

**THE CORPORATION OF THE CITY OF ST. THOMAS**  
**CIP EVALUATION COMMITTEE**

**ZOOM**

**MAY 6<sup>TH</sup>, 2021**

The meeting convened at 3:00 p.m. with Harrison Cole, Chair, presiding.

**ATTENDANCE**

Members

Harrison Cole, MHC  
Councillor Jim Herbert  
Councillor Joan Rymal  
Russell Schnurr, DDB  
Susan Boldt, DDB

Officials

Wendell Graves, City Manager  
Crystal Penney, Planning & Building Services Coordinator

**DISCLOSURES OF INTEREST**

Nil.

**MINUTES**

Moved by Councillor Herbert – Susan Boldt:

THAT: The minutes of the meeting held on March 25<sup>th</sup>, 2021 be confirmed.

Carried.

**PROJECT APPLICATIONS**

33 Mary Street West – Boun Im

Ms. Penney advised that the previous structure was in severe disrepair with the exterior needing substantial work as well as updated to the HVAC system, plumbing and electrical to bring the building up to code. The building was demolished in February 2021.

Ms. Penney advised that the applicant is currently in the process of rebuilding the home, which previously housed 3 units and will now contain 4 units. She added that the applicant has applied for the grant funding.

Committee members agreed that this type of project does fit the requirements of the Community Improvement Program, however, usually a project comes forward much earlier in the process since the building exterior is already complete.

Ms. Penney advised the committee that the owner is aware that the funding only pertains to costs incurred going forward in the project from the time committee gives approval.

Moved by Councillor Herbert – Russell Schnurr:

THAT: The Community Improvement Program application for 33 Mary Street West be approved.

Carried.

**UPDATED PROJECT LIST**

The City Manager provided an update on current projects and those nearing completion. He added that a letter has been sent to some of the stale files, requesting status of the project and advising the applicants that if no response is received the files will be closed.

**ADJOURNMENT**

Moved by Russell Schnurr – Councillor Rymal:

THAT: The meeting be adjourned at 3:15 pm

Carried.

CONFIRMED \_\_\_\_\_ CHAIR