

**THE CORPORATION OF THE CITY OF ST. THOMAS**  
**MINUTES**  
**THE FIRST MEETING OF THE SPECIAL EVENTS COMMITTEE 2022**

**VIA MICROSOFT TEAMS**

**MARCH 2ND, 2022**

3:30 p.m. The meeting convened with Mayor Joe Preston, Alternate Chair, presiding.

**ATTENDANCE**

**Members**

Mayor Joe Preston, Alternate Chair  
Tim Bridge, Lead Hand Building Maintenance  
Kim Destun, Fire Department  
Anthony DiCicco, Deputy Chief Building Official  
Jessica Fiddy, Southwestern Public Health  
Paul Jenkins, Chamber of Commerce  
Megan Pickersgill, Tourism Coordinator  
Sheila Rodaway, MAAC  
Earl Taylor, Chair, DDB

**Officials**

Matt Smale, Corporate Admin Clerk

**Others**

Sean James, Special Olympics Polar Plunge

**Absent**

Councillor Gary Clarke, Chair  
Karen English, Purchasing Agent & Insurance Coordinator  
Adrienne Jefferson, Supervisor, Parks & Forestry  
Kyle Johnstone, St. Thomas Police Dept  
Martin Run, Booking Coordinator, Parks, Rec & PM  
Matt Vriens, Manager, Roads & Transportation

**DISCLOSURES OF INTEREST**

Nil.

**MINUTES**

Motion by T. Bridge - J. Fiddy:

THAT: The minutes of the meeting held on November 7, 2021 as amended be confirmed.

Carried.

**NEW BUSINESS**

Cross Walk - LifeHouse St. Thomas - April 15, 2022

Motion by P. Jenkins - S. Rodaway:

THAT: The Special Events Committee supports the permit for the Cross Walk event to be held on April 15, 2022; and further,

THAT: Southwestern Public Health be contacted regarding a plan for reducing the spread of COVID-19 and food/beverage requirements at the event; and further,

THAT: A report to Council be prepared for the road closures; and further,

THAT: The St. Thomas Police Department be contacted regarding traffic control for the event; and further,

THAT: The Parks, Recreation and Property Management Department be contacted regarding hydro requirements for the event; and further,

THAT: All other necessary requirements be fulfilled to the satisfaction of the Corporation of the City of St. Thomas.

Carried.

CONFIRMED \_\_\_\_\_ CHAIRMAN

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Special Olympics Polar Plunge – St. Thomas Police Service - March 23, 2022

The members inquired about the area to be used for the event, and infection control measures for the plunge tank.

Sean James, St. Thomas Police Service advised that he would provide a detailed plan of the area to be used at the Joe Thornton Community Centre parking lot and that municipal water would be used to fill the plunge tank.

Southwestern Public Health suggested that additional chlorine may need to be added to the plunge tank.

Motion by P. Jenkins - E. Taylor:

THAT: The Special Events Committee supports the permit for the Special Olympics Polar Plunge event to be held on March 23, 2022; and further,

THAT: Southwestern Public Health be contacted regarding a plan for reducing the spread of COVID-19 at the event; and further,

THAT: The Permit is conditional upon submission of a certificate of public liability and property damage insurance with a covering limit of \$5,000,000.00 to be provided by the affiliated organization certifying that the City of St. Thomas has been named as an additional insured for this event; and further,

THAT: The statement of indemnification and certificate of insurance be submitted to the Treasury Department prior to the start of the event; and further,

THAT: All other necessary requirements be fulfilled to the satisfaction of the Corporation of the City of St. Thomas.

Carried.

**NEW BUSINESS**

Timelines for Approval of 2022 Events

The members discussed timelines for approval of 2022 events given the proposed provincial changes to restrictions regarding COVID 19.

The members agreed to consider applications with the condition that each event would continue to be subject to approval of a satisfactory COVID 19 control plan by Southwestern Public Health.

The members requested that a special meeting be scheduled in March to consider all pending applications.

Special Event Enforcement

The members discussed measures that could be taken to encourage event organizers to submit applications to the Committee and enforcement for those that chose to hold public events on City property without authorization.

The members discussed existing City by-laws and Southwestern Public Health regulations that could be enforced in certain circumstances.

The members discussed continued education of the importance of clearing public events through the Committee.

**ADJOURNMENT**

4:02 p.m. The meeting adjourned.