



City of St Thomas, Recreation Division Return to Play Template

Purpose

To provide user groups, organizations, businesses and service clubs who utilize City of St Thomas Indoor Recreational Facilities, (Joe Thornton Community Centre & Arena and Memorial Arena) with a template and instructions to prepare and submit their respective “Return to Play” Plan. Municipal approval will be required before commencing any occupancy and / or usage inside any Municipal Recreational facility based upon the activity and the evaluated associated risk factors that may be present.

Background

The City of St Thomas is using numerous resources but not limited to:

- Ontario Recreation Facilities Association
- Hockey Canada (OHF & OWHA)
- Skate Canada
- Ringette Ontario
- CARHA Return to Adult Recreation Hockey Play
- Ontario Ministry of Health
- Southwestern Public Health Unit
- Provincial Health Services Authority

As tools to safely prepare and implement new procedures and protocols for a healthy **Return to Play Plan** for all concerned user groups, staff and patrons. These resources were instrumental in guiding our decisions on best recommended practices for a healthy and safe re-opening of indoor Recreational facilities, owned and operated by the City of St Thomas.

Included as part of the City of St Thomas “Return to Play Plan”, any Figure Skating, Hockey Organizations, or private Skills Development businesses who utilize the City of St Thomas indoor Recreational facilities (Joe Thornton CC and Memorial Arena) for their ice rentals will be required to provide the City, for review and approval your '**Return to Play Plan**'. This will be reviewed and approved by the Director of Parks, Recreation and Property Management.

This template has been developed as a resource and guide for the details you should include in your respective Plan as it relates to current status of phase 3 regulations. Municipal staff will be reviewing and modifying regularly as changes are passed along by the province, local Health Unit and the city Emergency Management Group. Your respective Provincial or National organizations may have provided you with Guideline documents that should be used as a resource when developing your Plan.

What is Required:

The following is to be provided to the City of St Thomas for approval before your organization commencing operation in any Municipal facility.

1. **Return to Play – Return to Operation Plan** (using this template)
 - a. Complete the applicable sections below respective to your operation. Simply add information to the ‘Our Plan’ text boxes as follows. It would be helpful if you provide a page reference if using information from your respective Provincial or National organization documents.

2. **Resources or documents** provided by your **Provincial or National** organizations that you are using or adopting as Guidelines.

Return to Play – Return to Operation Plan

Organization Name
(if needed)

Contact Name

Address

Email

Phone

Date Submitted

Date Approved
(office use only)

Approved by
(office use only)

1. **Physical Distancing** – Outline or detail the directives your organization is going to implement to ensure physical distancing during your facility rental.

Examples

- No spectators may be permitted.
- Skill development sessions for players 10 years and younger will be allowed to have only one (1) spectator per player if needed.
- Skill development sessions for players 11 years and older will be encouraged to not have any spectators.
- Not using locker rooms, change rooms, showers, etc. A public washroom facility will be made available to the organization renting the facility.

Players will be expected to arrive at the facility with equipment already on.

- Chairs will be placed in the lobby (common area for participants to put on their skates).
- Prescreening form to be completed by each participant before entry into the facility thus saving any congregating once inside the facility.
- The instructor prepares a skill development plan to minimize gathering and lessen gathering instances.
- Schedule ice accordingly to allow for the facility to clean between each training group.
- The warm-up and cool down will not be allowed inside the facility.

Our plan is as follows: (bullet points are acceptable)

2. **Cleaning and Sanitization** – Outline or detail the directives your organization is going to implement to ensure cleaning and sanitization during your program.

Examples

- There will be no shared equipment amongst team members (pucks and pylons being the exception for hockey skill development).
- Every participant will provide and use their own water bottle and place at players bench in designated spacing along the top of the boards,
- Team personnel will sanitize equipment after each practice.
- Team specific equipment (ie. jersey) will be carried by team personnel, washed in between each use.
- **Our plan is as follows:** (bullet points are acceptable)

3. **Public Health Directives** – Outline or detail the directives your organization is going to implement to ensure Public Health directives during your program.

Examples

- Participants will be directed to sanitize their hands upon arrival.
- Participants to provide their own hand sanitizer & wipes to wipe down their own equipment following their on-ice session.
- Hand sanitizer will be provided by our facility at the entrances.
- All participants and instructors must complete a self-screen for symptoms in accordance with current public health guidelines before each session.

Our plan is as follows: (bullet points are acceptable)

4. **PPE** – Describe what Personal Protective Equipment (PPE) is going to be utilized by your organization for their operation and when will it be utilized.

Examples

- Masks may be required for use by our coaches or players when physical distancing cannot be maintained.

Our Plan for PPE is as follows: (bullet points are acceptable)

5. **Resources Included** – Please provide a copy of any Guideline documents provided by your respective Provincial or National organizations. Highlight the guidelines our organization is implementing and / or include in the respective sections on this template.

Examples (note most are sports documents that our staff are aware of at this time)

- Hockey Canada Return to Play
- CARHA Return to Adult Recreation Hockey Play
- Skate Ontario Return to Play Protocols

The following document(s) are attached (bullet points are acceptable)

6. **Other** – Provide any other directives or notes your organization will implement to mitigate COVID-19 transmission that does not fit in the categories above.

