

THE CORPORATION OF THE CITY OF ST. THOMAS
MINUTES
THE FOURTH MEETING OF THE SPECIAL EVENTS COMMITTEE 2022

VIA MICROSOFT TEAMS

JUNE 1ST, 2022

3:45 p.m. The meeting convened with Mayor Joe Preston, Alternate Chair, presiding.

ATTENDANCE

Members

Mayor Joe Preston, Alternate Chair
Councillor Gary Clarke, Chair
Jeff Bray, Director of Parks, Recreation and Property Management
Tim Bridge, Lead Hand Building Maintenance
Kim Destun, Chief Fire Prevention Officer
Angelo DiCicco, Deputy Chief Building Official
Paul Jenkins, Chamber of Commerce
Kyle Johnstone, St. Thomas Police Service
Megan Pickersgill, Tourism Manager
Earl Taylor, Chair, DDB

Officials

Matt Smale, Corporate Admin Clerk

Applicants

Sarah Noble, Jack Graney Celebration
Sean Dyke, Jack Graney Celebration

Absent

Karen English, Purchasing Agent & Insurance Coordinator
Martin Run, Booking Coordinator
Sheila Rodaway, MAAC
Simran Saini, Southwestern Public Health
Matt Vriens, Manager, Roads & Transportation

DISCLOSURES OF INTEREST

Nil.

MINUTES

Motion by K. Johnstone - T. Bridge:

THAT: The minutes of the meeting held on May 4, 2022 be confirmed.

Carried.

NEW BUSINESS

Canada Day Fireworks - July 1st, 2022

Mayor Preston advised that the primary focus of the event this year would be the fireworks show and that the Optimist Club would be offering food for sale and a beer garden area.

Mr. Bray advised that no road closures would be required and that a traffic plan was being developed in conjunction with the Police Service.

Staff Sergeant Johnstone inquired whether security was in place for the beer garden area.

Mr. Taylor advised that the Optimist Club had adequate measures in place to staff and secure the beer garden.

The Chief Fire Prevention Officer advised that she had been in contact with the company conducting the fireworks display and that Fire Department staff would be stationed at the Park during the show.

4th meeting - Special Events Committee - 2

Motion by K. Johnstone – Councillor Clarke:

THAT: The Special Events Committee supports the permit for Canada Day Fireworks to be held on July 1st, 2022; and further,

THAT: Southwestern Public Health be contacted regarding food/beverage requirements for the event; and further,

THAT: The St. Thomas Police Service be contacted regarding a traffic plan for the event; and further,

THAT: An application be submitted to the St. Thomas Fire Department for an exhibition fireworks permit; and further,

THAT: All other necessary requirements be fulfilled to the satisfaction of the Corporation of the City of St. Thomas.

Carried.

Seniors' Picnic in the Park - July 13th, 2022

The Deputy Chief Building Official inquired about the use of tents during the picnic.

Mayor Preston advised that vendors and agencies typically operate out of small pop up tents during the picnic.

Motion by K. Johnstone - T. Bridge:

THAT: The Special Events Committee supports the permit for the Seniors' Picnic in the Park on July 13, 2022; and further,

THAT: Southwestern Public Health be contacted regarding food/beverage requirements and any requirements related to personal services offered as part of the event; and further,

THAT: The Parks, Recreation and Property Management Department be contacted regarding picnic tables, garbage cans and hydro requirements for the event; and further,

THAT: The Permit is conditional upon submission of a certificate of public liability and property damage insurance with a covering limit of \$5,000,000.00 to be provided by the affiliated organization certifying that the City of St. Thomas has been named as an additional insured for this event; and further,

THAT: The certificate of insurance and signed statement of indemnification be submitted to the Treasury Department prior to the start of the event; and further,

THAT: All other necessary requirements be fulfilled to the satisfaction of the Corporation of the City of St. Thomas.

Carried.

Jack Graney Celebration - July 27th, 2022

Sarah Noble advised that Jack Graney was a noted Major League Baseball player and broadcaster born in St. Thomas. In 2022, Graney was named the recipient of the Ford C. Frick award by the Baseball Hall of Fame.

Ms. Noble added that the family of Mr. Graney would be in St. Thomas soon after the Hall of Fame ceremonies and that events including a baseball game at Emslie Field were being planned to honour the accomplishment. Railway City Tourism staff were seeking to enhance that celebration although plans had not yet been finalized.

Motion by A. DiCicco – Councillor Clarke:

THAT: The Special Events Committee supports the permit for the Jack Graney Celebration to be held on July 27, 2022; and further,

CONFIRMED _____ CHAIRMAN

THAT: Southwestern Public Health be contacted regarding food/beverage requirements for the event; and further,

THAT: An application be submitted to the St. Thomas Fire Department for an exhibition fireworks permit if fireworks are to be used during the event; and further,

THAT: All other necessary requirements be fulfilled to the satisfaction of the Corporation of the City of St. Thomas.

Carried.

UNFINISHED BUSINESS

ADJOURNMENT

4:00 p.m. The meeting adjourned.