

MINUTES

Date: Thursday October 27, 2022

Location: Room 304; TEAMS

Time: 9:00am

Present: M. Byl, K. Lizotte, L. McClure, Councillor S. Peters, S. Rodaway, T. Tiersma, C. Topping,

Regrets: M. Sylvester, A. Williams

9:02am The meeting convened with C. Topping, Chair presiding.

DISCLOSURES OF INTEREST

NIL

ADOPTION OF MINUTES

Motion by: S. Rodaway – L. McClure

THAT: The minutes of the meeting held on August 11, 2022, be confirmed.

Carried.

NEW BUSINESS

1. Library Site Audit Request – Councillor S. Peters suggested that the next meeting be held at the St. Thomas Public Library where an audit can be done after the meeting is adjourned. The members requested that the secretary inquire about using a room and arrange the meeting details.
2. Playground Research Participation Opportunity – Opportunity to participate in this research was forwarded by A. Jefferson from the Parks & Forestry Division. The committee discussed how their input would affect playground design that was believed to be under the CSA Authority. The members requested that the secretary invite A. Jefferson to an upcoming meeting to discuss.
3. Open House Review – Committee will discuss Open House notes at the next meeting when the Chair of the Accessibility Open House can report.
4. Joint Meeting with the Elgin County- Central Elgin Joint Accessibility Advisory Committee(JAAC) – a request was made at the 2022 Open House to consider holding an annual meeting with the JAAC to discuss accessibility initiatives in Elgin County and the annual open house. The members suggested holding this at the early part of 2023.

REPORTS of COMMITTEES

1. Budget: The secretary reported the following expenses to date:

Expense	Amount
Site Audit Luncheon	129.95
Site Audit Transportation Cost	296.00
AccessAbility Flag	265.55
McBain Signs	937.92
Velcro for Date (signs)	17.93
Tabloid size Lamination for Bus Shelter Ads	102.82
TJ Ads for Open House	593.26
Total	2,343.43
Remaining Budget	656.57

The Secretary suggested that branded tablecloths could be purchased for the 2023 Open House with the remaining funds. The Committee requested that the secretary get quotes and report back at the next meeting.

2. Special Events: Sheila Rodaway reported the upcoming events:

- Disc Golf tournament in Pinafore Park - November 6, 2022
- Remembrance Day Ceremony and Parade – November 11, 2022
- Tree Lighting Ceremony - City Hall – November 18, 2022 : City Hall will be open for washrooms (monitored), Fire Truck will deliver Santa, Downtown stores will be open.
- St. Thomas Optimist Club Santa Claus Parade – November 19, 2022

3. Site Plan Control:

- 28 Steele Street – Proposal for a 4-unit apartment building. Request to move the accessible parking spot closest to the front entrance.
- C. Penney will follow up with C. Topping on any updates to site plans in response to MAAC recommendations.

UNFINISHED BUSINESS

NEXT MEETING

November 17, 2022 – St. Thomas Public Library for Site Audit. Time to be confirmed.

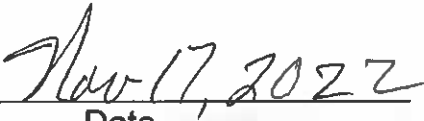
ADJOURNMENT

Motion by: K. Lizotte – Councillor S. Peter

THAT: The committee adjourned at 9:30 a.m.

Carried


Signed, Chair, Municipal Accessibility Advisory Committee


Date