

THE CORPORATION OF THE CITY OF ST. THOMAS
MINUTES
THE SECOND MEETING OF THE SPECIAL EVENTS COMMITTEE 2021

VIA MICROSOFT TEAMS

APRIL 8TH, 2021

3:34 p.m. The meeting convened with Mayor Joe Preston, Alternate Chair, presiding.

ATTENDANCE

Members

Mayor Joe Preston, Alternate Chair
Tim Bridge, Lead Hand Building Maintenance
Kim Destun, Fire Prevention Officer
Paul Jenkins, Chamber of Commerce
Chris Peck, Chief Building Official
Megan Pickersgill, Tourism Coordinator
Sheila Rodaway, MAAC
Earl Taylor, Chair, DDB

Officials

Jon Hindley, Corporate Admin
& Accessibility Clerk

Others

Paul Corriveau, Terry Sinclair, Joanne
Dowsell, Railway City Music & Arts
Festival

Absent

Councillor Gary Clarke, Chair
Karen English, Purchasing Agent & Insurance Coordinator
Jessica Fiddy, Southwestern Public Health
Adrienne Jefferson, Supervisor, Parks & Forestry
Kyle Johnstone, St. Thomas Police Dept.
Jason Rick, EMS Ambulance Representative
Martin Run, Booking Coordinator, Parks, Rec & PM
Matt Vriens, Manager, Roads & Transportation

DISCLOSURES OF INTEREST

Nil.

MINUTES

Motion by Paul Jenkins - Tim Bridge:

THAT: The minutes of the meeting held on March 10, 2021 be confirmed.

Carried.

NEW BUSINESS

Railway City Music & Arts Festival

Mr. Paul Corriveau, Railway City Music & Arts Festival provided an overview of the new event and a possible layout in Pinafore Park. He advised that the event was formerly the Iron Horse Festival and was being re-branded to focus on music and arts.

Mr. Corriveau advised that the groundwork was being organized for the event to take place this year but depending on the COVID-19 situation and restrictions, this year's planning would be utilized in 2022.

Mr. Corriveau advised that a secondary plan for this year will include smaller events at secondary private venues throughout the City. He further advised that consideration might be given to a smaller event in Pinafore Park adhering to gathering limits and public health restrictions in place at the time of the event.

Mayor Preston advised that no approval could be given by the Special Events Committee at this time per direction received from Southwestern Public Health, but that planning out the event, including the layout in Pinafore Park could be done at this time.

The members discussed the need to see the proposed layout, including which pavilions would be utilized.

Mr. Corriveau advised that some aspects, such as the location of accessible parking and utilizing the bandshell as the main stage would be similar to Canada Day.

CONFIRMED _____ CHAIRMAN

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Mayor Preston asked that the event organizers contact the City's Supervisor of Parks & Forestry, Adrienne Jefferson to review the layout of the event with Parks, Recreation and Property Management staff.

The Lead Hand, Building Maintenance advised that he could be part of a meeting with Parks and Recreation staff to discuss hydro requirements and plans.

The Fire Prevention Officer advised that the Fire Department can assist with the emergency plan at Pinafore Park and that it could be similar to the plan used for Canada Day.

The members discussed the fact that offsite overflow parking would be required for the event.

The members inquired about the latest date for conditional approval of the event in order to move forward.

Mr. Corriveau advised that at this time, vendors and sponsors have not been approached, but that some funding applications had been submitted. He further advised that decisions on the event would have to be made by the end of May.

The members discussed the fact that Southwestern Public Health would have the final say on the event.

The members discussed meeting again mid-May, after the current Stay at Home order is scheduled to end to discuss the event further.

ADJOURNMENT

4:05 p.m. The meeting adjourned.