

## City of St Thomas, Indoor Recreation Gym Rentals (Nov 17/20)

### COVID-19 Facility Rental Protocols (Joe Thornton Community Centre)

The City of St. Thomas continues to work with Southwestern Public Health and the Province of Ontario to monitor the Covid-19 situation and will follow Public Health's recommendations. The health, safety and well-being of our community (participants, instructors, staff and guests) will remain our top priority.

We remind all patrons of the importance of physical distancing and encourage everyone to practice ways to minimize close contact to help prevent virus transmission while going about your activity.

**Face coverings required for everyone entering the facilities, must be worn at all times while in all public spaces when not on the playing surface / court participating in sport activity.**

All permit holders must sign and submit this document via email before entering the facility; permit holder acknowledges they have distributed this information to all participants / guardians who will be coming to the Joe Thornton Community Centre for rentals and keep records of all participants for each rental should the local Health Unit require information for tracking purposes.

The City may require any user(s) or groups to leave the facilities and its premises forthwith in the event, that there is any contravention.

All persons interested in participating in any of the City drop in programs must pre-register online through the following link: <https://app.booking.ca/stthomaspub/index.asp>  
If you are having difficulty getting signed up online please call 519-633-7112 for assistance anytime Monday-Friday from 8:30am-4:30pm.

#### **ALL PARTICIPANTS MUST COMPLETE a daily self assessment prior to entering facilities.**

Please copy and paste the following link into your web browser and complete the COVID-19 Self assessment.  
<https://covid-19.ontario.ca/self-assessment/>

You must do a self assessment each day you visit the Joe Thornton Community Centre.

To ensure safety, clearly indicate at your time of booking what your requirements for the activities to take place.  
Example: basketball, pickleball, badminton, floor hockey, meeting, etc.

#### **1. Do not enter the facility if:**

- You have travelled outside of Ontario within the last 14 days.
- You have symptoms of COVID-19 or are feeling unwell.
- Someone in your household has experienced COVID-19 symptoms within the past 14 days.
- If anyone in your household has been exposed to someone who has or is recovering from COVID-19.

#### **2. JTCC gymnasium use & guidelines:**

- A maximum 12 persons allowed per City operated pre-booked & pre-paid rental (scheduled 1-hour slots only).
- If you have not pre booked & pre-paid for your 1-hour slot you are not permitted entry.
- A Maximum of 25 persons permitted for a **private rental** in gymnasium.

- No spectators permitted inside the gym, only invited or registered participants are permitted.
- **Non-marking indoor shoes only**
- Washroom is available only in gymnasium, no changerooms available.
- **Entry** (exterior west Gym doors) and **Exit** (north gym emergency doors only) designated doors (**follow and adhere to all signage**).
- Please bring your own hand sanitizer or use the hand sanitizer provided in the facility.
- NO OUTSIDE FOOD OR BEVERAGE, personal water bottles are permitted.
- Users must not exceed applicable and current gathering restrictions as per local Health Unit.
- Everyone must follow physical distancing rules in the parking lot and inside facility.
- We will not process facility bookings in-person, only booking via phone / email or online ahead of time. No Refunds for missed booking.

### 3. **Arrival and Departure:**

- Participants must arrive fully prepared for activity and their own required equipment. The **City will not be supplying** balls, rackets or other personal equipment.
- We strongly encourage all to limit what is brought into the facility.
- Follow all signage as posted inside and outside the JTCC facility.
- You may **arrive 5 minutes** prior to your scheduled rental time and you must **depart within 5 minutes** following rental time. No late comers permitted, be on time.
- **NO ACCESS from gym area into Arena, this is strictly prohibited as this is a separate rental space.**
- Participants must abide the 2-metre physical distancing rule while entering and exiting the facility.
- No persons permitted from coming and going in and out of the building during your rental.
- Once the outgoing rental group has exited the facility, facility staff will sanitize all high touch points and areas used during your rental period, including benches and washrooms.
- NO SPITTING ALLOWED IN THE FACILITY, OR OUTSIDE AREAS.
- Nets will be provided as required or prearranged. Nets will be sanitized by facility staff between each rental.
- We will not have any additional equipment for use. Ensure you have everything that is required. You are responsible to sanitize all your own equipment. No equipment is to be left behind.

### 4. **User code of conduct**

- Please ensure you are aware of the procedures and the importance of physical distancing upon entering the facility. Please relay the importance of this information to all your participants.
- Everyone entering the facility should ensure they are not touching anything that is not necessary. Proceed to your designated rental space.

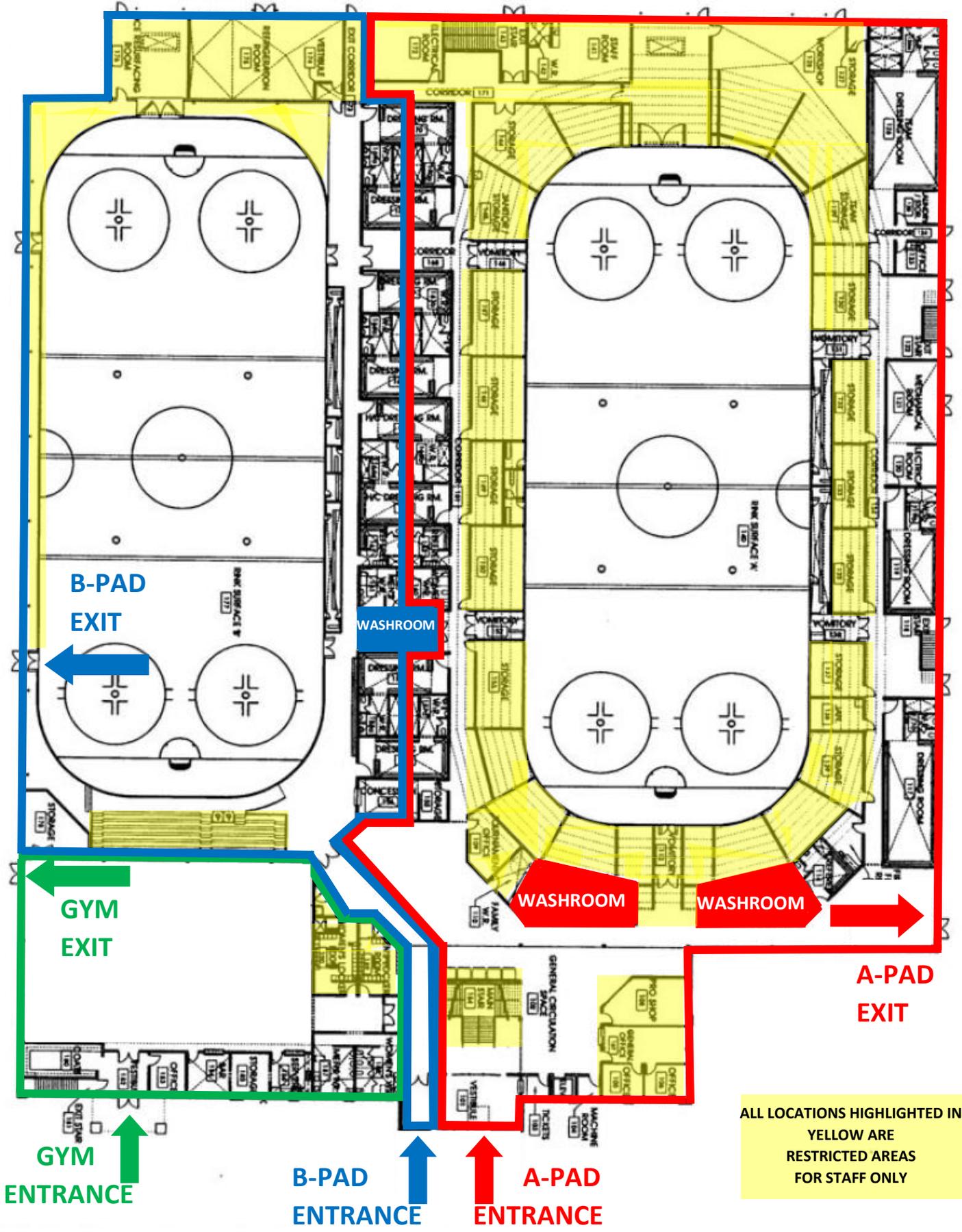
- No wandering around the facility or outside of your designated rental area. No access to storage rooms or office spaces unless prearranged at time of booking, no exceptions.
- Users must not exceed any applicable gathering restriction.
- Horseplay among participants is not permitted, any behaviour contrary to our guidelines, may result in immediately leaving the facility without a refund or credit and all future bookings cancelled.
- It is the expectation that everyone entering the facility respect and adhere to all protocols and directives.

**I have read, understand and agree to adhere to the following conditions as identified above.**

**Print:** \_\_\_\_\_

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_



**B-PAD  
EXIT**

**WASHROOM**

**GYM  
EXIT**

**WASHROOM**

**WASHROOM**

**A-PAD  
EXIT**

**GYM  
ENTRANCE**

**B-PAD  
ENTRANCE**

**A-PAD  
ENTRANCE**

ALL LOCATIONS HIGHLIGHTED IN  
YELLOW ARE  
RESTRICTED AREAS  
FOR STAFF ONLY