



St. Thomas - Elgin Social Housing



APPLICATION
FOR SUBSIDIZED HOUSING / PORTABLE
HOUSING BENEFIT / AFFORDABLE HOUSING

Complete this application form and mail, fax, email or take in person,
with copies of all supporting documentation, to:

ST. THOMAS - ELGIN SOCIAL HOUSING

St. Thomas – Elgin Social Services

c/o Housing Intake

230 Talbot Street

St. Thomas, Ontario, N5P 1B2

Phone: 519-631-9350

Fax: 519-631-1824

Toll Free: 1-800-265-4362

Email: housinginfo@stthomas.ca

Basic Eligibility Requirements

You must be a Canadian citizen, Landed Immigrant, or have Refugee Claimant Status, or you have made application for status as a permanent resident under the *Immigration and Refugee Protection Act (Canada)* or for refugee protection under the *Immigration and Refugee Protection Act (Canada)*, and no removal order has become enforceable against any member of the household under the Act.

If you own a house, any offer of rental accommodation as a result of this application will be conditional upon you listing your house for sale. If sale of the house is not completed within six months of accepting accommodation, you will not be eligible to continue receiving RGI assistance (exceptions may be made in extenuating circumstances or if a sale is imminent).

You must not owe rent or damage arrears to any social housing provider. (Exceptions may be made in extenuating circumstances or if an agreement to repay is in place.)

At least one person in your household must be 16 years of age or older, and able to live independently with or without support services.

No member of your household has been convicted during the past two years of an offence arising from misrepresentation of income for rent-geared-to-income purposes.

Special Priority Status

Complete only if you intend to apply for Special Priority Status as a victim of family violence or of human trafficking

I wish to apply for special priority status. I, or someone in my household, is currently a victim of abuse or had been a victim of abuse and has resided separately from the abuser for a period of three months or less.

Signature

Safe Contact Number

Section 3 – Co-Applicant Information

Last Name	First Name and Initial
P.O. Box #/Apt.#	Street Address
Town/City	Province & Postal Code
Home Phone #	Date of Birth mm/dd/yyyy
Other Phone #	Email Address
Work: _____ Cell: _____	Is email your preferred method of communication? <input type="checkbox"/> YES <input type="checkbox"/> NO
Social Insurance # (optional)	<input type="checkbox"/> Male <input type="checkbox"/> Female <input type="checkbox"/> Other <input type="checkbox"/> Prefer not to disclose
Citizenship: <input type="checkbox"/> Canadian Citizen <input type="checkbox"/> Refugee Claimant <input type="checkbox"/> Landed Immigrant <input type="checkbox"/> Deportation Order <input type="checkbox"/> Other Specify _____	
Marital Status: <input type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Divorced <input type="checkbox"/> Common Law <input type="checkbox"/> Widowed <input type="checkbox"/> Other	

Current Accommodation Same as first applicant

Own or share ownership Rent Temporary accommodation

If renting, monthly rental costs \$_____ If renting, estimated monthly utilities costs \$_____

*Please note that homeowners must sell their property no later than 6 months after occupancy of a social housing unit

Section 4 – Other Members of the Household

	Last Name	First Name	Date of Birth	M/ F	Relationship to Applicant
1.					
2.					
3.					
4.					
5.					

Section 5 – Household Income and Asset Information

Statement of Monthly Income and Assets

Income means gross income (before deductions) of every kind from ALL sources of ALL who will be living in the household.

Source of Income	Name of Recipient	Name of Recipient	Name of Recipient	Name of Recipient
Ontario Works (OW)	\$	\$	\$	\$
Ont. Disability Support Program (ODSP)	\$	\$	\$	\$
Full-time employment	\$	\$	\$	\$
Part-time employment	\$	\$	\$	\$
Self-employment	\$	\$	\$	\$
Employment Insurance (EI)	\$	\$	\$	\$
W.S.I.B.	\$	\$	\$	\$
Old Age Security (OAS) and federal GIS	\$	\$	\$	\$
Canada Pension Plan (CPP)	\$	\$	\$	\$
GAINS – Aged	\$	\$	\$	\$
Company Pension	\$	\$	\$	\$
Other Country Social Security	\$	\$	\$	\$
Other Pensions	\$	\$	\$	\$
Annuity (R.I.F.)	\$	\$	\$	\$
Support Payments	\$	\$	\$	\$
O.S.A.P./ Student Loans & Grants	\$	\$	\$	\$
Interest – Investments	\$	\$	\$	\$
Other income (specify)	\$	\$	\$	\$
	\$	\$	\$	\$
	\$	\$	\$	\$
TOTAL INCOME	\$	\$	\$	\$

Section 6 – Occupancy Standards

Occupancy Standards are rules which limit the size of housing unit an applicant for subsidized housing may occupy, and which govern the amount of benefit an applicant for a portable housing benefit may receive, based on the size and nature of their household.

In some cases an applicant may be eligible for an extra bedroom if they are applying for subsidized housing, or for a larger benefit if they are applying for a portable housing benefit.

Please indicate if your household requires an extra bedroom for any of the following reasons:

- to store medical equipment required by a member of the household because of a disability or medical condition
- if a spouse requires a separate bedroom because of a disability or medical condition for a personal care provider who is not a member of the household
- if overnight accommodation is required for a child under a joint custody arrangement
- if accommodation is a condition of visiting rights for a child who is not a member of the household

Note: Documentation will be required to substantiate any of the above requests.

Section 7 – Housing Preferences (for applicants for subsidized housing)

Type of Housing Requested: (Please check preferences)

1. Family Senior (age 65+) Adult (age 16+) Modified ♿

(Modified means the housing unit that has been altered to be accessible for an individual using a wheelchair or with a physical disability to allow that individual to live independently)

2. Bachelor 1-bedroom 2-bedroom 3-bedroom 4-bedroom
 5-bedroom 6-bedroom

3. Can you climb stairs? Yes No

4. Do you require assistance to live independently? Yes No

If yes, please explain:

Co-operative Housing

Co-operative housing is slightly different from normal rental housing. Co-operative housing tenants (called "members") are usually asked to participate in some aspect of the co-op's operation and management. Applicants for units within co-operative housing are interviewed separately by the Co-op prior to being offered a vacant unit.

Do you wish to apply to live in co-operative housing? Yes No

Building Selection

Subsidized rental accommodation is available in the locations listed below. Please check the boxes for locations in which you would be interested in living.

Please Note: When an appropriate unit becomes available in any of the locations you have checked below and you are at the top of the waiting list for that location, you will receive an offer of housing for that unit. This will be the only offer you are entitled to receive under this application. If you decline that offer and still wish to be on the waiting list for subsidized housing you will have to re-apply. You are strongly advised to limit the choices you make below to those you are certain you would be prepared to accept if you received an offer.

If you make no selection, it will be assumed that you are interested in appropriate housing in any area.

LEGEND:		
Bach. = Bachelor apt.	1B = one-bedroom unit	2B = two-bedroom unit
3B = three-bedroom unit	4B = four-bedroom unit	5B = five-bedroom unit
6B = six-bedroom unit	A = Adult Housing	F = Family Housing
M = Modified Units	S = Seniors Housing	

Aylmer

Menno Lodge of Aylmer Inc.: (519) 765-1083 (pet size restrictions)

- Menno Lodge, 215 South St. W., Aylmer 20-1B, 5-2B, apartments, S (65+), M
- Elkview Gardens, 50 Melanie Dr., Aylmer 4-2B, 20-3B, 14-4B, 10-5B, 2-6B, townhouses, F, M
- Troy Village Housing Co-operative Inc., (519) 765-3686 (pet size restrictions)
230 South St. W., Aylmer 10-1B, 20-2B, 15-3B, 5-4B, townhouses/apts., A, F, M

City of St. Thomas-owned housing (519) 631-1680 X7146 (smoke-free units)

- 60-88 Myrtle St., Aylmer 6-2B, 8-3B, 1-4B, townhouses, F, M
- 49 Chestnut St., Aylmer 36-1B, 2-storey walk-up apartments, A
- 58 Myrtle St., Aylmer 28-1B, 2-storey walk-up apartments, A

Dutton

- Dutton & District Lions Non-Profit Housing Inc., (519) 762-0089 (smoke-free units)
Caledonia Gardens, 1 Lions Road, 17-1B, 8-2B, apartments, S (65+), M

Port Burwell

- Port Burwell Family Residences, (519) 874-4543
Maple Meadows, 58 Elizabeth St., 8-2B, 6-3B, 14-4B, 7-5B, townhouses, F, M
- Port Burwell Non-Profit Housing Corp., (519) 874-4229
Milton Towers, 5 Milton St., 16-1B, 4-2B, M, (55+)

Rodney

- Kiwanis Non-Profit Homes of Rodney Inc., (519) 785-2328 (smoke-free units)
Kiwanis Seniors Apartments, 229 Fourth St., 17-1B, 7-2B, apartments, S (65+), M
- City of St. Thomas-owned housing (519) 631-1680 X7146 (smoke-free units)
Twin Pines, 253 Ridout St., 2-Bach, 8-1B, 2-storey walk-up apartments, A

St. Thomas

Eastwood Non-Profit Housing Corp. (519) 633-5375 (smoke-free units)

- Eastwood Court, 180 South Edgeware Rd., 15-2B, 27-3B, F, townhouses, M
- Eastwood Heritage Park, 200 Burwell Rd., 18-2B, 48-3B, 4-4B, townhouses, F, M
- Eastwood Park Terrace, 3 South Edgeware Rd., 1-2B house F, 19-3B townhouses F, 5-2B townhouses S
- Eastwood Village, 405 Wellington, 3-2B, 43-3B, 8-4B townhouses, F, M

City of St. Thomas-owned housing (519) 631-1680 X7146 (smoke-free units)

- 1-27 Airey Ave., 20-3B, 4-4B, semi-detached, F
- 16 Celestine St., 28-1B, apartments (elevator), A
- 200 Chestnut St., 100-1B, apartments (elevator), A, M
- 76 Churchill Cres., 16 Bach, 12-1B, 2-storey walk-up apartment, A
- 96 Confederation Dr., 22-3B, townhouses, F
- 40-87 Dunkirk Dr., 8-2B, 32-3B, single family detached, F
- 425-483 Elm St., 4-2B, 10-3B, 8-4B, semi-detached, F
- 192 Fairview Ave., 1-4B, 1-storey single family detached, F
- 81-85 (odd) Fairview Ave., 8-2B, 12-3B, 6-4B, townhouses, F
- 5 Morrison Dr., 30-1B, 2-storey walk-up apartments, A
- 1-35 Simcoe St., 5-2B, 28-3B, 2-4B, single family detached, F
- 45 St. Anne's Place, 38-1B, apartments, (elevator), A
- 5 William St. 14-1B apartments, (elevator) A, M
- 105-139 (odd) First Ave., St. Thomas, 4-B., 14-1B S (65+)
- Elmview Estates Housing Co-operative, (519) 637-2503 (pet size restrictions)
240 Burwell Rd., 14-1B, 24-2B, 24-3B, 5-4B, apts./townhouses, A, F, M
- Meadowdale Community Co-operative Inc., (519) 633-8416
345 Highview Dr., 14-1B, 31-2B, 12-3B, 3-4B, townhouses/apts., A, F, M
- Pinafore Station Co-operative Homes Inc., (519) 637-1611
351 Manor Rd., 14-1B, 23-2B, 22-3B, 4-4B, townhouses/apts., A, F, M

West Lorne

- City of St. Thomas-owned housing (519) 631-1680 X7146 (smoke-free units)
144 Main St., 25-1B, 2-storey apartments (elevator), A

Subsidized Housing

For all of the social housing projects which are listed above on this application the rental subsidy is the difference between the “geared to income” rent, and the “market rent” for the tenant’s unit. The monthly rent the tenant pays is approximately 30% of their gross monthly income, but lower than that if they pay their own utilities, and slightly higher if they don’t. The balance of the rent for their unit is paid by a subsidy for the tenant which is received directly by the housing provider.

Portable Housing Benefit

A Portable Housing Benefit (PHB) is a monthly financial benefit which is calculated based on family composition and household income. A PHB can be used by the recipient to assist them with rental and utilities costs in any residential housing unit within St. Thomas and Elgin County.

- I wish to apply for a Portable Housing Benefit

City-Owned Affordable Housing

“Affordable housing” is housing where the rent paid by the tenant is not based on their income but is set at 80% of the average market rent for each size and type of unit within the community where the housing is located. Currently there are only 1 BR affordable housing units available.

The affordable rent for a 1 BR apartment in St. Thomas in 2020 is \$580/month

- 5 William St. 8-1B, apartments, (elevator) A, M

Section 8 – Sharing Information/ Declaration and Consent

I/We give consent and authorization for the sharing of information about me/us as follows:

The Minister of Housing, the Ontario Mortgage and Housing Corporation, the Housing Services Corporation, each service manager, each delegate under section 17 of the *Housing Services Act 2011*, each housing provider, and each person or organization providing services by contract to any of them may share with any of the following persons personal information that is in their possession and was collected under this Act, the *Ontario Works Act 1997*, the *Ontario Disability Support Program Act 1997*, or the *Day Nurseries Act*, if the information is necessary for the purposes of making decisions or verifying eligibility for assistance under this or those Acts,

- With one another
- With the Director appointed under the *Ontario Disability Support Program Act 1997* and any person exercising the Director’s powers and duties under section 37 or 39 of that Act
- With the Director appointed under the *Ontario Works Act 1997* and any person exercising the Director’s powers and duties under section 47 of that Act
- With the Director or an administrator appointed under the *Day Nurseries Act*

or as authorized by an agreement under Section 171, 172 or 174 of the *Housing Services Act 2011*.

I/We give my/our consent and authorization for personal information in this form to be shared with those agencies supplying socially assisted housing, St. Thomas-Elgin Social Services, and agencies who assist in the provision of affordable housing in St. Thomas and Elgin County (pursuant to the *Freedom of Information and Protection of Privacy Act*, (R.S.O. 1990, C.F.31) or the *Municipal Freedom of Information and Protection of Privacy Act*, (R.S.O. 1990, C.M.56).

I/We make the following representations and warranties knowing that they will be relied on by St. Thomas-Elgin Social Services and housing providers in St. Thomas and Elgin County to assess my/our qualifications for initial and continued rental accommodation and establish the rent and/or subsidy:

- I/We understand that this application is not an agreement on the part of Housing Intake, St. Thomas-Eglin Social Services or their agents to provide me with rental accommodation.
- I/We understand that any accommodation provided to me/us will be occupied only by those persons who are listed on this application.

Questions about this application should be directed to: a Housing Intake, St. Thomas-Elgin Social Services (519) 631-9350 X7176.

Applicant #1 (Sign here)

Applicant #2 (Sign here)

Date

Date

Note: This Application must be signed by all persons in the household aged 16 years or older

Other household member

Other household member

Other household member

Independent Housing Providers

The housing providers listed below provide housing which is either subsidized or affordable and some of these providers provide therapeutic or other supports for their tenants. None of these housing providers are part of the Centralized Waiting List so *you cannot apply for housing at these locations using this application form*. Please contact these Housing Providers using the contact information provided.

Canadian Mental Health Association – Elgin Branch: (519) 633-1781

Affordable supported housing for individuals with serious mental illness.

50-52 Steele St., St. Thomas (walk-up), 4-1B units, 4-2B units

282 Highview Dr., St. Thomas, 12-1B units

207 Ross Street, St. Thomas, 12-1B including 4 modified units

67 Hiawatha St., St. Thomas, 4-1B units

Head Leases with private landlords throughout Elgin County

Eastwood Non-Profit Housing Corporation: (519) 633-5375 Eastwood Seniors, 410 Wellington St., 19-1B, 7-2B, apartments, S

Pinetree Gardens, 150 First Ave., St. Thomas, 11-1B, 2-2B, apartments, S

Festival Gardens, 17 Morrison Dr., St. Thomas, 40 seniors apartments

Elgin Association for Community Living: (519) 631-9222, SH, M

Supported housing for developmentally disabled adults, several homes with 24-hour staffing supervision available in St. Thomas.

Stirling Meadows Co-operative: (519) 633-7690, 17 Holland St., F, M

Violence Against Women Services - Elgin County Emergency Shelter (519) 633-0155 or toll-free 1-800-265-4305

1-1B, 2-2B, 3-3B, 1-4B, M, short-term residential crisis/emergency shelter for abused women aged 16 and older and their children

St. Thomas – Elgin Second Stage Housing: (519) 637-2288

3-1B, 4-2B, 5-3B, supportive affordable housing for up to one year for abused women and their children; generally referred from the emergency shelter

Aylmer Area Christian Community Association: Heritage Place, 110 Caverly Rd., Aylmer, 16-1B, 9-2B adult apartments

Cherry Street: 519-808-9842 (Sue Dekraker), single-family homes and duplexes in Aylmer and area

Central Elgin Municipal Non-Profit Housing Corp., (519) 631-4860

Kettle Creek Villa, 289 Frances St., Port Stanley, 18-1B, 12-2-B, S, apartments with elevators

YWCA of St. Thomas-Elgin, (519) 631-9800

16 Mary St., St. Thomas, 15-1B, 5-2B, furnished rooms for single women aged 16 and over

Harmony House, Wellington St., St. Thomas – a residential program for young women aged 16-24

FairWinds, Fairview Ave., St. Thomas – a residential program for young men aged 16-24

Second Story on Talbot, 657 Talbot St., St. Thomas – transitional men's housing

