

**MINUTES**

Thursday May 19, 2022

**Location:** Room 304

**Time:** 9:00am

**Present:** K. Lizotte, L. McClure, Councillor S. Peters, S. Rodaway, M. Sylvester, T. Tiersma, C. Topping, A. Williams

9:04am The meeting convened with C. Topping, Chair presiding.

**DISCLOSURES OF INTEREST**

NIL

**ADOPTION OF MINUTES**

Motion by: A. Williams – M. Sylvester

THAT: The minutes of the meeting held on April 28, 2022, be confirmed.

Carried.

**NEW BUSINESS**

- 1. Collaboration with Elgin County/Central Elgin Joint Accessibility Advisory Committee (JAAC) for Accessibility Open House –** Members have requested they all be invited to join their meeting in June to discuss their participation and partnership with our committee. The secretary will contact their Accessibility Coordinator to request.
- 2. Committee of Council Application Process -** Members discussed that the application for serving on a committee of council is not accessible as per the 2022 Municipal Accessibility Plan. They requested the secretary follow-up with the Accessibility Coordinator on making the application a fillable .pdf.

**REPORTS of COMMITTEES**

- 1. Budget:** Aside from the purchase of the AccessAbility Flag, no other funds have been used to date. S. Peters to advise the cost of securing a dedicated bus from Valleyview for the Site Audits.

Motion by: A. Williams – S. Rodaway

THAT: Any expenses arising from the site audits, including transportation be paid from the MAAC budgeted funds.

Carried.

- 2. Special Events:** S. Rodaway reported that the Special Event committee met on April 29<sup>th</sup> with the following new events with no concerns on accessibility:

- a. St. Annes Community Festival – June 1 – 4<sup>th</sup>
- b. Old Courthouse Neighbourhood Street Party – June 18<sup>th</sup>
- c. Track to the Future Mural Festival – July 16<sup>th</sup>
- d. Railway City Music and Arts Festival – Aug 18 – 20<sup>th</sup>.

3. **Site Plan Control:** C. Topping shared that she requested a van space for parking at the 131 S. Edgeware Rd. commercial development. Suggestions were also made to move the car space over and also the flowerbeds to provide a straight barrier free access to the door.

### UNFINISHED BUSINESS

1. **National Accessibility Week – Sunday May 29<sup>th</sup> – Saturday June 4<sup>th</sup>** - The flag is now with the Mayor's office in advance of the flag raising. The **Flag Raising is scheduled for Tuesday May 31<sup>st</sup> at 11:00am** at the side accessible entrance to commemorate the event. Members are encouraged to wear red for red shirt day promotion.
2. **Site Audits Transportation** – Councillor S. Peters will connect with M. Carroll, Administrator for Valleyview to provide the schedule of time (9:00am - 1:30pm) and the locations and will advise the Chair and Secretary. Members requiring parallel transit service will be picked up by the dedicated van prior to 9:00am and brought to Valleyview. Members that are driving are asked to meet at Valleyview and park their vehicles for the day. The site audit tour will start at the Pollution Control Plant, proceed to 1Password Park (stopping at the Senior Centre to pick up the luncheon) and end with City Hall. The bus will then return to Valleyview as well as drop any parallel transit riders back home.
3. **Annual Open House** – M. Sylvester reported that the room has been booked for September 22<sup>nd</sup> and vendors can set up at 10am. The Senior Centre has donated refreshments and cookie for the event. M. Sylvester requested the secretary provide a flyer for the Open House after discussions with the Elgin County/Central Elgin JAAC meeting. This will be used by committee members to send with invitations to potential vendors. The committee also requested that the secretary draft a email message to use for potential vendors in addition to the flyer and provide to the committee.
4. **Transit** – Members discussed recurring issued with parallel transit service. It was discussed that the AODA stipulates that parallel transit must be continually improved. Members would advise that parallel transit bus services should not be integrated with conventional service. Councillor S. Peters suggested that the chair write a letter to Council outlining their advice.
5. **Accessible Parking** – Members discussed the issues with the accessible parking location at City Hall. The location on Talbot Street does not have a curb cut for side loading vans and is not large enough for back loading vans. They also discussed that the AODA states that the accessible spot should be located closest to the accessible door which is on the west side of the building along Mondamin. They would like this designated spot to be the first spot off of Talbot to accommodate both side and back loading vans. The space in City Hall parking lot requires vehicles to back in for accessibility use. M. Byl, representative for the Accessibility Technical Committee will report this at their next meeting.

NEXT MEETING

Site Audits – Thursday June 23 starting at 9am

Next Meeting – Thursday July 21<sup>st</sup> at 9am in Room 304 / Teams

ADJOURNMENT

Motion by: K. Lizotte – S. Rodaway

THAT: The committee adjourned at 10:26 a.m.

Carried.

*Acting Chair Cathy Topping*  
Signed, Chair, Municipal Accessibility Advisory Committee

*July 18 / 22*  
Date

