AGENDA

THE FIRST MEETING OF THE COMMITTEE OF ADJUSTMENT OF THE CITY OF ST. THOMAS 2018

COMMITTEE ROOM #309 CITY HALL

<u>10:00 A.M.</u>

THURSDAY

JANUARY 11, 2018

CHAIRMAN

Appointment of Chairman for 2018.

DISCLOSURE OF INTEREST

MINUTES

Confirmation of the minutes of the meeting held on November 9, 2017.

HEARING OF APPLICATIONS

B01/18 - Olga Babinski - 525 Elm Street Pages 2-9

Planning Report - B01/18 Page 10

<u>B02/18 - Habitat for Humanity - 40/42 Alma Street</u> **Pages 11-19**

Planning Report - B02/18 Page 20

UNFINISHED BUSINESS

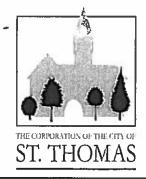
NEW BUSINESS

Next Meeting

TBD

ADJOURNMENT

Patrick J. C. Keenan Director of Planning & Building Services



All correspondence to be addressed to:

City of St. Thomas Planning & Building Services Dept 9 Mondamin Street St. Thomas, ON N5P 2T9

Telephone: (519) 633-2560 Fax: (519) 633-6581

CONFIRMATION OF A COMPLETE APPLICATION APPLICATION FOR CONSENT

November 22nd, 2017

Secretary-Treasurer, Committee of Adjustment

Attention: Melanie Knapp

Pursuant to By-Law 30-2015, a consultation meeting was held with Planning Department Staff and the applicant.

An application for Consent, regarding 525 Elm Street, was received on November 21st, 2017.

This letter is notice that the information and material required under Subsections 53(2) and 53(3) and the required fee under Section 69 of the Planning Act has been provided and the application for consent is thereby considered complete.

17 Mily

Please contact the Planning & Building Services Department if you have any questions.

Yours truly,

Patrick. J. C. Keenan

Director of Planning & Building Services



FORM I **PLANNING ACT**

Application No.

APPLICATION FOR CONSENT

Received Nova3, 2017

CITY OF ST. THOMAS

This application must be filed with the Secretary-Treasurer of the Committee of Adjustment and must be accompanied by 5 copies of a property sketch and any documents relating to the application along with a fee of \$450.00, payable to the City of St. Thomas; additionally, for the stamping of deeds or issuances of certificates of official, an additional fee of \$200.00, payable to the City of St. Thomas, will be required at the time of stamping or issuance.

* Please note that in accordance with By-Law 30-2015, consultation with the Planning Department must take place prior to the submission of an application. All information and materials submitted for the application shall be made available to the public, as indicated by Section 1.0.1 of the Planning Act, R.S.O. 1990. *

1. Name of approval authority. <u>City of St. Thomas Committee of Adjustment</u>
2. Date application deemed complete by municipality.
3. Name of registered owner. OLGA BROINSKI Telephone Number (S19)-631-3574 Fax Number N/A Address 625 ELM ST Postal Code NSRIK 6 Email NONE
Name of solicitor or authorized agent (if any) GARY BODKIN Telephone Number (519)-631-5113 Fax Number Address H3 MCLARTY DR, STTHOMAS, ONT Postal Code NSR537 Email 9 book in CS33 C rogers comu
Please specify to whom all communications should be sent:
☐ Registered owner ☐ Solicitor ☑ Agent
4. Name of person(s) [purchaser, lessee, mortgagee, etc.] to whom land or interest in land is intended to be conveyed, leased or mortgaged.
5. Location and description of subject land:
Street Address 525 Elm 54. Assessment Roll No. 342109050010600
Registered Plan NoLot(s) No
Reference Plan No. 11R- 632 Part(s) No
6. Current Size of Subject Parcel (in metres/hectares):
Frontage 18.29 m Depth 49.83m Area 911.29 m2
7. Are there any easements or restrictive covenants affecting the subject land: ✓ Yes ☐ No
If "yes" describe the easement/covenant and its effect: WIDEING OF ELH ST WHICH HAS NO AFFECT ON APPLICATION FOR CONSENT
8. Type and purpose of proposed transaction: (check appropriate box)
Transfer:
addition to a lot
☐ easement/right-of-way ☐ correction of title
Other (specify)
applicant's initials

Consent Application No		-4-		2
9. Number of new lots (inc	luding retained lot)	proposed:_	Jo new	ots - lot addition
10. PROPOSED SEVERI		• • -	*	
a.) Description and use of		severed (in	metres/hects	ıres):
Frontage 1829	Danib L	57 M	A 100 8	13.59 M2
Frontage /& =T	M Depth 7	· <u>J.1.74</u>		
Existing Use				
Proposed Use				
b.) Number and use of bu intended to be severed	!:			
Existing	VE		<u></u>	<u> </u>
Proposed A/OI	VE.			
c.) Type of water supply	& sanitary sewage	disposal to p	roposed Sev	ered lot (locate on sketch):
TYPE Municip	al Water & Sewer	☐ Municip	oal Water & F	rivate Sewer
☐ Municip	al Sewer & Well	☐ Well &	Private Sewe	r System
☐ Other (sp	pecify)			
d.) Access to proposed s	evered lot:			
[2] municipal road		way 🗆 cou	nty road 🔲	private
11. PROPOSED RETAI				
a.) Description and use	of lands to be retain	ed (in metro	es/hectares):	
Frontage	T M Depth_	45.26	_m Area_	827.80 MZ
Existing UseR	ESIDENTIAL	-		
Proposed Use	RESIDENT	AL		
b.) Number and use of l intended to be retain	ouildings and struct	ures (both e	xisting and p	roposed) on the land
Existing Tu	10 - Hous	E AND	DETACILE	ED GARAGE
c.) Type of water suppl	y & sanitary sewag	e disposal to	proposed Re	etained lot (locate on sketch):
TYPE Munic	ipal Water & Sewe	□ Munic	ipal Water &	Private Sewer
☐ Munic	ipal Sewer & Well	☐ Well &	t Private Sew	er System
☐ Other (specify)			
d.) Access to proposed	retained lot:			
図 municipal road [provincial highw	ay 🔲 count	y road 🔲 pr	ivate
12. When will water sup	ply and sewage dis	posal service	s be availabl	e?
 				

Consent Applicati	on No		3
13. a.) Have there	been any pr	evious severances of land from	n this holding? Yes No
b.) If the answ and supply	er to a.) is "; the followin	yes", please indicate previous g information for each lot sev	severances on the required sketch rered:
Use of parc	el	RESIDENTIAL OCT 1/1996	BABINSKI
•		, land use designation of the s	· _
15. What is the cu	rrent Officia Lesident	l Plan land designation of the	subject property?
16. Has the parcel under Section	ever been the 51 or a cons	ne subject of an application fo ent under Section 53 of the A	r approval of a plan of subdivision ct, as amended, or its predecessors?
□Yes ☑No	lf yes, pleas	se indicate the file number an	d the status:
17. Please indicate	whether the	e property is the subject of an	application for one of the following
		l plan amendment approval	☐ Zoning by-law amendment
-		r amendment	Plan of subdivision approval
	_	number and status of the fore	going application(s):
18. Is the owner, s simultaneously	olicitor or a y with this a	,	onsents on this holding lying for additional consents in the
,	☐ Yes	☑ No	
19. Is the owner, s Section 45 of subject of this	the Planning	gent applying for any minor v ; Act, R.S.O. 1990, as amende ?	variance or permission under ed, in relation to any land that is the
	☐ Yes	ह्य No	
20. Is the applicat Ontario Plann	ing Act?		ed under subsection 3(1) of the
	Yes	□ No	
21. Is the subject	land within	an area designated under any	provincial plan or plans?
	☐ Yes	M No	
If yes, does the plan or Plans.	application	conform to or does not confl	ict with the applicable provincial
	_		
Other Comments:	}		

))

corporate owner signature

I have the authority to bind the Corporation.

Crystal Marie Penney, a Commissioner, etc., Produce of Ontario, for the Corporation of the City of St. Thomas, Potres September 18, 2019,

AUTHORIZATION

(Please see note below)

10:	Assistant-Secretary Treasurer
	Committee of Adjustment
	City of St. Thomas

	_					
Description and Locat	ion of Subject Lan	ds:				
Municipal Address	1525	ELH	<u> </u>	THOMA	SIONT	N5RIK6
Legal Description 6	0525 ELH	15T.C	0N 7 7A	SHOUTH	PT LOT	<u>8</u>
1/We. The undersigned	, being the registe	red owner(s)	of the above	lands hereby	authorize	
OLGA BA (Agents Name	AINSK I (Names)	of	GARY (Agent	BODKI s Cny/Town of Re	sidence)	to:
 (1) make an application (2) appear on my behan (3) provide any inform application. 	f at any hearing(s)	of the appli	cation; and		_	he
Dated at the CITY (Chy/Town)	of ST.17-10 (Name of Cri	L(AS y/Town)	in the <u>Cou</u>	ATY of	ELC-1 \(\cappa_{\text{Name of County/Destr}}\)) ict)
this <u>20</u> day of	NOVEH.	<u> 352</u> ,	2017. × Obçe	r Bak	linski	
Signature of Witness Print Name			Signature o	f Owner		
Signature of Witness Print Name				f Joint Owne		-
Signature of Witness Print Name				f Joint Own	er	

Note: This form is only to be used for applications, which are to be signed by someone other than the owner.

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ELM

STREET

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LEGEND



Previously Severed 1996

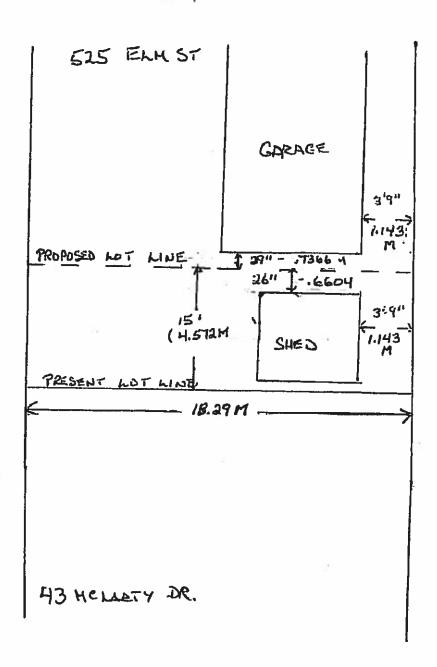


TO BE SEVELED



TO BE





3



The Corporation of the City of St. Thomas

Report No.: B01-2018

Applicant: Olga Babinski

Directed to: Members of the Committee of Adjustment

Report Date: December 22, 2017 Meeting Date: January 11, 2018

Location: 525 Elm Street, Concession 7 Yarmouth, Pt Lot 8, Reference Plan 11R-6321, Part 1, in the City of St. Thomas

Subject: Request for a consent pursuant to Section 53 of the Planning Act, R.S.O, as amended

Department: Planning Department

Prepared by: Steve Craig, Senior Planning Technician

Attachments: Location Plan

SUBJECT LANDS

NORTH

Elm Street

Prive

McLarty

Location Plan:

Fairview Avenue

Recommendation:

That: Report B01-2018 be received.

Origin

The proposed lot addition is for the purpose of conveying a parcel of land to the abutting lot to the south, municipally known as 43 Mc Larty Drive.

The applicant, through consent application B01/18, is proposing to sever a parcel of land 4.57m \times 818.29m, and an area of 83.59m², containing one shed. It is proposed that the lands to be severed will be merged with the abutting lot to the south, municipally known as 43 Mc Larty Drive. The applicant is proposing to retain a lot with 18.29m of frontage on Elm Street and an area of 827.80m containing one single detached dwelling and one detached garage.

Official Plan

- The subject lands are within the Residential designation, as shown on Schedule "A" (Land Use Plan) to the Official Plan for the City of St. Thomas.
- The Residential designation of the Plan permits low, medium and high density residential use, subject to the policies of the Plan.
- Schedule C (Roads Widening Plan) to the Official Plan of the City of St. Thomas identifies Elm Street with a proposed minimum road allowance width of 26m. The right-of-way widths indicate the minimum planned widths of the road right of ways that may be secured as part of the development approval process. Road

widenings shall be reserved or obtained, at no cost to the City, through subdivision approval, condominium approval, land severance consent, site plan approval or by gift, bequeathment, purchase or through expropriation where necessary and feasible.

Zoning By-Law

The subject lands are located within the First Residential Zone (R1) pursuant to the City of St. Thomas Zoning By-Law No. 50-88, as amended. The First Residential Zone (R1) permitted uses include a single detached dwelling, and uses accessory to the foregoing. For a single detached dwelling the minimum lot area is 464m² and the minimum lot frontage is 15m.

- In accordance with the Official Plan the applicant shall convey to the City, at no cost to the City, and free of all charge and encumbrances, the necessary road widening along Elm Street, to be determined by a legal survey, and to be shown on the reference plan.
- The severed lands shall be merged in title with 43 Mc Larty Drive. Subsection 3 or 5 of Section 50 of the Planning Act, R.S.O., 1990, as amended shall apply to any subsequent conveyance or transaction involving the subject land.
- In staffs opinion the proposed consent complies with the City of St. Thomas Official Plan, Zoning By-Law and satisfies the criteria of Section 51(24) of the Planning Act, R.S.O, as amended. Therefore, approval of consent application B01-2018 is supportable.

Respectfully submitted.

Steve Craig

Senior Planning Technician

Patrick J. C. Keenan Director of Planning & Building Services



All correspondence to be addressed to:

City of St. Thomas
Pianning & Building Services Dept
9 Mondamin Street
St. Thomas, ON
NSP 2T9

Telephone: (519) 633-2560 Fax: (519) 633-6581

CONFIRMATION OF A COMPLETE APPLICATION APPLICATION FOR CONSENT

December 5th, 2017

Secretary-Treasurer, Committee of Adjustment Attention: Melanie Knapp

Pursuant to By-Law 30-2015, a consultation meeting was held with Planning Department Staff and the applicant.

An application for Consent, regarding 40/42 Alma Street, was received on December 4th, 2017.

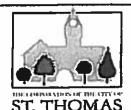
This letter is notice that the information and material required under Subsections 53(2) and 53(3) and the required fee under Section 69 of the Planning Act has been provided and the application for consent is thereby considered complete.

Please contact the Planning & Building Services Department if you have any questions.

Yours truly,

Patrick. J. C. Keenan

Director of Planning & Building Services



FORM 1 PLANNING ACT

Application No. BOO

APPLICATION FOR CONSENT

Received Dec 5/1

CITY OF ST. THOMAS

This application must be filed with the Secretary-Treasurer of the Committee of Adjustment and must be accompanied by 5 copies of a property sketch and any documents relating to the application along with a fee of \$450.00, payable to the City of St. Thomas; additionally, for the stamping of deeds or issuances of certificates of official, an additional fee of \$200.00, payable to the City of St. Thomas, will be required at the time of stamping or issuance.

* Please note that in accordance with By-Law 30-2015, consultation with the Planning Department must take place prior to the submission of an application. All information and materials submitted for the application shall be made available to the public, as indicated by Section 1.0.1 of the Planning Act, R.S.O. 1990. *

Name of approval authority. <u>City of St. Thomas Committee of Adjustment</u> Date application deemed complete by municipality.
3. Name of registered owner. Habitat for Humanity Heartland Ontario Inc.
Telephone Number (519) 455-6623 Fax Number
Address Unit 2 40 Pacific Court, London, Ontario
Postal Code N5V 3K4 Email belliot@habitat4home.ca
Name of solicitor or authorized agent (if any) Paul Benedict, OLS, NA Geomatics Inc. (Woodstock)
Telephone Number (519) 537-6212 Fax Number (519) 421-0234
Address 871 Dundas Street, Woodstock, Ontario
Postal Code N4S 1G8 Email phenedict@naeng.com
Please specify to whom all communications should be sent:
☑ Registered owner ☐ Solicitor ☑ Agent
4. Name of person(s) [purchaser, lessee, mortgagee, etc.] to whom land or interest in land is intended to be conveyed, leased or mortgaged. unknown
5. Location and description of subject land:
Street Address 40/42 Alma Steet Assessment Roll No. 34 21 020 1300 1900
Registered Plan No. 43 Lot(s) No. Part of Lots 8 and 9 (West Side of Alma St.)
Reference Plan NoPart(s) No



FORM I PLANNING ACT

Application No. BOO 18

Received

APPLICATION FOR CONSENT

CITY OF ST. THOMAS

6. Current Size of Frontage 20.11	-	n metres/hecti _ Depth_40.2		rea <u>809.3m²</u>	
7. Are there any e				e subject land:	Yes NX
If "yes" describ	e the easement/c	ovenant and it	s enect:		
8. Type and purpo	ose of proposed tr	ansaction: (cl	neck appropria	te box)	
Transfer:	☑ creation of a	new lot	Other:	mortgage/charge	u
	addition to	a lot		lease	
	🗵 easement/rig	ht-of-way		correction of title	
	X other (specif	y) Split Semi	-detached dwe	lling into 2 units/p	parcels
9. Number of new	lots (including r	etained lot) pr	oposed: 1		

12. When will water supply and sewage disposal services be available?

Existing and already connected to both dwelling units

applicant's initials

13. a.) Have there been any previous severances of land from	this holding? 🔲 Yes 📝 No
 b.) If the answer to a.) is "yes", please indicate previous seand supply the following information for each lot sever 	verances on the required sketch ed:
Grantee's name	
Use of parcel	
Date parcel created	
14. What is the current Zoning land use designation of the sub Residential R3-81	
15. What is the current Official Plan land designation of the su Residential	ubject property?
16. Has the parcel ever been the subject of an application for a under Section 51 or a consent under Section 53 of the Act,	approval of a plan of subdivision as amended, or its predecessors?
☐ Yes ☑ No If yes, please indicate the file number and t	he status:
17. Please indicate whether the property is the subject of an ap	pplication for one of the following:
Official plan or official plan amendment approval	☐ Zoning by-law amendment
☐ Minister's zoning order amendment	☐ Plan of subdivision approval
If known, indicate the file number and status of the forego	ing application(s):
18. Is the owner, solicitor or agent applying for additional considering apply future?	sents on this holding ing for additional consents in the
Tuture? ☐ Yes 🔯 No	
19. Is the owner, solicitor or agent applying for any minor var Section 45 of the Planning Act, R.S.O. 1990, as amended, subject of this application?	iance or permission under in relation to any land that is the
☐ Yes 🖾 No	
20. Is the application consistent with policy statements issued Ontario Planning Act?	under subsection 3(1) of the
Yes 🔀 No	
21. Is the subject land within an area designated under any pro-	ovincial plan or plans?
☐ Yes 🏻 No	
If yes, does the application conform to or does not conflict plan or Plans.	with the applicable provincial
Other Comments:	
Part 2 represents the lands to be retained	·
Parts 1 and 3 represent the lands to be severed Part 4 represents the requested 3.0m road widening and descriptions.	avlight to be transferred to the City
Part 3 represents the requested 5.0m road widening and to Part 3 represents severed lands to be subject to a private s	
Retained lots dimensions above include widening strip	

applicant's initials



- 22. a.) The applicant/owner/agent hereby consents to disclosure of the information contained in this application pursuant to Section 32(b) of the Municipal Freedom of Information and Protection of Privacy Act, RSO 1990.
 - b.) The applicant/owner/agent acknowledges that he/she is aware that any cost incurred over and above the application fee submitted, as a result of the application being subject to:
 - the submission of additional information
 - the entering into of an agreement with the Corporation of the City of St. Thomas
 - an Ontario Municipal Board hearing

is the responsibility of the applicant/owner, and the Applicant/owner agrees to pay any such additional fee.

c.) The applicant/owner hereby authorizes the Committee of Adjustment members and City staff to enter onto the subject property for the purpose of site inspections with respect to this application.

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Dated at the City of London (Name	of City or Town)
30th day of November	2012
	nature of opplicant, solicitor or authorized agent)
IAM Dries Elliet	of the City of
I/We, Brian Elliot (Name(s))	(City/Town)
London	in the County of
(Name of City/Town)	(County/District/Regional Municipality)
solemnly declare that all the statements contain this solemn declaration conscientiously believed same force and effect as if made under oath an	• • • • • • • • • • • • • • • • • • • •
)
) owner signature
Declared before me at the)
City of London)
in the Province of Ontario) owner signature
this Olst day of December, 2017.	
_) corporate owner signature
la aludani	I have the authority to bind the Corporation

A Commissioner, etc.

OTARY

applicant's initials



AUTHORIZATION

(Please see note below)

To: Assistant-Secretary Treasurer Committee of Adjustment City of St. Thomas

Description and Location of Subject Lands:
Municipal Address 40/42 Alma Street St. Thomas, Ontario, N5P 3A8
Legal Description Part of Lots 8 and 9 (West side of Alma Street) Registered Plan 43 being all of PIN 35177-0079
I/We. The undersigned, being the registered owner(s) of the above lands hereby authorize
Paul J. Benedict, OLS of NA Geomatics Inc of Woodstock (Agents Name/Names) (Agents City/Town of Residence)
 (1) make an application on my behalf to the City of St. Thomas Committee of Adjustment; (2) appear on my behalf at any hearing(s) of the application; and (3) provide any information or material required by the Committee of Adjustment relevant to the application.
Dated at the City of London in the County of Middlesex (Chy/Town) (Name of City/Town) (County/District) (Name of County/District)
Signature of Witness Print Name Print Name Print Name Signature of Joint Owner Print Name
Signature of Witness Print Name Signature of Joint Owner Print Name

Note: This form is only to be used for applications, which are to be signed by someone other than the owner.

ACKNOWLEDGEMENT OF LEGAL AND PLANNING FEES

In addition to the planning fees listed in this application package, please note that where the City required assistance from its solicitors or other technical or professional consultants in the processing of this application, the applicant shall be responsible for reimbursing all fees incurred by the City.

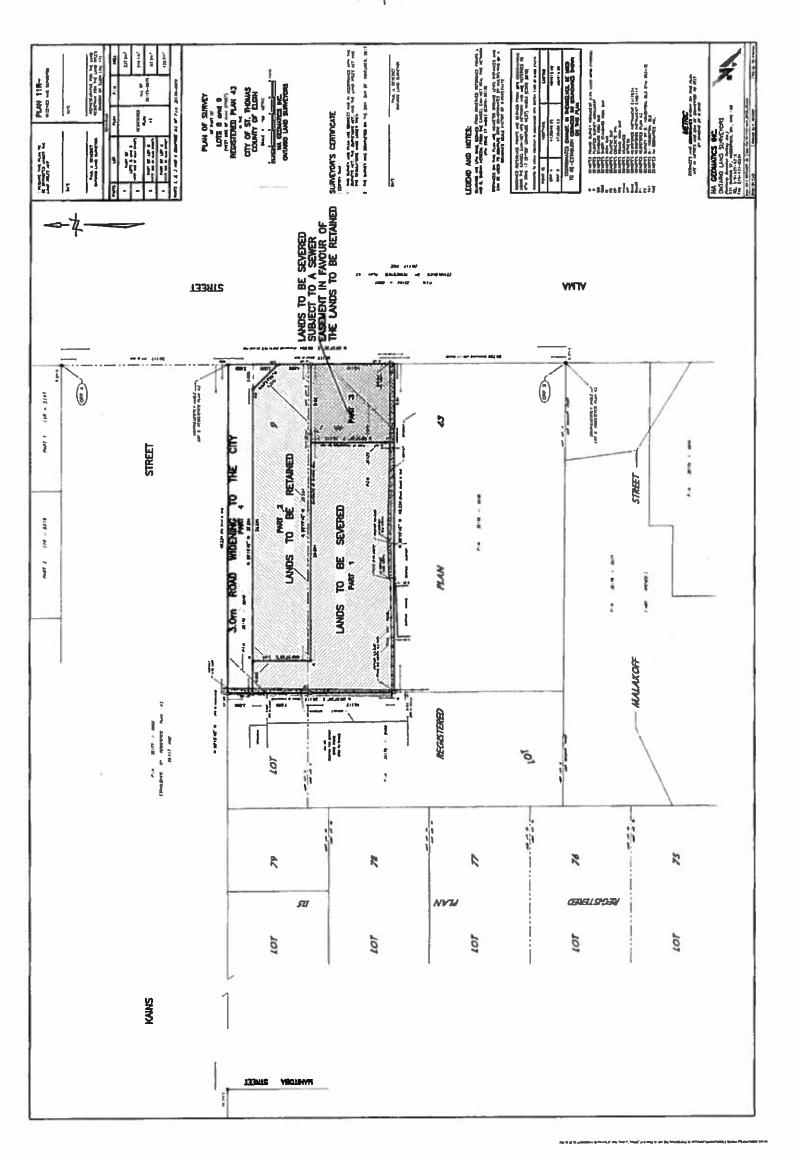
Please note, this acknowledgement must be signed by the owner, not the authorized agent.

I, Brian Elliot, CEO, Habitat for Humanity Heartland, am the owner of the subject lands, and I understand that further fees may be incurred by the City throughout the planning process and that I am responsible for reimbursing all fees.

November 30, 2017

Date

Signature of Owner





The Corporation of the City of St. Thomas

Report No.: B02-2018

Applicant: Habitat for Humanity Heartland

Ontario Inc.

Directed to: Members of the Committee of Adjustment

Report Date: December 20, 2017 Meeting Date: January 11, 2018

Location: 40 Aima Street, Plan 43, Pt Lots 8,9, W/S Alma, in the City of St. Thomas

Subject: Request for a consent pursuant to Section 53 of the Planning Act, R.S.O, as amended

Department: Planning Department

Prepared by: Steve Craig, Senior Planning Technician

Attachments: Location Plan

Recommendation:

That: Report B02-2018 be received.

Origin

The applicant recently completed the construction of a semi-detached residential dwelling on the subject lands, and Is now proposing to subdivide the lot, which will separate the ownership of the two dwelling units. The applicant is also proposing to create an easement over part of the severed lot, in benefit of the retained lot, which is for the purpose of providing access to the sanitary sewer line.

Proposal

The applicant is proposing to sever one lot with frontage of 10m along Alma Street and an area of 402.3m^2 , containing one semi-detached dwelling unit. The applicant is proposing to retain one lot with frontage of 10.12m along Alma Street and an area of 407.0m^2 , containing one semi-detached dwelling unit. It is proposed that the severed and retained lots will continue to be used for residential purposes. The applicant is also proposing to create a $9.61\text{m} \times 10.1\text{m}$ easement over part of the severed lot, in benefit of the retained lot, which is for the purpose of providing access to the sanitary sewer line.

Official Plan

- The subject lands are within the Residential designation, as shown on Schedule "A" (Land Use Plan) to the Official Plan for the City of St. Thomas. Consents for a right of way or easement are permitted in any land use designation.
- Schedule C (Roads Widening Plan) to the Official Plan of the City of St. Thomas identifies Kains Street with a proposed minimum road allowance width of 26m. The right-of-way widths indicate the minimum planned widths of the road right of ways that may be secured as part of the development approval process. Road widenings shall be reserved or obtained, at no cost to the City, through subdivision approval, condominium approval, land severance consent, site plan approval or by gift, bequeathment, purchase or through expropriation where necessary and feasible.
- As a condition of development or redevelopment of land for residential purposes, Council may, by by-law applicable to
 the whole City, or to any defined area or areas, require that land in an amount not exceeding 5 percent of the land
 proposed for development or redevelopment be conveyed to the City for park or other public recreational purposes.
 Council may accept money to the value of any land required to be conveyed in lieu of such conveyance.

Zoning By-Law

- The subject lands are located in the Third Residential Zone (R3-81) pursuant to the City of St. Thomas Zoning By-Law No. 50-88, as amended. The Third Residential Zone (R3-81) permitted uses include a semi-detached dwelling.
- The minimum lot area required for a semi-detached dwelling is 300m² per dwelling unit. The minimum lot frontage required for a semi-detached dwelling is 10m per dwelling unit.

Comments

- In accordance with the Official Plan the applicant shall convey to the City, at no cost, and free of all charge and encumbrances, the necessary road widening along Kains Street, and a daylight corner on the southwest corner of the intersection of Kains Street and Alma Street. The road widening and daylight corner shall be shown on the reference plan.
- In accordance with the Official Plan approval of the application shall be subject to the cash-in-lieu of the dedication of 5% of the lands for parkland purposes.
- In staffs opinion the proposed consent complies with the City of St. Thomas Official Plan, Zoning By-Law and satisfies the criteria of Section 51(24) of the Planning Act, R.S.O, as amended. Therefore, approval of consent application B02-2018 is supportable.

Respectfully submitted,

Steve Crag Senior Planning Technician