hR3A-2) of the City of St. Thomas Zoning By-law 50-88. The development conforms to the Official Plan and complies with the Zoning for the property.

The subdivision plan was draft approved with conditions on June 1<sup>st</sup>, 2005.

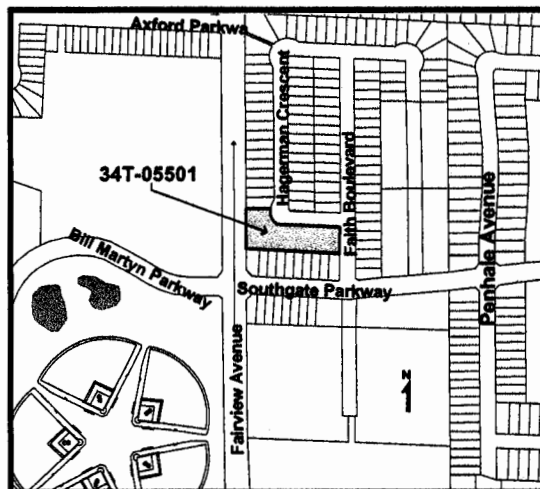
The lands are subject to the general holding provisions set out in Section 2.2 of By-law 50-88. The principle pre-development condition to be met for the removal of the holding zone is the execution of the subdivision agreement. Staff are bringing forward the request to remove the holding symbol and recommending that notice of Council's intent to remove the holding symbol be given and the necessary by-law prepared concurrent with the process of finalizing the subdivision agreement. The by-law will be placed on a future Council Agenda for consideration following the execution of the subdivision agreement by the developer.

The removal of the holding symbol does not require Council to hold a public meeting. Notice is required to be given only to the owners of the lands affected advising them of the date of the meeting at which Council intends to pass the amending By-law to remove the "h" symbol. The By-law amendment process involves removing the "h" symbol from the Zoning Map Parts and approving new Zoning Map Parts.

Respectfully submitted,

  
Patrick J C Keenan  
Director of Planning

**Location Plan**



**Reviewed By:**

Env. Services

Treasury

City Clerk

Other



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Corporation of the  
**City of St. Thomas**

Report No.  
CC-23-05

File No.

**Directed to:** Chairman Heather Chapman and Members of the Planning Committee of Council

Date  
**June 14, 2005**

**Department:** City Clerks Department

**Prepared By:** W. Graves, City Clerk

Attachment  
CC-12-05

**Subject:** Innovation Team and CIP Program

**Recommendation:**

That Council appoint a Select Committee to coordinate the work of the Innovation Team consisting of;

a representative of the North American Railway Hall of Fame,  
a representative of the Downtown Development Board,  
a representative of Fanshawe College,  
and Members of Council.

**Background**

As you are aware the Ministry of Municipal Affairs and Housing has recently approved an Innovation Team for the City which will focus on the restoration and adaptive use of the CASO Station along with furthering the revitalization of the commercial core area.

While the Province will be coordinating the work to secure members for the Innovation Team, it is recommended that we have a local committee to coordinate the project.

With this in mind, the appointment of a Select Committee is recommended made up of the following;

2 or 3 members of Council  
A representative of the Downtown Development Board  
A representative of the North American Railway Hall of Fame  
A representative of Fanshawe College

Staff supporting this effort would be;

Ola Pajak, Development Officer  
Sean Dyck, St. Thomas EDC  
Wendell Graves, City Clerk

It is anticipated that the Innovation Team would be in place by late summer or early fall.

As previously identified, while the Province pays for the direct costs of bringing the Team members to the community, the local community is responsible to host (provide lodging and meals) to the Team while they are here for 4 -5 days. Once the Select Committee is in place details of this task and associated costs will be defined.

With the approval of the Innovation Team and the timing related to the potential outcomes, staff will move forward and process CIP Funding requests as allocated within the 2005 budget. Initially the thought was to hold back on CIP projects as the City's RED funding application was under consideration. Now our business case for RED Funding, which will be prepared in the fall, can in part be based on the outcomes of the Innovation Team.

Respectfully,

  
W. Graves, City Clerk

Reviewed By:

Treasury

Env Services

Planning

City Clerk

Comm Services

Other



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Corporation of the  
**City of St. Thomas**

Report No.  
CC-12-05

File No.

**Directed to:** Chairman H. Chapman and Members of the Planning and Development Committee.

**Date**  
**April 4, 2005**

**Department:** City Clerks Department

Attachment  
Innovation Team Brief

**Prepared By:** W. Graves, City Clerk

**Subject:** Provincial Innovation Team

**Recommendation:**

That Report CC-12-05 be received for information.

**Background**

During the past couple of months staff have been dialoguing with staff from the Ministry of Municipal Affairs regarding a tool that can be made available to communities known as an "Innovation Team".

The definition of an Innovation Team is to assemble a team of experts, which can come from across North America and even internationally, to provide an evaluation of a community and its existing program and provide expert advice to the community.

Of note is the fact that the costs for the Innovation Team, if awarded to a community, are borne by the Province save and accept local contributions for accommodation while the Team is within the community which is usually for about 4 days.

As the City continues to move forward with the revitalization of its commercial core area preliminary discussions have been held with local stakeholders about the possibility of requesting an Innovation Team.

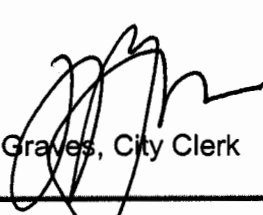
In considering an Innovation Team for St. Thomas, the primary concept would be to provide an evaluation of, and recommendations to, all stakeholders including the City as to how the heritage assets can continue to be strengthened and harnessed and used to further strengthen the core area.

While there is no question that the City has positioned itself to revitalize the core, the Innovation Team would be able to review all of the work that has been undertaken by the City and the individual stakeholder groups and provide creative, realistic recommendations that would further the good work that has begun.

Attached to this report is a brief which further defines the potential role of an Innovation Team within the City.

While no formal approval is required from Council at this time, following receipt of this report by Council, staff would continue to move through the process with Ministry staff and stakeholder groups and formally write to the Ministry to determine if an Innovation Team could be developed for the City.

Respectfully,

  
W. Graves, City Clerk

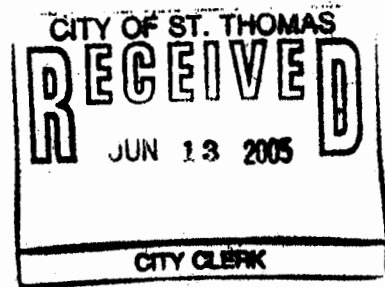
**Reviewed By:** \_\_\_\_\_  
Treasury      Env Services      Planning      City Clerk      Comm Services      Other

## St. Thomas - Elgin Tourist Association

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June 13, 2005

Wendell Graves, Clerk  
City of St. Thomas  
P.O. Box 520  
St. Thomas, Ontario N5P 3V7



Dear Wendell,

**Re: Jumbo Tourist Caboose**

Further to our brief conversation last week, please find attached a copy of the agreement between the City of St. Thomas and the St. Thomas – Elgin Tourist Association. The agreement allows for an automatic renewal of the contract annually.

The Caboose is in need of some extended repairs due to wood rot. We plan to apply for a Trillium Grant to cover the costs. In speaking with representatives from the Trillium Foundation, we have been advised that we would be eligible for a grant however, we would need confirmation from the City of St. Thomas that we would continue this long term agreement before any funds would be approved.

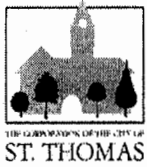
Would you kindly provide a letter of support for the application indicating that the City is in fact in favour of continuing the long term agreement so long as both parties are in favour.

Thanks for your anticipated support of the St. Thomas – Elgin Tourist Association and our endeavours to ensure a long life for the Caboose.

Best regards,

A handwritten signature in cursive script that reads "Marg".

Marg Emery, Tourism Coordinator  
St. Thomas – Elgin Tourist Association



Corporation of the

# City of St. Thomas

-14-

Report No.

TR 33-05

File No.

**Directed to:** Chairman Cliff Barwick and Members of the Finance & Administration Committee

**Date**

June 14, 2005

**Department:** Treasury

**Attachment:**

None

**Prepared By:** William J. Day, City Treasurer

**Subject:** Canada-Ontario Municipal Rural Infrastructure Fund

## Recommendation:

It is recommended that Council authorize the Mayor and Clerk to execute an agreement with the Ministry of Municipal Affairs and Housing for the purpose of securing Canada-Ontario Municipal Rural Infrastructure Fund funding support for the Wellington Street - First Avenue to Fairview Avenue Road Reconstruction project.

## Report:

### Background

On November 15, 2004 the Governments of Canada and Ontario announced a partnership with small urban and rural Ontario municipalities (population of less than 250,000) to invest in local infrastructure through the Canada-Ontario Municipal Rural Infrastructure Fund (COMRIF).

The Governments of Canada and Ontario are each contributing up to \$298 million to COMRIF. Combined with municipal investments, this program is expected to stimulate up to approximately \$900 million in capital investments over the next five years.

The stated objective of COMRIF is:

"to ensure citizens in Ontario's small urban and rural municipalities enjoy a quality of life that's second to none, through sustainable infrastructure investments which:

- Enhance and renew Ontario's aging public infrastructure
- Improve the quality of the environment
- Protect the health and safety of citizens
- Support long-term economic growth
- Build strong, sustainable communities by giving municipalities the tools they need"

Municipal applications to COMRIF will be accepted in three intake phases. The first intake phase required applications to be made by January 10, 2005. Intake two is planned for the summer of 2005. Intake three is planned for 2006.

### Comments

At its meeting dated December 13, 2004 Council adopted the following staff recommendations:

- (1) Council establish the Wellington Street - First Avenue to Fairview Avenue Watermain Replacement and Road Reconstruction project as the Corporation's highest priority project for funding under the Canada-Ontario Municipal Rural Infrastructure Fund program and Intake One eligibility criteria.
- (2) Council direct administration to prepare the necessary documentation and make application for financial assistance to the Canada-Ontario Municipal Rural Infrastructure Fund program for the Wellington Street project.

Following Council's direction, staff proceeded to make application to the program.

We have recently received notification from the Ministry of Municipal Affairs and Housing that the Road Reconstruction component of the project has been approved under Intake One. Total eligible costs of \$1,126,140 are approved for funding based on an equal sharing percentage between all three levels of government.

The remaining components of the project include:

Remaining Components of Project	Estimated Cost
Water	\$350,000
Sanitary Sewer	\$370,000
Storm Sewer	\$350,000
Total	\$1,070,000

As previously mentioned, Intake Two of the COMRIF program is expected to be announced soon. As this time it is probable that administration will recommend to Council that the remaining components of the Wellington Street – First Avenue to Fairview Avenue Watermain Replacement and Road Reconstruction project will be recommended to Council as the City’s priority project for funding at that time.

Conclusion

We recommend that the City enter into an agreement to accept COMRIF funding for the roads component of the Wellington Street – First Avenue to Fairview Avenue Watermain Replacement and Road Reconstruction project.

At this time we plan to apply for the remaining components of the project under Intake Two of the program. Accordingly we will not proceed with the road construction component of the project until decisions regarding Intake Two are made.

Respectfully submitted,



W. J. Day  
Director of Finance and City Treasurer





Corporation of the

# City of St. Thomas

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Report No.

ES63-05

File No.

05-08-285

Directed to:

Chairman Cliff Barwick, and Members of the Finance and Administration Committee

Date

June 14, 2005

Department:

Environmental Services Department

Attachment

Prepared By:

Chuck Fiddy, Supervisor, Water and Wastewater

Subject:

Cab Chassis Vehicle – Tender 05-087 Award

## RECOMMENDATION

It is recommended that the tender submitted by Team Truck Centres for the purchase by the City of one (1) Truck Cab and Chassis at a total tender price of \$99,792 be accepted and funded from the Vehicle & Equipment Replacement Reserve.

## ORIGIN

Staff recently tendered for a cab chassis vehicle to replace the 1990 tandem axle dump truck used in the Pollution Control Plant. The purpose of this vehicle is for the hauling of the solid waste from the pollution plant to the landfill site. Funds for the purchase of this vehicle were allocated in the 2005 capital budget which was approved by Council in late 2004. Staff prepared a tender that closed on June 2, 2005 with two submissions received as follows:

Carrier Truck Centre, London, Ontario	\$ 96,186.00
Team Truck Centre, London, Ontario	\$ 99,792.00

Both tenders have been reviewed by staff and Team Truck Centre is the recommended successful tenderer since this bid most closely meets the tender requirements as noted below.

## Analysis

The Team Truck Centre tender submission more closely meets City specifications in the following three areas:


1. The specified cab length is 101" which Team Truck Centre can provide. The cab length specified by Carrier Truck Centre is 107". This is important because of the limited space for manoeuvring provided at the Centrifuge Building at the Wastewater Treatment Plant where this truck will be used.
2. A stainless steel exhaust system was specified and can be provided by Team Truck Centre. Carrier Truck Centre provides for a galvanized exhaust with stainless steel connectors. The extremely corrosive environment where this truck will be used warrants that a stainless steel exhaust system is required.
3. The radiator cooling area provided by Team Truck Centre is 1000 square inches, however, Carrier Truck Centre only provides for a cooling area of 940 square inches.

Based on the foregoing, the Team Truck Centre tender is recommended despite being marginally more expensive.

## FINANCIAL CONSIDERATIONS

In the 2005 Capital Budget, Council has set aside \$200,000.00 for the purchase of a heavy-duty vehicle to replace the 1990 Dump Truck currently in the city fleet. The tender price has come in less than half of the estimated amount with the dump box yet to be purchased with the remaining funds. This expenditure will be funded from the Vehicle & Equipment Replacement Reserve.

Respectfully submitted

  
Chuck Fiddy, Supervisor of Water and Wastewater  
Environmental Services

Reviewed By:

Treasury

Env Services

Planning

City Clerk

HR

Other





Corporation of the

# City of St. Thomas

-17-

Report No.

TR 32-05

File No.

Directed to:

Chairman Cliff Barwick and Members of the Finance & Administration Committee

Chairman Bill Aarts and Members of the Community and Social Services Committee

Date

June 13, 2005

Department:

Treasury

Prepared By:

Mike Hoogstra, Purchasing Agent

Attachments:

None

Subject:

Request for Proposal Award – Concession Services  
Memorial Arena and St. Thomas-Elgin Community Complex

## Recommendation:

It is recommended that City Council:

Authorize the Mayor and Clerk to execute a two-year agreement with the Kuma Bakery Café for the Operation of Concession Services at Memorial Arena and the St. Thomas Community Complex.

## Background:

A notice of Request for Proposals (RFP) was advertised in the Saturday May 7 edition of the St. Thomas Times-Journal. The RFP document was also posted on the City's web site.

Six individuals requested a bidders package from Purchasing and three individuals attended two mandatory site meetings. The Site meetings allowed bidders to tour both arena sites, ask questions and receive clarification. The Proposal closing deadline was Tuesday, May 31 at 12:00 noon. At the RFP opening three Proposals were received and opened.

Staff reviewed and evaluated the three Proposal submissions. Two submissions were based on a fixed rent paid to the city and the third submission was based on a percentage of sales at both facilities. The total fee proposal amounts for a two-year period submitted are detailed below:

	Memorial Arena	Community Complex
DGB's Catering	\$5,000.00	\$10,000.00
Bill Jacoletti	\$4,400.00	\$11,200.00
Kuma Bakery Café	\$6,634.00	\$28,183.80

The Kuma Bakery Café proposes a percentage based lease. 10% of net sales at Memorial Arena and 12% of net sales at the St. Thomas Community Complex will be paid to the City as a lease payment each month. In this case, "net" means the product selling price net of GST and PST. The projected sales numbers used by the Kuma Bakery Café are considered by Staff to be realistic, based on information received from other municipalities in the area which operate double pad arena facilities. References and qualifications for the Kuma Bakery Café were also checked by Staff and we received very positive feedback to our inquiries.

For Members' information The Kuma Bakery Café is the current concessionaire at the East Elgin Community Complex in Aylmer, DGB's Catering is the City's current concessionaire at Memorial & Northside Arenas and Bill Jacoletti is the City's current concessionaire at the Douglas J Tarry Ball Complex.

Prior to execution of the agreement Staff will request copies of valid WSIB and Liability insurance coverage documents in the amount of Two Million dollars from the bidder to be incorporated into the agreement.

Staff are pleased to answer any questions Members may have.

Respectfully submitted,

Mike Hoogstra  
Purchasing Agent/Licensing Officer

W. J. Day  
Director of Finance and City Treasurer

Reviewed By:

Treasury

Env Services

Planning

City Clerk

HR

Other



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## MEMORANDUM

To:	FRANK LATTANZIO, Manager of Community Centres and Property	For Info of:	FILE 81280-6
From:	LUCAS SMITH, Project Manager	Doc. No.:	81280-3129
Subject:	May 2005 Monthly Report St. Thomas – Elgin Community Centre	Date:	June 10, 2005

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### MAY 2005 MONTHLY REPORT

#### 1.1 Project Summary

The contract with Norlon Builders was approved by the City of St. Thomas Council and the agreement was signed.

The Record of Site Condition was acknowledged by the Ministry of the Environment.

The property transfer was initiated.

Construction during May progressed. Block masonry and brick veneer installation continued. The remaining precast slabs were installed. Installation of steel stairs and steel stud partitions started. Slabs on grade were mostly completed. Site measurement for the seating was done with measurement for the rink boards early in June. Mechanical and electrical work was considerable during May.

A detailed project schedule was received for both rinks to the end of the project. The application for time extension due to additional excavation / fill under the building was confirmed at 9 days. The focus for substantial performance remains September 1, 2005.

A summary of final granular B quantities was received. A summary of extensions to the testing and inspection fees was also received. Both are under review.

The contract fee with MHPM was revised to allow for adequate management through to completion of the project.

City activities progressed. The concession layouts were finalized and an RFP for concession operators was issued. The Pro Shop RFP was issued and a site review meeting held. The information services conduit installation contractor was selected and the conduit installed under Norlon Builders.

Regular construction, project management and City staff meetings were held.

## 1.2 Meetings

Date	Description
May 3, 2005	On-Site Construction Meeting
May 6, 2005	On-Site Review of Brick Mock-up
May 16, 2005	City Council Meeting
May 17, 2005	Construction, Project Management and Staff Meetings
May 17, 2005	Pro-Shop RFP Site Tour

## 1.3 Budget

Anticipated project expenditures remain within the project budget of \$11,998,289 approved on December 19, 2004. At the end of May 2005, project funds were 99% committed and approximately 68% expended.

Cost estimates for inspection by Spriet Associates and testing by TROW, under the direction of Spriet Associates, was received and both indicated significant increases. These were under review with the design-builder at the end of May. These costs were carried in the Cost Control Log as a conservative forecast of total costs.

Final quantities for granular "B" and additional costs associated with the parking area and Third Avenue were received and under review with the contractor at the end of May. These costs with appropriate corrections were carried in the Cost Control Log.

The contractor identified a \$12,000 reversal of cost savings for storm water equipment that was not approved by the City.

Savings were found in the furniture, fixtures and equipment areas to offset additional costs from testing and inspection, final quantities and saving reversals.

A contingency reserve of \$130,000 for the Third Avenue and parking lot work is included in the budget. The full contingency remains fully committed.

The list of changes to-date will be formally recorded as Change Order(s) now that the contract is signed. These items are currently included in the Cost Control Log.

## 1.4 Schedule

The claim for time extension by Norlon Builders was reduced to 9 days for additional excavation / backfill. The Project Manager assessed the claim and reported that the delay had merit. While the contractor remains committed to substantially performing the contract by September 1, 2005 the City elected not to book events until September 16, 2005. Improved information will become available as the work proceeds. No costs were associated with the application for time extension.

A detailed schedule for the project dated May 24, 2005 was received from Norlon Builders. This schedule provides a comprehensive view of the remaining activities and the critical paths for each rink.

#### 1.5 Design Issues

The final design meeting was held in March. Issues arising at the construction and project meetings included scoreboards, conduit and interior signage.

It was determined that the Pad 1 occupancy is 3,500 persons based on building code regulations.

Shop drawings were received and review for the fire alarm equipment. It was determined that the goal posts would not require an insert. The use of lexan on the dashboards was reviewed to ensure proper installation.

#### 1.6 Procurement

The contract with Norlon Builders was approved by Council on May 16, 2005. The document was later signed by the Mayor and City Clerk.

The request for proposals for the Pro Shop and Concessions closed in May. Documents for the scoreboards were also issued.

The phone system connection between the centre and City Hall remained an issue for resolution at a later date.

The tenth progress payment was made to Norlon Builders for April 2005. The majority of the work performed was in the building including mechanical, electrical and refrigeration systems.

#### 1.7 Construction Progress

Excavation and installation of granular "B" is completed for Third Avenue and the parking areas. The final leveling course and asphalt will proceed once most of the exterior building work is completed.

All concrete slabs except the main rinks were installed, finished and cured.

Interior masonry walls were ongoing for completion next month. Work on the front facades continued with face brick for completion in June. The second and final hollow-core slab delivery occurred on May 12 and the slabs were installed.

Installation of steel stud dividing walls commenced. Preparation for painting of overhead structural steel started.

Electrical work proceeded including conduit, conductor runs and terminations at various locations.

Mechanical installation continued including plumbing supply and drains, HVAC ducting and refrigeration equipment.

#### 1.8 Issues and Risk Management

The Record of Site Condition was acknowledged by the Ministry of Labour. It was also confirmed that the St. Thomas assessment would not be audited. This acknowledgement facilitates the transfer of property. The final element of the environmental process is a Certificate of Prohibition following the property agreement.

A final tally of additional concrete costs was provided by Norlon Builders for transfer to the property owner. The total value of additional concrete and related costs was approximately \$63,000. The exceptions were fencing around the rubble pile and water service rough-in which will be billed by the contractor directly as these are outside the scope of the property transfer agreement.

The final quantities of excavation and granular "B" materials were received and total costs reflected in the forecasts. The final values were under review with the contractor as possible changes to the estimated quantities are possible. The final base course and asphalt quantities carry less risk due to better defined scopes.

A summary of accessibility expenditures on the project was provided by Norlon Builders. The City may apply for cost recovery depending on the availability of funding.

The estimated expenditures remain at the total project budget. To offset additional costs to the project savings were identified in furniture fixtures and equipment. Use of these savings limit the ability of the project to respond to additional costs relating to items such as final quantities of remaining unit price work.

The design-build consultant provided a summary of additional fees for testing and inspection. The Project Manager directed the consultants to mitigate any overage and will review these fees.

All buried concrete was previously relocated to the north-west side of the property and secured according to direction from the environmental consultant. Allocation of cost for this work was presented to the property owner for payment under the existing agreement. This issue is resolved.

MHPM fees were increased by \$15,300 to address additional work performed at the beginning of the project. This work included design coordination, scope verification and contract development. The additional fees are already included in the most recent forecast and will be billed at the end of the project.

Installation of conduit for communications was allocated to Norlon to maintain the City in compliance with Ministry of Labour regulations. A mark-up was paid to offset the liability and safety implications of separate contractors.

Prior to making the construction progress payment, the City received a letter from the designated project engineer at Spriet Associates recording that work had been performed

in “general conformity to the plans and specifications”. This letter is required with all applications for progress payment.

MHPM monitored the construction progress with regular site visits and the City provided a daily, on-site presence. Site testing and inspections by technicians and engineers was performed as required.

#### 1.9 Next Month's Priorities

Determine the final quantities of base materials for Third Avenue and parking lot areas.

Complete installation of interior masonry walls and the exterior brick facade.

Grout and apply toppings to the hollow-core slabs.

Install entrance area canopies.

Continue rough-in of refrigeration, mechanical and electrical services.

Commence painting of structural steel, especially over the rinks.

Commence slab construction with installation of sand and cooling lines.

Commence installation of the elevator.



Corporation of the  
**City of St. Thomas**

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**Report No.**

CR-05-11

**File No.**

OW-05-11

**Directed to:**

Chairman Bill Aarts and Members of  
Committee of the Whole (Community & Social Services)

**Date**

**June 13, 2005**

**Department:**

Ontario Works

**Attachment(s)**

**Prepared By:**

Chester Hinatsu, Director Ontario Works

(2)

**Subject:**

**Report for the months of April & May, 2005**

**Recommendation:**

That the report of the Director of Ontario Works for the months of April and May 2005 be received and filed.

**Report:**

The financial report is on the attached schedules with the caseload graph.

**Comments:**

**Income Maintenance:**

In the months of April and May social assistance caseloads declined as anticipated and are slightly below last year's numbers for the same period. The expenditure levels for this division are very close to budgeted amounts although a change in Ontario Works regulations may effect the balance of the year. A change in the level of earnings exemptions and the provision of extended health benefits to recipients exiting assistance due to full time employment will take effect on August 1, 2005. The impacts of this change will be determined in the fourth quarter of this year.

On May 16, local Intake Screening was initiated and has been operating very effectively with no major problems to report. Staff are being trained to deal with the technology as well as the day-today issues that arise.

**Employment:**

The service plan for the Addictions Services Initiative (ASI) is presently being developed and will be submitted to the ministry by July 2005, for approval. The program will begin when the plan is approved and the funding has been received. Expenditures up to and including May are in line with the budget. In fact, this program remains slightly under-spent five month into the year.

**Childcare:**

The Child Care division has experienced considerable uncertainty in the first five months due to new programs, funding changes and potential changes in Federal direction. Staff have struggled with a number of issues i.e. Best Start, Special Needs Resources, ELCC funding distribution, which will become increasingly important in the coming months when we are required to initiate programs.

The definitions for the Early Learning Child Care (ELCC) funding were introduced about the time the department was preparing the 2005 child care budget. Funding was allotted into categories based on the ministry definitions at that time. Shortly after the 2005 budget was approved the ministry redefined the two main criteria for the ELCC categories. However, the department had already apportioned the majority of the ELCC funding and Council approved the distribution within the budget. Due to the change in definitions by the ministry, the department had to realign the approved funding allocations when the Child Care Budget Submission was forwarded to the ministry. Although funds are redistributed to various accounts the bottom line will remain unchanged. Even though it appears some of the budget lines are over budget in the City budget they remain in line with the ministry year to date report. Overall this program remains slightly under spent five months into the year.

**Social Housing:**

**Waiting List Statistics:**

There were average of 267 applicant households on the Centralized Waiting List for social housing for the period January to May 2005. The average number of applicants throughout 2004 was 275. The demand appears to have levelled off, however applicants can still expect to wait a year or more for subsidized housing. The demand is still strongest for one-bedroom units, at 54% of all applicants.

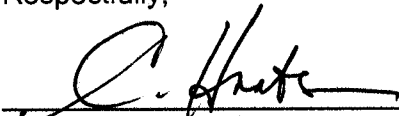
**New funding formula benchmarks**

In January, the Ministry of Municipal Affairs and Housing issued draft benchmarks to all 47 Service Managers across Ontario. These benchmarks form the basis of the new funding formula for prescribed subsidy payments to social housing providers. The new formula will take effect in 2006. The Housing Administrator consulted with the ten social housing providers in St. Thomas and Elgin County who are affected by the new funding formula, and adjustments were made to reflect more accurate market rent benchmarks for the area. The Province will issue the final benchmarks by the end of June 2005. It is expected subsidy costs will increase as a result of the new funding formula. A full financial impact analysis will be presented to Council once the final benchmarks have been issued.

**Social Housing Advisory Committee**

In keeping with the recommendations of the Affordable Housing Strategy, a new Social Housing Advisory Committee has been formed for the purpose of addressing the housing demand issues presented in the Needs Assessment. The committee's first meeting was held at the Ontario Works offices on May 31. The nine committee members include representatives from supportive housing, seniors housing, transitional housing, social housing, planning, real estate, and CMHC. Sub-committees will be formed to tackle individual housing demand issues, as required.

Respectfully,

  
\_\_\_\_\_  
Chester Hinatsu, Director

  
\_\_\_\_\_  
Kate Demare, Program Manager

CH/ss

Reviewed By:                                                                                      
Treasury      Env. Serv      Planning      City Clerk      HR      Other



April-05

May-05 CR-05-09

OW-05-09

09-May-05

09-Jun-05

Income Maintenance	April Current Month	May Current Month	Year to Date	2005Budget	Unencumbered Balance	% Used
OW Allowances	485,095.90	471,321.54	2,431,867.87	5,800,000.00	3,368,132.13	41.93%
ODSP Allowances	260,799.15	261,969.74	1,267,343.03	3,200,000.00	1,932,656.97	39.60%
Tara Hall	19,927.51	19,697.64	93,087.72	257,884.00	164,796.28	36.10%
Mandatory Benefits	5,596.48	4,247.58	28,884.78	77,000.00	48,115.22	37.51%
Discretionary Benefits	7,421.51	4,962.35	50,040.49	82,000.00	31,959.51	61.02%
Homemakers	1,524.44	791.62	5,101.15	8,000.00	2,898.85	63.76%
ODSP Benefits	84,029.23	73,752.88	396,739.48	950,000.00	553,260.52	41.76%
OW Administration	135,681.08	96,787.34	490,917.70	1,331,768.00	840,850.30	36.86%
ODSP Administration	55,424.72	55,506.53	277,499.54	705,000.00	427,500.46	39.36%
Direct Operating Expenses	12,683.41	12,800.68	59,160.84	254,868.00	195,707.16	23.21%
Intake Screening Unit		124.00	124.00	45,000.00	44,876.00	0.28%
Homelessness/Energy Bank	5,980.44	8,552.72	37,990.17	71,027.00	33,036.83	53.49%
N.C.B.S.	18,326.85	17,880.34	90,379.28	230,000.00	139,620.72	39.30%
City Administration Overhead	8,613.50	8,613.50	43,067.50	103,362.00	60,294.50	41.67%
<b>Total Income Maintenance:</b>	<b>1,101,104.22</b>	<b>1,037,008.46</b>	<b>5,272,203.55</b>	<b>13,115,909.00</b>	<b>7,843,705.45</b>	<b>40.20%</b>
<b>Less Recoveries:</b>	<b>38,502.28</b>	<b>18,327.35</b>	<b>127,491.78</b>	<b>250,000.00</b>	<b>122,508.22</b>	<b>51.00%</b>
<b>Net Income Maintenance:</b>	<b>1,062,601.94</b>	<b>1,018,681.11</b>	<b>5,144,711.77</b>	<b>12,865,909.00</b>	<b>7,721,197.23</b>	<b>39.99%</b>

Employment	April Current Month	May Current Month	Year to Date	2005Budget	Unencumbered Balance	% Used
Employment Supports Expenses	9,344.86	8,258.42	40,376.04	126,700.00	86,323.96	31.87%
Empoyment Addiction Services	1,410.50	1,034.95	5,246.00	55,791.00	50,545.00	9.40%
Community Participation Expenses	1,804.10	1,045.01	6,681.45	28,300.00	21,618.55	23.61%
L.E.A.P.	557.80	479.98	2,694.98	8,900.00	6,205.02	30.28%
Administration	56,406.00	45,436.36	209,782.12	487,729.00	277,946.88	43.01%
Direct Operating Expenses	6,903.56	6,432.65	31,940.21	94,155.00	62,214.79	33.92%
CP Innovation	2,906.76	2,842.19	14,366.05	38,166.00	23,799.95	37.64%
CP Bonus ERW Contract			12,462.70	57,083.00	44,620.30	21.83%
City Administration Overhead	2,856.67	2,856.67	14,283.35	34,280.00	19,996.65	41.67%
<b>Total Employment:</b>	<b>82,190.25</b>	<b>68,386.23</b>	<b>337,832.90</b>	<b>931,104.00</b>	<b>593,271.10</b>	<b>36.28%</b>

STATS Number of Participants	Quarterly Average - 1st QTR	Year to Date Average
<u>Level One</u> - Job Ready Employment Search	351	351
<u>Level Two</u> - Employment Placement, Community Placement < 30 hours and Basic Education	254	254
<u>Level Three</u> - Employment Placement with Incentives, Community Placement > 30 hours and Self Employment,	92	92

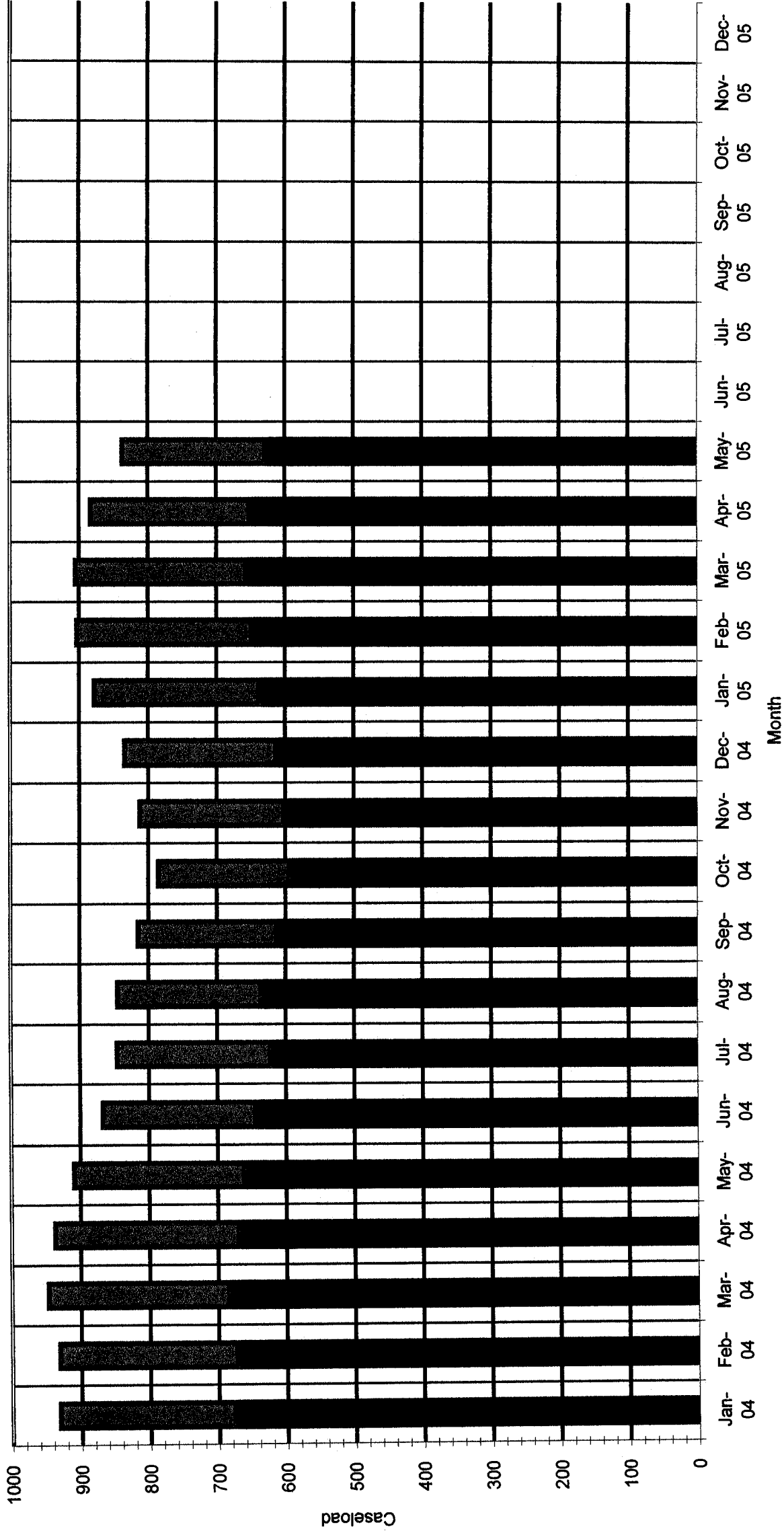
	09-May-05	09-Jun-05				
Childcare	April Current Month	May Current Month	Year to Date	2005Budget	Unencumbered Balance	% Used
Wage Subsidy	71,056.93	70,359.18	349,389.98	853,000.00	503,610.02	40.96%
Special Needs Resourcing	21,182.56	21,182.56	112,723.08	281,039.00	168,315.92	40.11%
Resource Centres	2,620.00	2,620.00	13,100.00	31,440.00	18,340.00	41.67%
Fee Subsidy	76,623.17	76,623.17	363,169.38	985,446.00	622,276.62	36.85%
Ontario Works	13,657.75	12,832.49	64,406.10	243,625.00	179,218.90	26.44%
Pay Equity			0.00	59,805.00	59,805.00	0.00%
ELCC Initiatives Stabilization Wage Subsidy			24,000.00	81,802.00	57,802.00	29.34%
ELCC Initiatives Stabilization Special Needs Subsidy	5,000.00	5,000.00	25,000.00	97,500.00	72,500.00	25.64%
ELCC Initiatives Stabilization Fee Subsidy	2,576.40	2,576.40	16,591.71		-16,591.71	#DIV/0!
ELCC Initiatives Administration			25,206.00	58,750.00	33,544.00	42.90%
ELCC Initiatives H & S Minor Capital			10,534.11	10,535.00	0.89	99.99%
ELCC Initiatives Preschool Wage Subsidy	5,334.00	5,334.00	58,668.00	45,750.00	-12,918.00	128.24%
ELCC Initiatives Preschool Special Needs Subsidy	1,667.00	1,667.00	8,334.00	37,500.00	29,166.00	22.22%
ELCC Preschool Fee Subsidy	7,427.37	7,427.37	39,497.40	128,821.00	89,323.60	30.66%
Administration	21,727.47	15,737.39	57,057.69	204,831.00	147,773.31	27.86%
Direct Operating Expenses	835.46	1,326.05	4,534.25	14,769.00	10,234.75	30.70%
City Administration Overhead	1,052.42	1,052.42	5,262.10	12,629.00	7,366.90	41.67%
<b>Total Childcare</b>	<b>230,760.53</b>	<b>223,738.03</b>	<b>1,177,473.80</b>	<b>3,147,242.00</b>	<b>1,969,768.20</b>	<b>37.41%</b>

Social Housing	April Current Month	May Current Month	Year to Date	2005Budget	Unencumbered Balance	% Used
Direct Operating Expense	1,591.81	1,255.58	10,207.55	17,900.00	7,692.45	57.03%
Administration	13,805.10	9,563.79	50,423.19	133,339.00	82,915.81	37.82%
Non Profit Housing Subsidy Paid	247,059.00	235,897.00	1,222,028.00	3,009,880.00	1,787,852.00	40.60%
Federal Non Profit Housing Subsidy Paid	13,545.97	13,545.97	71,711.36	166,533.00	94,821.64	43.06%
Elgin St Thomas Housing Corp Subsidy Paid	113,228.00		226,535.27	1,317,698.00	1,091,162.73	17.19%
Rent Supplement Subsidy OCHAP	3,814.50	10,956.00	22,533.50	43,200.00	20,666.50	52.16%
Rent Supplement Subsidy Strong Communities	12,328.50	14,108.00	50,616.00	203,678.00	153,062.00	24.85%
Rent Bank Initiative			0.00	70,050.00	70,050.00	0.00%
City Administration Overhead Allocation	3,365.92	3,365.92	16,829.60	40,391.00	23,561.40	41.67%
<b>Total Social Housing</b>	<b>408,738.80</b>	<b>288,692.26</b>	<b>1,670,884.47</b>	<b>5,002,669.00</b>	<b>3,331,784.53</b>	<b>33.40%</b>

All Programs	April Current Month	May Current Month	Year to Date	2005Budget	Unencumbered Balance	% Used
<b>Grand Total</b>	<b>1,784,291.52</b>	<b>1,599,497.63</b>	<b>8,330,902.94</b>	<b>21,946,924.00</b>	<b>13,616,021.06</b>	<b>37.96%</b>

OW			Ontario Works
ODSP			Ontario Disability Support Program
PNA			Personal Needs Allowance
NCBS			National Child Benefit Supplement
LEAP			Learning, Earning and Parenting
ELCC			Early Learning Child Care Initiatives
SDMT			Service Delivery Model Technology
SHC			Social Housing Corporation

Ontario Works Caseload Trend 2004 - 2005



County  
City

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34 Dieppe Drive  
St. Thomas, Ontario  
N5R 4G6

May 30, 2005

City of St. Thomas  
P.O. Box 520  
545 Talbot Street  
St. Thomas, Ontario  
N5P 3V7

Attention: Mayor Jeff Kohler and City Council Members

Dear Mr. Kohler and Members of City Council:

A neighbourhood celebration for the residents of 15 – 59 Dieppe Drive is being organized for Saturday, July 16, 2005 from 4:00 pm to midnight. This letter is to request the temporary closure of a portion of Dieppe Drive, as outlined in the enclosed map, for this celebration. As there are young children in our neighbourhood, this temporary closure would ensure the utmost safety of the children. A Special Events Application, should this be required, and map of the proposed road closure is enclosed for your consideration.

Should you have any questions or concerns, or require additional information, please don't hesitate to contact me at (519) 633-6455.

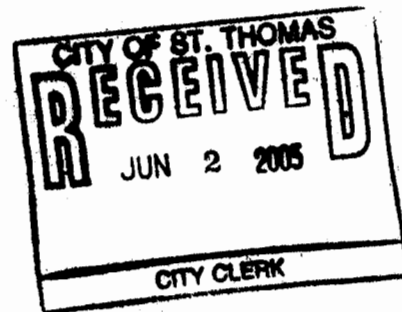
Thank you for your assistance in this matter.

Sincerely,



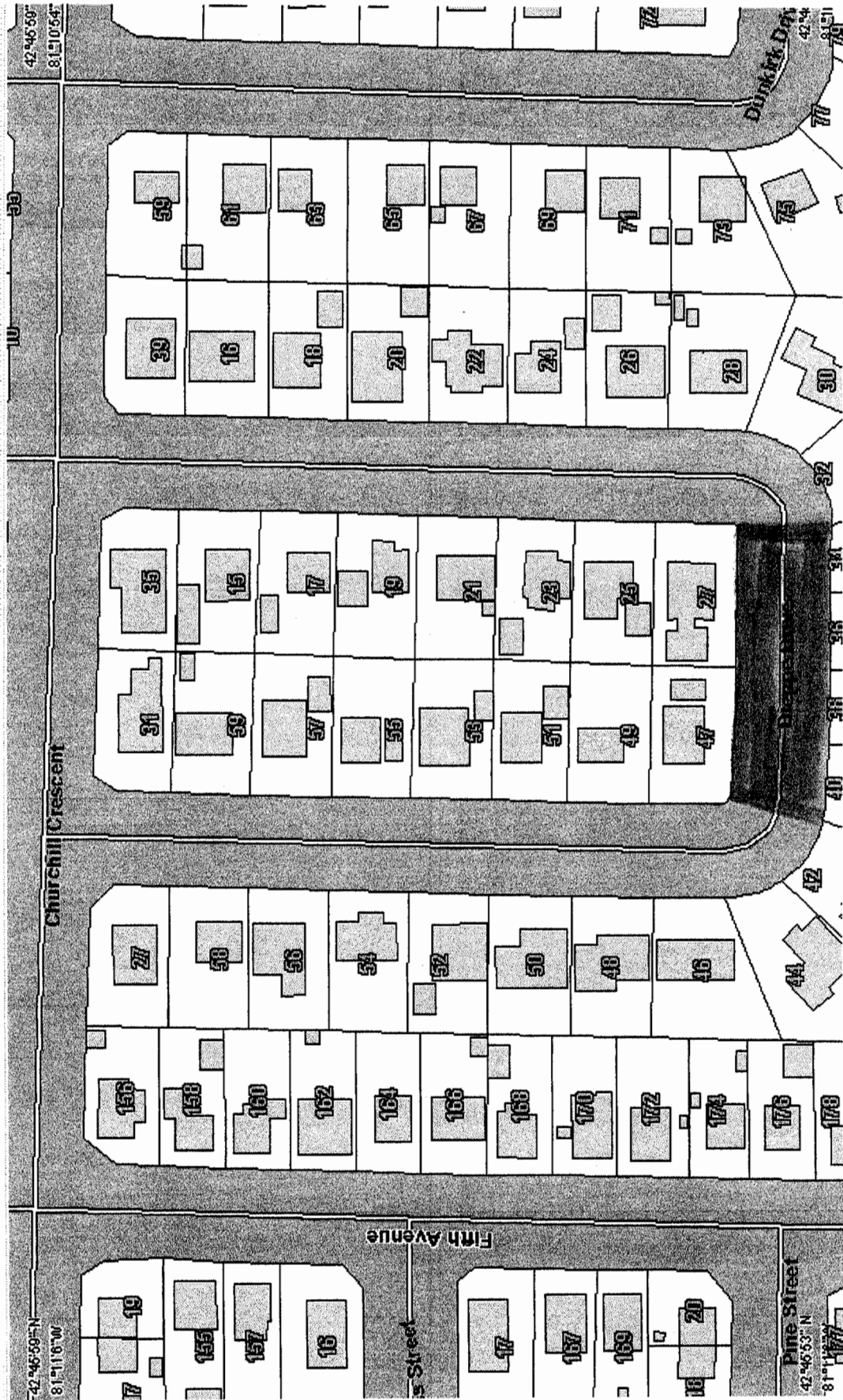
Vicki Asher

Encl.



REFERRED TO	
J. DEWANCKER	
M. HOOGSTRA	
FOR	
DIRECTION	<input type="checkbox"/>
REPORT OR COMMENT	<input checked="" type="checkbox"/>
INFORMATION	<input type="checkbox"/>
FROM M. KONEFAL	

# Map of Dieppe Drive



REQUESTED TEMPORARY ROAD CLOSURE

-29-

-30-

JUN-07-05 TUE 12:27 PM 260

FAX NO. 416 971 6191

P. U1/U1

A COPY OF REPORT CS-05-023 CAN BE OBTAINED FROM THE CLERK'S DEPARTMENT  
TELEPHONE (905) 468-3266

P.O. BOX 100  
VIRGIL, ONTARIO  
L0S 1T0

**THE CORPORATION OF THE  
TOWN OF NIAGARA-ON-THE-LAKE**  
TOWN CLERK'S OFFICE



DATE: MAY 24, 2005

NO. 12

MOVED BY COUNCILLOR: \_\_\_\_\_

SECONDED BY COUNCILLOR: \_\_\_\_\_

WHEREAS the current method of property assessment is seriously flawed and unfair to property taxpayers in Ontario,

AND WHEREAS the current method of property assessment, implemented by the Municipal Property Assessment Corporation (MPAC) in accordance with Provincial legislation, has created undue hardship, frustration and financial turmoil for the ratepayers of Ontario,

AND WHEREAS homeowners are in danger of losing their homes and properties,

AND WHEREAS there are more equitable solutions available that would alleviate many of these hardships by providing stability without compromising the current ability of municipal corporations at all levels to continue to provide services,

NOW THEREFORE be it resolved that the Council of Niagara-on-the-Lake endorse the recommendations contained in the submission as prepared by the Town's Property Assessment Committee, summarized as follows:

- 1) Property assessments be frozen for a period of five (5) years to provide stability.
- 2) After the 5-year freeze period has ended, assessed values should only increase at the rate of inflation or 2% per year, whichever is less.
- 3) Property assessments should only change during and after the five (5) year freeze if:
  - i) there is an addition to the property, or demolition, that requires a building permit.
  - ii) the property is sold.

AND FURTHER that a copy of this resolution and the related report be circulated to MPP Kim Craitor, Debbie Zimmerman, the Association of Municipalities of Ontario (AMO), and all municipalities in Ontario, requesting their support by resolution and forwarding it to their local MPP, Finance Minister Sorbara, Premier Dalton McGinty and all members of the Ontario legislature, with a copy to the Town of Niagara-on-the-Lake.

POLLED VOTE



*Approved*  
*Ray Burroughs*



## CREATING A NEW MUNICIPAL LANDSCAPE

THE ASSOCIATION OF MUNICIPALITIES OF ONTARIO

### 2005 ANNUAL CONFERENCE

AUGUST 14-17, 2005 • WESTIN HARBOUR CASTLE • TORONTO



#### *Mark Your Calendar*

*This year's AMO Conference is On the Horizon!*

*"Creating a New Municipal Landscape"*

*August 14<sup>th</sup> to 17<sup>th</sup>, 2005*

*Westin Harbour Castle, Toronto*

18 conference workshop and plenary sessions will explore, among other topics, the new landscape of:

- environmental sustainability
- municipal finance & property assessment
- managing your infrastructure assets
- waste diversion
- electricity and alternative energy
- preparing for pandemics
- process reform
- Local Health Integrated Networks
- water systems
- OMERS

#### **Don't forget about our Companion Program!**

What better way to enjoy a trip to Toronto than to bring along a companion?

AMO has organized two full days for the companions of registered delegates. There are many options to choose from but some of the possible outings include:

- The Hockey Hall of Fame
- Visit to Casa Loma
- Tall Ship Boat Cruise around Toronto Harbour
- Tour and lunch at Cullen Gardens
- Royal Ontario Museum
- Excursion to the Vaughan Mill Shopping Centre

The Companion Program is a perfect way to let everyone experience the AMO Annual Conference.

**Attached for your convenience is a Registration form.**

Contact Brenda Harvey 416 971-9856 or Toll Free 1 877 426-6527 or Email [bharvey@amo.on.ca](mailto:bharvey@amo.on.ca) or Check out the AMO website [www.amo.on.ca](http://www.amo.on.ca) look under "Events" for ongoing Conference Updates





**CREATING A NEW MUNICIPAL LANDSCAPE**  
THE ASSOCIATION OF MUNICIPALITIES OF ONTARIO  
**2005 ANNUAL CONFERENCE**  
AUGUST 14-17, 2005 • WESTIN HARBOUR CASTLE • TORONTO

1 Harbour Square, Toronto, Phone (416) 869 1600

**REGISTRATION FORM**

Municipality/Company
Mailing Address
Contact Name
Telephone
Fax
Email

Payment MUST accompany registrations. FAX Credit Card Payments to 416-971-9372

Name of Delegate (To appear on name badge)	Title	Registration Type A, B, C, D, E	Companion's Name (If registered)	# Of Extra Banquet Tickets
1.				
2.				
3.				
4.				
5.				

**Registration Fees**

GST Registration# R106732944 • Federal/Provincial Governments GST Exempt • Member & Non Member Fees ADD GST									
Type of Registration	AMO MEMBERS				Federal/Provincial Governments			Non-Members	
	Early Bird Before April 25	Regular After April 25	On Site August 14 - 17	Early Bird Before April 25	Regular After April 25	On Site August 14 - 17	Early Bird Before April 25	Regular After April 25	On Site August 14 - 17
A Full Registration	480.00	525.00	625.00	500.00	555.00	665.00	600.00	680.00	800.00
B Full Reg - No Banquet	400.00	460.00	560.00	450.00	485.00	600.00	520.00	585.00	825.00
C 1 Day - Monday	250.00	275.00	350.00	255.00	285.00	350.00	295.00	350.00	400.00
D 1 Day - Tuesday	250.00	275.00	350.00	255.00	285.00	350.00	295.00	350.00	400.00
E 1/2 Day - Wednesday	130.00	130.00	130.00	150.00	150.00	150.00	180.00	180.00	180.00
Companion	170.00	200.00	225.00	195.00	210.00	255.00	235.00	260.00	300.00
Extra Banquet Tickets			100.00			100.00			100.00
Companion Price Does not include Sessions, Banquet, or Meals									
Sub TOTAL									
ADD GST 7%									
TOTAL									

PLEASE NOTE SPECIAL DIETARY REQUIREMENTS HERE:

Payment Options		Voting Delegates	
Credit Cards: <input type="checkbox"/> VISA <input type="checkbox"/> MasterCard <input type="checkbox"/> American Express		VOTING: ELECTED OFFICIALS MUST DECLARE THEIR CHOICE OF CAUCUS	
Name on Card:		<input type="checkbox"/> County Caucus <input type="checkbox"/> Large Urban Caucus	
Card #:		<input type="checkbox"/> Northern Caucus <input type="checkbox"/> Regional Caucus	
Signature:	Expiry Date: /	<input type="checkbox"/> Rural Caucus <input type="checkbox"/> Small Urban Caucus	
Cheque: <input type="checkbox"/> PAYABLE TO: Association of Municipalities of Ontario			
Mail to: 393 University Avenue, Suite 1701, Toronto, ON M5G 1E6			

**REFUND POLICY:** Cancellations MUST be requested in writing before August 1, 2005. An administration fee of \$74.90 (\$70.00 PLUS \$4.90 GST) will apply.

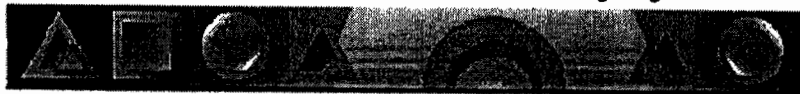
**REGISTRATION INQUIRIES: Brenda Harvey • 1-877-426-6527 or 416-971-9856 X330 • Fax: 416-971-9372 • Email: ConferenceQuestions@amo.on.ca**

AMO collects, uses and discloses the information requested to promote the interests of the municipal sector. It may also be shared with selected third parties to generate operating revenues for AMO. Under the federal Personal Information Protection and Electronic Documents Act (PIPEDA) some of the information may constitute personal information. By filling out this form you agree that all personal information provided by you on the form may be collected, used and disclosed by AMO for all purposes described above and you confirm that you have obtained the consent of the individuals to which the personal information relates to such collection use and disclosure.





-33-



**CREATING A NEW MUNICIPAL LANDSCAPE**  
THE ASSOCIATION OF MUNICIPALITIES OF ONTARIO  
**2005 ANNUAL CONFERENCE**  
AUGUST 14-17, 2005 • WESTIN HARBOUR CASTLE • TORONTO



## 2005 AMO Conference Companion's Program

Monday, August 15<sup>th</sup> & Tuesday, August 16<sup>th</sup>

### How To Register

1. You must accompany a registered delegate for the AMO Conference to be eligible for the companion's program.
2. Your registration and fee should be presented with the delegate's Conference Registration form.
3. Use this Selection Form to choose the Companion programs you want to take part in.
4. Companions must be 16 years of age or older

### Companion's Program Selection Form

Delegates Name:	Municipality:
Companions Name:	Dietary Requirements if any:
Phone:	Fax:
Email:	
Mailing Address:	
City/Town/Twp:	Postal Code:

Please put a **CHECKMARK** in the box next to your selections - Choose only one from each group  
Notes:

1. The Monday morning tour at Cullen Gardens includes lunch and will be available at the gardens.
2. All the other Monday morning tours include lunch back at the Westin Hotel.
3. Tuesday is a half-day program only. The tour to Vaughan Mills Shopping Centre does NOT include lunch but you will have time for lunch if you wish at one of the many excellent eateries there.

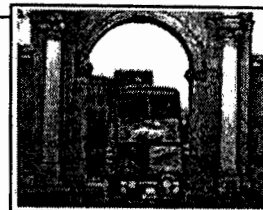
Monday – August 15	Tuesday – August 16
<b>Morning</b>	<b>Morning</b>
<input type="checkbox"/> Double Decker Bus Sightseeing	<input type="checkbox"/> Vaughan Mills Shopping Centre – stay for lunch
<input type="checkbox"/> Tour Casa Loma	<input type="checkbox"/> Olympic Spirit Museum
<input type="checkbox"/> Hockey Hall of Fame	<input type="checkbox"/> Royal Ontario Museum
<input type="checkbox"/> Bata Shoe Museum	<input type="checkbox"/> Textile Museum
<input type="checkbox"/> Tour of Cullen Gardens – includes lunch	
<b>Afternoon</b>	<b>Afternoon</b>
<input type="checkbox"/> Boat Cruise – Toronto Harbour	Free Time

QUESTIONS? Call BRENDA HARVEY, Business Development Coordinator  
416- 971- 9856, ext. 330 or Toll Free 1- 877- 426 - 6527 Email: [bharvey@amo.on.ca](mailto:bharvey@amo.on.ca)

*Monday Morning* - Transportation Included – there and back again

**Double Decker Bus Sightseeing Tour around Toronto**

Experience Toronto's original and most comprehensive fully narrated City Tour aboard a London-style Double Decker Bus. See the CN Tower • Skydome • Toronto Harbourfront • Exhibition Park & the National Trade Centre • Fort York • Queen's Quay • China Town • Casa Loma • Yorkville • Queen's Park • University of Toronto ... and more.



**Visit Toronto's famous castle – Casa Loma**

An unabashed romantic, Sir Henry Pellatt created a 'medieval' castle on the brow of a hill overlooking Toronto. With its soaring battlements and secret passageways, it paid homage to the castles and knights of days gone by. Sir Henry filled Casa Loma with artwork from Canada and around the world. Casa Loma stands as a monument to its creator – In it's day, it surpassed any other private home in North America. Begun in 1911, it took 300 men nearly 3 years to complete and cost \$3,500,000 -- at that time. The tour includes the residence and gardens of Casa Loma.

**Bata Shoe Museum**

Discover the treasures of North America's unique shoe museum. Over 10,000 shoes are housed in architect Raymond Moriyama's award-winning four-storey structure. The Museum celebrates the style and function of footwear in four impressive galleries. Artifacts on exhibit range from Chinese bound foot shoes and ancient Egyptian sandals to chestnut crushing clogs and Elton John's platforms. Over 4,500 years of history and a collection of 20<sup>th</sup> century celebrity shoes are reflected in the semi-permanent exhibition, *All About Shoes*. Three other galleries feature special exhibitions.



**Hockey Hall of Fame**

On June 18, 1993, the Hockey Hall of Fame opened the doors in the new \$35 million facility comprised of 57,000 square feet in the magnificently restored Bank of Montreal building located on the corner of Yonge and Front Streets, and in the Concourse level at BCE Place. The new Hockey Hall of Fame quickly established a reputation as a world-class sports and entertainment facility and one of Toronto's prime tourist attractions, with over 500,000 visitors in its first year.

**Tour of Cullen Gardens – Includes Lunch**

Cullen Gardens & Miniature Village is the ultimate family attraction in Ontario, situated on 36-acres of professionally landscaped gardens and grounds. Over 160 miniature buildings in the Village & Cottage Country ... seasonal flower festivals ... Family Fun Centre with wagon rides and miniature golf ... the historic Lynde House ... gift shops and snack bar ... there's something for *everyone* at Cullen Gardens. Lunch is included in this tour and will be provided on site.



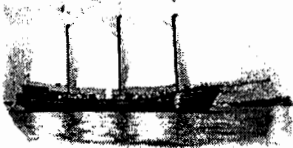
**Lunch at the Westin Hotel – included with all morning tours – except Cullen Gardens**



Join your fellow COMPANIONS for lunch at one of the Westin's famous restaurants.

*Monday Afternoon* - Transportation Included – there and back again

**Boat Cruise – Toronto Harbour – Tall Ship "Kajama"**



This is your chance to get on board and sail a traditional 165 foot three masted Schooner. Only in the Caribbean can this experience be duplicated. Sit back and relax as you set sail on Toronto Harbour and beautiful Lake Ontario. Launched in Rendsburg, Germany in 1930, the **Kajama** traded under sail for nearly 70 years. She was a familiar ship in ports from Northwest Spain, through western Europe, and as far north as Norway and Russia. In 1999, **Kajama** was delivered transatlantic by Great Lakes Schooner Company and restored to her original profile.

*Tuesday Morning* – Transportation Included – there and back again

**Vaughan Mills Shopping Centre – The First Mills Centre built in Canada**

Based on the design 'DISCOVER ONTARIO', Vaughan Mills celebrates the beauty, diversity & icons of the Province of Ontario. It features many of Canada's firsts including Bass Pro Shops, Outdoor World, Lucky Strike Lanes, NASCAR Speed Park, and Johnny Rockets. 'Mainstreet' has over 1 mile of shopping, restaurants and entertainment – the largest Tommy Hilfiger Outlet in the world – Hudson Bay Company's 'Designer Depot' – 'The Great Canadian Roadside Picnic' in the food court with seating for 1,000 people, 5 full service restaurants. You'll have lots of time for shopping and sight seeing and lunch. **Note: Lunch is not included.**



**Olympic Spirit**

Olympic Spirit Toronto is the closest you can come to experiencing the Olympic Games from an athlete's perspective, without participating in them yourself. Olympic athletes helped develop the event simulators, ensuring that every detail reflects as closely as possible the genuine Olympic experience. Athletes also recounted their first-person Olympic experiences for the marquis film, "The Calling." Communicating their stories and experiences, their dreams and passions to the filmmakers, they helped create a moving and inspiring portrait of the spirit behind the Games.

**Royal Ontario Museum**

The Royal Ontario Museum is the largest museum in Canada with an internationally renowned collection numbering more than five million objects. Located on one of the most fashionable corners in Toronto and next to the University of Toronto, the ROM is a popular destination. From galleries of art, archaeology and science, showcasing the world's culture and natural history, to exciting public programs and events, the ROM offers a truly engaging museum experience.



**Textile Museum**

The Textile Museum of Canada is one of eight museums of its kind and the only museum in Canada solely dedicated to the collection, exhibition and documentation of textiles from around the world. Visitors to the galleries can experience the traditions, skills and creative processes that make textile arts so engaging. The collection of more than 10,000 pieces represents over 190 countries and regions. Tucked away on the second floor of the TMC, the Museum Shop (store & gift shop) is a marketplace of both new and traditional textiles from around the world. You will find original works by over 50 Canadian artisans. Also offered is the largest selection of textile and textile-related books in Toronto. Many items are unique, one-of-a-kind pieces.

**QUESTIONS? Call BRENDA HARVEY, Business Development Coordinator**  
416- 971- 9856, ext. 330 or Toll Free 1- 877- 426 - 6527 Email: [bharvey@amo.on.ca](mailto:bharvey@amo.on.ca)