

AGENDA

THE FIFTIETH MEETING OF THE ONE HUNDRED AND TWENTY-FIFTH COUNCIL OF THE CORPORATION OF THE CITY OF ST. THOMAS

COUNCIL CHAMBERS 6:00 P.M. CLOSED SESSION
CITY HALL 7:00 P.M. REGULAR SESSION DECEMBER 12TH, 2005

ROUTINE PROCEEDINGS AND GENERAL ORDERS OF THE DAY

OPENING PRAYER

DISCLOSURES OF INTEREST

MINUTES

DEPUTATIONS

COMMITTEE OF THE WHOLE

REPORTS OF COMMITTEES

PETITIONS AND COMMUNICATIONS

UNFINISHED BUSINESS

NEW BUSINESS

BY-LAWS

PUBLIC NOTICE

NOTICES OF MOTION

ADJOURNMENT

CLOSING PRAYER

THE LORD'S PRAYER

Alderman H. Chapman

DISCLOSURES OF INTEREST

MINUTES

Confirmation of the minutes of the meetings held on December 5th, 2005.

DEPUTATIONS

St. Thomas Community Centre Capital Campaign

Hilary Vaughan, St. Thomas Community Centre Capital Campaign Committee, will be in attendance to provide an update to Council.

Thames Valley District School Board - Proposed School Closures

Linda Stevenson, Thames Valley District School Board, will be in attendance to discuss a report relating to the repositioning/closing of schools.

"Solid Pension - Secure Future" - C.A.W. Local 1001

Mike Phillimore, C.A.W. Local 1001, will be in attendance to discuss retirement income needs of people in the community and the Canadian Pension Charter. **Pages 6 to 9**

Request for Letter of Tolerance - 10 Pol Court

Ronald Crow, 10 Pol Court, will be in attendance requesting a letter of tolerance for 10 Pol Court.

COMMITTEE OF THE WHOLE

Council will resolve itself into Committee of the Whole to deal with the following business.

PLANNING AND DEVELOPMENT COMMITTEE - Chairman H. Chapman**UNFINISHED BUSINESS****NEW BUSINESS**

Notice of the Passing of a Zoning By-Law - Municipality of Central Elgin - 5830 Stone Church Road

Notice was received from the Municipality of Central Elgin regarding the passing of Zoning By-law No. 821 on November 28, 2005 to permit the new residence on the new lot, and to permit continued residential use of the retained lands located at 5830 Stone Church Road.

BUSINESS CONCLUDED**ENVIRONMENTAL SERVICES COMMITTEE** - Chairman M. Turvey**UNFINISHED BUSINESS**

East Side Area Services

Municipal Woodlot Management Program - Catfish Creek Conservation Authority

NEW BUSINESS**BUSINESS CONCLUDED****PERSONNEL AND LABOUR RELATIONS COMMITTEE** - Chairman D. Warden**UNFINISHED BUSINESS****NEW BUSINESS****BUSINESS CONCLUDED****FINANCE AND ADMINISTRATION COMMITTEE** - Chairman C. Barwick**UNFINISHED BUSINESS**

St. Thomas-Elgin Tourist Association - Executive Director Position

A letter has been received from S.J. Heffren, Manager of Administrative Services, County of Elgin regarding the position of Tourism Coordinator. **Page 10**

NEW BUSINESS

St. Thomas Professional Firefighters' Association - Collective Agreement

Report TR 50-05 of the Director of Finance and City Treasurer. **Page 11**

Parking Lot Permits - Request by Elections Canada

Report ES108-05 of the Director, Environmental Services. **Pages 12 to 22**

BUSINESS CONCLUDED**COMMUNITY AND SOCIAL SERVICES COMMITTEE** - Chairman B. Aarts**UNFINISHED BUSINESS****NEW BUSINESS****BUSINESS CONCLUDED****PROTECTIVE SERVICES AND TRANSPORTATION COMMITTEE** - Chairman T. Shackelton**UNFINISHED BUSINESS**Elmina Street and Oak Street IntersectionCaptain Dennis A. Redman No. 2 Fire Station**NEW BUSINESS**Animal Control and By-law Activity

Report CC-48-05 of the Deputy City Clerk. Pages

23 to 26

BUSINESS CONCLUDED**REPORTS PENDING**AMENDMENT TO BY-LAW 44-2000(REGULATION OF WATER SUPPLY IN THE CITY OF ST. THOMAS) - MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF ST. THOMAS AND ST. THOMAS ENERGY INC. (PROVISION OF WATER METER READING/BILLING AND COLLECTION SERVICES) - J. DewanckerESDA SERVICING MASTER PLAN AND CLASS ENVIRONMENTAL ASSESSMENT - J. DewanckerENVIRONMENTALLY SENSITIVE LAND USE - P. KeenanDRIVEWAY RECONSTRUCTION – MAPLE STREET - J. DewanckerFUTURE USE OF VALLEYVIEW PROPERTY - ELYSIAN STREET - E. SebestyenCOMMUNITY SAFETY ZONE REVIEW – D. WhiteDENNIS ROAD INFRASTRUCTURE COSTS – J. Dewancker**COUNCIL**

Council will reconvene into regular session.

REPORT OF COMMITTEE OF THE WHOLEPlanning and Development Committee - Chairman H. ChapmanEnvironmental Services Committee - Chairman M. TurveyPersonnel and Labour Relations Committee - Chairman D. WardenFinance and Administration Committee - Chairman C. BarwickCommunity and Social Services Committee - Chairman B. Aarts

Protective Services and Transportation Committee - Chairman T. Shackelton

A resolution stating that the recommendations, directions and actions of Council in Committee of the Whole as recorded in the minutes of this date be confirmed, ratified and adopted will be presented.

APPOINTMENT OF VARIOUS STANDING COMMITTEES, BOARDS AND OTHER PUBLIC BODIES

A motion to appoint individuals to various standing committees, boards and public bodies will be presented.

REPORTS OF COMMITTEES

Report of the Special Events Committee

Report CC-54-05 of the Special Events Committee Secretary. Page 27
A copy of the Special Events Policy & Procedure Manual is attached.

PETITIONS AND COMMUNICATONS

Kings Buffet - 1063 Talbot Street

Application has been made to the Alcohol and Gaming Commission of Ontario by Kings Buffet for a liquor licence for its indoor area at 1063 Talbot Street, St. Thomas. Council may make representation to the Board concerning the application.

Dairy Egg and Poultry Farmers - Resolution

A request was received from Paul Sutherland, Consultant, to endorse a resolution supporting the preservation of supply management for Canada's dairy, poultry and egg farmers, processors, and consumers. Page 28

Letter of Tolerance - 284 Wellington Street

A letter has been received from Monty Fordham, solicitor for the vendor of 284 Wellington Street, requesting a letter of tolerance for the property. Pages 29 & 30

UNFINISHED BUSINESS

Recognition of John Street - 2005 Year of the Veteran

Report CC-55-05 of the City Clerk. Page 31

Municipal Accessibility Action Plan - Management Board

NEW BUSINESS

Naming of St. Thomas Community Centre

Alderman Johnston had previously put forward the following Notice of Motion.

Motion by Alderman Johnston:

THAT: The St. Thomas Community Centre be named "The Timken Centre".

Request for Letter of Tolerance - 10 Pol Court

A letter has been received from Ronald Crow, 10 Pol Court, requesting a letter of tolerance for 10 Pol Court. Pages 32 & 33

BY-LAWS

First, Second and Third Reading

1. A by-law to confirm the proceedings of the Council meeting held on the 12th day of December, 2005.
2. A by-law to amend By-Law 50-88, being the Zoning By-Law for the City of St. Thomas. (Additional permitted uses - 235-239 Wellington Street)
3. A by-law to amend By-Law 50-88, being the Zoning By-Law for the City of St. Thomas. (Permit Apartment Use with maximum of 8 dwelling units - 2 Wood Street)

PUBLIC NOTICE

NOTICES OF MOTION

CLOSED SESSION

A resolution to close the meeting will be presented to deal with a matter protected under the Municipal Freedom of Information and Protection of Privacy Act.

OPEN SESSION

ADJOURNMENT

CLOSING PRAYER

- 6 -
CAW-Canada Local 1001 Presentation

To

City Of St. Thomas Municipal Council

Working together for the future of our Community

Date

Dec 12/05

SOLID PENSION - SECURE FUTURE

INTRODUCTION

We want to thank Council for the opportunity to speak on the retirement income needs of people in this community.

Overview of our Proposal to Council

We are asking Council to review our proposal in three steps.

First, we ask Council to endorse the Canadian Pension Charter. The Charter states the basic principles for a secure retirement system for all our citizens:

- 1 People have a right to an adequate and secure pension
- 2 Public pensions must form a strong cornerstone of the Canadian retirement system
- 3 Employers have a responsibility to provide pensions to their employees
- 4 Employer pensions and retiree health care benefits must be guaranteed
- 5 People have the right to retire at age 65

Second, we will give you specific proposals to achieve these principles. We ask Council members to carefully review and adopt the proposals.

Third, we ask Council to become a strong advocate for the people in this community. We ask you to take the proposals to the federal and provincial governments for action. In addition, you might call on [your central provincial organization] and the Federation of Canadian Municipalities to take up the retirement planning issue.

Our Community Can Plan for Retirement

Statistics Canada (2001) reported that almost half of Canadians between the ages of 45 - 64 will not have sufficient income to retire at age 65. The statistics are troubling but not surprising. After two decades of restructuring, employers have achieved their flexible workforce. For too many Canadians this means part-time, temporary work, low wages, and poor (or no) pensions and retiree health care benefits. Add the rising costs to support a family, and it is little wonder that Canadians are struggling to fund their retirement.

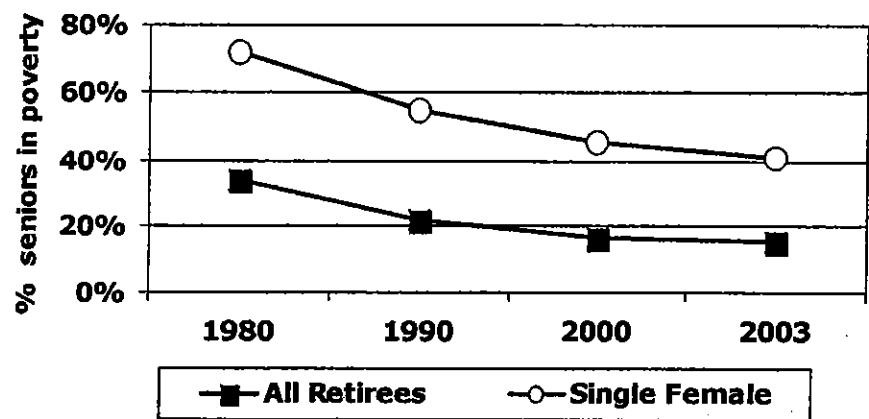
Some experts view our aging population as a "ticking time bomb." They demand that governments and employers cut pension benefits and force Canadians to work longer. These so-called "solutions" will leave individuals and their families to deal with the pain of seniors living in poverty. Our community will suffer both morally and economically under these mean-spirited and short-sighted proposals.

We believe that our community can prepare for the upcoming wave of retirees. Some programs, such as pensions and health care, are actually delivered more effectively through a collective approach. Canada's public pension system has an excellent track

record on reducing poverty among seniors.

In 1980, the poverty rate among seniors was 38 percent. With the introduction of improvements in the Canada Pension Plan and the Quebec Pension Plan (C/QPP) as well as increases in Old Age Security (OAS) benefits, Canada has had tremendous success in reducing the poverty rate among seniors to 15 percent in 2003. It is particularly important to note that over the same period the poverty rate among single elderly women dropped from 75 percent to 41 percent. While the current poverty rate among single elderly women is still too high, Canadians can take some pride in the gains we have made through our public pension system.

Percentage of Seniors Living in Poverty



Source: Statistics Canada, CANSIM table 280-0008 & CANSIM table 282-0012, September 15, 2004

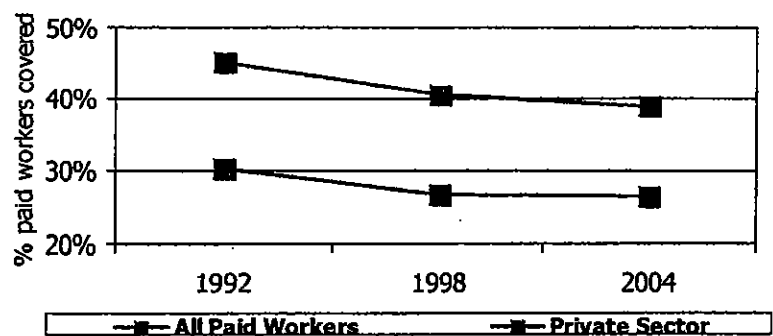
We must not forget that in 1995 Canadians were told that the CPP would go “bankrupt” unless we cut benefits and delayed retirement age. The government backed down when Canadian seniors launched a major fight back. Good thing! Today, the CPP Investment Board reports strong investment returns and proudly states in their 2004 annual report that “the CPP is secure for the next 75 years.”

Employers have a responsibility to share the cost of retirement programs

Canada has a sensible and balanced approach to funding retirement. Our three-tier system calls on government, employers, and individuals to share the funding of Canadians retirement.

Unfortunately, the employer is dropping out of the system. Today, only 26 percent of private sector employees have a workplace pension plan -- down from 30 percent in 1992. Given that almost 75 percent of private sector workers have no employer pension plan, it is not surprising that a great number of Canadians are not financially prepared for retirement.

Percentage of Paid Workers Covered by Employer Pension Plans



Source: Statistics Canada, CANSIM table 202-0802 (August 12, 2005)

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And today, many employers are demanding relief in funding pension plans. They are calling for cuts in pension plans, delays in retirement, conversion of defined benefit plans to defined contribution plans, cuts in funding obligations, and winding up pension plans.

Employers cannot be allowed to renege on their pension obligations. Employers benefited from pension surpluses over the past three decades; furthermore, Statistics Canada (2005) reports that corporate profits are at a record high since 1961.

The security of employer sponsored pensions is also a critical issue today. When large corporations like Air Canada or Stelco verge on bankruptcy with unfunded pension liabilities, we all become concerned about the security of our pensions. When companies go bankrupt, they leave hundreds of workers with an unexpected early retirement and a reduced pension. Needless to say, these workers will not be making the contribution to the community that they had planned for their retirement years. Instead, they will be depending on the community for support. We need measures to protect community members if their employers go into bankruptcy.

In summary, we are asking the Council to join our call for a collective and balanced

approach to funding pensions. In our vision, citizens will be able to retire with dignity and continue to contribute to the economic and social development of this community.

We ask Council to review and support our specific proposals attached to our submission.

On behalf of our delegation, I thank Council for their attention and welcome any questions you may have.

References

Statistics Canada. (September 2005). *The Economy in Brief, September 2005*. See Department of Finance Canada website: www.fin.gc.ca/ECONBR.

Statistics Canada. (December 2001). *The Assets and Debts of Canadians: Focus on private pension savings*. Ottawa: Ministry of Industry. Catalogue Number 13-596-XIE.

Attachments

- 1) "Sharing the Responsibility for Secure Retirement"
- 3) "The Canadian Pension Charter" **Sharing the Responsibility for a Secure Retirement**

We ask Council to review and support the following specific proposals:

Public Pensions

1. Maintain the CPP as a universal, portable, and publicly-administered system; resist pressure to follow the U.S. privatization agenda.
2. Enhance CPP benefits by
 - a. increasing the benefit from 25 percent to 30 percent of pensionable earnings and
 - b. raising the ceiling on maximum pensionable earnings.
3. Increase the CPP drop-out provisions for periods of childrearing and low or no earnings years to recognize the current reality of family care and economic dislocation.
4. Improve the universality of the OAS by
 - a. boosting the income floor for the clawback; and
 - b. restoring the former OAS residency requirement such that Canadian citizens who lived in Canada for 10 years are entitled to full benefits. There are too many new Canadians who will work hard and pay taxes for the years to come but not be eligible for a full OAS benefit.
5. Improve the Guaranteed Income Supplement (for low income seniors) so that elderly Canadians will not live below the poverty line. This proposal is particularly important for the 43 percent of single elderly women currently living in poverty.

Workplace Pensions

6. Establish a national pension benefit guarantee fund to protect promised pensions in a bankruptcy.
7. Change federal bankruptcy law to protect pension obligations as the first liability paid out from company assets in a bankruptcy.
8. Establish a system of pre-funding, regulation and public guarantees to back-up employers' promises to pay post-retirement health insurance.
9. Establish opportunities for employers to provide pension plans through mandatory contributions and/or public vehicles similar to the Saskatchewan Pension Plan or multi-employer sectoral pension plans.

Individual Participation

10. Establish a public vehicle where individuals can invest funds in return for a pension benefit. This could be a defined contribution system like the Saskatchewan Pension Plan or an Opt-in defined benefit system.

Please send your letter of endorsement to :

**C.A.W. Local 1001
U.P.C. Committee
41 Mondamin St.
Unit 7, Main Floor
St.Thomas, ON N5P 2V4**

MARK G. McDONALD
CHIEF ADMINISTRATIVE OFFICER

(Mrs.) SANDRA J. HEFFREN
MANAGER OF ADMINISTRATIVE
SERVICES



450 SUNSET DRIVE
ST. THOMAS, ONTARIO
N5R 5V1
PHONE (519) 631-1460
FAX (519) 633-7661
www.elgin-county.on.ca

November 28, 2005

'Since 1852'

City of St. Thomas
Received

DEC 01 2005

City Clerk's Dept.

Mr. Dave McAdams, President
St. Thomas-Elgin Tourist Association
P.O. Box 22042
545 Talbot Street
ST. THOMAS, Ontario
N5R 6A1

Dear Mr. McAdams:

The Council of the Corporation of the County of Elgin, at its meeting held on November 22, 2005, adopted the following recommendation:

"THAT the Council of the Corporation of the County of Elgin agree to extend the Contract position of Tourism Co-Ordinator for a further two years and confirm Council's commitment of \$36,000 per year providing the City of St. Thomas concurs; and

THAT any other resolution contrary to this one be and is hereby rescinded.

- Carried.

(signed) Warden James McIntyre"

As indicated in the resolution, Council is supportive of extending the contract position for a further two years and wishes you well in all future endeavours.

In addition, as you are already aware, County Council has previously established a line item in its annual budget process representing the St. Thomas - Elgin Tourist Association.

Yours truly,

S.J. Heffren (Mrs.)
Manager of Administrative Services.

c.c. - City of St. Thomas



Corporation of the

City of St. Thomas

Report No.

TR 50-05

File No.

Directed to: Chairman Cliff Barwick and Members of the Finance & Administration Committee

Date

December 5, 2005

Department: Treasury

Attachment:

Prepared By: William J. Day, City Treasurer

Subject: St. Thomas Professional Firefighter's Association Collective Agreement

Recommendation:

It is recommended that Council approve a drawdown in the amount of \$200,000 from the Working Reserve in recognition of the costs associated with the collective agreement between the City and the St. Thomas Professional Firefighter's Association.

Report:

The 2005 approved operating budget provided for the estimated cost impact of the collective agreement between the City and the St. Thomas Professional Firefighter's Association within the Fire Services program budget. In addition it was acknowledged that any shortfall in funding would be funded from the Working Reserve.

We are now aware that the amount required to be transferred from the Working Reserve to supplement the operating budget estimates as contained within the Fire Services program budget is \$200,000.

Accordingly, we recommend that a transfer in the amount of \$200,000 be made from the Reserve at this time.

Respectfully submitted,

W. J. Day
Director of Finance and City Treasurer



Corporation of the
City of St. Thomas

Report No.

ES108-05

File No.

Directed to: Alderman Cliff Barwick, Chair and Members of the Finance and Administration Committee of Council

Date

Dec 6, 2005

Department: Environmental Services

Attachments

Prepared By: John Dewancker, Director

- Letter request of December 5, 2005, by Elections Canada
- Report ES104-05 with Parking Lot Policy and Guidelines
- Map of City parking lots in vicinity of 449 Talbot St.

Subject: Request by Elections Canada for Parking Lot Permits

RECOMMENDATION

- That City Council authorize the issuance of the following parking permits at no cost to Elections Canada for use in City parking lots in the vicinity of 449 Talbot Street between December 13, 2005, and January 27, 2006:
 - 15 monthly parking permits for Elections Canada Staff.
 - 500 daily parking lot permits for Election Canada training purposes.
- That Elections Canada be requested to include a budget for parking as part of the organization of future elections.

ORIGIN

Attached request of December 5, 2005, by Ms. Carrie Snyders, Returning Officer for Elections Canada Elgin-Middlesex London riding.

ANALYSIS

Upon review, and in view of the City's past practice, staff recommend that the City of St. Thomas again issue the requested parking permits at no cost.

Further, it is recommended that the permits be distributed within the following parking lots to avoid over use of any particular lot during the Christmas season and to reduce potential concerns by the DDB merchants.

Parking Lot	Total number of spaces	Number of existing annual/monthly permit spaces	Number of parking spaces available for daily general public use
Midtown Lot	34	10	24
Hiawatha Lot	33	29	4
City Centre Lot	48	20	28
Hepburn Lot	120	38	82
Curtis Lot	110	32	78

Also, the use of all permits is limited to parking lots and does not include on street parking.

Finally, the issuance and use of all permits must be in compliance with the City's Parking Lot Permit Policy which was updated recently and approved by Council on November 21, 2005.

FINANCIAL CONSIDERATIONS

The combined value of the monthly and daily permits is approximately \$2,070.00.

It is recommended that Election Canada be requested to budget a similar amount for parking in conjunction with the organization of future elections.

Respectfully submitted


John Dewancker, P.Eng.,
Director, Environmental Services

Reviewed By:


Treasury

Env Services

Planning

City Clerk

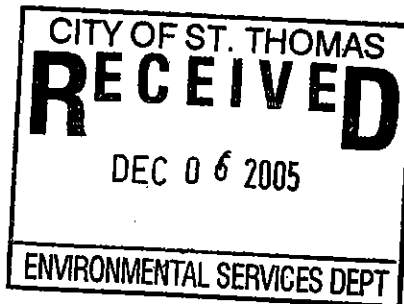
HR

Other

Cc: Ms. Carrie Snyders, Returning Officer for Elections Canada

Elections Canada

December 5, 2005



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City of St. Thomas
Received

DEC 05 2005

City Clerk's Dept.

Wendell Graves
Clerks Office
City of St. Thomas

Mr. Graves,

As per our telephone conversation this a.m., I am writing to request parking passes to accommodate our staff at the Elections Canada Office located at 449 Talbot Street. In the past the election offices have used passes issued by the city to facilitate training classes and day staff. Our classes are coming into the building 2-3 time's daily. A typical class running approx. 3 hrs long.

We will need 15 full day passes for staff and there will be 500 persons trained in the building.

Thank you for your direction in this matter, if you have any questions please contact me any time.

Telephone conv Dec 6/05

20/d → JAN 27 Perm Staff

500 day pass, JAN 12 - JAN 23 Training

Kind regards

Carrie Snyder

Carrie Snyder
(519) 631-7940
Returning Officer
Elgin Middlesex London

REFERRED TO	
J. DEWANCKER	MAH
D. WHITE	
FOR	
DIRECTION	<input type="checkbox"/>
REPLY OR COMMENT	<input checked="" type="checkbox"/>
INFORMATION	<input type="checkbox"/>
FROM M. KONEFAL	

John D



Corporation of the

City of St. Thomas

Report No.

ES104-05

File No.

05-014-07

Directed to:	Chairman Terry Shackelton and Members of the Transportation and Protective Services Committee	Date
Department:	Environmental Services Department	November 21, 2005
Prepared By:	Dave White, Supervisor of Roads and Transportation	Attachment
Subject:	Environmental Services – Update to Parking Lot Permit Policy	
		Exhibit 1 - Parking Lot Permit Policy

RECOMMENDATION

It is recommended that:

1. The update to the City of St. Thomas Parking Lot Permit Policy as outlined in report ES104-05 be approved.
2. All City of St-Thomas staff be required to follow the Parking Lot Permit Policy and assist Environmental Services with the proper issuance of the daily parking lot permits; and,
3. The policy remain effective with a full implementation by January 2, 2006.

Report:

Origin

There are a number of overall parking permit issues that have been raised, while specific to the Catherine Street Parking lot including;

1. The use of the stick on passes rather than passes hanging from the rear view mirror,
2. The requirement for staff to pay for a second parking pass,
3. The use of daily parking passes for more than one day,
4. The management of the program by Environmental Services and the by-law enforcement by the Clerks staff.

These issues have been answered by compiling all aspects of parking lot permits into one review and policy document (Exhibit 1 attached).

Analysis

1) *The Use of Stick on Passes*

A majority of employee parking passes are permanently installed in one vehicle, so it is not desirable to have anything hanging from the rear view mirror for a prolonged period of time. The stick on passes may not be as convenient, but they are a safer alternative and they will not be misplaced or lost as easily.

2) *A Second Parking Pass*

A second parking pass may be required by some staff who have more than one vehicle and don't want to remove the sticker from one vehicle and install it in the other. All staff are required to pay the additional nominal fee of \$10.00 for a second parking pass.

3) *The Use of Daily Parking Passes*

Daily parking passes are to be used by staff and public only for the issued day. Photocopying of the daily pass is not permitted, this reduces the effectiveness of enforcement and eliminates the possibility of managing each individual parking lot to its' capacity.

4) *Management of Parking Lots*

The Environmental Services Department manages the issuance of parking passes, maintains the parking lot surfaces (pavement and winter control) within the Roads and Transportation operating budget. The Clerks Department manages the enforcement of the parking lots. The parking lot revenue assists with the maintenance of the lots including streetlight maintenance and energy costs.

A summary of the available City of St. Thomas Parking Permits covered in the attached policy are:

1. Parking Lot Permits for Employees of the Corporation of the City of St. Thomas.
2. Parking Lot Permits for Members of the Public.
3. Daily Parking Lot Permits.
4. Overnight Parking Permits (on street parking) - valid November 15 to March 15.

Alternatives

None at this time.

Financial Implications:

There are no effects on the City of St. Thomas operating budgets.

Respectfully submitted



for Dave White, Supervisor of Roads and Transportation
Environmental Services

Reviewed By: Treasury Env Services Planning City Clerk HR Other

The City of St. Thomas
Parking Lot Policy and Guidelines

(Effective January 1, 2006)

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File No: 05-014-07

The guidelines and criteria for issuing of parking lot permits throughout the City of St. Thomas are stated below in order to establish consistency and clarification.

City of St. Thomas Parking Permits available are:

1. Parking Lot Permits for Employees of the Corporation of the City of St. Thomas.
2. Parking Lot Permits for Members of the Public.
3. Daily Parking Lot Permits for Members of the Public.
4. Overnight Parking Permits (on street parking) - valid November 15 to March 15.

1. Parking Lot Permits for Employees of the Corporation of the City of St. Thomas (originals displayed only)

The City of St. Thomas will provide one free parking lot permit to City employees. Each employee is entitled to one permit, which they can apply for by completing the "*staff parking application form*" (attached) and returning it to the Environmental Services Department by December 31, 2005. This permit does not need to be renewed each year and is valid for the duration of their employment with the City. The permit must be returned to Environmental Services upon leaving their employment with the City of St. Thomas.

Second permits are available for an alternate vehicle if required for a nominal charge of \$10.00.

Permits commencing 2006 will incorporate a numbering system. The first number indicates which lot it is valid for as follows:

Permits starting with 1 are valid for White Street, 2 are valid for St. Catharines/Upper St. Catharines, and 3 Hepburn/Curtis.

If permits are **lost** your permit number will be voided and you will be issued a new permit with a new number.

If permits become **damaged or faded**, it should be returned to Environmental Services, and another permit will be issued.

Current permits are static cling, which must be positioned on the far passenger side of the front windshield half way down.



This permit must be positioned correctly and visible at all times. Failure to comply may result in the issuing of a parking ticket.

2. Parking Lot Permits for Members of the Public (originals displayed only)

The City of St. Thomas provides parking permits for various municipal lots throughout the downtown area. They are issued on a first come first served basis.

Parking is available at the following locations and priced as indicated:

Hepburn Street Lot				
			\$350/yr	\$35/mo
1 month		3 months	6 months	1 year
	35.00	87.50	175.00	350.00
gst	2.80	gst 7.00	gst 14.00	gst 28.00
pst	2.45	pst 6.13	pst 12.25	pst 24.50
total	40.25	total 100.63	total 201.25	total 402.50
City Central Lot, Curtis Street Lot , Hiawatha Street Lot , Midtown Street Lot, White Street Lot				
			\$300/yr	\$30/mo
1 month		3 months	6 months	1 year
	30.00	75.00	150.00	300.00
gst	2.40	gst 6.00	gst 12.00	gst 24.00
pst	2.10	pst 5.25	pst 10.50	pst 21.00
total	34.50	total 86.25	total 172.50	total 345.00
Upper St. Catharine Lot, Moore Street Lot, Elgin Street Lot, Horton Market Lot, Metcalfe Street Lot, Wellington/Ross Street Lots				
			\$250/yr	\$25/mo
1 month		3 months	6 months	1 year
	25.00	62.50	125.00	250.00
gst	2.00	gst 5.00	gst 10.00	gst 20.00
pst	1.75	pst 4.38	pst 8.75	pst 17.50
total	28.75	total 71.88	total 143.75	total 287.50

Existing annual parking lot permit holders can purchase the following year's permit at any time prior to the following year.

New requests to purchase annual parking lot permits can be made at the Environmental Services Department after January 2, of that year.

Permits must hang from the rear view mirror and visible at all times. Failure to comply may result in the issuing of a parking ticket.

3. Daily Parking Lot Permits (originals displayed only)

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In order to accommodate occasional parking needs, the City of St. Thomas has available a \$2.00 Daily Parking Lot Permit. Any persons requiring daily parking can pick up these permits at Environmental Services at any time between 8.30am and 4.30pm. (Requests for larger quantities of daily \$2.00 permits should be called in advance so as to expedite the process).

Any City department wishing to acquire daily passes in advance for staff, meetings, visitors etc., may submit their request either via email or telephone indicating the amount they require and for what date(s).

Daily Parking Lot Permits must have the date clearly written, and hung from the rear view mirror, with date facing the windshield, and visible at all times. Failure to comply may result in the issuing of a parking ticket.

4. Overnight Parking Permits (on street parking)

Overnight Parking Permits are available to residents during the period November 15 to March 15 subject to eligibility.

Cost for the Overnight Parking Permit is \$50.00 plus tax.

Please refer to the attached Overnight Parking Policy (October 20, 1997 as amended), for information regarding the application process and permit eligibility.

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STAFF PARKING APPLICATION

Name: _____

Department: _____

Parking Lot: _____

Vehicle Licence 1 _____

Second permit available at a minimal charge of \$10.00 Yes No

Vehicle Licence 2 _____

PLEASE RETURN TO ENVIRONMENTAL SERVICES DEPARTMENT BY:

December 31, 2005

Authorized by: _____ (e.g., Dept Head/Supervisor etc)

OFFICE USE:

Date received: _____

Date permit issued: _____


Permit 1 # _____

Permit 2 # _____

CITY OF ST. THOMAS PARKING PERMITS

Parking Lot Permits for Employees
of the Corporation of the City of
St. Thomas


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THE CORPORATION OF THE CITY OF
ST. THOMAS

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Parking Lot Permits for Members of the Public



THE CORPORATION OF THE CITY OF
ST. THOMAS

**City of St. Thomas
Monthly Parking Lot Permit**

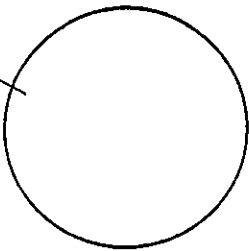
Parking Lot Location

Date issued

Authorized Signature

The City of St. Thomas is not responsible for lost or stolen permits. Permit is required to be displayed by hanging it from the rear view mirror and must be clearly visible to an officer viewing the permit from outside the vehicle.

-21-



City of St. Thomas

\$2

Parking Lot Permit


**VALID ONLY IN
CITY PARKING LOTS**

PLEASE HANG ON MIRROR WITH
DATE FACING WINDSHIELD

VALID DATE:

 / /

DD / MM / YY




THE CORPORATION OF THE CITY OF
ST. THOMAS

\$25.00 tickets will be issued
if date is not complete (all
six digits must be in ink and
legible).

The face of this permit must
be clearly visible to the
Officer with no irregularities.

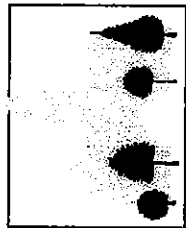
CITY OF ST. THOMAS

Existing City Parking
Lots in the Vicinity of
449 Talbot Street

 City Parking Lot



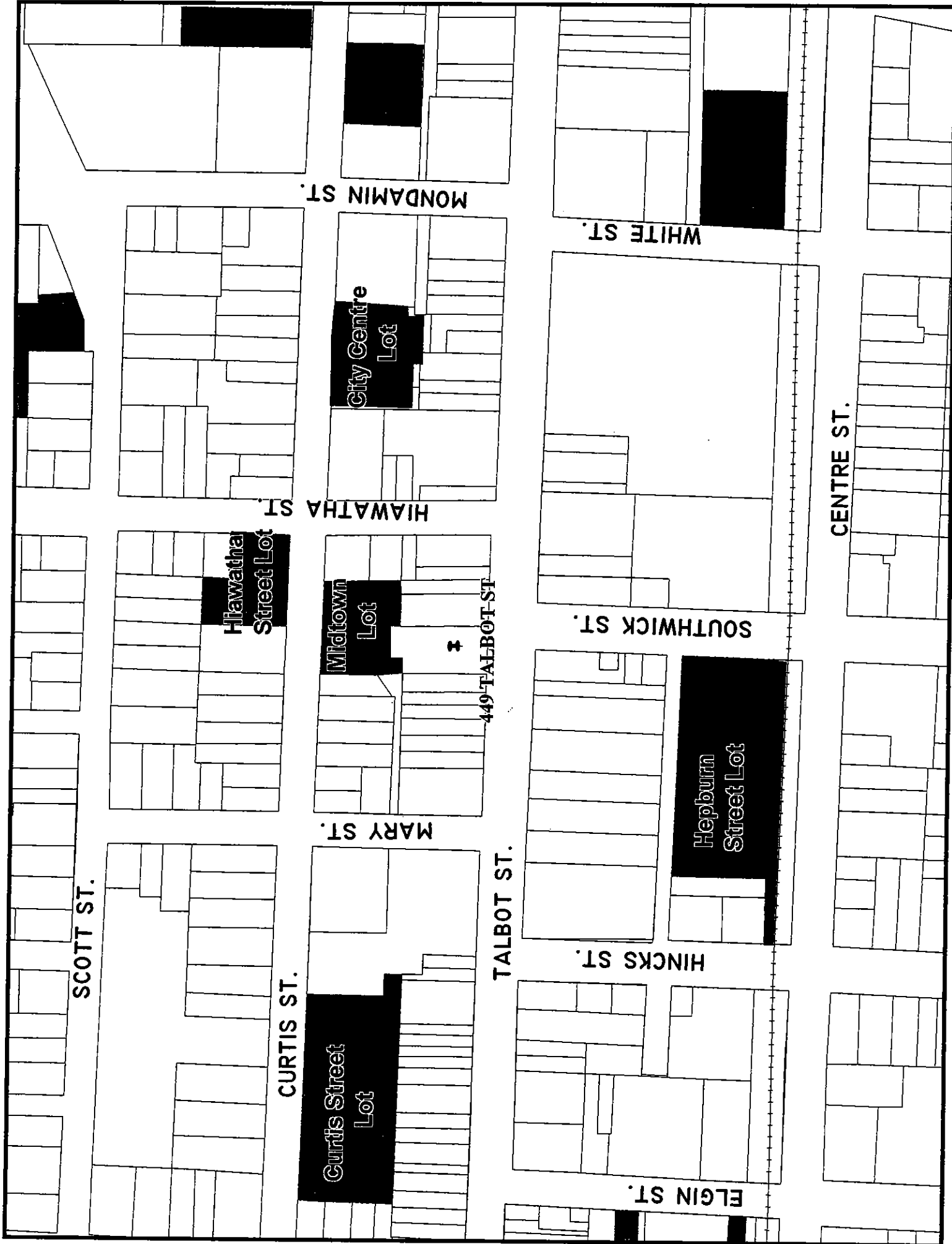
SCALE
0 50 100
metres



THE CORPORATION OF THE CITY OF
ST. THOMAS

Prepared and produced by the City of St. Thomas
Environmental Services Department, Dec. 5, 2005.
Base Map provided by the Central Elgin Planning
Office. Reproduction in whole or in part of this
map is strictly prohibited unless express written
permission is granted by the City of St. Thomas
Environmental Services Department. (CJSH)

SIMS WORKSPACES/ROADS, TRAFFIC, PARKING
PARKING ST. THOMAS PARKING LOTS IN VICINITY
OF 449 TALBOT ST. WOR





Corporation of the
City of St. Thomas

- 23 -

Report No.

CC 48-05

File No.

Directed to:

Alderman T. Shackelton and Members of the Protective Services and Transportation Committee

Date

November 7, 2005

Department:

Clerk's Department

Attachments

Prepared By:

Richard Beachey, Deputy City Clerk

- e-mail from citizen regarding shelter hours

Subject:

Animal Control and By-law activity

RECOMMENDATION

That report CC 48-05 in regards to the Animal Control and By-Law Activity be received as information.

ORIGIN

As a result from an inquiry from a citizen regarding animal shelter hours, a report on activity and staffing requirements has been prepared.

ANALYSIS

So far the year 2005 has been another busy one for the by-law service. Although the actual level of activity has been reduced from 2004, there has been an increase in required real time information from what has been provided in the past. As the members know, a required response time and follow up period was instituted in mid summer by the Management Board. This new format required by-law officers to put on line immediately upon responding to a request any pertinent information. This new requirement was followed up in the event there was no on line documentation. This procedure did not exist prior to last summer and requires line staff to spend time doing documentation. The contract assistant provided to the by-law staff has spent between 5% and 10% of her time performing the new documentation requirement.

In the animal control function, there has been a request for additional open hours of the shelter. The request is attached. Staff has also become aware that there is a concern about the times the shelter is closed while the duty person may be on a call, on an appointment or on lunch.

There is also a concern by enforcement staff about responding to animal control requests either on a call out basis or by appointment, where due to the service level, this response is made alone. The concern is focused around health and safety where one person only is responding.

In the general by-law function, there has been an increase in cleanups that have resulted from compliance investigations. As noted in a previous report, the pro-active approach that was undertaken this year cannot be used, but rather an individual notice will be required for each cleanup. This will involve additional resources in preparing and delivering these individual notices. The efforts of all staff in achieving the residents needs are to be commended.

Briefly, to the point of writing this report, 327 complaints that are by-law related (animal control, parking, or general by-law matters) have been received. To this point last year 394 requests were made.

In light of the increased requirement for real time enforcement information, an increase in follow up compliance orders issued to violators, and request for additional shelter hours, additional shelter staffing should be considered for 2006. This staffing would also perform by-law matters.

By-Law Complaint Activity

	2003	2004	2005
To date (October 22)		394	327
For Year	293	439	

The annual report for Animal Control Service will be provided as usual in early 2006.

Financial Considerations

An additional position in animal control will require a re-allocation of existing By-law function resources.

-24-

Existing resources within the By-law and animal control budgets could be re-allocated resulting in \$48,000 being made available for the position. This would impose no new levy requirements.

At Step 1 for Band "D" a new full time position for a full year would cost \$44,792. It is expected that based on timing for budget approval, a cost for 2006 would be somewhat less.

Respectfully,



Richard Beachey, Deputy City Clerk
City Clerk's Department

Reviewed By:

Treasury

Env Services

Planning

City Clerk

HR

Other



-25-

Beachey, Rick

From: Beachey, Rick
Sent: October 17, 2005 4:04 PM
To: 'lauriel@amtelecom.net'
Cc: Mayor Jeff Kohler; Smith, Tracy; Graves, Wendell
Subject: FW: Animal shelter on Burwell Road

Ms. Bates:

Thank you for your inquiry to the Mayor's Office, which I have been asked to respond to. Mayor Kohler may also be responding separately.

I will attempt to respond to your concerns in the order of listing.

The hours of operation and service levels for the shelter facilities have long been established and are set through the annual budget process. That is not to say that the hours of operation may not change, but at the current established budget, hours are set as Monday through Friday 8:00 a.m. to 4:30 p.m. generally closed from 1 to 2 for lunch and Saturday, Sundays and Holidays from 8:00 a.m. to 12:00 p.m.

Due to the set service level, there is pound coverage by only one person. As you note, the employee is often away from the shelter, perhaps on a call for a stray or on an appointment to pick up an animal. We try to set appointments up for afternoons as the mornings are spent at the shelter doing regular shelter duties, such as: moving dogs to clean interior cages, daily feeding, setting out water dishes, cleaning, and performing similar duties for cats.

I appreciate your comments and request for additional staff coverage, and this can certainly be considered for the next budget year.

The food allotment is established through contact with the governing Ministry (Ministry of Agriculture and Food) for shelter operations. Our manual calls for different levels of food to be provided based on the animal size. Dogs up to 15 lbs are provided with 1 - 1 1/2 cups of dry food per day, 16 to 45 lbs are provided with up to 3 cups per day. Dogs 46 to 95 lbs are provided up to 6 cups per day. These allotments are provided in one feeding per day, generally in the morning. To the best of my knowledge, these guidelines are being met. Cats are obviously fed different quantities.

For your information the contact for the Ministry of Agriculture and Food is Gerritt Rietveld, V.T. (519) 846-3395.

Again, thank you for providing your comments and concerns, and if I can be of further assistance, please do not hesitate to contact me.

Richard Beachey
 Deputy City Clerk
 City of St. Thomas
 (519) 631-1680 ext. 4124

From: laurie [mailto:lauriel@amtelecom.net]
Sent: Monday, October 17, 2005 11:23 AM
To: Mayor Jeff Kohler
Subject: Animal shelter on Burwell Road

Hi Jeff:

Here's hoping you have a few minutes to read this e-mail, and thanks in advance for doing so!

It's Laurie Bates (presstran shipping dept.), and I have recently joined the staff at Animal

27/10/2005

Aide, joining tireless other volunteers who are looking out for the best interests of the many unwanted, abused dogs in our area.. - 26 -

Currently, this organization tries to find foster homes and permanent places for the dogs who end up at the pound on Burwell Road. The dogs stay a minimum of 4 days and a maximum of 14, which at that time they are removed by Animal Aide and re-located. No dogs are to be destroyed unless they exhibit strong, negative behaviour traits, so for the most part, the dogs who start out there end up in good homes.

The main reason for this e-mail, Jeff, is that there are a few concerns regarding the shelter on Burwell Road, and we were wondering if you have in your power the ability to make a few positive changes, all of which will benefit the dogs being held there.

Currently, the hours of operation on the weekends are from 8am until noon. This is a very limited time slot, as alot of people can't get help adopting dogs, picking up dogs, or even having strays picked up. There is also the fact that the dogs are kept in their cages for up to 20 hours, with limited food and water (one cup a day of food is all they are allowed). The hours through the week are longer, however the employee in charge has other duties required in the afternoons every day, so technically, it is only open in the mornings, if the employee is there, and not out responding to a call. Would it be possible to keep the shelter open a couple more hours each day on the weekends, and perhaps consider having another staff member cover through the week for a couple of hours in the afternoon? At least with these adjustments, potential adopters would have more time options, and actually schedule a visit, not just give up due to poor hours of operation. I am curious as to why the food allocation is so limited, one cup a day isn't very much, especially since alot of these dogs are large breeds and I wouldn't think one cup would even meet their requirements.

I know you are busy, Jeff, but on behalf of myself and all the great people at Animal Aide, we thank you for anything you may be able to do to help these unfortunate guys stuck in a place they would rather not be!

You may contact me at this e-mail address, or at lbates@presstran.com at your convenience.

Thanks again, Jeff,
Laurie

27/10/2005



Corporation of the

City of St. Thomas

-27-

Report No.

CC-54-05

File No.

Directed to: Mayor Jeff Kohler and Members of City Council

Date

December 06, 2005

Department: Clerk's

Attachment

Prepared By: Cindy Bezaire, Special Events Committee Secretary

Policy & Procedure Manual
December 6, 2005

Subject: Special Events Policy & Procedure Manual

RECOMMENDATION

THAT: The Special Events Policy & Procedure Manual dated December 6, 2005 be received.

BACKGROUND

The Special Events Committee is required to evaluate the Policy & Procedure Manual on an on-going basis, to report to Council annually, and to advise on any changes or modifications to the Manual.

The Committee members made the following amendments:

Updated Information:

- pg 3 - Rental Fees SHALL instead of MAY
- pg 3 - Move lead time information from pg 12 to pg 4 before sidewalk sales
- pg 6 - Change Noise by-law number
- pg 9 - Contact information for fire and police departments
- pg 10 - Move Health Unit contact information and detail paragraph to start of Health Unit information
- All - Community Services Department to Recreation Services

Insert information:

- pg 3 - projected attendance
- pg 3 - after subcategories Sports (street tournaments)(facility tournaments noted)
- pg 6 - Requirement for Council Approval for street closures
- pg 9 - EMS contact information
- pg 10 - "It is the responsibility of the event organizer to contact the Elgin St. Thomas Health Unit for its current requirements and general policy information."
- pg 12 - Requirement to follow City Alcohol Policy in the Alcohol and Gaming section

Remove information:

- pg 6 - financial recovery for barricades
- pg 2 - goals Cost Recovery (defeats charitable organization needs)
- pg 6 (p) and 7 (k) - remove "or City staff"
- pg 12 - penalties for non-compliance section including the 2 strike rule
- pg 12 - Other Policy Issues heading

Change information:

- pg 4 - Change lead time frame from 8 weeks to 12 weeks

Respectfully submitted

Cindy Bezaire
Special Events Committee Secretary

Reviewed By:

Treasury

Env Services

Planning

City Clerk

HR

Other

- 28 -

**Resolution to stand up for Ontario's dairy, poultry and egg farmers
by supporting the preservation of supply management**

"WHEREAS Ontario dairy, poultry and egg farmers are part of a supply-managed system that matches production to Canadian demand; and

WHEREAS supply management is a 'uniquely Canadian success story' with a solid 40-year track record of providing high-quality and nutritious food for Canadians; and

WHEREAS the dairy, poultry and egg industries are a major economic asset to Ontario generating \$2.6 billion in farm cash receipts; sustaining more than \$14 billion in economic activity with over 70,000 Ontario jobs depending on supply management; and

WHEREAS Canada's food supply and Canada's farms may be at risk of being traded away during the World Trade Organization's Doha Round of negotiations continuing with the Sixth WTO Ministerial Conference to be held in Hong Kong, China, 13-18 December 2005; and

WHEREAS dairy, poultry and egg farmers and Federal and Provincial governments have worked together to create a stable and equitable economic environment that benefits every link in the food chain including consumers and farmers; and

WHEREAS Canada's economic fabric, both rural AND urban, would unravel without supply management; and

NOW THEREFORE BE IT RESOLVED THAT the city (region, county, town) of (Municipality) supports the preservation of supply management for Canada's dairy, poultry and egg farmers; processors; consumers and other Canadians who depend on a vibrant farm economy;

AND BE IT FURTHER RESOLVED THAT this resolution be forwarded to The Honourable Andy Mitchell, The Honourable Jim Peterson and Prime Minister Paul Martin requesting that they preserve supply management at the WTO trade table;

AND BE IT FURTHER RESOLVED THAT this resolution be forwarded to the Association of Municipalities of Ontario and the Federation of Canadian Municipalities to request that they similarly voice their support for supply management by forwarding a resolution to The Honourable Andy Mitchell, The Honourable Jim Peterson and Prime Minister Paul Martin requesting that they preserve supply management at the WTO trade table."

- 29 -

4 Elgin Street
St. Thomas, ON
Canada
N5R 3L6

Phone: (519) 633-4000
Fax: (519) 633-1371

December 2, 2005

City of St. Thomas
Received

DEC 05 2005

City Clerk's Dept.

City of St. Thomas
P. O. Box 520
ST. THOMAS, Ontario
N5P 3V7

ATTENTION: Mr. Peter Leack, Clerk

Dear Sir:

**Re: SAREH sale to BAITZ
284 Wellington Street, ST. THOMAS, Ontario**

Please be advised we are acting on behalf of the above noted vendor of 284 Wellington Street, ST. THOMAS, Ontario.

We are enclosing a partial copy of a survey which was prepared by Donald I. Houghton dated November 11, 1996.

You will note that a ramp encroaches onto Wellington Street.

We are asking that a Letter of Tolerance be granted for this property and forwarded to our office at your earliest opportunity.

Any questions, please call.

Yours very truly,

for *B. Maple*
MONTY F. FORDHAM
/bjm
Enclosure. (Copy of Survey)
p.c. Mr. Wayne Eitel (633-6762)

REFERRED TO	
<i>J. DEWANCKER</i>	<input checked="" type="checkbox"/>
<i>I. ANDERSEN</i>	<input checked="" type="checkbox"/>
FOR	
DIRECTION	<input type="checkbox"/>
REPORT OR COMMENT	<input checked="" type="checkbox"/>
INFORMATION	<input type="checkbox"/>
FROM <i>M. KONEFAL</i>	

51 K E T

BEARING REFERENCE

LEGEND

- DENOTES SURVEY MONUMENT FOUND
- SURVEY MONUMENT PLANTED
- STANDARD IRON BAR
- SQUARE IRON BAR
- ROUND IRON BAR
- INSTRUMENT
- WITNESS
- DONALD I HOUGHTON, OLS

THIS PLAN WAS PREPARED FOR EDWARD FUNSTIN
AND THE UNDERSIGNED ACCEPTS NO RESPONSIBILITY
FOR USE BY OTHER PARTIES

SURVEYOR'S CERTIFICATE

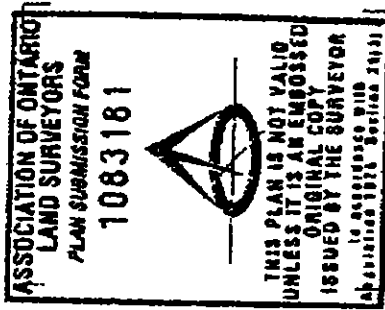
I CERTIFY THAT:

THE SURVEY REPRESENTED ON THIS PLAN WAS COMPLETED ON
NOVEMBER 7, 1996

DATE: NOVEMBER 11, 1996

WARD I HOUGHTON
ONTARIO LAND SURVEYOR

W. Houghton



SURVEYOR'S REAL PROPERTY REPORT
PART 1

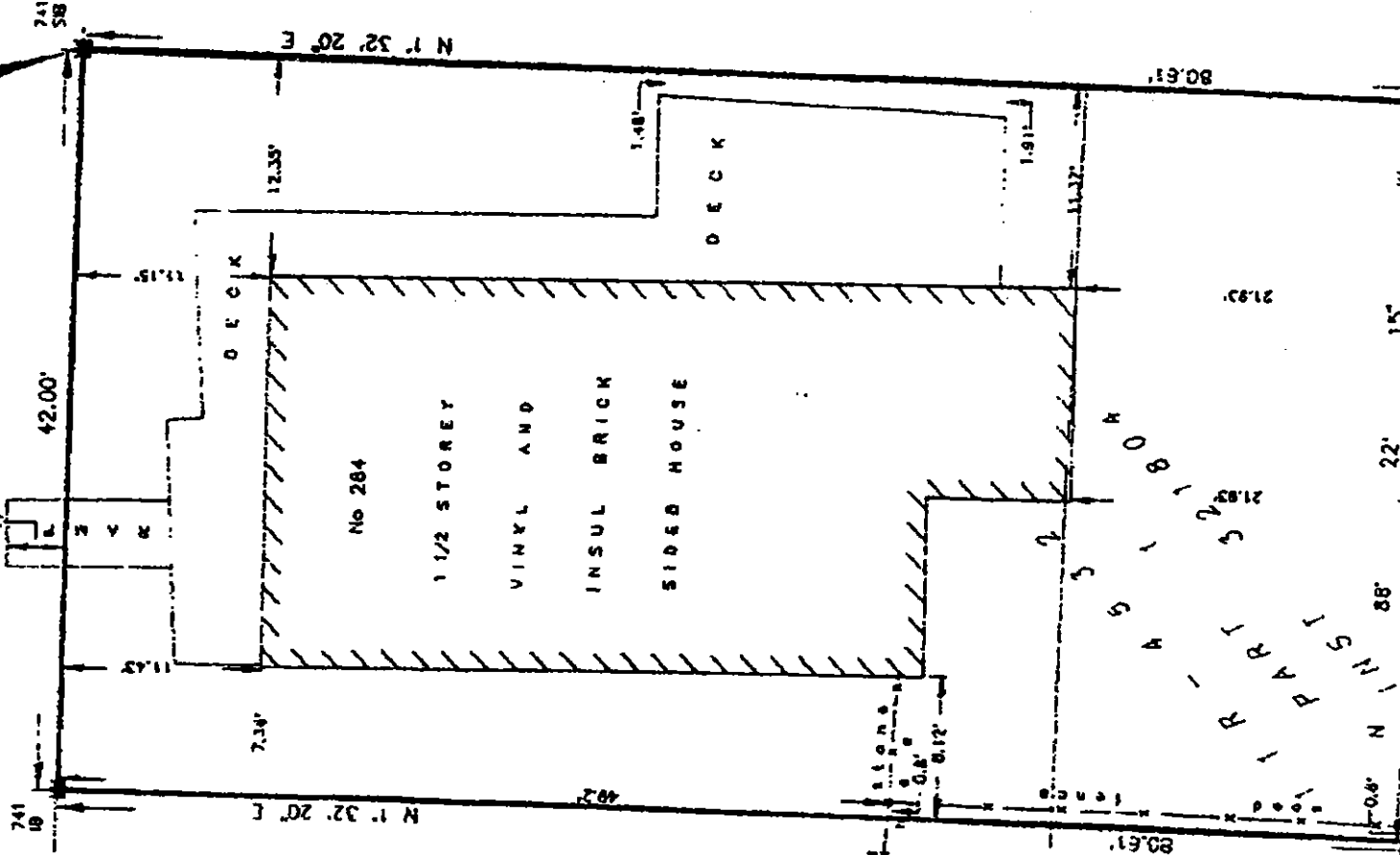
PLAN OF SURVEY

OF PART OF

LOTS 8 AND 9

BLOCK 4 PLAN 65

COND
AVENUE





Corporation of the
City of St. Thomas

- 31 -

Report No.
CC-55-05

File No.

Directed to: Mayor Kohier and Members of Council

Date
December 6, 2005.

Department: City Clerks Department

Attachment

Prepared By: Wendell Graves, City Clerk

Subject: **Veteran's Way Recognition (John St.)**

Recommendation:

THAT : Council approve the purchase and placement of signs on John St. recognizing the street as "Veteran's Way" in honour of the Year of the Veteran at a cost of \$195.00 plus taxes to produce.

Background:

At its meeting on November 14th Council directed staff to investigate signage and costs associated with recognizing John St. as Veteran's Way.

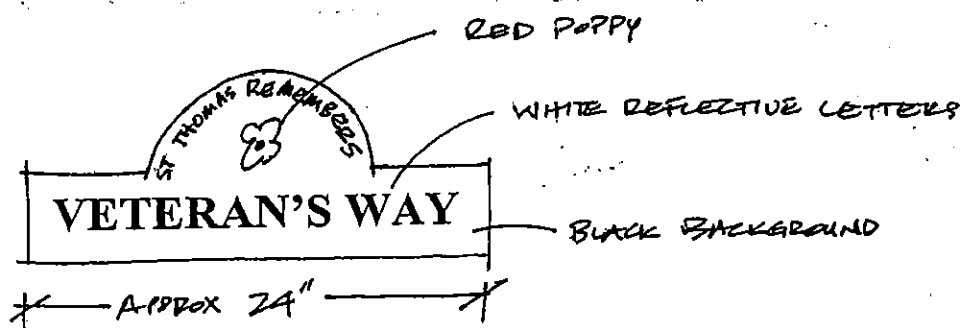
As a result, the following information is being presented.

This project has been viewed in two phases. The first being an immediate placement of special signs at both ends of John St. which would brand the street as Veteran's Way. These signs would be placed on a signpost at either end of the street.

Of note is the fact that the name of John St. is not being changed.

Costs to actually produce the signs would be \$195.00 each plus taxes. Additional costs incurred would be for the signpost and its installation.

These signs could be produced and installed before the end of the year. The City has received approval from the Legion for use of the Poppy on the signs.



The second phase of the project is to work with the Legion to develop a series of commemorative "photo" signs that could be placed along Veteran's Way depicting aspects of St. Thomas at war.

This phase of the project will continue to be developed and a further report will be brought back to Council early in the new year.

Respectfully,


W. Graves, City Clerk

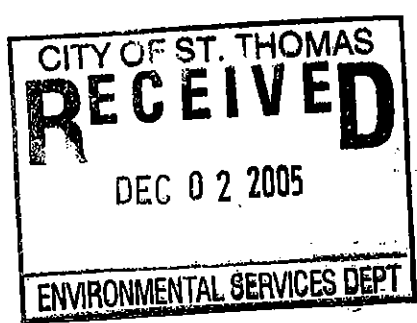
Reviewed By: Treasury Env Services Planning City Clerk Comm Services Other

-32-

City of St. Thomas
Received
Ivar

DEC 07 2005

November 28, 2005
City Clerk's Dept.



City Clerks Department
PO Box 520
545 Talbot St.
St. Thomas, On
N5P 3V7

City of St. Thomas
Received
DEC 01 2005

City Clerk's Dept.

This letter is to request a letter of tolerance from City Council in regards to a fence erected at 10 Pol Court. We had called City Hall as to the By-laws for fences in our area and on two occasions we were advised that from the front of the house it could not be more than one meter high and had to be at least five feet from the curbs we put our fence up accordingly. We now are told that this is not the case and we have to remove the portion that is on city property. But no one can tell us how much. By our survey it looks to be about 12.5 feet. There are many circumstances that have brought us to this point from trying to solve many issues with bad neighbors to being misinformed by City Hall. Although it is very difficult to explain all circumstances in one letter we would like to have the opportunity to go into more detail and hopefully resolve this issue.
Thank you for taking the time to consider this issue

Ronald Crow
10 Pol Court
St. Thomas, On
N5R 5P9
631-6575
(cell) 317-7344 - leave message
317-7344

REFERRED TO	
J. DEWANCKER	
I. ANDERSEN	
FOR	
DIRECTION	<input type="checkbox"/>
REPORT OR COMMENT	<input checked="" type="checkbox"/>
INFORMATION	<input type="checkbox"/>
FROM	M. KONEFAL

TO: Wendall Graves, City Clerk

It is recommended that the standard letter of tolerance not be granted for the above encroachment.

Yours truly

Ivar Andersen
Manager of Operations and Compliance

PLAN SHOWING RESIDENCE
ON

LOT 26

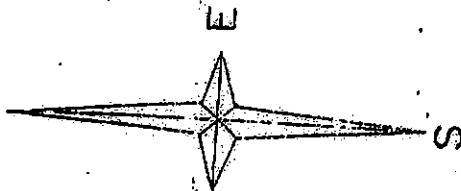
REGISTERED PLAN M-

CITY OF ST. THOMAS

COUNTY OF EGIN

SCALE 1"=40'
1978

N



- 33 -

ST. THOMAS, ONTARIO, AUG. 10, 1978

Rob

S. G. Rupert,
Ontario Land Surveyor
J. G. Rupert, L.T.C.
211-1919 L.L.B.C. SURV. 519
78-209-0-1

LOT 175

PART 3

HIGHVIEW

POL COURT

Approx. 12.5 ft.
Fence is 36" in height
Approx. 1" inside property line
Stops 6 feet before
Rail Top curb

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ALL DOCUMENTS AND PLANS CITED IN THIS OFFICE
BEAR THE IMPROVED SEAL OF THE SURVEYOR
AND WE ASSURE YOU THEY ARE THE AUTHENTIC
OR PLAN NOT BEARING THE IMPROVED SEAL