

THE CORPORATION OF THE CITY OF ST. THOMAS
AGENDA
THE FIRST MEETING OF THE MUNICIPAL HERITAGE COMMITTEE

COMMITTEE ROOM 204
CITY HALL

5:30 P.M.

February 4, 2015

MINUTES

Confirmation of the minutes of the meeting on January 13, 2015

UNFINISHED BUSINESS

Heritage Conservation District

NEW BUSINESS

40 Alma Street – Alterations

Ontario Heritage Week – February 16-22, 2015

Deputation to Council on Committee work and plans

Young Canada Works in Heritage Organizations (YCWHO) **Pages 2-3**

Land Registry Fee Exemption **Pages 4-6**

NEXT MEETING

Tuesday, March 3rd, 2015

ADJOURNMENT

Young Canada Works in Heritage Organizations (YCWHO)

Your organization is eligible if it is:

- An incorporated, non-profit organization in Canada with a heritage mandate, such as a museum*, archives, library, or an organization managing a heritage site**;
- An educational or cultural institution that has distinct objectives, programs and budget related to heritage;
- A non-profit organization, under a provincial, territorial, regional or municipal government, that has distinct objectives, programs and budget related to heritage;
- A professional heritage service organization;
- An Aboriginal regional government or governing body (band/tribal council) and/or Aboriginal organization with a mandate to preserve and support Aboriginal heritage;
- Stable and financially healthy.

***Note:** For the purposes of this program, a **museum** is defined as a permanent institution that collects, preserves and makes accessible to the public heritage resources, which it holds in trust for society. Eligible applicants include art galleries, cultural centres, natural history museums, historical and heritage societies, science centres, zoos, aquaria, botanical/heritage gardens, insectaria and herbaria.

****Note:** The term "**heritage site**" includes monuments, architectural heritage, historic or archaeological site or elements or structures of an archaeological nature, which are of historical, aesthetic, ethnological or anthropological value. Naturally-occurring landscapes and related nature conservation organizations are not eligible under this program. (Please consult Environment Canada website at www.ec.gc.ca for alternative programs, such as the Science Horizon Youth Internship Program).

Your organization is not eligible if it is:

- A federal department, federal agency or a Crown Corporation;
- A provincial or territorial government department;
- For-profit;
- A non-profit organization, with a heritage mandate in support of a federal entity, that is operationally dependent on the federal entity by virtue of its administrative and/or contractual relationship.

Employer's advantages:

- To gain access to a group of talented students dedicated to creating a better understanding and appreciation of Canada and its rich cultural heritage.

Objectives for Students:

- To build skills and gain practical work experience in a heritage-related field;
- To have opportunities to work and network with professionals in the heritage sector; and
- To increase their knowledge and appreciation of significant local and national achievements.

Duration:

- Jobs can last from 6 to 16 weeks. Students must work 30 to 40 hours per week. **Note:** Students with a disability are eligible for part-time work.

Ministry of Tourism, Culture and Sport Ministère du Tourisme, de la Culture et du Sport

Culture Services Unit
Programs and Services Branch
Culture Division
401 Bay Street, Suite 1700
Toronto ON M7A 0A7
Tel. 416 314-7144
Fax: 416 212-1802

Unité des services culturels
Direction des programmes et des services
Division de culture
401, rue Bay, 17^e étage
Toronto (ON) M7A 0A7
Tél. : 416 314-7144
Télec. : 416 212-1802



March 6, 2014

Dear Municipal Heritage Committee Members:

I am pleased to send you a copy of the enclosed Letter of Authority from Robert Mathew, Director, Central Production and Verification Services Branch, Ministry of Government Services, regarding the waiving of normal tariff fees at Land Registry Offices for Municipal Heritage Committee members and their assistants. Please note that the waiving of normal tariff fees is effective immediately and valid until March 31, 2015.

Please read the attached letter carefully in order to understand the conditions to which the waiving of tariff fees applies. When conducting research at Land Registry Offices, a copy of the letter must be presented in order that the fees be waived.

I trust that this assistance from the Land Registry Offices will enable you to further research and document heritage properties in your community.

Best regards,

A handwritten signature in black ink, appearing to read "Bert Duclos".

Bert Duclos
Heritage Outreach Consultant
Tel: 416-314-7154
Fax: 416-314-1802
Email: bert.duclos@ontario.ca

Enclosure

Ministry of Government Services

ServiceOntario
Central Production and Verification
Services Branch

4th Floor
20 Dundas Street West
Toronto ON M5G 2C2
Tel.: 416 314-4879
Fax: 416 314-4899

Ministère des Services gouvernementaux

ServiceOntario
Direction des services centraux de
production et de vérification

4^e étage
20 rue Dundas Ouest
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Téléc. : 416 314-4899



March 6, 2014

Mr. Bertrand Duclos, Heritage Outreach Consultant
Municipal Heritage Committees & Assistants
c/o Culture Services Unit
Ministry of Tourism, Culture and Sport
401 Bay Street, Suite 1700
Toronto, Ontario
M7A 0A7

Dear Mr. Duclos:

Further to your e-mail request made on behalf of Municipal Heritage Committees and their assistants, permission is hereby granted to examine closed parcel registers, copies of documents originally registered in paper and copies of plans in the registry office in the Province of Ontario without payment of normal tariff fee and subject to the following conditions:

Information obtained is to be used only for research of a non-commercial historical nature; specific information related to the individual properties must not be released in such a form as to cause embarrassment to the current owners.

Please be advised that a statutory fee is required to access current parcel registers and documents through the automated system.

Permission to investigate land registry office records without charge, does not include the supply of copies of records.

A search of the historical abstract index records must not be done during peak periods of operations.

Where title records being searched are required by solicitors or title searchers, those books must be given up upon request. In effect, solicitors and title searchers, who must make a title search in order to complete a land transaction, must be given priority with respect to the records.

In order to limit the demands on the land registry office staff, the number of records to be produced in one day may be limited at the discretion of the Operations Manager in a specific location.

Municipal Heritage Committees

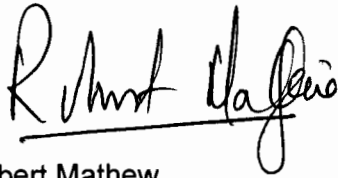
March 6, 2013

Page 2

All individuals, using this Letter of Authority, must identify themselves to the Land Registry Office Operations Manager, present a copy of this letter and make known to the staff the particular project on which they are working.

By a copy of this letter, I am advising the Operations Manager through their Directors that I have approved your request as noted above. Please contact the Operations Manager in his/her respective office to arrange convenient dates and times. This authorization will be in effect up to March 31, 2015.

Yours sincerely,

A handwritten signature in black ink, appearing to read "Robert Mathew", with a horizontal line drawn underneath the signature.

Robert Mathew

Director

Central Production & Verification Services Branch

cc: Jacqueline Spencer, Director, Central Region, Retail Office Branch
Louise Larocque, Director, North Region, Retail Office Branch
Tara Meagher, Director, Southwest Region, Retail Office Branch
Debbie Farr, Director, Southeast Region, Retail Office Branch