

AGENDA

THE FIFTY-FIRST MEETING OF THE ONE HUNDRED AND TWENTY-FIFTH COUNCIL OF THE CORPORATION OF THE CITY OF ST. THOMAS

COUNCIL CHAMBERS 6:00 P.M. CLOSED SESSION
CITY HALL 7:00 P.M. REGULAR SESSION DECEMBER 19TH, 2005

ROUTINE PROCEEDINGS AND GENERAL ORDERS OF THE DAY

OPENING PRAYER

DISCLOSURES OF INTEREST

MINUTES

DEPUTATIONS

COMMITTEE OF THE WHOLE

REPORTS OF COMMITTEES

PETITIONS AND COMMUNICATIONS

UNFINISHED BUSINESS

NEW BUSINESS

BY-LAWS

PUBLIC NOTICE

NOTICES OF MOTION

ADJOURNMENT

CLOSING PRAYER

THE LORD'S PRAYER

Alderman T. Johnston

DISCLOSURES OF INTEREST

MINUTES

Confirmation of the minutes of the meeting held on December 12th, 2005.

DEPUTATIONS

COMMITTEE OF THE WHOLE

Council will resolve itself into Committee of the Whole to deal with the following business.

PLANNING AND DEVELOPMENT COMMITTEE - Chairman H. Chapman

UNFINISHED BUSINESS

NEW BUSINESS

BUSINESS CONCLUDED

ENVIRONMENTAL SERVICES COMMITTEE - Chairman M. Turvey

UNFINISHED BUSINESS

NEW BUSINESS

City of St. Thomas and Municipality of Central Elgin - Suburban Water Agreement

Material to be forwarded.

BUSINESS CONCLUDED

PERSONNEL AND LABOUR RELATIONS COMMITTEE - Chairman D. Warden

UNFINISHED BUSINESS

NEW BUSINESS

BUSINESS CONCLUDED

FINANCE AND ADMINISTRATION COMMITTEE - Chairman C. Barwick

UNFINISHED BUSINESS

NEW BUSINESS

2006 Budget Development Timetable and Instructions

Report TR 52-05 of the Director of Finance and City Treasurer. Pages 6 & 7

Financing for Valleyview

Report TR 51-05 of the Director of Finance and City Treasurer. Page 8

BUSINESS CONCLUDED

COMMUNITY AND SOCIAL SERVICES COMMITTEE - Chairman B. Aarts

UNFINISHED BUSINESS

NEW BUSINESS

Senior Social Service Worker

Report CR-05-20 of the Director Ontario Works. Pages 9 to 14

Proposed Outdoor Recreation Facility Rates - 2006

Report TR-53-05 of the Manager of Culture and Recreation. Pages 15 to 18

2005 Aquatics Program - Review

Report TR-54-05 of the Manager of Culture and Recreation. Pages 19 & 20

BUSINESS CONCLUDED

PROTECTIVE SERVICES AND TRANSPORTATION COMMITTEE - Chairman T. Shackelton

UNFINISHED BUSINESS

Elmina Street and Oak Street Intersection

Captain Dennis A. Redman No.2 Fire Station

NEW BUSINESS

Police Services Report

Constable Glen Hodgson will be in attendance to present the Police Services Report.

BUSINESS CONCLUDED

REPORTS PENDING

AMENDMENT TO BY-LAW 44-2000(REGULATION OF WATER SUPPLY IN THE CITY OF ST. THOMAS) - MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF ST. THOMAS AND ST. THOMAS ENERGY INC. (PROVISION OF WATER METER READING/BILLING AND COLLECTION SERVICES) - J. Dewancker

ESDA SERVICING MASTER PLAN AND CLASS ENVIRONMENTAL ASSESSMENT - J. Dewancker

ENVIRONMENTALLY SENSITIVE LAND USE - P. Keenan

DRIVEWAY RECONSTRUCTION - MAPLE STREET - J. Dewancker

FUTURE USE OF VALLEYVIEW PROPERTY - ELYSIAN STREET - E. Sebestyen

COMMUNITY SAFETY ZONE REVIEW - D. White

DENNIS ROAD INFRASTRUCTURE COSTS - J. Dewancker

COUNCIL

Council will reconvene into regular session.

REPORT OF COMMITTEE OF THE WHOLE

Planning and Development Committee - Chairman H. Chapman

Environmental Services Committee - Chairman M. Turvey

Personnel and Labour Relations Committee - Chairman D. Warden

Finance and Administration Committee - Chairman C. Barwick

Community and Social Services Committee - Chairman B. Aarts

Protective Services and Transportation Committee - Chairman T. Shackelton

A resolution stating that the recommendations, directions and actions of Council in Committee of the Whole as recorded in the minutes of this date be confirmed, ratified and adopted will be presented.

REPORTS OF COMMITTEES

The Eighth Report of the Site Plan Control Committee Page 21

PETITIONS AND COMMUNICATONS

Alzheimer Awareness Month - January 2006

A request has been received from Randy Grozelle, Events Coordinator, Alzheimer Society, that Council proclaim the month of January 2006 as "Alzheimer Awareness Month."

UNFINISHED BUSINESS

“Solid Pension - Secure Future” - C.A.W. Local 1001

The members to consider a request to support the C.A.W. Local 1001's proposals relating to public pensions and workplace pensions.

NEW BUSINESS

BY-LAWS

First, Second and Third Reading

1. A by-law to confirm the proceedings of the Council meeting held on the 19th day of December, 2005.
2. A by-law to authorize the borrowing upon debentures in the amount of \$17,000,000 towards the cost of certain capital works of the Corporation of the City of St. Thomas. (Ontario Strategic Infrastructure Authority (OSIFA) debenture issue - Valleyview Long Term Care Facility)
3. A by-law to assume certain lands as part of the public highway. (Cottonwood Drive, Magnolia Court, Amberwood Court)
4. A by-law to assume certain lands as part of the public highway. (Riverbank Drive, Goldenrod Court)
5. A by-law to assume certain lands as part of the public highway. (Steeplechase Court, Lexington Court, Highview Drive, Chestnut Street)
6. A by-law to assume certain lands as part of the public highway. (Highview Drive, Windemere Place, Steeplechase Court, Bodkin Street)
7. A by-law to assume certain lands as part of the public highway. (Cottonwood Drive, Goldenrod Court, Linden Lane)

PUBLIC NOTICE

Fees/Charges for Wastewater Services - Water and Sewage Service Rates

A public meeting will be held on January 16th, 2006 regarding a proposed by-law to increase sewage service rates and water rates.

NOTICES OF MOTION

Re-creation of Chief Administrative Officer Position

A notice of motion has been received from Alderman D. Warden to authorize the immediate re-creation of a Chief Administrative Officer position, with costs being included in the 2006 operating budget.

CLOSED SESSION

A resolution to close the meeting will be presented to deal with a proposed or pending acquisition of land by the municipality and a labour relations matter.

OPEN SESSION

ADJOURNMENT

CLOSING PRAYER



Corporation of the

City of St. Thomas

Report No.

TR 52-05

File No.

Directed to:

Chairman Cliff Barwick and Members of the Finance & Administration Committee

Date

December 12, 2005

Department:

Treasury

Attachment:

2006 Budget Development
Timetable

Prepared By:

William J. Day, City Treasurer

Subject:

2006 Budget Development Timetable and Instructions

Recommendation:

It is recommended that the 2005 Budget Development Timetable and Instructions pursuant to Report No. TR 52-05 be approved and circulated by the City Treasurer to all applicable City Departments and Boards.

Background:

In preparation for the adoption of the 2006 Operating Budget and Part 2 of the 2006 Capital Budget it is important that a Budget Development Timetable and Budget Instructions be approved by Council and circulated to appropriate parties at this time.

On November 14, 2005 Council approved Part 1 of the 2006 Capital Budget. In addition, Council resolved that it consider Part 2 of the 2006 Capital Budget during 2006 Current Budget deliberations.

Comments:

In order to meet budget development timeline objectives it is important to adopt and circulate expectations to those providing input to the process. The proposed Timetable requires the initiation of the process early in the new year with final Council approval on March 28, 2006.

Along with the Budget Development Timetable we will be circulating detailed budget development instructions to Departments and Boards. We will ask that Departments and City Boards develop 2006 operating budget requests based on the provision of service levels received by the public in 2005. Where it is felt that an enhanced or reduced service level adjustment is warranted, the associated net cost or savings will accompany such request. Furthermore, any 2007 flow through costs associated with such service level adjustments will be clearly stated. We will design our budget development instructions to provide for such commentary and impact analysis.

Conclusion:

The Budget Development Timetable calls for the adoption of the 2006 Budget on Tuesday March 28, 2006. In order to achieve this end result it is important for Administration to immediately initiate the Budget Development process.

Respectfully submitted,

W. J. Day
Director of Finance and City Treasurer

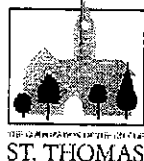
2006 BUDGET DEVELOPMENT TIMETABLE

Description of Activity	Timeframe
Treasury staff to meet with departments to ensure accuracy of account descriptions and 2005 account balances	January 2 – February 13
Human Resources to provide departments with projected salary and benefit costs for 2006	January 16 – 20
Treasury to circulate 2006 Budget Development instructions and working template	January 20
Operating departments to electronically submit 2006 budgets to Treasury	By Friday, February 17
Treasury to consolidate information and quantify impacts of draft budget on tax rates, reserves, reserve funds and debt	February 20 - March 3
Treasury to circulate Draft Budgets to Departments	By Friday, March 3
Treasury to review draft budget and related impacts with Chairman Barwick	By Friday, March 3
Treasury and Chairman Barwick to review Departmental budgets and meet with individual Departments as required	March 6 – 10
Draft Budget document to be circulated to members of Council by Chairman Barwick and City Treasurer	By Thursday, March 16
Finance and Administration Committee meeting to review 2006 Budgets and formulate recommendations	Monday, March 20
Provide public notification of intention to adopt 2006 Budget as required under Section 291 of the Municipal Act	Tuesday, March 21
Finance and Administration recommendations and Draft Budget document to be circulated to Council by Chairman Barwick and City Treasurer	Wednesday March 22
Council to receive report and recommendations from Finance and Administration and adopt 2006 Budget	Tuesday, March 28

Notes:

March break is March 13 to 17, 2006

Easter Friday is April 14, 2006



Corporation of the

City of St. Thomas

Report No.

TR 51-05

File No.

Directed to: Chairman Cliff Barwick and Members of the Finance & Administration Committee

Date

December 13, 2005

Department: Treasury

Attachment:

Prepared By: William J. Day, City Treasurer

Subject: Financing for Valleyview

Recommendation:

It is recommended that Council approve Report No. TR 51-05 and enact a By-law to authorize the Ontario Strategic Infrastructure Authority (OSIFA) debenture issue in the amount of \$17 million at a rate of 4.76%, it being noted that the proceeds will be used to finance the Valleyview Long Term Care Facility.

Report:

Background

The construction of the new Valleyview Long Term Care Facility is expected to be completed early in 2006. On August 16, 2004 Council passed By-law number 144-2004 authorizing the Mayor and Treasurer to issue long-term debt of up to \$18 million for the financing of the new long-term care facility to be repaid over 20 years.

Comments

Council approved the construction of the new Valleyview facility at a cost of \$17,972,909. In order to fully fund the project we will need to issue long-term debt in the amount of \$17 million. This net amount to be borrowed is arrived at as follows:

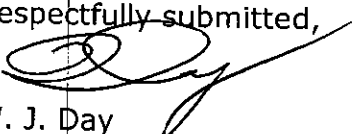
Approved Capital Project Amount	\$17,972,909
Transfer from Benevolent Ladies Trust - 2002	(\$131,258)
Allocation from 2002 Budget	(\$169,000)
Transfer from Benevolent Ladies Trust - 2005	(\$157,795)
Reduction in Capital Project Contingency	(\$514,856)
Net Amount required from Long Term Debt	\$17,000,000

In 2002 a transfer of \$131,258 was made to the capital project account from the Benevolent Ladies Trust in support of the project. Also in 2002 an allocation of \$169,000 was made from the capital budget. The existing balance of the Benevolent Ladies Trust account to be transferred to the capital project is \$157,795. The original contingency provided for within the approved budget estimate was approximately \$1.2 million. At this time we expect that less than one-half of the contingency will be required.

Annual servicing costs associated with this debenture will be \$1,327,203.14. Commencing at the time of the official opening and occupation of the new facility, the Ministry of Health will financially support the project via their Construction Funding Policy. The Policy, which prescribes a per diem of \$10.35 per bed will provide the City with approximately \$514,000 million each year for 20-years. As such, the net debt servicing costs to be absorbed by the City in our annual operating budget will be approximately \$813,000.

For the purpose of controlling the issuance of long-term debt and the resultant budgetary impact of servicing such debt, Ontario municipalities are guided by the Annual Repayment Limit (ARL) as calculated by the Ministry of Municipal Affairs and Housing. The impact of financing this capital project keeps the City within the provincially prescribed ARL.

Respectfully submitted,


W. J. Day
Director of Finance and City Treasurer



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Corporation of the
City of St. Thomas

Report No.

CR-05-20

File No.

OW-05-20

Directed to: Chairman Bill Aarts and Members of
Committee of the Whole (Community & Social Services)

Date

December 7, 2005

Department: Ontario Works

Attachment(s)

Prepared By: Chester Hinatsu, Director Ontario Works

Subject: **Senior Social Service Worker**

Recommendation:

That the Community and Social Services Committee receive and approve report CR-05-20 of the Director of Ontario Works and,

That a Senior Social Service Worker position be created in the Ontario Works Department and,

That staff be authorized to hire a Senior Social Service Worker effective immediately and further

That the Social Service Worker complement, be reduced by one staff position.

Analysis:

In October 2005, Council approved the hiring of a Child Care Supervisor and the reorganization of the department. The Child Care Supervisor has been hired and will commence employment on December 6, 2005. The next step is to reorganize the other divisions to maximize our resources and maintain service levels. The Income Maintenance Division is the largest division and most effected by the change and will require a reconfiguration of staff positions to operate effectively. Over the past year caseloads have declined gradually and caseload/caseworker ratios have declined accordingly. The change in May 2005, to local intake from the previous regional intake process has affected the time required to complete applications and has added approximately fifteen to twenty minutes to each new application. However, with lower caseloads caseworkers have managed to maintain the same or improved level of monitoring and service to their clients. In March of 2005 one Social Service Worker went on Maternity Leave and was not back-filled which left the Income Maintenance Division with 9 Social Service Workers. At the end of October, the caseload had dropped to 800 and the caseload ratio was calculated to be 89:1. This is a reasonable level and also provides some flexibility as caseloads increase.

The proposed reorganization will realign the former Employment/Child Care Supervisor to Employment Supervisor with sole responsibilities for employment programs. This division has gone through major changes in funding models and will experience further changes in 2006 which require closer monitoring and performance in order to generate the funding required to operate the programs. Having a supervisor dedicated to employment, rather than splitting time between Employment and Child Care, will be more effective and provide increased time to analyze program data to maximize funding dollars. This change, however, will increase the responsibilities of the Income Maintenance Supervisor who will have more staff reporting to her.

The Income Maintenance Supervisor will be hard pressed to manage the additional staff and attend to daily ongoing issues that arise. The constant interruptions from staff requiring policy or procedure clarification and direction, as well as general case reviews inhibits the Income Maintenance Supervisor from addressing program issues created by new legislation and the introduction of new Provincial initiatives. The interruptions will be greatly reduced by the Senior Social Service Worker who would take on these responsibilities. The other major time consumer is the Service Delivery Model Technology (SDMT), which has undergone numerous changes since it's inception, and requires a significant amount of time to address errors and corrections within the system. This trouble-shooting function will be performed by the Senior S.S.W., which will free up the Income Maintenance Supervisor to address other program areas and staff issues. The Supervisors will be given additional duties involving Ontario Works Emergency Planning which requires a great deal of time and involvement with local municipalities within the County of Elgin. Currently, Program Manager, Kate Demare and myself carry out emergency planning responsibilities for the Ontario works Department. However, given the number of local emergency plans in the City and the County and the role the Ontario Works Department plays within each plan, it is necessary to involve more staff within the department to realistically carry out our duties in the event of a declared emergency.

The approval of the request for a Senior S.S.W. position will enable the supervisory staff to manage effectively and allow them to focus on performance management in a pro-active manner. Attached are the current Ontario Works organizational chart (prior to the hiring of the Child Care Supervisor), the proposed organizational chart and the staff justification form.

Financial Considerations:

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At this point the estimated the salary for the new Senior Social Service Worker for the year 2006 will be in the range of \$42,028.53 - \$52,563.78. The benefits will be in the range of \$10,087.00 - \$12,615.00.

The salary range for a Social Service Worker for the year 2006 will be \$37,829.43 - \$47,258.67. It is proposed that should Council approve the new position, the staff complement of Social Service Workers will be reduced by one position. By creating one new position and reducing one current position, the impact on the 2006 budget would be an increase of approximately \$6,578.00. To offset this cost increase in the 2006 budget, a portion of the remaining Community Participation Bonus funding (earned in 2003) will be used. Therefore, the new position will not impact the cost of administration for 2006.

Respectfully,



Chester Hinatsu, Director

Kate Demare, Program Manager

Reviewed By:

Treasury

Env. Serv

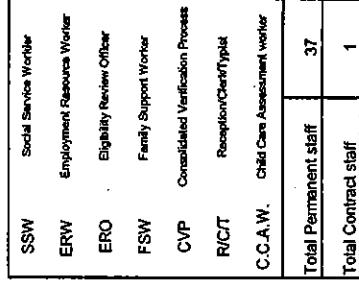
Planning

City Clerk



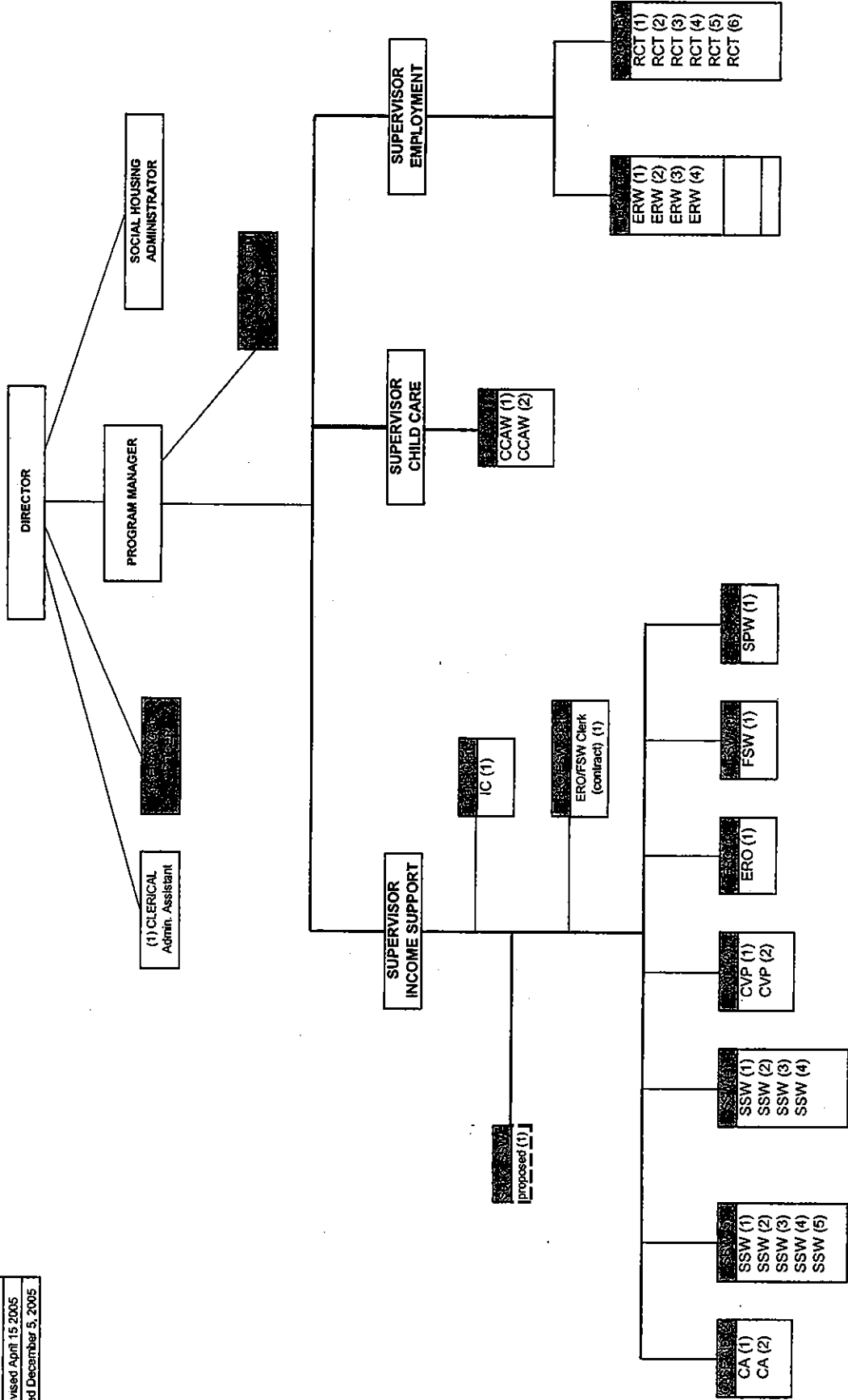
HR

Other



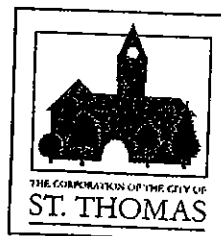
St. Thomas-Elgin Ontario Works (Proposed Organization Change)

revised March 2 2005
revised April 15 2005
revised December 5, 2005



SSW	Social Service Worker	
ERW	Employment Resource Worker	
ERO	Eligibility Review Officer	
FSW	Family Support Worker	
CVP	Consolidated Verification Program	
RCT	Reception Clerk/Typist	
C.C.A.W.	Child Care Assessment worker	
Total Permanent staff		30
Total Contract staff		1

Corporation of the City of St. Thomas
STAFFING JUSTIFICATION FORM



JOB TITLE: Senior Social Service Worker

DEPARTMENT: Ontario Works

SECTION: Income Maintenance

☒ Full Time ☐ Part Time ☐ Casual

☐ Existing position ☒ New Position ☐ Alternate position

☒ Funding provided in budget cost centre: G 61-2-01-1-0000-3010

☐ No funding budgeted ☐ Reappropriate form: G

Annual cost (Wages & Benefits) \$ 65,178.78

Current year cost impact (Wages & Benefits) \$ NIL

If more space is required for any response, please add additional sheet(s).

1. When was this position created? (Approximate if unknown)
December 2005

2. What were the reasons for creating this position?

New programs requiring the re-organization of the department created inequity in Supervisory responsibilities.

3. Are there Legislative or contractual obligations covering the staffing of this position?

This will be a unionized position.
Subsidy on Admin. Cost -50%

4. Was alternate assignment of duties examined?

☒ Yes ☐ No

If yes, where and why not appropriate?

The previous re-organization in 2004 allocated the responsibilities to the other Supervisor to equalize the work load. Changes in the Employment and Child Care divisions have created greater focus on programs in these divisions which required the addition of a Child Care Supervisor (approved by Council) in November 2005.

If no, why not?

Staff attempted to combine programs to equalize workloads. Employment staff and Income Maintenance staff were reassigned to report to other Supervisory, staff and worked well for the past year. However, the introduction of the Child Care Best Start program and the introduction of Outcome Based Funding of employment programs have increased the time required to implement and monitor the new initiatives. The capturing and reporting of data relating to the new programs has become an onerous task and requires greater amounts of Supervisor time.

6. What is the potential opportunity for re-organizing and/or re-assigning duties to declare this or a subsequent position redundant?

One Social Service Worker (SSW) position will be reduced when the new position is approved. Our staff complement will remain the same

7. What are the consequences of not filling this vacancy?

a. For a specified period of time?

-Re-evaluation of current supervisory responsibilities.

-Difficulty in monitoring performance targets and potential loss of Employment Services funding.

-Lack of adequate Emergency Planning resources.

b. Permanently?

-Same as above

8. Can this position be filled by a lower paid position?

[] Yes [x] No

If yes, please elaborate

If no, why not?

This is a unionized position responsible for interpreting policies and procedures, legislation, providing direction and advice to other staff, providing technical assistance for the Service Delivery Technology (SDMT). As well this position will assume some supervisory function in the absence of the Supervisor.

9 Recommended action:

HUMAN RESOURCES REVIEW

[X] Recommended for filling.

[] Not recommended for filling.

[] Further information/review required
(see comments)

COMMENTS:

Director,
Human Resources

Date



Corporation of the

City of St. Thomas

Report No.

TR-53 -05

File No.

90-16

Directed to: Chairman Bill Aarts, and Members of
The Community and Social Services Committee

Date
December 9, 2005

Department: Recreation Services

Prepared By: Dianne Morgan, Manager of Culture and Recreation

Attachments
Schedules 1, 2, 3 (Proposed
Outdoor Recreation Facility Rates)

Subject: Proposed Outdoor Recreation Facility Rates – 2006

RECOMMENDATION

THAT: Council receive Report TR-53-05 entitled, "Proposed Ball Facility Rates – 2006" and further, THAT: Council approve the attached Proposed 2006 Fee Schedules for Ball Facilities, Soccer Facilities, Pavilions, and Aquatic Program, effective January 1, 2006.

REPORT

Background

In July 2005, City Council passed a resolution relating to recreation facility fees, directing staff that in its annual fee reports, outdoor fees (ball diamonds, soccer fields, picnic pavilions, outdoor programs etc.) are to be in effect as of January 1 of the following year.

In accordance with Council's wishes, Staff presents for consideration the following fee schedules in advance of this date:

Schedule 1 – Proposed 2006 Ball Facility Fees

Schedule 2 – Proposed 2006 Soccer and Pavilion Fees

Schedule 3 – Proposed 2006 Aquatic Program Fees

Ball Facility Rates

A 3% general increase has been applied to the 2005 ball facility fees.

Soccer Rates

A 3% increase has been applied to the 2005 soccer rates that apply to the St. Thomas Soccer Club, the primary group utilizing the municipal outdoor soccer facilities. The Club is charged a per-field rate for the summer season spanning May 1 to October 31 (pending field conditions). With Council approval of the proposed fee, Staff will prepare the 2006 Soccer Club Facility Permit.

In addition, Staff is recommending the daily field rate of \$26.25 plus GST is to be applied to any group other than the Soccer Club that requests the use of the soccer fields, without conflicting with the Club's established regular daily/weekend program. This rate is to be charged to schools, sports camp organizers, and to any group booking the soccer fields for any other miscellaneous use. Note that the Soccer rates do not include field lining.

Pavilion Rates

The current rate to reserve a single-group pavilion or one section of a larger pavilion is \$55.00 plus GST.

Staff recommends a 3% increase to this fee, which amounts to \$56.65 plus GST. This is to be applied to all new bookings as of January 1, 2006.


Aquatic Program Rates

Schedule 3 (attached) shows the proposed list of Aquatic Program fees for 2006. Increases, where recommended have been applied.

Respectfully Submitted,


Dianne Morgan
Manager of Culture and Recreation
Recreation Services

Reviewed By:


Treasury

Env Services

Planning

City Clerk

HR

Other

2006 PROPOSED BALL FACILITY RATES

REPORT TR-53-05 SCHEDULE 1

CITY OF ST. THOMAS

Recreation Services

Category	Diamond	Adult Game	Season Max	Based on	Diamond	Youth/ Young Adult Game	Season Max
A - Lit	Emslie	Intercounty Adult \$210 Recreational \$105	\$3,460/team \$1,260/team		Emslie	\$52.50	\$643/division
B - Lit	Ball Complex	\$52.50 1 to 176 games per season	\$9,292.50 \$12,625.50 \$27,772.50	177 to 240 games 241 to 528 games 529 games or more	Ball Complex	\$26.25	\$325/division
C - Lit	Gorman-Rupp	\$42	\$865/division		New York Central, Gorman-Rupp	\$21	\$519/division
D - Unlit	Burwell	\$32	\$649/division		Burwell, Kin, Optimist	\$16	\$389/division
E - Unlit					Sauvé - no hydro Sauvé - with hydro Lockes, Lions	\$4.15 \$8.25 No charge	\$99/division \$198/division No charge

TOURNAMENT RATES

Category	Diamond	Adult 1 day	Adult 2 days	Adult 3 days + *	Diamond	Youth/ Young Adult 1 day	Youth/ Young Adult 2 days	Youth/ Young Adult 3 days + *
A - Lit	Emslie	Intercounty Adult \$420 Recreational \$210	\$546 \$273	\$1,010 \$505	Emslie		\$190	\$252
B - Lit	Ball Complex	\$127 diamond/day	Using all diamonds \$105/dia./day	Using all diamonds \$79/dia./day	Ball Complex	\$37/ diamond/day	Using all diamonds \$32/dia./day	Using all diamonds \$26/dia./day
C - Lit	Gorman-Rupp	\$635 max	\$1050 max	\$1185 max		\$185 max	\$320 max	\$390 max
D - Unlit	Burwell	\$126 \$63	\$227 \$105	\$305 \$158	NYC, Gorman-Rupp Burwell, Kin, Optimist	\$105 \$26	\$190 \$46	\$252 \$62
E - Unlit					Sauvé - 6 diamonds Lockes, Lions	\$62 No charge	\$109 No charge	\$144 n/a

* to a maximum of 7 days, depending on facility availability

- Notes:
- Adults are not permitted to schedule games at Sauvé, Kin, Optimist, NYC, Lockes, and Lions ball facilities due to diamond size and/or location
 - Practice diamonds require no preparation and will remain free of charge to all groups - games take precedence over practices at all times
 - Fees do not include GST

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Report TR-53-05

SCHEDULE 2

Suggested 2006 Soccer Facility and Park Pavilion Fees

Soccer Club Season Fee

\$1504.00 per field (X 7 fields)

Total = \$10,528 plus GST

Soccer Field -- Single Use

\$26.25 plus GST per day

Park Pavilion Fees

Per section of a multi-group pavilion, or per single-group pavilion: \$56.65 plus GST

Report TR-53-05

SCHEDULE 3

Suggested 2006 Aquatic Program Fees

Public Swim Memberships

Single: \$52.00
Family: \$104.00

Public Swim Daily Rates

Weekdays

Child \$2.00
Adult \$2.50
Family \$7.00

Weekends (1pm-4pm)

Child \$2.50
Adult \$3.00
Family \$9.00

Aquatic Instruction Rates

1. Per person: \$41.00 per session -- Aquatots through to Level 12
2. Bronze Cross and Bronze Medallion: \$80.00 (manual fee extra)



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Corporation of the
City of St. Thomas

Report No.
TR-54-05

File No.
90-16

Directed to: Chairman Bill Aarts and Members of the
Community and Social Services Committee

Date
December 9, 2005

Department: Recreation Services

Attachment

Prepared By: Dianne Morgan, Manager of Culture and Recreation

Subject: 2005 Aquatics Program - Review

Recommendation

THAT: City Council receive as information, Recreation Services Report TR-54-05 entitled "2005 Aquatics Program - Review,"

AND THAT: the following 2006 hourly wage rates for the Municipal Aquatic Staff be accepted:

<i>Aquatic Supervisor</i>	<i>\$ 13.80</i>
<i>Senior Aquatic Instructor/Lifeguard</i>	<i>\$ 9.12</i>
<i>Junior Aquatic Instructor/Lifeguard</i>	<i>\$ 8.55</i>
<i>Basket/Wading Pool Attendant</i>	<i>\$ 7.75 (2006 General Minimum Wage)</i>

Origin

At the October 11, 2005 City Council meeting, the following request was made:

"...that a report be brought forward outlining the swimming pool activities for 2005."

Report

Attendance

Below is a summary of Instruction and Public Swim Attendances for 2004 and 2005:

Water Safety/Aquatic Instruction Attendance	
2005	2004
503	446
Public Swim Attendance	
2005	2004
5444	5587

Aquatic Wages

The suggested 2006 hourly wages reflect a 3% increase (2005 rates are shown below for reference).

Aquatic Supervisor	\$13.40
Senior Aquatic Instructor/Lifeguard	\$ 8.85
Junior Aquatic Instructor/Lifeguard	\$ 8.30
Basket/Wading Pool Attendant	\$ 7.45 (2005 General Minimum Wage)

Budget Evaluation

Below are the 2005 budget projections paired with the 2005 actuals for comparison.

PROPOSED

ACTUAL

REVENUES

Provincial Grant	\$ 6,800.00	\$ 6,800.00
Admissions	\$10,500.00	\$ 9,962.33
Instructional Fees	<u>\$18,000.00</u>	<u>\$20,753.50</u>
Total Revenues	\$35,300.00	\$37,515.83

EXPENSES

Wages	\$38,750.00	\$37,087.62
Benefits	\$ 4,418.00	\$ 3,226.78

-20-

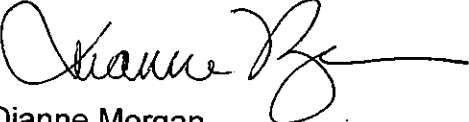
Memberships/Associations	\$ 130.00	\$ 180.00
Advertising	\$ 350.00	\$ 363.64
Refunds	\$ 150.00	\$ 149.00
Telephone	\$ 300.00	\$ 00.00
Mileage	\$ 100.00	\$ 80.38
Stationery and Supplies	\$ 1,000.00	\$ 1,042.70
City Equipment	\$ 75.00	\$ 00.00
Chemicals	\$ 2,500.00	\$ 2,108.54
Maintenance/Janitorial Supplies	\$ 2,525.00	\$ 5,326.89
Hydro	\$ 2,400.00	\$ 1,547.32
Water	\$ 1,500.00	\$ 1,023.20


Total Expenses \$54,198.00 \$52,136.07

Total 2005 Net Cost **projected** **\$18,898.00** **actual** **\$14,620.24**

There were unforeseen additional maintenance expenditures in the amount of \$1,600 due to a water chemistry problem incorrectly diagnosed by the pool water test company. Supplementary supplies and chemicals were required to rectify the situation, resulting in the additional expenses incurred.

Despite this unfortunate setback, Staff is pleased to report that the actual net cost to the City is \$4,277.76 less than the net projected cost.

Respectfully submitted,

Dianne Morgan
Manager of Culture and Recreation
Recreation Services

Reviewed By:  _____
Treasury Env Services Planning City Clerk HR Other

THE EIGHTH REPORT OF THE SITE PLAN CONTROL COMMITTEE

December 12th, 2005

Mayor Jeff Kohler
and Members of City Council
St. Thomas, Ontario

Your Site Plan Control Committee recommends as follows:

1. That we approve the application of City of St. Thomas for the expansion to an existing parking area to be located on lands legally described as Lot 27, Registered Plan 185, known municipally as 31 Elgin Street, City of St. Thomas, subject to the following conditions:
 1. Compliance shall be made with all applicable regulations,
 2. That an agreement shall be entered into by the owner with the municipality in respect of the provision of all municipal requirements,
 3. Development of the site shall be in accordance with the approved site / servicing plan,
 4. The site / servicing plan (amended as directed by the said Site Plan Committee) to be filed with the Committee and to be appended to the agreement required to be made with the municipality,
 5. The following requirements shall be shown or noted on the approved plan(s) and incorporated into the development agreement referred to above:
 - (a) off-street parking spaces shall be provided in accordance with the approved plan
 - (b) the installation of portable signs shall not be permitted on this site, and
 - (c) conveyance to the municipality and in a form satisfactory to the City's solicitors, a thirteen foot widening of the road allowance for 31 Elgin Street.
2. That the recommendations, directions and actions of the Site Plan Control Committee as set out in the minutes dated December 12th, 2005 be confirmed, ratified, and adopted.

All of which is respectfully submitted,

Mayor Jeff Kohler,
Chairman
Site Plan Control Committee
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