

THE CORPORATION OF THE CITY OF ST. THOMAS
MINUTES
THE FOURTH MEETING OF THE SPECIAL EVENTS COMMITTEE 2021

VIA MICROSOFT TEAMS

SEPTEMBER 1ST, 2021

3:00 p.m. The meeting convened with Councillor Gary Clarke, Chair, presiding.

ATTENDANCE

Members

Councillor Gary Clarke, Chair
Tim Bridge, Lead Hand Building Maintenance
Kim Destun, Fire Prevention Officer
Karen English, Purchasing Agent & Insurance Coordinator
Adrienne Jefferson, Supervisor, Parks & Forestry
Paul Jenkins, Chamber of Commerce
Kyle Johnstone, St. Thomas Police Dept.
Megan Pickersgill, Tourism Coordinator
Earl Taylor, Chair, DDB
Jamie Yolkowskie, Senior Building Inspector

Officials

Jon Hindley, Corporate Admin
& Accessibility Clerk

Others

Ray Ormerod, Interim Fire Chief

Absent

Mayor Joe Preston, Alternate Chair
Sheila Rodaway, MAAC
Martin Run, Booking Coordinator, Parks, Rec & PM
Simran Saini, Southwestern Public Health
Matt Vriens, Manager, Roads & Transportation

DISCLOSURES OF INTEREST

Nil.

MINUTES

Motion by Tim Bridge - Kim Destun:

THAT: The minutes of the meeting held on July 28, 2021 be confirmed.

Carried.

NEW BUSINESS

Car Seat Clinic - Katie Charette / London Car Seat Safety - September 26 & October 17, 2021

Motion by Kyle Johnstone - Earl Taylor:

THAT: The Special Events Committee supports the permit for the Car Seat Clinic to be held September 26 and October 17, 2021; and further,

THAT: Southwestern Public Health be contacted regarding a plan for reducing the spread of COVID-19 at the event; and further,

THAT: The Permit is conditional upon submission of a certificate of public liability and property damage insurance with a covering limit of \$5,000,000.00 to be provided by the affiliated organization certifying that the City of St. Thomas has been named as an additional insured for this event; and further,

THAT: The certificate of insurance be submitted to the Treasury Department prior to the start of the event; and further,

THAT: All other necessary requirements be fulfilled to the satisfaction of the Corporation of the City of St. Thomas.

Carried.

CONFIRMED _____ CHAIRMAN

UNFINISHED BUSINESS

Upcoming Events

The members discussed outstanding items relating to upcoming special events.

Earl Taylor asked that the Optimist Santa Claus Parade be kept on the list, pending approval from Southwestern Public Health.

ADJOURNMENT

3:04 p.m. The meeting adjourned.