

**AGENDA**  
**THE EIGHTH MEETING OF THE MUNICIPAL HERITAGE**  
**COMMITTEE**

**VIA ZOOM**

**5:00 P.M.**

**JULY 14TH, 2021**

**DISCLOSURES OF INTEREST**

**Special Meeting**

**MINUTES**

Confirmation of the minutes of the meetings held on June 9 and June 29, 2021.

**NEW BUSINESS**

Heritage Alteration Permit and Planning Report - HAP-07-21 - 827 Talbot Street **Pages 2-20**

Heritage Listing Feedback Update

Potential Student Position

Budget Update **Page 21**

59 Walnut Street

**NEXT MEETING**

August 11, 2021

**ADJOURNMENT**

**NOTICE OF RECEIPT FOR HERITAGE ALTERATION PERMIT**  
(Section 42(3) of the Ontario Heritage Act, R.S.O. 1990, c. O.18, as amended)

June 15, 2021

Julia Wamboldt  
Curbex Media  
111 Caplan Avenue  
Barrie, ON  
L4N 9J3

**Re: Notice of Receipt  
Heritage Alteration Permit**  
**File No.: HAP-07-21**  
**Property: 827 Talbot Street**

Pursuant to Section 42(3) of the Ontario Heritage Act, as amended, this letter is notice that the information and material required through the City of St. Thomas' Application for Heritage Alteration Permit has been provided and the application is thereby considered complete.

Council of the City of St. Thomas has 90 days from the issue of receipt of this notice to make a decision to grant or refuse this application.

The Secretary of the Municipal Heritage Committee has been circulated this notice and application for inclusion on the next available meeting agenda date. You will receive a separate notice of confirmation of your Municipal Heritage Committee meeting date and time. It is advisable for you or a representative to attend this meeting to present and respond to questions on your Heritage Alteration Permit application.

Please contact the Planning & Building Services Department at 519-633-2560 if you have any questions.

Yours truly,



Kevin McClure, MCIP, RPP  
Planner

cc: Jon Hindley, Corporate Administrative and Accessibility Clerk, City of St. Thomas

# MEMO

**DATE:** June 15, 2021

**ATTENTION:** Jon Hindley, Secretary, Municipal Heritage Committee

**SUBJECT:** Heritage Alteration Permit  
827 Talbot Street  
HAP-07-21

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Please find attached a notice of receipt for Heritage Alteration Permit within the City of St. Thomas. The applicant has consulted with Planning & Building Services Department Staff and the application has been deemed complete.

As per the Heritage Alteration Permit process, the attached material is being provided for your circulation to the Municipal Heritage Committee for consideration and recommendation to Council. In scheduling a meeting with the Municipal Heritage Committee and the applicant, please copy the Planning & Building Services Department for our records.

Through the consultation process, Planning & Building Staff have attached a report for the Municipal Heritage Committee's consideration.

If you have any questions, please contact the Planning & Building Services Department.

Regards,



Kevin McClure, MCIP, RPP  
Planner

**Directed to:** Chair and Members of the Municipal Heritage Committee

**Date Authored:**  
6/15/2021  
**Meeting Date:**  
7/14/2021

**Department:** Planning & Building Services Department

**Attachments**

**Prepared by:** Kevin McClure, Planner

· Application and supporting materials

**Subject:** Heritage Alteration Permit for 827 Talbot Street – 9062033 Canada Inc.

**ORIGIN:**

An application has been submitted by Julia Wambodt on behalf of 9062033 Canada Inc. for a heritage alteration permit to allow for a change to the existing signage on the building. Staff consulted with the applicant on March 29, 2021, respecting the proposed heritage alteration permit. A formal application was received and deemed complete on June 15, 2021.

**PROPOSED HERITAGE ALTERATION PERMIT SUMMARY:**

Curbex Media is working on behalf of H&R Block and the owner of the property to ensure that all signage of their locations meets the same branding standard. This has necessitated a heritage alteration permit application to update the current signage on the building at 827 Talbot Street.

**HERITAGE CONSERVATION DISTRICT PLAN:**

The property at 605 Talbot Street has been identified as a non-contributing building within the Downtown St. Thomas Heritage Conservation District (HCD) Plan. Based on the proposed work, the Signage (4.4.3.6) section would apply.

**4.4.3.6 – Signage**

The policies of this section of the HCD Plan provide that signage, “*adhere to the City of St. Thomas Signage By-law, install signage in a manner that avoids covering windows or important elements of the building façade, and avoid internally illuminated signs*”.

What is being proposed would not be covering up any important elements of the building façade that have not been previously covered, however, what is being proposed is an internally illuminated sign. The committee may wish to see whether other signage options are available that would meet the branding standards of H&R Block while meeting the policies of the HCD Plan.

**STAFF COMMENT:**

An internally illuminated sign has been requested through the submitted heritage alteration permit application to be consistent with the revised branding strategy of H&R Block. The building is identified as a non-contributing building within the HCD Plan, however, there is a policy that internally illuminated signs should be avoided. Further, the property at 827 Talbot Street is at the eastern most extent of the HCD area with property immediately adjacent to the south and east that are outside of the district and utilize large internally illuminated pylon and wall signs.

It should be noted that a building permit was issued for the proposed signage in December 2020. It was discovered that a heritage alteration permit would be required when the applicant applied to the City for a Road Occupancy Permit to undertake the work.

Given the policies and guidelines in the HCD Plan, other opportunities may exist to meet HCD policy while respecting the branding strategy of the client. It is suggested that the Municipal Heritage Committee discuss potential options with the applicant at the committee meeting and whether the location of the property within the district should be taken into consideration with respect to what is being proposed.

Respectfully submitted,



Kevin McClure, MCIP, RPP  
Planner

Corporation of the City of St. Thomas

**APPLICATION FOR A HERITAGE ALTERATION PERMIT**

Pursuant to Section 33(2) and Section 42(2.1) of the Ontario Heritage Act

<b>OFFICE USE:</b>	Date Application Received: _____	Consultation Date: _____
	Date Application Deemed Complete: _____	File Number: _____

**OWNER/APPLICANT**

1. Property Owner  
 Name: 9062033 Canada Inc.  
 Address: PO Box 31385 Bayview + 16th Ave, Richmond Hill  
 Postal Code: L4C 0V7 Phone: 416 473 3596 Fax: \_\_\_\_\_  
 Email: \_\_\_\_\_

2. Agent/Applicant  
 Name: Julia Wamboldt  
 Company: Curbex Media  
 Address: 111 Caplan Ave, Barric, ON  
 Postal Code: L4N 9T3 Phone: 705 739 1118 Fax: \_\_\_\_\_  
 Email: jwamboldt@curbex.com

Who is the primary contact?

Registered Owner  Applicant/Agent

\*Note: Unless otherwise requested all communications will be sent to the Applicant.

\*Please indicate the method of communication you would like to be contacted by.

Phone  Email  Fax  Mail

**PROPERTY INFORMATION**

1. Municipal Address: 827 Talbot St  
 \_\_\_\_\_  
 2. Legal Description: Plan 43 PT Lots 1, 2, 3 PT Lots 4 & 5  
W ALMA

**SUMMARY OF WORK PROPOSED**

1. What kind of permit is required?

Alteration to Building/Property  New Construction  Demolition

**H&R Block – 827 Talbot St, St Thomas**

5. Explain the reasons for undertaking the alterations and describe how the proposal conforms to the Part IV individual designation by-law or Part V Heritage Conservation District Plan design guidelines.

The change is beneficial to H&R Block as their national branding has been changed all over. Making sure each location has the same branding will meet H&R Block's standards. With the change, the letters will be updated with also adding a raceway underneath making the signage more visible and appealing from a distance. The sign size is slightly bigger than the current one but in a reasonable amount which will not be covering any of the building façade. If the signage is not changed then it will not meet the national H&R Block locations.

2. How is the property designated?

- Individually Designated Property     Part of the Heritage Conservation District     Both

3. Check all types of work that would happen in your proposed project:

- demolition of a building or part of a building, such as a building façade
- removal of a building to a different location on site or to another site
- erection of a new building, a new façade, a new storefront, an addition to an existing building, a new garage or a wall
- structural intervention that affects the external appearance of a building
- repointing and repairing masonry, cleaning masonry of paint or grime, or painting or staining
- removal of parging, External Insulation and Finish System, siding or façade screen from walls or installation of new wall material to replace or cover existing wall material
- alteration of doors and windows, their heads and their surrounds, or cutting of new door and window openings in walls
- alteration of roofline or skyline by changes to cornices, overhangs, eaves, parapets, chimneys, domers, rooftop equipment, towers and roof shape, or alteration of historic roof coverings such as slate
- removal or addition of architectural detail, such as storefront cornices, decorative brickwork, stone trim, brackets, window shutters, awnings, porches and balconies
- erection of a sign
- alteration of streets and their boulevards, squares, parking lots

4. Please list below, any documents included with this submission (drawings, site plan, specifications, photographs and other documents as needed to illustrate the project). Requirements will depend on the scale of the project.

drawings incl. site map.  
approved permit

5. Explain the reasons for undertaking the alterations and describe how the proposal conforms to the Part IV individual designation by-law or Part V Heritage Conservation District Plan design guidelines. Attach additional page(s) if needed.

See attached.

**APPLICANT DECLARATION**

By making this application, permission is hereby granted to any Municipal staff members and Municipal Planning Consultant to enter upon the premises described in this application at a reasonable time for the purpose of inspecting the property in relation to the proposed application and for distributing information concerning the same. This information is being collected pursuant to the Ontario Heritage Act, Municipal Act, and Freedom of Information Act. The information contained herein will be distributed to bodies and agencies prescribed by legislation and regulation and also to interested parties.

If this application is signed by an agent or solicitor on behalf of an applicant, the owner's written authorization must accompany the application (**Appendix A**). If the applicant is a corporation acting without an agent or solicitor, the application must be signed by an officer of the corporation and the corporation's seal (if any) must be affixed.

**MUNICIPAL FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT**

Application information is collected under the authority of Section 33(2) and Section 42(2.1) of the Ontario Heritage Act. In accordance with the Act, it is the policy of the City of St. Thomas to provide public access to all Planning Act applications and supporting documentation submitted to the City.

I Julia Wamboldt, the Owner or Authorized Agent, hereby agree and acknowledge that the  
(Print name of Owner or Authorized Agent)

information contained in this application and any documentation, including reports, studies and drawings, provided in support of the application, by myself, my agents, consultants and solicitors, constitutes public information and will become part of the public record. As such, and in accordance with the provisions of the *Municipal Freedom of Information and Protection of Privacy Act*, R.S.O. 1990, c.M. 56, I hereby consent to the City of St. Thomas making this application and its supporting documentation available to the general public, including copying and disclosing the application and its supporting documentation to any third party upon their request.

**Collection of Personal Information:**

Personal information on this form is collected under the authority of Section 33(2) and Section 42(2.1) of the Ontario Heritage Act. The information will be used for the purposes of administering the heritage permit application and ensuring appropriate service of notice of receipt under Section 33(3) and Section 42(3) of the Ontario Heritage Act. Questions about this collection should be directed to the Director of Planning and Building Services, 9 Mondamin Street, St. Thomas, Ontario, N5P 2T9, (519) 633-2560.

**AFFIDAVIT OR SWORN DECLARATION**

I, Julia Wamboldt of Barrie in the province of Ontario,  
name of applicant City

make oath and say (or solemnly declare) that the information required under the authority of Section 33(2) and Section 42(2.1) of the Ontario Heritage Act and provided by the applicant in this application is accurate, and that the information contained in the documents that accompany this application is accurate.

Sworn (or declared) before me at the City of Barrie on this 9<sup>th</sup> day of June, 2021.  
City Day Month Year

Julia Wamboldt  
Signature of Owner or Authorized Agent

June 9, 2021  
Date

[Signature]  
Signature of Commissioner of Oaths, etc.

Caitlyn E. McCann June 9, 2021  
Barrister Solicitor Notary Date  
4 Essa Road  
Barrie, ON L4N 3K3



**APPENDIX A – AUTHORIZATION OF OWNER**

If the applicant is not the owner of the subject lands, please complete the owner authorization concerning personal information as set out below.

I, \_\_\_\_\_, am the owner of the subject lands, and I authorize  
\_\_\_\_\_, to act on our behalf as the agent for the submissions required for all  
matters relating to the subject lands, and to provide any of my personal information that will be included in this  
application or collected during the planning process.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Owner

**APPENDIX B – ACKNOWLEDGEMENT OF LEGAL AND PLANNING FEES**

In addition to the application fees listed in this application package, please note that where the City requires assistance from its solicitors or other technical or professional consultants in the processing of this application, the applicant shall be responsible for reimbursing all fees incurred by the City.

**\*Please note, Appendix B must be completed by the owner, not the authorized agent.**

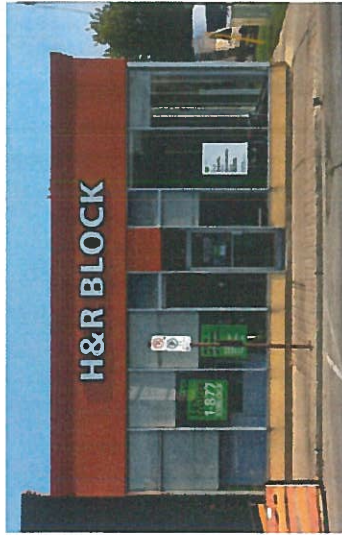
I, \_\_\_\_\_, am the **owner** of the subject lands, and I understand that further fees may be incurred by the City throughout the planning process and that I am responsible for reimbursing all fees.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Owner

# PROPOSAL

BEFORE



AFTER



Get what's yours.  
**H&R BLOCK**

## EXTERIOR SIGNAGE

H&R Block 52896  
827 Talbot St.  
St Thomas, ON, N5P 1C3

11

PLEASE CHECK THIS PROOF CAREFULLY FOR ERRORS AND OMISSIONS. YOUR SIGNAGE WILL BE PRINTED WITH THE FULL RESPONSIBILITY FOR ALL ERRORS, OMISSIONS AND LEGAL AND ETHICAL COMPLIANCE IN THIS DOCUMENT. YOU WILL BE RESPONSIBLE FOR ANY CHANGES TO THE SIGNAGE. YOU WILL BE CHARGED EXTRA FOR ANY CHANGES FROM YOUR PREVIOUSLY APPROVED COPY. THIS WILL BE CHARGED EXTRA ACCORDING TO BOTH THE INDUSTRY PRACTICES AND THE ARTIST'S FEES.

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**STRUCTURE**

\*SAME BOTH ELEVATIONS



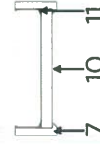
A	B	C	D	E	F	AREA	RUNNING INCHES	G	H
24"	24"	8"	129"	16"	161"	49.2	695.6"	177"	40"

3:2 Logo Ratio [square to letter]

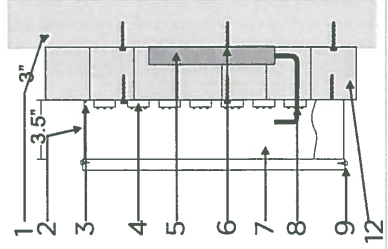
- 1) Existing Bulkhead Wall
- 2) 0.05 Aluminum Returns 3.5" Deep, Pre-painted Black
- 3) LORD Acrylic Adhesive 406/19, 2 Parts Glue
- 4) 0.72 Watt Samsung Hi-Power White LED Modules
- 5) 60 Watt GE 120V Input, 12V Output, IP64 Power Supply
- 6) Mounting Hardware Suited to Wall Construction
- 7) 1" Black Jewelite Trimcap
- 8) 2 Cond. 18 S.T.C Foil Shield Low Voltage Power Wire
- 9) #8 x 1/2" #2 Robinson Trimcap Mounting Screw
- 10) 3/16" White Sign Grade Acrylic
- 11) IPS Weld-On #16 Clear, Medium Bodied Solvent Cement for Joining Acrylic
- 12) 3 inch deep powdercoated aluminum raceway

Vinyl: Arlon Series Cast Translucent Film #2586 Green
5" Pre-Painted Black 0.050 Aluminum Returns

**Letter Face  
Cross Section**



**Channel Letter  
Cross Section**



**Get  
H&R  
BLOCK  
yours:  
what's**

**EXTERIOR  
CHANNEL LETTERS**

H&R Block 52896  
827 Talbot St.  
St Thomas, ON, N5P 1C3

**12**  
PLEASE CHECK THIS PROOF CAREFULLY FOR ERRORS AND OMISSIONS. YOU WILL BE RESPONSIBLE FOR THE CORRECTION OF ALL RESPONSIBILITY FOR ALL ERRORS, OMISSIONS AND LEGAL AND ETHICAL COMPLIANCE IN THIS DOCUMENT. APPROVED FOR PRINTING AND PROOFING. ANY CHANGES FROM YOUR PREVIOUSLY APPROVED COPY WILL BE CHARGED EXTRA, ACCORDING TO BOTH THE AND MATERIALS.

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**CONSULTATION REQUEST FORM**

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All proposals are to be submitted to the City of St. Thomas Planning & Building Services Department. Staff will determine whether the information submitted is sufficient to warrant the scheduling of a consultation meeting. If additional information is required staff will advise the applicant.

Attendants at the meeting will be representatives from the Planning & Building Services Department and Environmental Services Department. Depending on the nature of the site and proposal, other City staff or outside agencies may also be called on to attend.

Meetings will be scheduled to take place within approximately 15 business days of the submission of a complete Consultation Request Form. Meetings are held in the boardroom of the Planning & Building Services Department, 9 Mondamin Street (lower level of City Hall). Please see attached, **Appendix A** which indicates the predetermined submission deadlines and meeting dates. A consultation meeting will not be scheduled until the required information has been provided.

In addition to those professionals who will be involved with the designing/managing of the development proposal, in all cases, the Owner of the property should also be in attendance at the meeting.

While efforts will be made to schedule a meeting on the applicants preferred date, meetings will be booked on a first come first serve basis. The City reserves the right to limit the number of meetings on any date.

The applicant should be prepared to discuss the proposal in detail and answer general questions about the contents covered within the Consultation Request Form.

**Submission Requirements for a Consultation Meeting**

A consultation meeting will be scheduled upon receipt of the following information:

- A completed Consultation Request Form with signatures
- (4) full size (24x 36) paper copies and a digital (PDF) version of a concept plan, drawn to scale, which illustrates the proposal and includes the following (where applicable):
  - Existing uses and uses adjacent to the lands
  - Setbacks and gross floor area of the existing and proposed buildings and structures
  - Dimensions and area of the lands
  - Existing and proposed pedestrian and vehicular access and parking areas
  - Adjacent streets with labels
  - Existing trees/vegetation, watercourses, slopes and natural features

**Notes**

All measurements are to be in metric, the plan(s) both paper and digital must be to scale; plan(s) must have a north arrow, title block with date, revision block, and a key map showing the general location of the lands.

The submission requirements are minimum requirements. The submission of other plans and/or documents that inform the application are beneficial and will assist staff in their review. These documents may include surveys, building elevations and floor plans, site services and utilities and restrictive covenants or easements, as examples.

For more information regarding the consultation process please contact the Planning & Building Services Department:

City of St. Thomas Planning & Building Services Department  
9 Mondamin Street, St. Thomas, ON, N5P 2T9  
Phone: 519-633-2560 Email: [planning@stthomas.ca](mailto:planning@stthomas.ca)

**Corporation of the City of St. Thomas**  
**CONSULTATION REQUEST FORM**

**Office Use:** Request Accepted By: \_\_\_\_\_ Date: \_\_\_\_\_ Reference # \_\_\_\_\_

**Type of Application**

This is a consultation request for (check all that apply):

- |  |  |
|--|--|
| <input type="checkbox"/> Official Plan Amendment   | <input type="checkbox"/> Zoning By-law Amendment               |
| <input type="checkbox"/> Draft Plan of Subdivision | <input type="checkbox"/> Draft Plan of Condominium             |
| <input type="checkbox"/> Site Plan Approval        | <input type="checkbox"/> Minor Variance                        |
| <input type="checkbox"/> Consent                   | <input checked="" type="checkbox"/> Heritage Alteration Permit |

**Registered Owner**

Name: 9062033 Canada Inc. Email: \_\_\_\_\_  
 Address: PO Box 31385 Bayview & 16th Ave, Richmond Hill  
 Postal Code: L4C 0V7 Phone: 416 473 3596 Fax: \_\_\_\_\_

**Applicant/Agent (if applicable)**

Name: ~~Lindsay Irving~~ Julia Namboldt Email: jnamboldt@curbex.com  
 Company: Curbex Media  
 Address: 111 Caplan Ave, Barrie ON  
 Postal Code: L4N 9J3 Phone: 705 220 5923 Fax: \_\_\_\_\_

**Subject Property**

Municipal Address: 827 Talbot St  
 Legal Description: PLAN 43 PT LOTS 1,2,3 PT LOTS 4&5 W ALMA

**Description of Proposal** (please provide a separate sheet of paper if required)

Updated signage being installed for H&R Block.

**Current Property Owner**

**\*If an applicant/agent is advancing this Consultation Request, see Appendix B - Authorization of Owner.**

\_\_\_\_\_  
 Owners Name (Print)                      Signature of Owner                      Date

**Appendix B – Authorization of Owner** See attached landlord consent

If the applicant is not the owner of the subject lands, please complete the owner authorization concerning personal information as set out below.

I, \_\_\_\_\_, am the owner of the subject lands, and I authorize  
\_\_\_\_\_, to act on our behalf as the agent for the submissions required for all matters relating to the subject lands, and to provide any of my personal information that will be included in this application or collected during the planning process.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature of Owner

# LANDLORD FACIA PERMISSION LETTER

*This document is a fillable PDF. You can enter your details directly into the spaces provided and submit to us directly.*

## Municipal Law Enforcement

To Whom It May Concern,

Please be advised that, provided that they are in compliance with municipal bylaws, **Curbex Media** has our permission to install fascia signs on our property and apply for the applicable permits. If you have any questions, please feel free to contact me.

Sincerely,

Landlord Name: 9062033 Canada Inc

Landlord Contact Name: Ross Liu Phone: 4164733596

Landlord Address: 9062033 Canada Inc P O Box 31385 Bayview and 16th Ave

Richmond Hill ON L4C 0V7

Street Unit #  
City Province Postal Code

Signed



Date:

Nov 30, 2020

Client Name: H&R Block

Address of Property: 827 Talbot St

St Thomas ON N5P 1C3

Street Unit #  
City Province Postal Code

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orderdesk@curbex.com

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Date: December 8, 2020

To: Curbex Media  
Att: Lindsay Irving  
111 Caplan Avenue  
Barrie, ON L4N 9J3

RE: Permit application to install 2 Fascia Signs at **Municipal #827 Talbot Street, St Thomas**

The Municipality has reviewed your proposal and provides a permit with the following comments and conditions.

- 1) All provisions of the current 2012 OBC shall be adhered to.
- 2) Any changes to the approved plans shall be submitted prior to change.
- 3) Review all permit notes provided on the 'Site Copy' drawing.
- 4) Any penetrations of the exterior of the building to be sealed water tight.
- 5) Sign shall maintain compliance with the City of St.Thomas Sign By-Law 6-2006
- 6) **Provide a copy of the Electrical Safety Authority Connection Authorization Document prior to booking a final inspection.**
- 7) Where construction is in close proximity to existing above ground electrical conductors, the requirements of Subsection OBC 9.1.1.5. shall apply. Contact the building department or electrical authority if any electrical conductors are within 4m of the proposed work.
- 8) Property owner or his/her authorized representative is responsible for requesting/obtaining locates. ([www.ontarioonecall.ca](http://www.ontarioonecall.ca) or 1-800-400-2255)

The following inspection is required; please call (519) 631-9587 to arrange an appointment.

- 1) Final inspection (completion of all work)

Thank you,



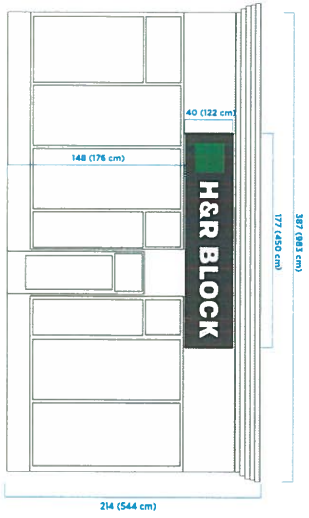
**Sandy Lale, CBCO, C.P.S.O.**

**Sr. Building Inspector**  
Planning & Building Services,  
City of St. Thomas

**ELEVATION**

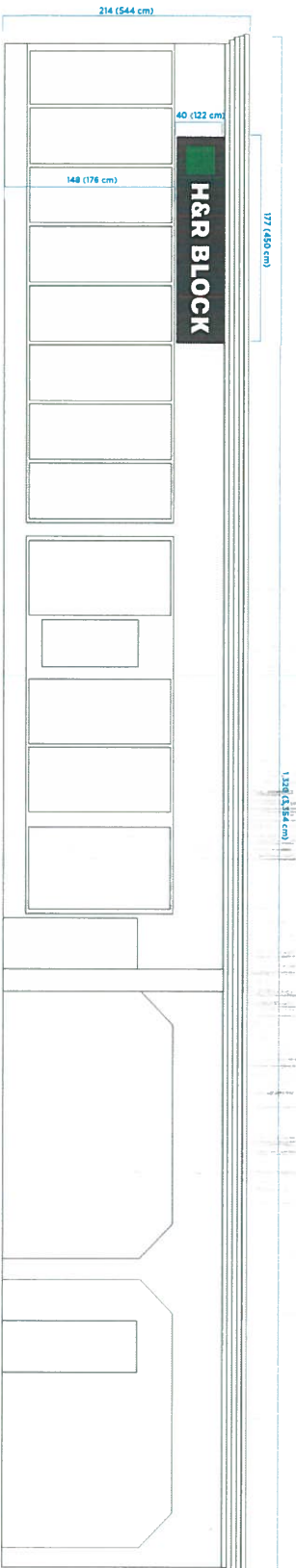
**SOUTH ELEVATION**

1:100 SCALE



**EAST ELEVATION**

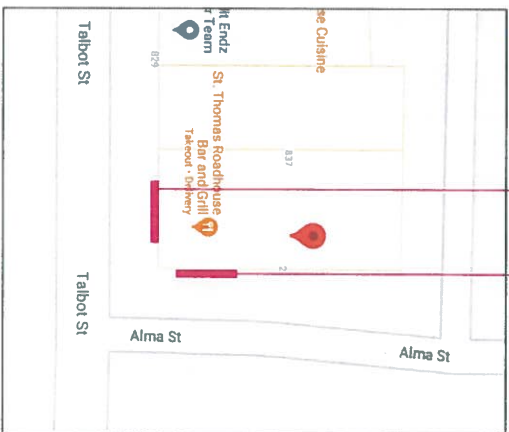
1:100 SCALE



**CITY OF ST. THOMAS**  
 Planning and Building Services  
 Department  
 Building Services

**APPROVED PLANS**  
 Dec 8, 2020

Date: \_\_\_\_\_  
 Plans Examiner: *Sandy Hill*  
 Permit: **2020-712**



PROPOSED SIGN 1 (SOUTH)

PROPOSED SIGN 2 (EAST)

**H&R BLOCK**

Get what's yours:

EXTERIOR SIGNAGE

H&R Block 52896

827 Talbot St.  
 St Thomas, ON, N5P 1C3

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# STRUCTURE

\*SAME BOTH ELEVATIONS



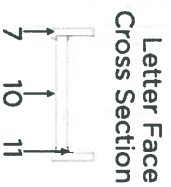
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3:2 Logo Ratio [square to letter]

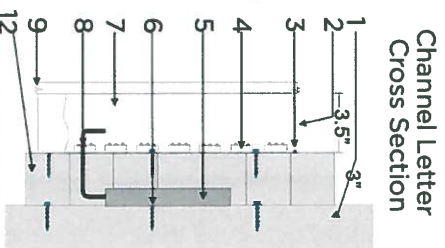
WEIGHT: 80 lbs (36.3 KGS)

Vinyl: Arlon Series Cast Translucent Film #2586 Green	5" Pre-Painted Black 0.050 Aluminum Returns
---	--

- 1) Existing Bulkhead Wall
- 2) 0.05 Aluminum Returns 3.5" Deep, Pre-painted Black
- 3) LORD Acrylic Adhesive 406/19, 2 Parts Glue
- 4) 0.72 Watt Samsung Hi-Power White LED Modules
- 5) 60 Watt GE 120V Input, 12V Output, IP64 Power Supply
- 6) 1/4" x 4" Tapcon fasteners into wooden structural support
- 7) 1" Black Jewellee Trimcap
- 8) 2 Cond. 18 S.T.C Foil Shield Low Voltage Power Wire
- 9) #8 x 1/2" #2 Robinson Trimcap Mounting Screw
- 10) 3/16" White Sign Grade Acrylic
- 11) IPS Weld-On #16 Clear, Medium Bodied Solvent Cement for Joining Acrylic
- 12) 3 inch deep powdercoated aluminum raceway



Letter Face Cross Section



Channel Letter Cross Section

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St Thomas, ON, N5P 1C3

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# City of St. Thomas<sup>20</sup>

Building Services  
St Thomas, ON , 9 Mondamin St, N5P 2T9  
Phone: 519-631-1680 ext. 4160 Fax: 519-633-6581

Permit#	2020-712
Date issued	Dec 08 2020
Date Picked-up	

## Building Permit

Municipal Address 827 TALBOT ST		Roll# 342102013009200
Lot and Plan PLAN 43 PT LOTS 1,2,3      PT LOTS 4&5 W ALMA	Permit Type Commercial	
Applicant: Lindsay Irving/ Curbex Media	Address: 111 Caplan Ave	
Contractor	Tarion #.	

Owner/Authorized Agent:

Permit Sub Type Sign	Work Type New	Permit Class Business
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**Mandatory Inspections:**      **\*\*Call 519-631-9587 to arrange for inspections at the stages listed below**  
**\*\*Please allow 48 hours notice for inspections**

<b>Mandatory Inspections:</b> Final : Required	<b>Notes:</b> Installation of 2 (two) Fascia Signs at H&R Block  Refer to approved plans Refer to attached letter
	<b>Comments:</b>

  
Owner-Agent Signature

Dec 10, 2020  
Date

Project Area: 0

  
C. Peck, Chief Building Official

Dec 8/20  
Date

Please post permit on site as per Division C - Part 1, 1.3.2.1.(1)

## City of St Thomas

For the Six Months Ending June 30, 2021

		2021 YTD ACTUAL	2021 YTD BUDGET	2021 ANNUAL BUDGET	2020 ANNUAL ACTUAL
<b>MUNICIPAL HERITAGE COMMITTEE</b>					
<b>REVENUE</b>					
31-5-01-1-0002-9080	National Trust for Canada funding	6,154	1,975	3,950	4,896
<b>TOTAL REVENUE</b>		<b>6,154</b>	<b>1,975</b>	<b>3,950</b>	<b>4,896</b>
<b>EXPENSES</b>					
31-5-01-1-0002-3011	Reg Part-time Wages	5,735	2,548	6,115	7,744
31-5-01-1-0002-3120	All Statutory Benefits	551	215	515	529
31-5-01-1-0002-4076	Secretarial Support	505	505	1,000	1,000
31-5-01-1-0002-5019	Program Supplies		750	1,500	802
<b>TOTAL EXPENSES</b>		<b>6,791</b>	<b>4,018</b>	<b>9,130</b>	<b>10,075</b>
<b>TOTAL MUNICIPAL HERITAGE COMMITTEE</b>		<b>637</b>	<b>2,043</b>	<b>5,180</b>	<b>5,179</b>