

**THE CORPORATION OF THE CITY OF ST. THOMAS**  
**MINUTES**  
**THE EIGHTH MEETING OF THE SPECIAL EVENTS COMMITTEE 2023**

**VIA MICROSOFT TEAMS**

**AUGUST 3RD, 2023**

3:30 p.m. The meeting convened with Mayor Preston, Alternate Chair, presiding.

**ATTENDANCE**

**Members**

Mayor Joe Preston, Alternate Chair  
Jeff Bray, Director of Parks, Recreation and Property Management  
Dave Gregory, Fire Chief  
Paul Jenkins, Chamber of Commerce  
Kim Manuel, St. Thomas Police Service  
Megan Pickersgill, Tourism Manager  
Sheila Rodaway, MAAC  
Earl Taylor, Chair, DDB

**Officials**

Matt Smale, Legislative Services Coordinator

**Absent**

Councillor Gary Clarke, Chair  
Angelo DiCicco, Chief Building Official  
Karen English, Purchasing Agent & Insurance Coordinator  
Simran Saini, Southwestern Public Health  
Matt Vriens, Manager, Roads & Transportation

**Guests**

Denise Love, STEAM Centre

**DISCLOSURES OF INTEREST**

Nil.

**MINUTES**

Motion by S. Rodaway - P. Jenkins:

THAT: The minutes of the meeting held on July 5, 2023 be confirmed.

Carried.

**NEW BUSINESS**

**STEAM Education Centre Art Events - August 8, 15, and 22, 2023**

Motion by P. Jenkins - J. Bray:

THAT: The Special Events Committee supports the permit for the STEAM Education Centres Art Events to be held on August 8th, 15th, and 22nd, 2023; and further,

THAT: The Parks, Recreation and Facilities Department be contacted to confirm site location and setup for the events; and further,

THAT: All other necessary requirements be fulfilled to the satisfaction of the Corporation of the City of St. Thomas.

Carried.

**Planning Events That Are Culturally Inclusive Guidebook - St. Thomas-Elgin Local Immigration Partnership**

---

The Legislative Services Coordinator advised that the St. Thomas-Elgin Local Immigration Partnership guidebook "Planning Events that are Culturally Inclusive" had been included on the Special Events Committee webpage.

**ADJOURNMENT**

3:36 p.m. The meeting adjourned.

CONFIRMED \_\_\_\_\_ CHAIRMAN