

**THE CORPORATION OF THE CITY OF ST. THOMAS**  
**CIP EVALUATION COMMITTEE**

**ZOOM**

**JUNE 22, 2021**

The meeting convened at 2:00 p.m. with Joan Rymal, designate Chair, presiding.

**ATTENDANCE**

Members

Councillor Jim Herbert  
Councillor Joan Rymal  
Russell Schnurr, DDB  
Susan Boldt, DDB  
Steven McLarty, MHC

Officials

Crystal Penney, Planning & Building Services Coordinator

Regrets

Harrison Cole, MHC  
Wendell Graves, City Manager

**DISCLOSURES OF INTEREST**

Nil.

**MINUTES**

Moved by Russell Schnurr – Councillor Herbert:

THAT: The minutes of the meeting held on May 6, 2021 be confirmed. Carried.

**PROJECT APPLICATIONS**

488 Talbot Street- Harrison Cole

Ms. Penney advised the committee that the owner is applying under the Heritage Design Grant Program and the Heritage Façade and Improvement Program. She added that this property is located within the Heritage Conservation District and an HCD application has gone before the Heritage Committee. The owner is applying for both front and side façade improvements and is applying for grant and loan funding.

Ms. Penney advised that the application is for brick repairs and window alterations on the second floor, the repointing and replacement of brick, rebuilding a pilaster and restoring the decorative brick work, removing the existing chimney and the current second floor window is to be removed and original three openings are to be restored with segmental arch windows.

Mr. Schnurr noted that the Heritage Alteration Permit focused on the upper floor but that the owner does have plans to come back to the committee when ready for the design of the main floor.

Committee members agreed that this type of project does fit the requirements of the Community Improvement Program and there were no concerns.

Moved by Councillor Herbert – Russell Schnurr:

THAT: The Community Improvement Program application for 488 Talbot Street be approved.

Carried.

**ADJOURNMENT**

Moved by Russell Schnurr – Susan Boldt:

THAT: The meeting be adjourned at 2:30 pm

Carried.

CONFIRMED \_\_\_\_\_ CHAIR