

AGENDA

THE NINETEENTH MEETING OF THE ONE HUNDRED AND TWENTY-FIFTH COUNCIL OF THE CORPORATION OF THE CITY OF ST. THOMAS

COUNCIL CHAMBERS 6:00 P.M. CLOSED SESSION
CITY HALL 7:00 P.M. REGULAR SESSION APRIL 18TH, 2005

ROUTINE PROCEEDINGS AND GENERAL ORDERS OF THE DAY

OPENING PRAYER

DISCLOSURES OF INTEREST

MINUTES

DEPUTATIONS

COMMITTEE OF THE WHOLE

REPORTS OF COMMITTEES

PETITIONS AND COMMUNICATIONS

UNFINISHED BUSINESS

NEW BUSINESS

BY-LAWS

PUBLIC NOTICE

NOTICES OF MOTION

ADJOURNMENT

CLOSING PRAYER

THE LORD'S PRAYER

Alderman T. Shackelton

DISCLOSURES OF INTEREST

MINUTES

Confirmation of the minutes of the meeting held on April 11th 2005.

DEPUTATIONS

COMMITTEE OF THE WHOLE

Council will resolve itself into Committee of the Whole to deal with the following business.

PLANNING AND DEVELOPMENT COMMITTEE - Chairman H. Chapman

UNFINISHED BUSINESS

NEW BUSINESS

BUSINESS CONCLUDED

ENVIRONMENTAL SERVICES COMMITTEE - Chairman M. Turvey

St. Thomas Water Pollution Control Plant - 2004 Performance Report

Report ES48-05 of the Director, Environmental Services. Pages

6 to 10

UNFINISHED BUSINESSNEW BUSINESSBUSINESS CONCLUDEDPERSONNEL AND LABOUR RELATIONS COMMITTEE - Chairman D. WardenUNFINISHED BUSINESSNEW BUSINESSBUSINESS CONCLUDEDFINANCE AND ADMINISTRATION COMMITTEE - Chairman C. BarwickUNFINISHED BUSINESSNEW BUSINESSAnnual Watermain Rehabilitation –Tender Award

Report ES49-05 of the Manager of Operations & Compliance. Page

11

Ontario Fire Services Grant

Report TR17-05 of the Treasurer. Pages

12 to 14

Provincial Unconditional Grant Program

Report TR18-05 of the City Treasurer. Pages

15 to 16

RED Program (Rural Economic Development)

Report CC-15-05 of the City Clerk. Page

17

Addition of Council (Alderman) Position

Report CC-16-05 of the City Clerk. Page

18

BUSINESS CONCLUDEDCOMMUNITY AND SOCIAL SERVICES COMMITTEE - Chairman B. AartsMonthly Report St. Thomas-Elgin Community Centre/ Twin Pad Arena Pages

19 to 23

Report for the months of January, February and March 2005

Report CR-05-02 of the Director, Ontario Works. Pages

24 to 28

Valleyview Replacement - Monthly Report

Report VV-006-05 of the Valleyview Administrator. Page 29 Project Report attached.

UNFINISHED BUSINESSNEW BUSINESS

BUSINESS CONCLUDED

PROTECTIVE SERVICES AND TRANSPORTATION COMMITTEE - Chairman T. Shackelton

UNFINISHED BUSINESS

Community Safety Zone – Fairview Avenue

Report ES31-05 of the Supervisor of Roads and Transportation. Pages 30 to 35

NEW BUSINESS

Police Services Report

Airport Use Quarterly Report - January 1st to March 30th, 2005

Report CC-18-05 of the Airport Superintendent. Pages 36 to 38

Bonus Transit Funding

Report ES46-05 of the Manager of Operations & Compliance. Pages 39 to 41

Fire Department Quarterly Report

Report FD04-05 of the Fire Chief. Page 42

BUSINESS CONCLUDED**REPORTS PENDING**

AMENDMENT TO BY-LAW 44-2000(REGULATION OF WATER SUPPLY IN THE CITY OF ST. THOMAS) - MEMORANDUM OF UNDERSTANDING BETWEEN THE CITY OF ST. THOMAS AND ST. THOMAS ENERGY INC. (PROVISION OF WATER METER READING/BILLING AND COLLECTION SERVICES) - J. Dewancker

ESDA SERVICING MASTER PLAN AND CLASS ENVIRONMENTAL ASSESSMENT - J. Dewancker

ENVIRONMENTALLY SENSITIVE LAND USE - P. Keenan

SAFETY ISSUES AND INTERSECTION CONCERNS - M. Sture

DRIVEWAY RECONSTRUCTION – MAPLE STREET - J. Dewancker

REVIEW OF CITY BUS ROUTES - J. Dewancker

PROCLAMATIONS - W. Graves

COUNCIL

Council will reconvene into regular session.

REPORT OF COMMITTEE OF THE WHOLE

Planning and Development Committee - Chairman H. Chapman

Environmental Services Committee - Chairman M. Turvey

Personnel and Labour Relations Committee - Chairman D. Warden

Finance and Administration Committee - Chairman C. Barwick

Community and Social Services Committee - Chairman B. Aarts

Community and Social Services Committee - Chairman B. AartsProtective Services and Transportation Committee - Chairman T. Shackelton

A resolution stating that the recommendations, directions and actions of Council in Committee of the Whole as recorded in the minutes of this date be confirmed, ratified and adopted will be presented.

REPORTS OF COMMITTEES

The Third Report of the Site Plan Control Committee to be available at the meeting

PETITIONS AND COMMUNICATONSBeta Sigma Phi Sorority Proclamation & Flag Raising

A letter has been received from Jennifer Guthrie, President, Beta Sigma Phi Sorority, requesting that Council proclaim the week of April 24th to April 30th, 2005, as "Beta Sigma Phi" week and that their flag be raised on April 25th, 2005 at 11:00 am.

Request for City Pins

A letter has been received from Ms. Nuria Garza, 96 Hemlock Street, requesting 100 City pins for an upcoming trip to visit several schools in Mexico.

UNFINISHED BUSINESS**NEW BUSINESS****BY-LAWS****First, Second and Third Reading**

1. A by-law to confirm the proceedings of the Council meeting held on the 18th day of April, 2005.
2. A by-law to provide for the adoption of the tax rates for the Business Improvement Area for 2005 and interest on payments of levies in default.

PUBLIC NOTICE**NOTICES OF MOTION****CLOSED SESSION**

A resolution to close the meeting will be presented to deal with a matter of potential litigation affecting the municipality; a personal matter about an identifiable individual; and a proposed or pending disposition of land by the municipality.

OPEN SESSION**ADJOURNMENT****CLOSING PRAYER**



Corporation of the
City of St. Thomas

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Report No.

ES48-05

File No.

04-

Directed to: Chairman Marie Turvey and Members of the Environmental Services Committee of Council

Date
April 12, 2005

Department: Environmental Services Department

Attachment

Prepared By: John Dewancker, Director, Environmental Services

- Flow stats for St. Thomas WPCP

Subject: St. Thomas Water Pollution Control Plant - 2004 Performance Report

RECOMMENDATION

- That the 2004 Annual Performance Report for the St. Thomas Water Pollution Control Plant be received.
- That the calculation of the uncommitted reserve treatment capacity of the City's Water Pollution Control Plant be updated for report to the Environmental Services Committee of Council.

ORIGIN

Each year, an annual performance report is prepared for the St. Thomas Water Pollution Control Plant under its MOE Certificate of Approval.

ANALYSIS

A full copy of the report of March 07, 2005 is available for the review by the Members at the office of the Environmental Services Department.

The report essentially confirms compliance with various treatment parameters that must be met by the water pollution control plant in accordance with its MOE Certificate of Approval and which include the following:

- Average daily flows, peak flows, overflows and bypasses, effluent BOD₅, suspended solids concentration, total Phosphorus concentration, Ammonia and Ammonium Nitrogen concentration, effluent-acidity, disinfection levels and bio solids production and disposal.

In essence, all parameters were compliant with the established effluent criteria, however, it must be noted that during two months of 2004 (March, May) the influent sewage flows to the WPCP marginally exceeded the 27,300m³/ treatment capacity of the plant. When considering the annual average flow to the plant, such flow also has risen to 20,112m³/ or 74% of the rated treatment capacity of the plant, as shown on the attached charts and graphs.

Such rise in plant flows is mainly attributable to an increase in sewage flows as a result of the growth by the City as well as the frequent rainfall events that occurred during 2004. Also, inflow and infiltration of the storm and ground water into the sanitary sewage system that used to create overflows and bypasses at the sewage treatment plant are now stored at the CSO control facility in the Mill Creek Valley for treatment at the WPCP.

The MOE procedure to establish the reserve treatment capacity of a sewage plant is based on a three-year average sewage flow. As a result, the three-year average flow remains well below the rated capacity of the plant, however, it would be prudent for the City of St. Thomas to update the calculation for the establishment of the current reserve treatment capacity at the plant, such to take into account new existing and future flow levels and ascertain any need to establish additional treatment capacity to accommodate future growth and to proceed with any required master planning work, following the Class EA process, in this regard in the near future.

Environmental Services Staff will be pleased to answer any questions in respect to this report at the meeting of April 18, 2005.

Respectfully submitted

John Dewancker, P.Eng., Director
Environmental Services

Reviewed By:

Treasury

Env Services

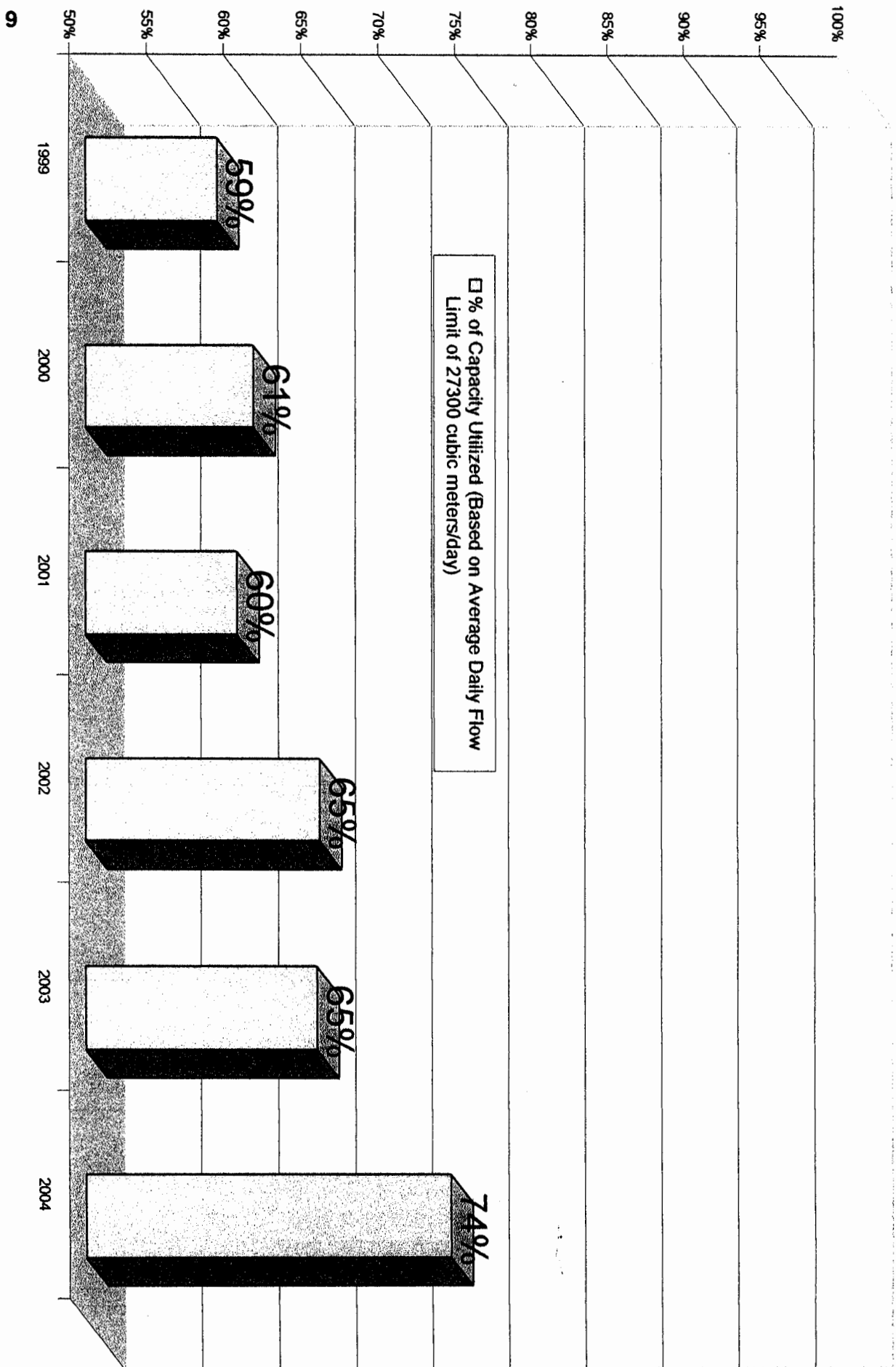
Planning

City Clerk

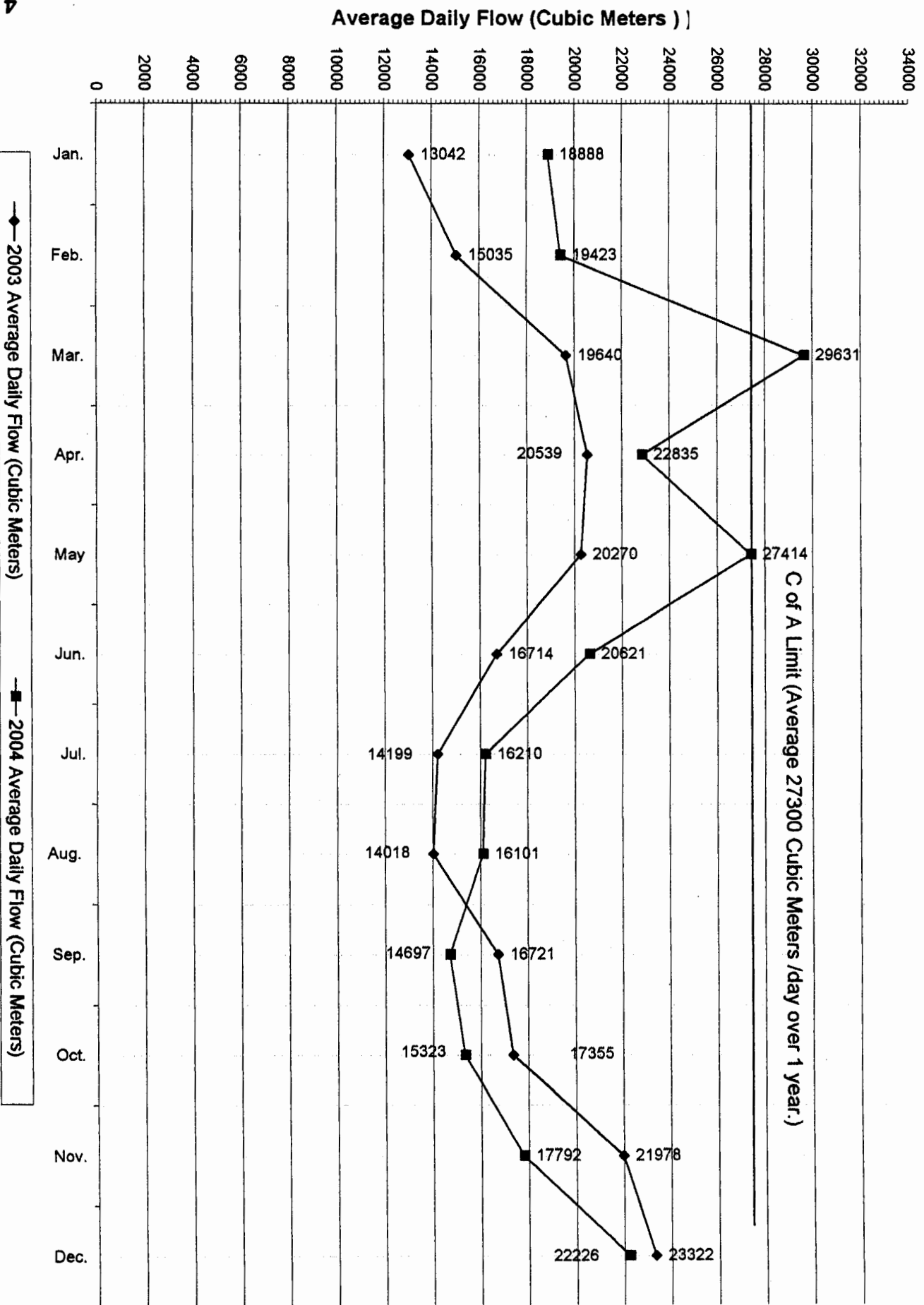
HR

Other

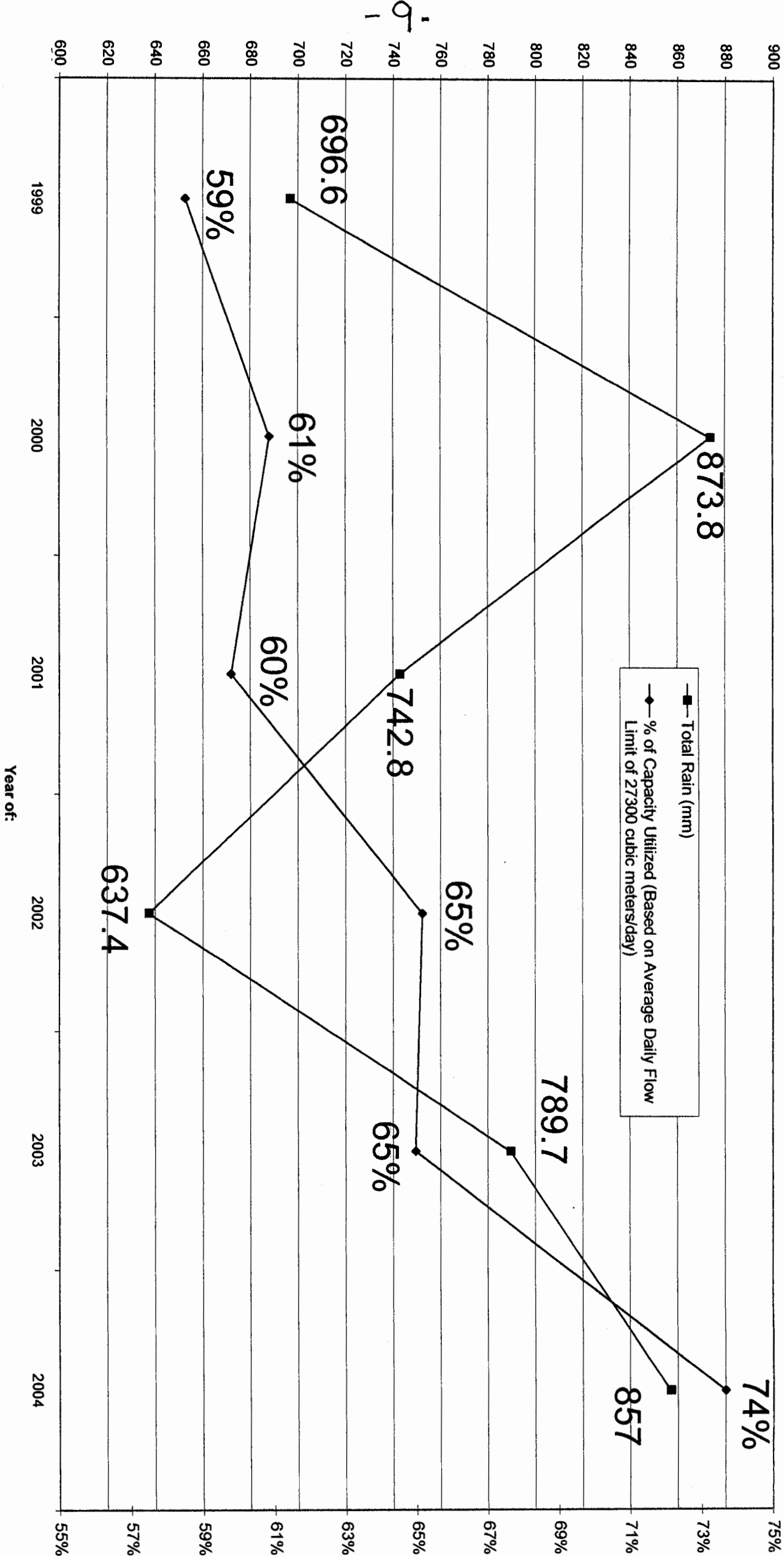
The City of St. Thomas - Water Pollution Control Plant
Chart 3 - Utilized Flow Capacity



The City of St. Thomas - Water Pollution Control Plant
Chart 1 - Average Daily Flow (Cubic Meters)



The City of St. Thomas - Water Pollution Control Plant - Utilized Flow Capacity vs Total Annual Rain Fall (mm)



The Corporation of the City of St. Thomas - Water Pollution Control Plant
 Table 1 - 2005 Daily Flows - Limit: Ave. Daily Flow 27300 m³/day > 1 year and Max. Flow 54600 m³/day

2005 Day	Jan. m ³	Feb. m ³	Mar. m ³	Apr. m ³	May m ³	Jun. m ³	Jul. m ³	Aug. m ³	Sep. m ³	Oct. m ³	Nov. m ³	Dec. m ³	Totals m ³
1	42306	17039	19759										
2	38105	16696	18555										
3	43736	17057	18889										
4	41113	16798	18405										
5	32586	16985	18688										
6	29026	17434	20642										
7	25449	22254	27483										
8	24239	37622	29707										
9	23917	26742	22493										
10	25348	23112	20788										
11	23654	20964	24086										
12	34867	20031	20399										
13	46452	19863	18973										
14	47976	34688	18736										
15	36612	42461	18517										
16	29021	44606	18764										
17	26433	39555	19641										
18	24093	30347	20029										
19	22937	26434	22076										
20	21622	24598	26307										
21	20352	24413	27217										
22	20193	23576	28723										
23	19526	22416	27608										
24	19520	21302	27567										
25	18946	20482	29077										
26	18650	20023	28077										
27	17965	19829	27172										
28	17625	19762	30219										
29	17431		29152										
30	17601		26538										
31	17326		25045										
													Totals m ³
Total m ³													2261048
Monthly Average m ³													25123
Max m ³													47976
Running Ave. m ³													

92%
 Capacity



Corporation of the

City of St. Thomas

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Report No.

ES49-05

File No.

08-297, 08-274, 08-278

Directed to: Chairman, Cliff Barwick, and Members of the Finance and Administration Committee

Date
April 15, 2005

Department: Environmental Services

Attachment

Prepared By: Ivar Andersen, Manager of Operations & Compliance

Subject: Annual Watermain Rehabilitation – Tender Award

Recommendation:

It is recommended that;

1. The tender submitted by Fer-Pal Construction Ltd. in the amount of \$1,265,098.46 including GST, for the Annual Watermain Rehabilitation project be accepted
2. The contractor be authorized to proceed with the work
3. The Mayor and City Clerk be authorized to sign the agreement
4. The sources of funding as shown in this report be approved

Origin:

In December 2004, City Council approved a 2005 capital budget allocation of \$700,000 to rehabilitate watermain throughout the City and a budget allocation of \$204,500 to replace a section of watermain on Burwell Road from Talbot Street to the CNR crossing. As well, as part of the 2004 capital budget, Council approved \$347,400 for the replacement of the watermain on Erie Street from First Avenue to Park Avenue. Subsequently, it was found that the watermain on Burwell Road and on Erie Street could be structurally relined without having to excavate the roads. It was then decided to combine funding from all three capital projects for a total capital budget allocation of \$1,251,900 to take advantage of more favourable pricing.

Analysis:

Tenders for the 2005 Annual Watermain Rehabilitation project were closed on April 11, 2005 and opened in public on the same date. Five bidders submitted tenders as follows:

	Section A Cement Lining Tender Price	Section B Structural Lining Tender Price	Sections A & B Total Tender Price
Fer-Pal Construction Ltd.	\$566,484.22	\$698,614.24	\$1,265,098.66
Trisan Construction	\$674,073.79	\$771,037.40	\$1,445,111.19
Spiniello Companies	\$795,083.51	no bid	n/a

Tenderers could bid on Section A, Section B or both Sections. Fer-Pal Construction Ltd. is the low bidder on both sections. The bid submitted by Trisan Construction contained a minor arithmetical error which was automatically corrected by the Environmental Services Department. No other errors or omissions were found in the tenders submitted.

Financial Considerations:

Following is a summary of the expenditures of the project along with the proposed source of funding;

Expenditures

Contract*	\$1,182,335.00 (excluding GST)
Inspection & City related costs	<u>\$69,565.00</u>
Total	\$1,251,900.00

Sources of Funding

2005 Capital Budget #05-08-297- Annual Watermain Rehab.	\$700,000.00
2005 Capital Budget #05-08-299 - Burwell Rd. Watermain Replacement	\$204,500.00
2004 Capital Budget #2004-095 - Erie St. Watermain Replacement	<u>\$347,400.00</u>
Total	\$1,251,900.00

* The contract includes a contingency allowance of \$107,485.00

Respectfully Submitted,

Ivar Andersen, P. Eng., Manager of Operations & Compliance
Environmental Services

Reviewed By:

Treasury

Env Services

Planning

City Clerk

HR

Other



Corporation of the

City of St. Thomas

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Report No.

TR 17-05

File No.

Directed to: Chairman Cliff Barwick and Members of the Finance & Administration Committee

Date

April 11, 2005

Department: Treasury

Attachment:

Letter from Ministry of
Community Safety and
Correctional Services

Prepared By: William J. Day, City Treasurer

Subject: Ontario Fire Services Grant

Recommendation:

It is recommended that:

1. Council authorize the creation of a Fire Reserve and that the Ontario Fire Services Grant received from the Ministry of Community Safety and Correctional Services in the amount of \$155,000 be deposited into such Reserve.
2. Council utilize the Reserve to fund Fire Department operations or capital initiatives for the purpose of strengthening the delivery of municipal fire protection services.

Background:

On March 23, 2005 the City received the attached letter from the Ministry of Community Safety and Correctional Services and an accompanying cheque in the amount of \$155,000 representing a one-time Ontario Fire Services Grant.

Comments:

The letter from the Ministry states that the funding is one-time in nature and is intended to strengthen the delivery of municipal fire protection services and provide firefighters with the tools they need to protect the community and minimize personal harm. Although the letter references training needs as a priority, the monies may be expended on any fire related items. No time frame for making such expenditure is prescribed.

Conclusion:

It is recommended that the grant monies be deposited into a newly created Fire Reserve. Priority expenditures from the Reserve will be recommended by the Fire Department in a future Report to Council.

Respectfully submitted,

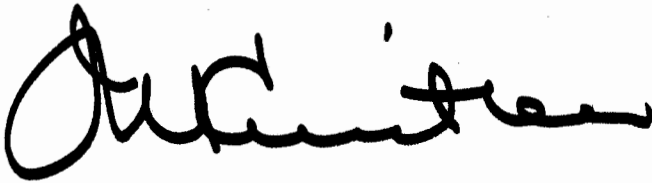
W. J. Day
Director of Finance and City Treasurer

His Worship Jeff Kohler
Page two

The Ontario Fire Marshal will provide municipal fire chiefs with further information and details on this one-time funding - the Ontario Fire Services Grant.

We look forward to working with your municipality and fire chief in making this grant program a success and making Ontario's communities safer.

Sincerely,

A handwritten signature in black ink, appearing to read 'Monte Kwinter', with a large, stylized initial 'M'.

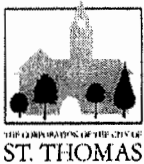
Monte Kwinter
Minister

Enclosure

c: Mr. Bernard Moyle
Fire Marshal of Ontario

Mr. N. Roy Main
City of St. Thomas

Fire Chief Roy Lyons
City of St. Thomas



Corporation of the

City of St. Thomas

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Report No.

TR 18-05

File No.

Directed to: Chairman Cliff Barwick and Members of the Finance & Administration Committee

Date

April 11, 2005

Department: Treasury

Attachment:

Prepared By: William J. Day, City Treasurer

Subject: Provincial Unconditional Grant Program

Recommendation:

It is recommended that:

1. Council authorize the creation of an Unconditional Grant Stabilization Reserve and that the one-time grant payment amount to be received from the Province in 2005 totalling \$1,301,871 be deposited into such Reserve.
2. Council utilize the Reserve to mitigate the future impact of reductions to the existing Unconditional Grant; it being noted that following a series of phase-in reductions over the next several years, the City may be required to absorb an ongoing reduction to the Grant of over \$1.4 annually commencing in 2009.

Background:

On March 31, 2005 the Province announced that the Ontario Municipal Partnership Fund (OMPF) would replace the Community Reinvestment Fund (CRF) unconditional grant program. In their communication to Ontario municipalities, the Province states that:

"The new municipal funding model replaces a model with a number of shortcomings with a clear and understandable system of grants. The Ontario Municipal Partnership Fund will assist municipalities with their social program costs; include equalization measures; address the challenges faced by northern and rural communities; and respond to policing costs in rural communities."

Furthermore the Province states that:

"As part of implementing the OMPF, the province is providing municipalities with \$233 million in one-time funding to meet the province's reconciliation obligations for 2003 and 2004 under the old CRF model and to ensure a manageable pace of change for municipalities."

Comments:

In 2004 the City received a CRF grant in the amount of \$5.2 million. On January 11, 2005 the City received correspondence from the Minister of Finance and the Minister of Municipal Affairs and Housing stating that the implementation of a stable funding guarantee in 2005 would ensure that we would receive at least as much funding in 2005 as was received in 2004. As such, our 2005 budget estimates include projected revenue of \$5.2 million from this source.

The newly announced OMPF unconditional grant program consists of four (4) grant components as follows:

Social Programs Grant – Provides funding to assist municipalities with limited property assessment to support the municipal share of social program costs.

Equalization Grant – Provides funding to municipalities with limited property assessment through two components, namely Assessment Equalization and Farmland and Managed Forest Assessment.

Northern and Rural Communities Grant - Provides funding to northern and rural communities to recognize their unique challenges.

Police Services Grant - Provides funding to rural communities to support policing costs.

Based on the funding formula, the City of St. Thomas will be eligible for assistance under only the Social Programs and Equalization Grant components. Calculations provided by the Ministry as contained in their 2005 Allocation Notice to the City reveal that we would be entitled to \$2,557,968 under the Social Programs component and \$1,195,331 under the Equalization component for a total grant of \$3,753,299. However, given their previously announced stable funding guarantee in the amount of \$1,445,700 we will be receiving \$5.2 million in 2005. It is the amount of the stable funding guarantee that the City will be losing, on a phased basis, by the year 2009 under the present terms of the new OMPF unconditional grant program.

The phase-in reduction of the stable funding guarantee is established to ensure that the revenue impact of the transition to OMPF will be limited in the years 2006, 2007 and 2008 by \$10, \$25 and \$50 per household respectively. Accordingly, the transition will affect the City approximately as follows:

	2005 (\$000's)	2006 (\$000's)	2007 (\$000's)	2008 (\$000's)	2009 (\$000's)
Grant reduction vs. 2004	0	(150)	(375)	(750)	(1,446)
Grant amount	5,199	5,049	4,824	4,449	3,753
Incremental grant reduction vs. 2004	0	(150)	(225)	(375)	(696)

In order to close out the old CRF unconditional grant program and to provide funding to municipalities to "ensure a manageable pace of change for municipalities in the move to the new OMPF" the province will provide the City with a one-time amount of \$1.3 million in 2005.

Conclusion:

The Province has replaced the former CRF unconditional grant program with the OMPF. As a result of the provincial commitment to municipalities to ensure no less of a grant in 2005, the City will receive \$5.2 million this year. This is in line with the amount provided for in Council's recently adopted budget estimates.

Under the terms of the new OMPF, in 2005 the City would be entitled to a grant of \$3,753,299 representing a grant reduction of \$1,445,700. However, a phase-in reduction formula will allow for the reduction to be spread over the next several years. Ultimately by the year 2009, based on existing information, the City's entitlement will be forever reduced by \$1,445,700 per year.

In order to close out the old CRF unconditional grant program and to provide funding to municipalities to "ensure a manageable pace of change for municipalities in the move to the new OMPF" the province will provide the City with a one-time amount of \$1.3 million in 2005. It is recommended that these one-time grant monies be deposited into an Unconditional Grant Stabilization Reserve. Drawdowns from the Reserve will be recommended by administration each year as part of the budget process in order to mitigate the impact of grant reductions.

Respectfully submitted,



W. J. Day
Director of Finance and City Treasurer



Corporation of the
City of St. Thomas

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Report No.
CC-15-05

File No.

Directed to: Chairman Cliff Barwick and Members of the Finance and Administration Committee.

Date
April 11, 2005

Department: City Clerks Department

Prepared By: W. Graves, City Clerk

Subject: RED Program (Rural Economic Development)

Recommendation:

THAT: Council authorize staff to apply for funds through the Ministry of Municipal Affairs Rural Economic Development (RED) Program to access funds for revitalization of the commercial core area.

Background:

Through the Ministry of Municipal Affairs a funding program aimed at strengthening local economic development called the RED Program is available.

Eligible projects may receive 50 % grant funding or greater for qualifying projects.

One of the target areas which the funds apply is Downtown Commercial Renewal.

In order to attract the grant funding, demonstrated partnerships have to be developed though the RED program.

With Council having placed budget dollars into the 2005 Budget for the Community Improvement Area, prior to releasing those dollars, it seems advantageous to see if the City could attract matching dollars from the RED Program. Additionally, matching dollars could be sought for the funds budgeted for the Trans Canada Trail which connects to the core area; funds that would be expended by local property owners to improve their properties through the CIP; and in addition, contact would be made with the CASO station to see if projects were pending for that site that could be incorporated into the application.

The order of magnitude for this project would be to request the Province to provide approximately \$500,000 in grant which would be matched by funds already within the City's budget and by funds being expended by property owners to improve their properties.

The actual application process for the RED program takes place in two phases. The first is to submit a brief outlining the potential project. Once approved by the Province, a detailed business case would have to be developed and submitted.

While the Project Brief should be approved within a couple of weeks, the Business Case make take a number of weeks.

Should the City apply for RED dollars I would recommend that we should strive for full project approval by September 1, 2005. Because there are budget dollars to be expended in 2005 and projects which need to move forward, should the City not be successful within this time horizon, nothing would prevent a resubmission at another time.

Respectfully,


W. Graves, City Clerk

Reviewed By. _____
Treasury Env Services Planning City Clerk Comm Services Other



Corporation of the
City of St. Thomas

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Report No.
CC-16-05

File No.

Directed to: Chairman Cliff Barwick and Members of the Finance and Administration Committee.

Date
April 11, 2005

Department: City Clerks Department

Prepared By: W. Graves, City Clerk

Subject: Addition of Council (Alderman) Position

Recommendation:

THAT: A public meeting be scheduled for 6:45 p.m. on Monday, May 9, 2005 in accordance with the Municipal Act, for the addition of a new Council (Alderman) position; and,

THAT: Staff be directed to prepare the necessary By-law to add the new position to Council in accordance with the Municipal Act.

Background:

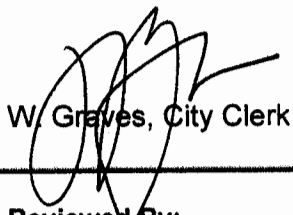
On December 8, 2003, Council passed the following motion authorizing the creation of an additional position, Alderman, on City Council.

"THAT: A by-law be passed to be effective for the 2006 municipal election increasing the number of Alderman to (8) eight."

In accordance with the Municipal Act, a public meeting must be advertised and held, and a by-law must be passed creating the position.

The position would come into effect with the Municipal Election in 2006.

Respectfully,



W. Graves, City Clerk

Reviewed By: Treasury Env Services Planning City Clerk Comm Services Other



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MEMORANDUM

To: FRANK LATTANZIO,
Manager of Community Centres and Property

For Info of: FILE 81280-6

From: LUCAS SMITH,
Project Manager

Doc. No.: 81280-3107

Subject: March 2005 Monthly Report
St. Thomas – Elgin Community Centre

Date: April 8, 2005

MARCH 2005 MONTHLY REPORT

1.1 Project Summary

A revised contract document was submitted and under review by the City and MHPM for approval in April, 2005.

Construction during March improved greatly from the previous month. Concrete foundation construction was completed and installation of the masonry walls continued with approximately 60% complete. The vomitory walls were completed and the first delivery of hollow-core slabs was received. The rink roofs were completed less trim. Mechanical and electrical rough-in continued. Work on Third Avenue and the Parking Lot areas progressed including the waterline and granular base. Additional concrete and rubble was uncovered and relocated.

Design meetings concluded with some minor issues outstanding. Remaining issues will be dealt with at the Construction or Project Executive Meetings.

The potential reversal of a credit for PUC Charges and the credit for Basketball Equipment were under review.

Regular construction, design and project management meeting were held in addition to meetings to confirm design and construction elements.

1.2 Meetings

Date	Description
March 8, 2005	On-Site Construction Meeting
March 21, 2005	City Council Meeting
March 22, 2005	Construction, Design and Project Management Meetings #11

1.3 Budget

Anticipated project expenditures remain within the project budget of \$11,998,289 which was approved on December 19, 2004. At the end of March 2005, project funds were 98% committed and approximately 58% expended.

A contingency reserve of \$130,000 for the Third Avenue and parking lot work is included in the budget. To-date, approximately \$120,000 of the contingency is either committed or required to address additional removal of impacted soils, changes to the base building contract or increases in management and engineering fees

It was identified by Norlon Builders in February, that the cost savings carried in the budget for deletion of "basketball equipment" in the multi-purpose room may not be available. Discussions were ongoing at the end of March.

Norlon Builders noted that the \$40,000 credit previously provided for PUC Charges should not have been offered as it was excluded in the June 17, 2004 Letter of Intent. The contractor acknowledged that providing this credit in November 2004 and carrying the same amount in the monthly progress draws added to the misunderstanding. This was under discussion with Norlon at the end of March. The Cost Control Log is conservative on this point and assumes that the credit will be reversed.

The contractor also provided details of the projected Winter Allowance overrun. The current budget of \$40,000 may be exceeded by as much as \$30,000. The details provided by Norlon Builders were under review at the end of March.

With the potential reversal of the PUC Charges credit, the estimated expenditures is very close to the total project budget. With only approximately 60% of the project constructed, it is likely that additional costs or events will cause the budget to be exceeded if additional cost savings are not also realized.

The list of changes to-date which may include cost implications were reviewed and confirmed with the contractor. These will be formally recorded as Change Order(s) once the contract is signed. The intent going forward is to limit the changes on the project or defer additional work beyond the project scope. These items are included in the Cost Control Log.

1.4 Schedule

A claim for time extension was received from Norlon Builders on March 15, 2005. The claim applies for a 25 day extension based on 9 days for delays due to additional excavation and backfill under the building and 16 days for extreme or unusual weather conditions. No costs were associated with the application for time extension. A review of the application was ongoing at the end of March.

It is important to note that despite the claim for time extension, Norlon Builders reiterated their commitment to complete the facility on-time. The time extension was noted by the contractor as a buffer in the event that the facility could not be delivered on or about September 1, 2005.

It was decided to hold the regular project management meetings on a monthly basis during the winter season due to lower levels of activity. Construction meetings continued on a bi-weekly basis. The final design meeting was held in March.

1.5 Design Issues

The final design meeting was held in March. Future issues will be addressed at either the construction meetings or the Project Executive meetings. Topics from the final meeting included the scoreboards, box seats, seat shop drawings and corridor / door issues.

1.6 Procurement

Final details of the contract documents were reviewed, revisions were proposed, and comments were sent to Norlon Builders. Norlon resubmitted the documents for final review by the City and presentation to Council in April 2005.

The phone system connection between the centre and City Hall remained an issue.

Budget pricing for City supplied items continued. The cost reductions previously identified in the furniture and equipment areas were scaled back to resulted in savings of approximately \$75,000. Additional savings could be realized if required.

The Performance and Labour & Material bonds were purchased through Norlon Builders.

The seventh progress payment was made to Norlon Builders for February 2004. The majority of the work performed was the parking lot and building.

1.7 Construction Progress

Remaining foundations within the building were completed. Interior masonry walls were ongoing including dressing rooms between the main rinks and the front of the building. Exterior block walls were completed around the front entrances.

The roofing over the rinks was completed. The east and west wall cladding was left unfinished to provide light and ventilation into the building. Installation of sprayed-on insulation on the exterior masonry walls started.

The first of two hollow-core deliveries was made on March 22, 2005 for the main rink corners and Lobby areas. Installation commenced the same day.

The electrical transformer and switchgear were delivered and installed.

Additional buried concrete in the north-west corner of the property was removed in addition to known concrete in the north-east corner. It is believed that all buried concrete has been discovered.

1.8 Issues and Risk Management

City staff, MHPM and the City solicitor received final copies of the contract documents. It is anticipated that a submission to Council and approval to award the contract will occur in April.

The overage for additional excavation of impacted soils was estimated at \$97,000 after removal of landscaping costs. Details of potential costs relating to excavation and backfilling of impacted soils around hydro poles, trees, the water main, parking lot bases and the hydro service trench were monitored. An estimate of approximately \$16,000 for additional site review and design fees was also provided. The overage in design fees was discussed with the Manager of Engineering to mitigate these costs. These amounts will be absorbed by the contingency allowance but if additional quantities and the resulting costs exceed the contingency reserve then the budget would be at risk.

MHPM notified the City that the fees for overall management of the project will be exceeded in June due to the additional work performed earlier in the project to control scope and cost. A memorandum outlining the estimated required fees to complete the project was presented at approximately \$22,000. This amount will be presented to the Project Executive in April 2005 for consideration.

With the potential reversal of the PUC Charges credit, the estimated expenditures are at the total project budget. To offset additional costs to the project, corresponding savings must be identified. Potential areas for saving funds include grants for providing accessibility, further reductions in the IT and furniture, and the paging / sound systems.

The projected overruns on the Winter Allowance portion of the design-build contract primarily account for costs to heat & hoard concrete and masonry work during cold weather. The proposed overrun up to March 9, 2005 was approximately \$18,000 with a projection of up to \$30,000 for the project. The information detailing expenditures on the allowance was under review at the end of March. The Cost Log reflects the most conservative estimate of a \$30,000 overrun.

Additional buried concrete was discovered and relocated to the north-west side of the property. Allocation of cost for this work is governed under the agreement between the City and the property owner. This risk is diminishing with progress.

Prior to making the construction progress payment, the City received a letter from the designated project engineer at Spriet Associates recording that work had been performed in "general conformity to the plans and specifications". This letter is required with all applications for progress payment.

MHPM monitored the construction progress with regular site visits and the City provided a daily, on-site presence. Site testing and inspections by technicians and engineers was performed as required.

1.9 Next Month's Priorities

Receive approval to award the contract to Norlon Builders.

Receive direction from the City on viewing boxes.

Continue installation of interior masonry walls.

Commence OWSJ and decking at entrance areas.

Continue installation of the Third Avenue and parking lot services as weather permits.

Continue rough-in of mechanical and electrical services.

Complete installation of first hollow-core slabs and receive the second delivery.

Complete installation of parking lot sub-grade.

Install roof top units.

Commence preparation for slabs-on-grade.



Corporation of the

City of St. Thomas

-24-

Report No.

CR-05-02

File No.

OW-05-02

Directed to:

Chairman Bill Aarts and Members of
Committee of the Whole (Community & Social Services)

Date

April 12, 2005

Department:

Ontario Works

Attachment(s)

Prepared By:

Chester Hinatsu, Director Ontario Works

(2)

Subject:

Report for the months of January, February and March 2005

Recommendation:

That the report of the Director of Ontario Works for the months of January, February and March 2005 be received and filed.

Report:

The financial report is on the attached schedules with the caseload graph.

Comments:

Income Maintenance:

First quarter spending is slightly below the 2005 budgeted quarter with the exception of Discretionary Benefits and the Homelessness Fund. Overall spending is approximately 1% under spent when compared to the 2005 budgeted quarter.

It is our intent to commence the one step intake process approximately May 16, 2005. The Ministry of Community and Social Services and the Intake Screening Unit (ISU) have been informed of our intent. The Intake Clerk position has been posted. Once the communication pamphlets and letters are completed and the Intake Clerk position hired and trained we will be in a position to accept the screening function back into the local office. The municipalities and the ministry are continuing to attempt to define a process for transferring physical files from municipality to municipality as clients move from one location to another. Until this process is defined, our organization has taken the initiative to define our own local business practices in regard to intake screening and transfers.

Employment:

First quarter actual spending is approximately 5% below the 2005 budgeted quarter

The Employment Service Contract submission has been delayed until May 1 as the ministry is revamping the template to include additions. Management staff attended the Province Wide Rollout of the Ontario Works Addiction Services Information Session March 30, 2005. At that meeting it was mentioned by the pilot sites that, 3% to 10% of the current caseload population have addiction problems however a number of the pilot sites felt it was closer to 10% of the caseload that experience varying degrees of addictions. Although 10% is not a large numerical percentage it represents a significant group that will require intensive case planning and management. The ministry's ratio of worker to caseload for intensive case management is 1:65.

The following are the required timelines to complete the necessary documentation prior to commencing the Addictions Program:

- | | |
|--|---------------|
| 1. Ontario Works Addiction Service Plan | July 29, 2005 |
| 2. Ontario Works Addiction Service Implementation date | Dec 31, 2005 |

Childcare:

The Child Care Service Contract submission has been completed and forwarded to the ministry for approval. Management staff attended the Regional Consultation of the Best Start Strategy March 4, 2005. An overview of the information presented at the meeting was presented to Council in a report on March 8, 2005. The Ministry of Children and Youth Services has mandated all Consolidated Municipal Service Managers (CMSMs) to take the lead in bringing together all the services/organizations to form the Best Start Network.

Time Frame for Implementation of Phase 1 is as follows:

- | | |
|--|-----------|
| 1. Best Start network terms of reference | |
| April 2005 | |
| 2. Transition planning | June 2005 |
| 3. Full Implementation Service Plan | Dec 2005 |

The Early Learning Child Care expenditures have been added to the monthly report. Please note there are two new groups of funding, Stabilization and Preschool. Stabilization funding is directed to children ages 0-21/2. Preschool funding is directed to children ages 21/2 – 5.

Best Start is an ambitious initiative that will require constant monitoring of funding dollars and service data element targets as this initiative is a tri-party agreement between all levels of government.

Social Housing:

Waiting List Statistics:

There were an average of 264 household applicants on the Centralized Waiting List for subsidized housing between January and March 2005. The average for the first quarter last year was 259. Compared to the large increase in the numbers of new applicants between 2003 and 2004, the demand appears to have levelled off. However, applicants can still expect to wait a year or more for subsidized housing, particularly for one and two-bedroom units.

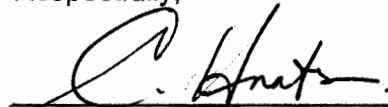
Federal/Provincial Affordable Housing Program:

Those involved in the provision of social housing are awaiting an announcement by the provincial and federal governments on a revised Affordable Housing Program to provide funding for the development of new affordable housing in the province. Both the federal and provincial governments have hosted public consultations during the past few months for community input into affordable housing strategies. The Housing Administrator attended the provincial consultations in London in December, as well as a federal regional Community Forum in January, at which federal Minister of Housing Joe Fontana committed to more support and funding for the development of new affordable housing.

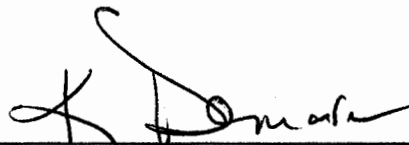
Benchmarks:

In mid-January, the Ministry of Municipal Affairs and Housing issued draft benchmarks to all 47 Service Managers across Ontario. These benchmarks form the basis of the new funding formula for prescribed subsidy payments by Service Managers to social housing providers. The new formula is scheduled to take effect in 2006. Service Managers have until April 15 to review the benchmarks, consult with housing providers, and submit Business Cases to the Ministry to justify any changes to the numbers. The Province will issue final benchmarks in June. The Housing Administrator is currently consulting with the ten housing providers in St. Thomas and Elgin who are affected by the funding formula, and will submit Business Cases, as required, by April 15.

Respectfully,



Chester Hinatsu, Director



Kate Demare, Program Manager

CH/ss

Reviewed By:

Treasury

Env. Serv

Planning

City Clerk

HR

Other

2/29/2005

March-05 CR-05-02

OW-05-02

11-Mar-05

08-Apr-05

Income Maintenance	January Current Month	February Current Month	March Current Month	Year to Date	2005Budget	Unencumbered Balance	% Used
OW Allowances	465,614.61	491,713.86	518,121.96	1,475,450.43	5,800,000.00	4,324,549.57	25.44%
ODSP Allowances	252,738.42	250,871.46	240,964.26	744,574.14	3,200,000.00	2,455,425.86	23.27%
Tara Hall	17,151.81	15,450.18	20,860.58	53,462.57	257,884.00	204,421.43	20.73%
Mandatory Benefits	5,884.72	4,905.48	10,966.47	21,756.67	77,000.00	55,243.33	28.26%
Discretionary Benefits	8,519.71	15,302.28	13,834.64	37,656.63	82,000.00	44,343.37	45.92%
Homemakers	382.41	1,146.71	1,255.97	2,785.09	8,000.00	5,214.91	34.81%
ODSP Benefits	78,229.08	87,450.41	73,277.88	238,957.37	950,000.00	711,042.63	25.15%
OW Administration	60,820.81	107,111.98	90,516.49	258,449.28	1,331,768.00	1,073,318.72	19.41%
ODSP Administration	55,633.86	55,403.01	55,531.42	166,568.29	705,000.00	538,431.71	23.63%
Direct Operating Expenses	11,015.53	11,749.97	10,911.25	33,676.75	254,868.00	221,191.25	13.21%
Intake Screening Unit				0.00	45,000.00	45,000.00	0.00%
Homelessness/Energy Bank	8,116.30	6,507.04	8,833.67	23,457.01	71,027.00	47,569.99	33.03%
N.C.B.S.	17,880.67	18,387.53	17,903.89	54,172.09	230,000.00	175,827.91	23.55%
City Administration Overhead			25,840.50	25,840.50	103,362.00	77,521.50	25.00%
Total Income Maintenance:	981,987.93	1,065,999.91	1,088,818.98	3,136,806.82	13,115,909.00	9,979,102.18	23.92%
Less Recoveries:	30,816.51	21,672.34	18,173.30	70,662.15	250,000.00	179,337.85	28.26%
Net Income Maintenance:	951,171.42	1,044,327.57	1,070,645.68	3,066,144.67	12,865,909.00	9,799,764.33	23.83%

Employment	January Current Month	February Current Month	March Current Month	Year to Date	2005Budget	Unencumbered Balance	% Used
Employment Supports Expenses	4,785.17	7,824.22	7,817.97	20,427.36	126,700.00	106,272.64	16.12%
Empoyment Addiction Services	1,555.00	875.00		2,430.00	55,791.00	53,361.00	4.36%
Community Participation Expenses	1,516.40	1,343.34	972.60	3,832.34	28,300.00	24,467.66	13.54%
L.E.A.P.	354.00	904.80	398.40	1,657.20	8,900.00	7,242.80	18.62%
Administration	28,522.43	44,715.37	34,701.96	107,939.76	487,729.00	379,789.24	22.13%
Direct Operating Expenses	6,564.78	6,590.87	5,448.35	18,604.00	94,155.00	75,551.00	19.76%
CP Innovation	2,742.21	2,986.18	2,888.71	8,617.10	38,166.00	29,548.90	22.58%
CP Bonus ERW Contract	3,473.84	4,565.04	4,423.82	12,462.70	57,083.00	44,620.30	21.83%
City Administration Overhead			8,570.01	8,570.01	34,280.00	25,709.99	25.00%
Total Employment:	49,513.83	69,804.82	65,221.82	184,540.47	931,104.00	746,563.53	19.82%

STATS Number of Participants	Quarterly Average - 1st QTR	Year to Date Average
<u>Level One</u> - Job Ready Employment Search	351	351
<u>Level Two</u> - Employment Placement, Community Placement < 30 hours and Basic Education	254	254
<u>Level Three</u> - Employment Placement with Incentives, Community Placement > 30 hours and Self Employment,	92	92

CR-05-02

OW-05-02

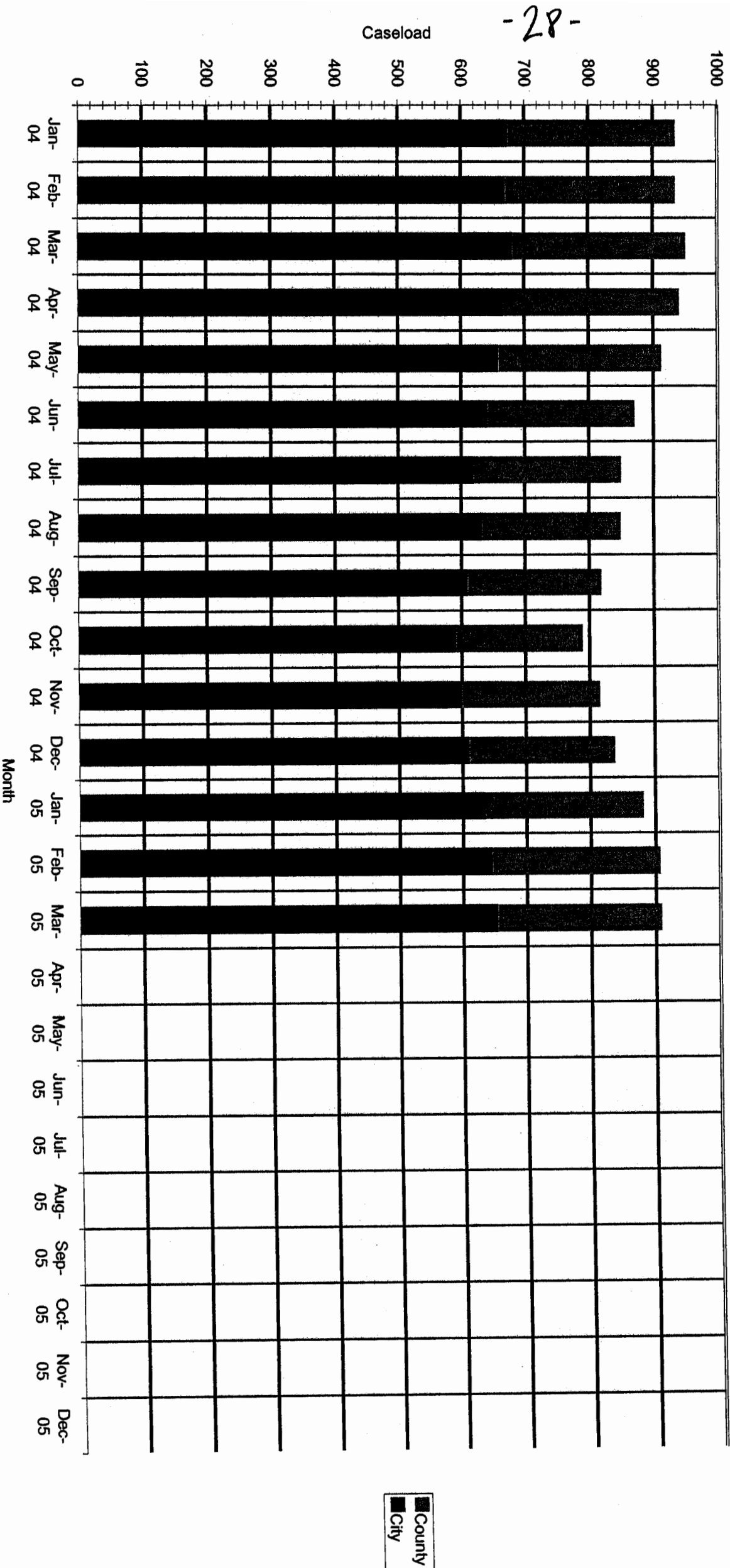
Childcare	11-Mar-05		08-Apr-05		Year to Date	2005Budget	Unencumbered Balance	% Used
	January Current Month	February Current Month	March Current Month	Current Month				
Wage Subsidy	71,056.93	71,056.93	65,860.01		207,973.87	853,000.00	645,026.13	24.38%
Special Needs Resourcing	30,119.32	10,119.32	30,119.32		70,357.96	281,039.00	210,681.04	25.03%
Resource Centres	2,620.00	2,620.00	2,620.00		7,860.00	31,440.00	23,580.00	25.00%
Fee Subsidy	61,490.48	63,004.48	85,428.08		209,923.04	985,446.00	775,522.96	21.30%
Ontario Works	11,997.67	12,756.48	13,161.71		37,915.86	243,625.00	205,709.14	15.56%
Pay Equity					0.00	59,805.00	59,805.00	0.00%
ELCC Initiatives Stabilization Wage Subsidy			24,000.00		24,000.00	81,802.00	57,802.00	29.34%
ELCC Initiatives Stabilization Special Needs Subsidy		15,000.00			15,000.00	97,500.00	82,500.00	15.38%
ELCC Initiatives Stabilization Fee Subsidy	4,018.36	3,765.20	3,655.35		11,438.91		-11,438.91	#DIV/0!
ELCC Initiatives Administration	8,401.99	8,401.99	8,401.99		25,205.97	58,750.00	33,544.03	42.90%
ELCC Initiatives H & S Minor Capital			10,534.11		10,534.11	10,535.00	0.89	99.99%
ELCC Initiatives Preschool Wage Subsidy			24,000.00		24,000.00	45,750.00	21,750.00	52.46%
ELCC Initiatives Preschool Special Needs Subsidy		5,000.00			5,000.00	37,500.00	32,500.00	13.33%
ELCC Preschool Fee Subsidy	8,878.72	9,112.00	6,651.94		24,642.66	128,821.00	104,178.34	19.13%
Administration	3,738.15	8,376.24	7,478.44		19,592.83	204,831.00	185,238.17	9.57%
Direct Operating Expenses	797.95	912.55	662.24		2,372.74	14,769.00	12,396.26	16.07%
City Administration Overhead			3,157.26		3,157.26	12,629.00	9,471.74	25.00%
Total Childcare	203,119.57	210,125.19	285,730.45		698,975.21	3,147,242.00	2,448,286.79	22.21%

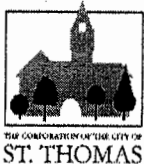
Social Housing	11-Mar-05		08-Apr-05		Year to Date	2005Budget	Unencumbered Balance	% Used
	January Current Month	February Current Month	March Current Month	Current Month				
Direct Operating Expense	4,001.76	1,998.00	1,360.40		7,360.16	17,900.00	10,539.84	41.12%
Administration	6,933.46	10,721.83	9,399.01		27,054.30	133,339.00	106,284.70	20.29%
Non Profit Housing Subsidy Paid	247,055.00	247,059.00	244,958.00		739,072.00	3,009,880.00	2,270,808.00	24.55%
Federal Non Profit Housing Subsidy Paid	17,527.48	13,545.97	13,545.97		44,619.42	166,533.00	121,913.58	26.79%
Elgin St Thomas Housing Corp Subsidy Paid		113,307.27			113,307.27	1,317,698.00	1,204,390.73	8.60%
Rent Supplement Subsidy OCHAP	186.00	3,569.00	4,008.00		7,763.00	43,200.00	35,437.00	17.97%
Rent Supplement Subsidy Strong Communities	261.50	11,482.50	12,435.50		24,179.50	203,678.00	179,498.50	11.87%
Rent Bank Initiative					0.00	70,050.00	70,050.00	0.00%
City Administration Overhead Allocation			10,097.76		10,097.76	40,391.00	30,293.24	25.00%
Total Social Housing	275,965.20	401,683.57	295,804.64		973,453.41	5,002,669.00	4,029,215.59	19.46%

All Programs	11-Mar-05		08-Apr-05		Year to Date	2005Budget	Unencumbered Balance	% Used
	January Current Month	February Current Month	March Current Month	Current Month				
Grand Total	1,479,770.02	1,725,941.15	1,717,402.59		4,923,113.76	21,946,924.00	17,023,810.24	22.43%

OW				Ontario Works
ODSP				Ontario Disability Support Program
PNA				Personal Needs Allowance
NCBS				National Child Benefit Supplement
LEAP				Learning, Earning and Parenting
ELCC				Early Learning Child Care Initiatives
SDMT				Service Delivery Model Technology
SHC				Social Housing Corporation

Ontario Works Caseload Trend 2004 - 2005





Corporation of the
City of St. Thomas

-29-

Report No.

VV-006-05

File No.

Directed to: Chairman B. Aarts and Members of the
Community and Social Services Committee

Date

April 18, 2005

Department: Valleyview

Attachment

Prepared By: M. Carroll, Valleyview Administrator

Project Report

Subject: Valleyview Replacement-Monthly Report

Recommendation:

That the Valleyview Replacement report for the month ending February 28th, 2005 be received and filed as information.

Background:

Construction of the replacement facility for Valleyview started in August 2004 with the awarding of the construction contract to D. Grant and Sons, General Contractor. Enclosed is the regular monthly report from cm2r project management Inc. Below is a short summary of some of the items which are contained in the report.

Progress Report:

1. *Schedule*

The project is progressing on schedule with substantial completion scheduled for December 23, 2005. The Home is anticipated to be in a position to accept residents by March 2006. Please see section 4 of the report for additional information.

2. *Budget*

The total project budget is \$17,972,909. As of February 28th, expenditures have totaled \$4,076,148. As per the contract \$280,272 has been held back from the contractor until the project is complete. The project is meeting budget projections. Please see section 2 of the report for additional information.

3. *Replacement Committee*

The Replacement committee continues to meet to monitor the progress of the project. Currently, the committee is focusing much of its attention to the interior of the building. The Committee is also focusing on selecting names for each resident home area and the Chairman will announce the committee's decisions at the April 18th meeting. The committee will continue to meet until the project is complete.

4. *Project Management/On-site representation*

The project management team assigned by cm2r is constantly monitoring the progress of the project and providing on-site representation, as well as working with staff to monitor the budget. Cm2r staff are also involved in ongoing issues associated with the project.

5. *Mekinda Snyder*

The firm of Mekinda Snyder continues to act as the primary consultant for the project. They ensure that the project is meeting the design specifications as set out in the tender document. They attend all site meetings and certificate the progress of the work at the site.

Staff will be in attendance at the meeting to answer any questions Members may have.

Respectfully,

M. Carroll
Valleyview Administrator

Reviewed By:

Treasury

Env Services

Planning

City Clerk

HR

Other



Corporation of the

City of St. Thomas

- 30 -

Report No.

ES31-05

File No.

Directed to: Chairman Terry Shackelton and Members of the Protective Services and Transportation Committee

Date
April 4, 2005

Department: Environmental Services

Attachment
Report 97-98 Community
Safety Zones
Letter from resident
Location Map

Prepared By: Mark Sture, Supervisor of Roads and Transportation

Subject: **Community Safety Zone – Fairview Avenue, south of Axford Parkway**

Recommendation:

Staff recommend that:

1. The Thames Valley School Board be encouraged to relocate their school bus pick-up/drop-off location to better suit the demands;
2. The posted speed limit be reduced from 60 km/h to 50 km/h on Fairview Avenue between Bill Martyn Parkway/Southgate Parkway and Leger Avenue.
3. That input be received by the City Police Service in respect to the need for a Community Safety Zone on Fairview Avenue between Southdale Line and Airey Avenue;

Origin

- Request by Ms. Chris Bennett of 79 Hagerman Crescent for the reduction of the speed along Fairview Avenue and the establishment of a Community Safety Zone, south of Leger Avenue.
- On March 7, 2005, City Council requested Staff to review the potential for the implementation of a Community Safety Zone and a reduction in the posted speed on Fairview Avenue north of Southdale Line to the existing 50 km/h zone at Leger Avenue. Staff has subsequently received a letter from an area resident requesting a signalised pedestrian crossing at or near the intersection of Fairview Avenue and Airey Avenue.

Analysis

In mid winter, Staff was contacted by an resident of the Faith Subdivision who verbally expressed concern at having to walk on the shoulder to a school bus pick up location on Fairview Avenue. In the resident's claim a number of vehicles were reported to use the unpaved shoulder to pass vehicles waiting to turn at Airey Avenue. The resident also provided this information to the Mayor's office.

Fairview Avenue between Southdale Line and Airey Avenue is a major arterial roadway with a basic two lane cross section. The posted speed limit of 60 km/h runs from Southdale Line to Leger Avenue and 50 km/h north of Leger Avenue. Left and right turn lanes are provided at the intersection with Bill Martyn Parkway/Southgate Parkway and a right turn lane exists for St. Joseph's High School. The west side of the roadway, north of Bill Martyn Parkway, has an urban cross-section (curb, gutter and sidewalk) while the east side has a rural cross-section (unpaved shoulders and open ditches). The east side of the roadway will need to be re-constructed in the future, however, there is no time frame on this reconstruction. Any future road widening work would need to be warranted by a future Transportation Plan update and be included in the City's Development Charges By-law.

The Thames Valley School Board has a bus pick-up/drop-off located on the east side of Fairview Avenue near Raven Avenue. The city provides a school crossing guard on Fairview Avenue opposite the walkway to Vanier Place.

Community Safety Zones

In 1998 the Highway Traffic Act was amended to allow the creation of Community Safety Zones (CSZ's). The legislation allows for the doubling of fines levied against motorists that are caught disregarding traffic rules as identified by the Highway Traffic Act and City by-laws, when Community Safety Zones are established by Council and posted with appropriate signs.

City Staff previously presented a report PW97-98 to Council on CSZ's and their application in the City (copy attached). Community Safety Zones were identified through consultation with St. Thomas Police. At that time, a number of CSZ's were established; all of them are in front of, or adjacent to elementary schools.

There are no specific criteria established in the Highway Traffic Act for the placement of CSZ's. However, it was anticipated that they would be used in "community" areas where there could be high conflict between pedestrians and motor vehicles.

At the time of writing this report, input by the City's Police Service had not been received. It is important that such input be received as part of the evaluation of the need for the establishment of a new Community Safety Zone in accordance with City policy.

Speed Limit

- 31 -

When establishing a speed limit, the prevailing vehicle speed is an important factor. If speed zoning is to be effective, speed limits must be generally consistent with the speeds that motorists believe to be safe and reasonable.

Spot speed studies should be conducted to determine average, median, and 85th percentile speed. The criteria most generally used to determine the specific maximum speed limit from speed studies is the 85th percentile speed. The 85th percentile speed is the speed at which 85% of motorists are travelling at or under. Another criteria that is used in selecting a proper speed limit is the 15 km/h pace (the 15 km/h range in speeds with the highest number of observations), since the numerical limit should not be set at a value below the lower limit of the pace.

As noted above, the current speed limit of Fairview Avenue between Southdale Line and Airey Avenue is 60 km/h and is posted. Staff conducted a speed study on Fairview Avenue at Bill Martyn Parkway on March 18, 2005 at 2:00 p.m. The speed of vehicles passing the survey site was recorded utilizing radar detection. The highest speed recorded was 76 km/h and the lowest speed was 50 km/h with an average travel speed of 60 km/h. The 85th percentile speed was recorded as 65 km/h.

Posting a speed zone below the 85th percentile speed does not necessarily result in compliance to the new limit, rather in most cases it generally results in greater non-compliance, unless there is frequent and consistent enforcement. Based on an 85th percentile speed, if no environmental, physical, or other factors were considered, an appropriate speed limit for this area would be 60 km/h. However, given that the roadway is within the municipal boundaries and that the roadway approaches a residential area, extending the existing posted speed zone of 50 km/h from Leger Avenue to Bill Martyn Parkway would be appropriate.

School Bus Stop

Staff discussed the location of the school bus stop on Fairview Avenue, near Raven Avenue. The school bus currently travels from Axford Parkway, turning north on Fairview Avenue. Close to Raven Avenue is considered to be the most appropriate location for a school bus stop. The school board discourages situations where children are required to cross an arterial roadway to catch a school bus. For the 2005/2006 school year, the Thames Valley District School Board will be reviewing their routes to determine if there is another way to serve the Faith subdivision area.

Sidewalk

As noted above, the sidewalk on Fairview Avenue is on the west side of the roadway from Bill Martyn Parkway northwards. At this time there is no sidewalk on the east side of the roadway. The east side sidewalk, curb and boulevard will be constructed in the future as part of a future road reconstruction/widening project. Until the sidewalk is constructed, pedestrians that chose to not cross the roadway are required to walk on an unpaved shoulder.

Signalised Pedestrian Crossing

A request has been received to construct and install a signalised pedestrian crossing, similar to the one on Elm Street near Pinafore Park, at or near the intersection of Fairview Avenue and Airey Avenue. There is currently a supervised school crossing on Fairview Avenue opposite the walkway to Vanier Place.

Prior to consideration of a signalised pedestrian crossing, pedestrian and motor vehicle traffic counts should be performed at all intersections on Fairview Avenue between Bill Martyn Parkway and Airey Avenue to determine if any location meets the provincially recommended warrants for the installation of such a protected crossing. To date, traffic counts have only been completed for Fairview Avenue and Bill Martyn Parkway/Southgate Parkway, and traffic signals have been planned at this location for installation in the near future. Notwithstanding the lack of traffic data and warrant analysis, the estimated cost to install a signalised pedestrian crossing is \$30,000. This has not been included in the 2005 Capital Budget, and therefore no funds have been identified for this project.

Respectfully,



For Mark Sture, Supervisor, Roads and Transportation
Environmental Services

Reviewed By:

Treasury

Env Services

Planning

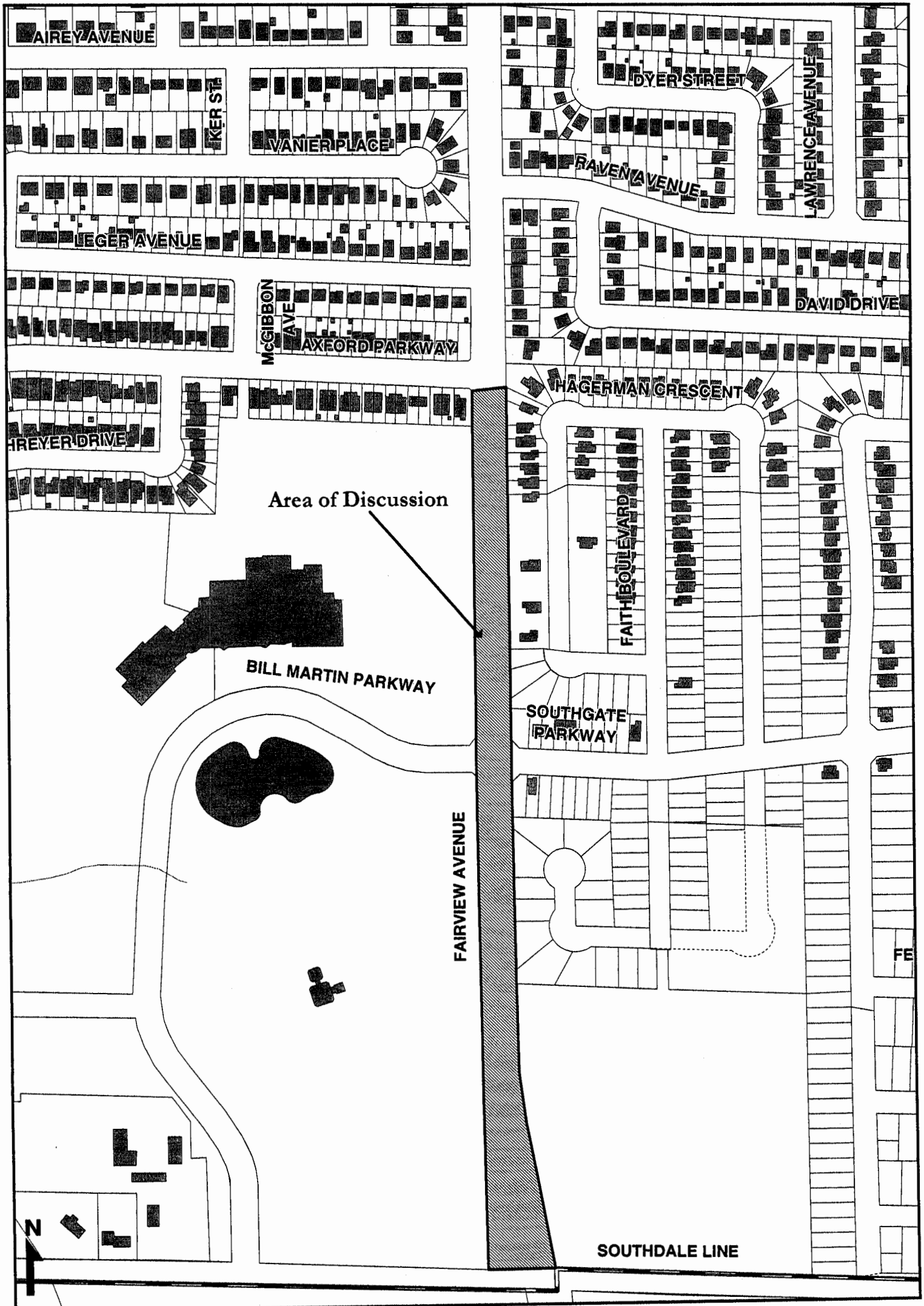
City Clerk


HR

Other

CITY OF ST. THOMAS
PROPOSED COMMUNITY SAFETY ZONE
Fairview Avenue - South of Axford Parkway

April 5, 2005



 The Corporation of the City of St. Thomas	Report No.: PW 97-98 File No.: 05-015-01
Directed to: Chairman Marie Turvey and Members of the Protective Services Committee	Date: October 13, 1998
Subject: COMMUNITY SAFETY ZONES	
Department: Public Works and Engineering Prepared by: John Roberts Traffic Coordinator	Attachments: - Plan showing proposed Community Safety Zones

RECOMMENDATION

1. That the Traffic By-law City of St. Thomas be amended to establish the Community Safety Zones as outlined in report PW 97-98
2. That the guidelines for establishing Community Safety Zones as outlined in Report PW 97-98 be adopted by council.

ORIGIN

The Protective Services and Transportation Committee of Council directed that staff review the new Provincial Community Safety Zones as a way of reducing the potential traffic problems in the Lockes School and Morrison School area.

ANALYSIS

On June 26, 1998, the provincial government passed legislation (Bill 26) which will allow the establishment of Community Safety Zones in Municipalities. The Community Safety Zone when established by City by-law and, provided that the appropriate signs are erected, increase the fines for vehicle moving violations including speeding, improper turns, disobeying a crossing guard, disobeying a posted sign etc.. The fines as shown in the highway traffic act are increased 50% in the Community Safety Zones. A copy of Bill 26 is available for the members review at the engineering department.

Staff from the St. Thomas Police Services and the Engineering Department reviewed the information provided in Bill 26 as it pertains to the City of St. Thomas and how it could best be used to help or solve some of the traffic problems St. Thomas is experiencing. It was felt that a policy should be established for the establishment of the zones, that the public should be made aware of the zones and the number of zones should be limited. Staff are recommending that Guidelines be established for the installation of the Community Safety Zones. Staff suggest that the guidelines be as follows:

Locations for proposed Community Safety Zones shall be reviewed by the St. Thomas Police Services and the City's Engineering Department. Information gathered from concerned residents, school principles and other interested groups along with the enforcement history, accident records and other traffic data for the location shall be used in the review for the establishment of the safety zones.

The recommendations from the review will be forwarded to City Council for approval and implementation. Enforcement for the Community Safety Zones will be included as part of the St. Thomas Police Services existing special enforcement program. A public awareness program through the use of various local media and the distribution of an information pamphlet to the City's schools would be used to make the public aware of the Community Safety Zones.

Staff review has identified the areas for the installation of Community Safety Zones.

1. South Edgeware Rd. from Woodworth Ave to Waterworks Park
2. Dalewood Dr. from South Edgeware Rd. to Kettle Creek
3. Fairview Ave. From Chestnut St. to Elm St
4. Park Avenue from Chestnut Street to Elm Street
5. Fifth Avenue from Forest Avenue to Locust Street
6. Elm Street from Sunset Drive to the driveway entrance to the Elmdale cemetery
7. Wilson Avenue from Elm Street to Glenbanner Street
8. Glenbanner Street from Sunset Drive to Wilson Avenue
9. Gladstone Avenue from Elgin Street to Hincks Street
10. Hincks Street from Wellington Street to Gladstone

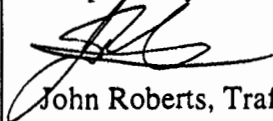
OPTIONS

1. Establish the Community Safety Zone as requested by Staff
2. Do not establish the Community Safety Zone.

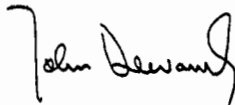
FINANCIAL CONSIDERATIONS

If the Committee approves to proceed with the establishment of the Community Safety Zones, this cost would need to be budgeted in the City's 1999 operating budget.

Respectfully submitted,



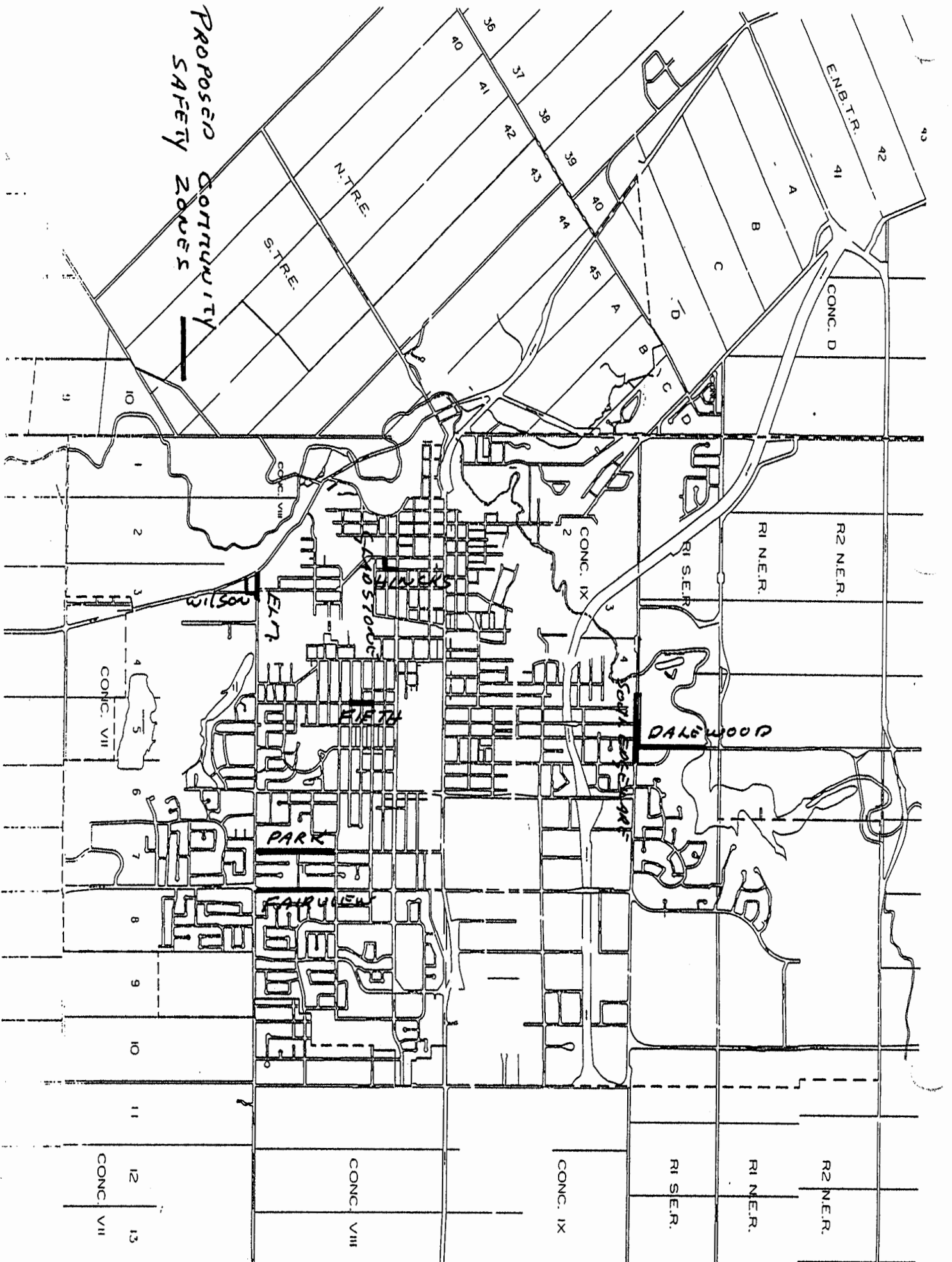
John Roberts, Traffic Coordinator



APPROVED BY:



City Administrator





Corporation of the
City of St. Thomas

Report No.

CC-18-05

File No.

Directed to:

Chairman T. Shackelton and Members of
Committee of the Whole (Protective Services and
Transportation)

Date

April 12, 2005

Department:

City Clerk's

Attachment

Prepared By:

Dale Arndt, Airport Superintendent

Appendix "A"

Subject:

Airport Use Quarterly Report – January 1st to March 30th, 2005

Recommendation:

THAT: The Airport Use Quarterly Report for January 1st to March 31st, 2005 be received and
filed for information.

1st Quarter Review:

Corporate traffic was up 60% compared to the same quarter in 2004.

Aviation fuel sales were down 7% over the same quarter in 2004.

Jet A sales were up 59% compared to the 1st quarter in 2004.

Our airport success depends on increased customs service.

Efforts are ongoing to expand our customs availability.

Respectfully submitted,

Dale Arndt,
Airport Superintendent

Reviewed By:

Treasury

Env Services

Planning

City Clerk

Comm Services

Other

APPENDIX "A"

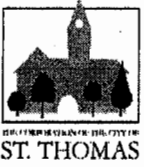
	<u>1st Quarter</u>	<u>2nd Quarter</u>	<u>3rd Quarter</u>	<u>4th Quarter</u>	<u>TOTAL</u>
<u>Corporate Flights</u>					
2005	32				
2004	20	42	83	24	169
2003	26	38	79	25	168
2002	21	51	60	25	157
2001	53	40	34	19	146
2000	61	81	69	40	251
1999	50	76	85	52	263
1998	54	83	81	78	296
1997	35	51	48	32	166
1996	32	34	32	39	137
1995	22	27	46	29	124
1994	24	27	29	33	113

Aviation Fuel Sales (in litres)

	<u>1st Quarter</u>	<u>2nd Quarter</u>	<u>3rd Quarter</u>	<u>4th Quarter</u>	<u>TOTAL</u>
2005	16,360				
2004	17,500	41,515	73,770	18,465	151,250
2003	20,970	57,946	65,321	26,061	170,298
2002	21,908	55,166	94,137	25,118	196,329
2001	27,080	68,387	54,337	46,241	196,045
2000	24,040	61,778	57,238	35,883	178,939
1999	31,399	65,391	68,876	40,827	206,493
1998	21,688	69,292	66,431	51,088	208,499
1997	17,213	52,160	63,204	33,290	165,867
1996	10,442	50,099	55,963	27,571	144,075
1995	23,254	53,389	45,418	13,069	135,130
1994	28,352	55,671	56,086	37,770	177,879

Turbo Fuel Sales (in litres)

	<u>1st</u> <u>Quarter</u>	<u>2nd</u> <u>Quarter</u>	<u>3rd</u> <u>Quarter</u>	<u>4th</u> <u>Quarter</u>	<u>TOTAL</u>
2005	6,680				
2004	4,200	8,652	28,360	13,493	54,705
2003	5,912	7,359	17,356	16,823	37,450
2002	3,072	7,351	15,122	15,982	41,527
2001	5,846	7,069	5,437	16,825	35,177
2000	22,374	13,333	15,230	21,104	72,041
1999	12,341	10,498	34,459	12,679	69,977
1998	8,484	15,692	22,575	12,151	58,902
1997	8,595	10,696	13,251	12,096	44,638
1996	3,019	13,295	13,940	2,925	33,179
1995	3,659	7,781	18,033	4,765	34,238
1994	5,656	4,998	8,120	2,447	21,221
1993	5,400	15,352	21,533	5,935	48,220
1992	3,998	1,486	1,867	8,795	16,146
1991	6,459	3,201	5,239	13,196	28,095
1990	14,364	15,110	20,912	11,874	62,260



Corporation of the

City of St. Thomas

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Report No.

ES 46-05

File No.

Directed to: Chairman Terry Shackelton and Members of the Protective Services and Transportation Committee

Date
April 8, 2005

Department: Environmental Services

Prepared By: Ivar Andersen, Manager of Operations & Compliance

Attachment

MTO Letter

Subject: Bonus Transit Funding

Recommendation:

That the following be received for information.

Report:

Origin

Every year the Ministry of Transportation provides funding to assist municipalities in the replacement and major refurbishing of transit vehicles amounting to approximately one third the gross cost of the vehicle.

On April 1, 2005, the City was notified of bonus funding in the amount of \$3,925. This bonus funding is recognizing the growth in transit ridership for the past three years. Between 2001 and 2003, inclusive, our growth in transit ridership averaged 41%.

The government recognizes that municipalities with growth in transit ridership contribute to reducing gridlock, improved air quality through reduced car travel and provide support for higher density land development.

Respectfully,

Ivar Andersen, Manager of Operations & Compliance
Environmental Services

Reviewed By:

Treasury

Env Services

Planning

City Clerk

HR

Other



FACSIMILE COVER SHEET

Page 1 of 2

Date: April 1, 2005

TO: MARK STURE
Supervisor of Roads and
Transportation
City of St. Thomas
FAX: (519) 631 - 5542

FROM: Transit Policy & Programs Office
1201 Wilson Avenue
2nd Floor, Building B
Downsview, Ontario
M3M 1J8

SUBJECT: 2004 Ontario Transit Vehicle Program (OTVP) Funding Payment

MESSAGE:

A payment has just been submitted for processing by the Ministry of Transportation related to OTVP ridership bonus funding. The attached page provides a summary of the payment made including the address to which the payment will be sent.

The actual payment is issued by the Ministry of Finance and may be combined with other program or project payments to be made by the Province to your municipality.

If you have any questions or concerns, please contact Mr. Peter Coghill at (416) 235-3981.

Payment Fax Ridership Bonus

MINISTRY OF TRANSPORTATION OF ONTARIO

Recommendation for Payment of Transit Program Funding
to the Corporation of the:

City of St. Thomas

Transit Program Funding

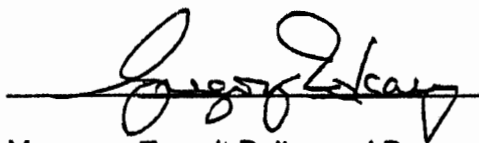
**Claim Number 2
Ridership Bonus Payment**

Period Ending: December 31, 2004

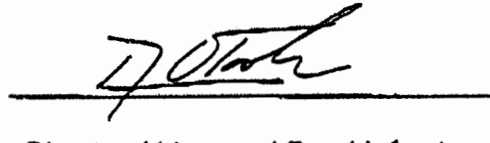
Net Eligible Transit Program Expenses - 2004	78,493
Average Ridership Growth 2001 - 2003	41.30%
2004 Maximum Ridership Growth Bonus Payment Rate	5.00%
Total Transit Program Ridership Bonus Payable	\$3,925
Transit Office Adjustments	0
Audit Adjustments	0
Note: Previous Transit Program Funding Payment in 2004	26,138
Note: Previous Transit Program Funding Payment in 2004	0
Note: Total Eligible Transit Program Funding Paid in 2004	\$30,063
Total Transit Program Ridership Bonus Payable this Claim	\$3,925

The above statement sets out the expenditures made solely for either the replacement, expansion or major refurbishment of transit vehicles, in strict accordance with the Ontario Transit Vehicle Program - 2004 Guidelines and Requirements by which the municipality has agreed to be bound. I recommend payment of transit vehicle program funding in the amount of \$3,925 to the Treasurer of the Corporation of the:

City of St. Thomas
P.O. Box 20, 545 Talbot Street
St. Thomas, Ontario N5P 3V7



Manager, Transit Policy and Program Office



Director, Urban and Rural Infrastructure
Policy Branch



Corporation of the

City of St. Thomas

-42-

Report No.

FD04-05

File No.

Directed to: Chairman Terry Shackleton and members of the Protective Services and Transportation Committee

Date
April 5, 2005

Department: Fire Department

Attachment

Prepared By: Fire Chief Roy Lyons

Subject: Fire Department Quarterly Report

Recommendation:

"THAT: The Quarterly Report of the St. Thomas Fire Department be received as information.

Origin:

Council has requested that the Fire Department make a report available on Fire Department activities. This report will capsule the activities for January, February and March 2005.

Report:

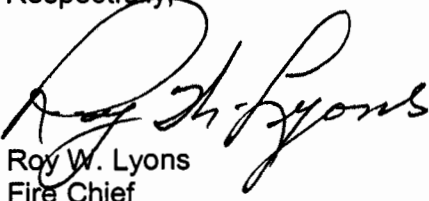
SUMMARY OF RESPONSES BY ST THOMAS FIRE DEPARTMENT JAN 1, 2005 TO MAR. 31, 2005

<u>Response types</u>	<u># of incidents</u>
Fires/Explosions/Pre-fire conditions	29
False fire calls	47
Public Hazards	40
Vehicle Accidents	20
Medical/Resuscitator Calls	334
Other Responses	35
Total responses Jan 1 – March 31, 2005	505

The total estimated dollar loss as of March 31, 2005 is \$777,250.00

- House fire on Omemee Street N with an approximate loss of \$175,000.00
- House fire on Metcalfe Street with an approximate loss of \$175,000.00
- Storage barn fire on Bush Line with an approximate loss of \$150,000.00
- Fire and explosion of Ross Street with an approximate loss of \$100,000.00
- Kitchen fire on Ross Street with an approximate loss of \$60,000.00
- Garage fire on Woodworth Ave with an approximate loss of \$85,000.00
- St. Thomas Fire Fighters won the Judge's Choice Award at the Heart & Stroke Foundation Chili Cook-off in February
- Many members of the Fire Department will be riding in the Big Bike for the Heart & Stroke Foundation on June 9, 2005.
- The Dennis Redman Memorial Golf Tournament is scheduled for September 22, 2005 at St. Thomas Golf and Country Club.

Respectfully,


Roy W. Lyons
Fire Chief