

**THE FIRST MEETING OF 2022 OF THE ST. THOMAS AREA
SECONDARY WATER SUPPLY SYSTEM BOARD OF MANAGEMENT**

MICROSOFT TEAMS MEETING

March 10, 2022

4:33 p.m. The meeting convened with Councillor Crevits, presiding.

ATTENDANCE

Members

Councillor Dennis Crevits, Municipality of Central Elgin
Councillor Stephen Wookey, City of St. Thomas
Councillor Justin Pennings, Southwold Township
Councillor Jeff Kohler, City of St. Thomas

Staff

C. Andrew, Manager of Water and Sewer, Environmental Services
K. Kamerman, Compliance Coordinator, Environmental Services
P. Kavic, Director of Infrastructure & Development Services, Southwold Township
J. Lawrence, Director, Environmental Services and City Engineer
A. Piggot, Manager of Environmental Services, Municipality of Central Elgin
T. Tiersma, Administrative Assistant, Environmental Services

With Regrets

N. Bokma, Manager Development & Compliance, City of St. Thomas
G. Brooks, Director of Infrastructure and Community Services, Municipality of Central Elgin

DISCLOSURES OF INTEREST

Nil.

MINUTES

Motion by Councillor Wookey– Councillor Kohler:

THAT: The minutes of the meeting held on December 16, 2021, be confirmed.

Carried.

ELECTION OF CHAIR AND VICE CHAIR

Motion by Councillor Kohler – Councillor Pennings:

THAT: Councillor Wookey be appointed as Chair of the St. Thomas Area Secondary Water Supply System Board of Management for the year 2022.

Carried.

Councillor Wookey resumed the Chair position for the remainder of the meeting.

Motion by Councillor Crevits – Councillor Kohler:

THAT: Councillor Pennings be appointed as Vice Chair of the St. Thomas Area Secondary Water Supply System Board of Management for the year 2022.

Carried.

REPORTS OF COMMITTEE

Report No. SWB01-22 – 2021 Summary and Annual Report for St. Thomas Area Secondary Water Supply System

Motion by Councillor Pennings – Councillor Crevits:

CONFIRMED



CHAIRMAN

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THAT: Report SWB01-22 St. Thomas Area Secondary Water Supply System 2021 Annual and Summary Reports, be received for information.

Carried.

C. Wookey asked about the integrity of cyber security for the Secondary Water Distribution System. C. Andrew, Manager of Sewer and Water stated that it is a stand-alone system that is not connected to the City's server, it is password protected and monitored by Eramosa. J. Lawrence, City Engineer added that there is also a high level of physical security. Not only is there a SCADA alarm on the critical infrastructure, but there is also an on-call operator that would be notified of any breach in security. This is monitored 24 hours day and the keys are accounted for, logged and limited to operators only.

C. Pennings inquired about the reports of Water Tower leaks. C. Andrew, Manager of Sewer and Water responded that there were frozen pipes that lead to the leak in the overflow. There were a few days of communications issues due to the extreme cold weather conditions but has since been corrected with the milder temperatures and the leaking has stopped. The City is now contracting a welder to fix the tower and prevent any future leaks.

Report No. SWB02-22 – OCWA Management Review Minutes

Motion by Councillor Pennings– Councillor Crevits:

THAT: Report SWB 02-22, OCWA Management Review Meeting Minutes, be received for information.

Carried.

The members discussed the report. C. Crevits asked about the 'in progress' status of non-compliance for the City of St. Thomas. K. Kamerman, Compliance Coordinator explained that the Ministry of Environment, Conservation and Parks has 3 months to issue their final report on the inspection. This inspection was completed by them in November however, the DWQMS Management Review minutes were completed in December. The Ministry's report was not received in January which is why it was demarked as 'in progress'.

UNFINISHED BUSINESS

None

NEXT MEETING

Thursday June 16, at 4:30pm Room 304 City Hall St. Thomas

ADJOURNMENT

Motion by Councillor Kohler – Councillor Pennings:

THAT: The Board adjourn at 4:52 p.m.

Carried.

CONFIRMED



CHAIRMAN