



Community Improvement Program At A Glance

- Façade Improvements Up to \$10,000 grant
 Up to \$20,00 interest free loan

 - Residential/Rehabilitation Up to \$5,000 grant per residential unit
 Maximum \$40,000 grant
 Up to \$10,000 interest free loan per unit-
 Maximum \$80,000
-

1. Applicant obtains copy of application package and reviews information.

2. Applicant owner meets with City Hall staff for review of potential project.

3. Applicant owner completes and submits application.

4. Completed application is referred to Urban Design Committee.

5. Urban Design Committee recommends approval of project to City Council.

6. Project is approved by City Council (contingent upon available funding).

7. Project Loan Agreement is signed /registered on title.

8. Applicant obtains building permit.

9. Approved loan funds are released.

10. Applicant undertakes work.

11. Project is complete-Applicant submits original invoices to verify expenses.

12. Council approves release of Grant funds.

13. Grant Agreements are signed/registered on title.

14. Grant funds are released.

Note: Applicant must be the Property Owner or his/her designate