

THE CORPORATION OF THE CITY OF ST. THOMAS
MINUTES
THE TENTH MEETING OF THE SPECIAL EVENTS COMMITTEE 2023

VIA MICROSOFT TEAMS

DECEMBER 6TH, 2023

3:30 p.m. The meeting convened with Councillor Clarke, Chair, presiding.

ATTENDANCE

Members

Councillor Gary Clarke, Chair
Jeff Bray, Director of Parks, Recreation and Facilities
Angelo DiCicco, Chief Building Official
Dave Gregory, Fire Chief
Simran Saini, Southwestern Public Health
Earl Taylor, Chair, DDB

Officials

Matt Smale, Legislative Services Coordinator

Guests

Kyle Rolph, Coldest Night of the Year
Terry Ronald, Mocha Shriners Spring Ceremonial
Grant Hughson, Mocha Shriners Spring Ceremonial

DISCLOSURES OF INTEREST

Nil.

MINUTES

Motion by D. Gregory – E. Taylor:

THAT: The minutes of the meeting held on September 6, 2023 be confirmed.

Carried.

NEW BUSINESS

Coldest Night of the Year - February 24th, 2024

Motion by S. Saini – D. Gregory:

THAT: The Special Events Committee supports the permit for the Coldest Night of the Year to be held on February 24th, 2024; and further,

THAT: Southwestern Public Health be contacted regarding food/beverage requirements; and further,

THAT: All other necessary requirements be fulfilled to the satisfaction of the Corporation of the City of St. Thomas.

Carried.

Mocha Shriners Spring Ceremonial - June 1st, 2024

Mr. Ronald and Mr. Hughson provided an overview of the event noting that it was held annually in the home community of the elected Shriners Potentate.

Mr. Hughson advised that promotional material would be published closed to the event.

Motion by J. Bray - E. Taylor:

THAT: The Special Events Committee supports the permit for the Mocha Shriners Spring Ceremonial to be held on June 1st, 2024; and further,

THAT: A report to Council be prepared relating to road closures for the event; and further,

THAT: The St. Thomas Police Department be contacted regarding traffic control for the event; and further,

CONFIRMED _____ CHAIRMAN

THAT: The Planning and Building Services Department be contacted regarding any requirements for viewing platforms; and further,

THAT: The Permit is conditional upon submission of a certificate of public liability and property damage insurance with a covering limit of \$5,000,000.00 to be provided by the affiliated organization certifying that the City of St. Thomas has been named as an additional insured for this event; and further,

THAT: The certificate of insurance be submitted to the Treasury Department prior to the start of the event; and further,

THAT: All other necessary requirements be fulfilled to the satisfaction of the Corporation of the City of St. Thomas.

Carried.

ADJOURNMENT

3:41 p.m. The meeting adjourned.