



**THE CORPORATION OF THE CITY OF ST. THOMAS**

**COMMUNITY IMPROVEMENT PROGRAM EVALUATION COMMITTEE**

**June 22, 2021**

**2:00 P.M.**

**ZOOM MEETING**

1. Disclosure of Interest
2. Confirmation of Minutes: May 6, 2021
3. Project Applications
  - a) 488 Talbot Street
4. Adjournment

**THE CORPORATION OF THE CITY OF ST. THOMAS**  
**CIP EVALUATION COMMITTEE**

**ZOOM**

**MAY 6<sup>TH</sup>, 2021**

The meeting convened at 3:00 p.m. with Harrison Cole, Chair, presiding.

**ATTENDANCE**

Members

Harrison Cole, MHC  
Councillor Jim Herbert  
Councillor Joan Rymal  
Russell Schnurr, DDB  
Susan Boldt, DDB

Officials

Wendell Graves, City Manager  
Crystal Penney, Planning & Building Services Coordinator

**DISCLOSURES OF INTEREST**

Nil.

**MINUTES**

Moved by Councillor Herbert – Susan Boldt:

THAT: The minutes of the meeting held on March 25<sup>th</sup>, 2021 be confirmed.

Carried.

**PROJECT APPLICATIONS**

33 Mary Street West – Boun Im

Ms. Penney advised that the previous structure was in severe disrepair with the exterior needing substantial work as well as updated to the HVAC system, plumbing and electrical to bring the building up to code. The building was demolished in February 2021.

Ms. Penney advised that the applicant is currently in the process of rebuilding the home, which previously housed 3 units and will now contain 4 units. She added that the applicant has applied for the grant funding.

Committee members agreed that this type of project does fit the requirements of the Community Improvement Program, however, usually a project comes forward much earlier in the process since the building exterior is already complete.

Ms. Penney advised the committee that the owner is aware that the funding only pertains to costs incurred going forward in the project from the time committee gives approval.

Moved by Councillor Herbert – Russell Schnurr:

THAT: The Community Improvement Program application for 33 Mary Street West be approved.

Carried.

**UPDATED PROJECT LIST**

The City Manager provided an update on current projects and those nearing completion. He added that a letter has been sent to some of the stale files, requesting status of the project and advising the applicants that if no response is received the files will be closed.

**ADJOURNMENT**

Moved by Russell Schnurr – Councillor Rymal:

THAT: The meeting be adjourned at 3:15 pm

Carried.

CONFIRMED \_\_\_\_\_ CHAIR

**FINANCIAL INCENTIVES PROGRAM  
ST. THOMAS COMMUNITY IMPROVEMENT PLAN  
APPLICATION FORM**

<b>OFFICE USE:</b> Date Application Received: <u>June 11, 2021</u> File Number: <u>2021-114</u>
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**INSTRUCTIONS**

- If the space provided is insufficient to respond to the question, please provide additional information on a separate page, clearly marked as to the subject question, and attached to the application form.
- Please attach financial quotes, drawings or other required information as appropriate.
- We recommend that the applicant keep a copy of the application form for your own records.
- To ensure that the application is readable, please fill out online or print in ink.
- Please ensure that the application has been signed by the property owner or authorized agent and commissioned.

**OWNER/APPLICANT**

1. Property Owner

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Postal Code: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

2. Agent/Applicant

Name: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

Postal Code: \_\_\_\_\_ Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Who is the primary contact?

- Registered Owner       Applicant/Agent

\*Note: Unless otherwise requested all communications will be sent to the Applicant.

\*Please indicate the method of communication you would like to be contacted by.

- Phone       Email       Fax       Mail

**SUBJECT PROPERTY**

1. Municipal Address:

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2. Legal Description:

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3. Brief Description of Current Use:

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4. Are property taxes for the subject property in arrears?  Yes  No

5. Are there any outstanding orders registered against the subject property?  Yes  No

6. Are there any outstanding violations under the Fire Code?  Yes  No

7. Have grants previously been received from the City for the subject property?  Yes  No

If yes, please describe, including total amounts of grants:

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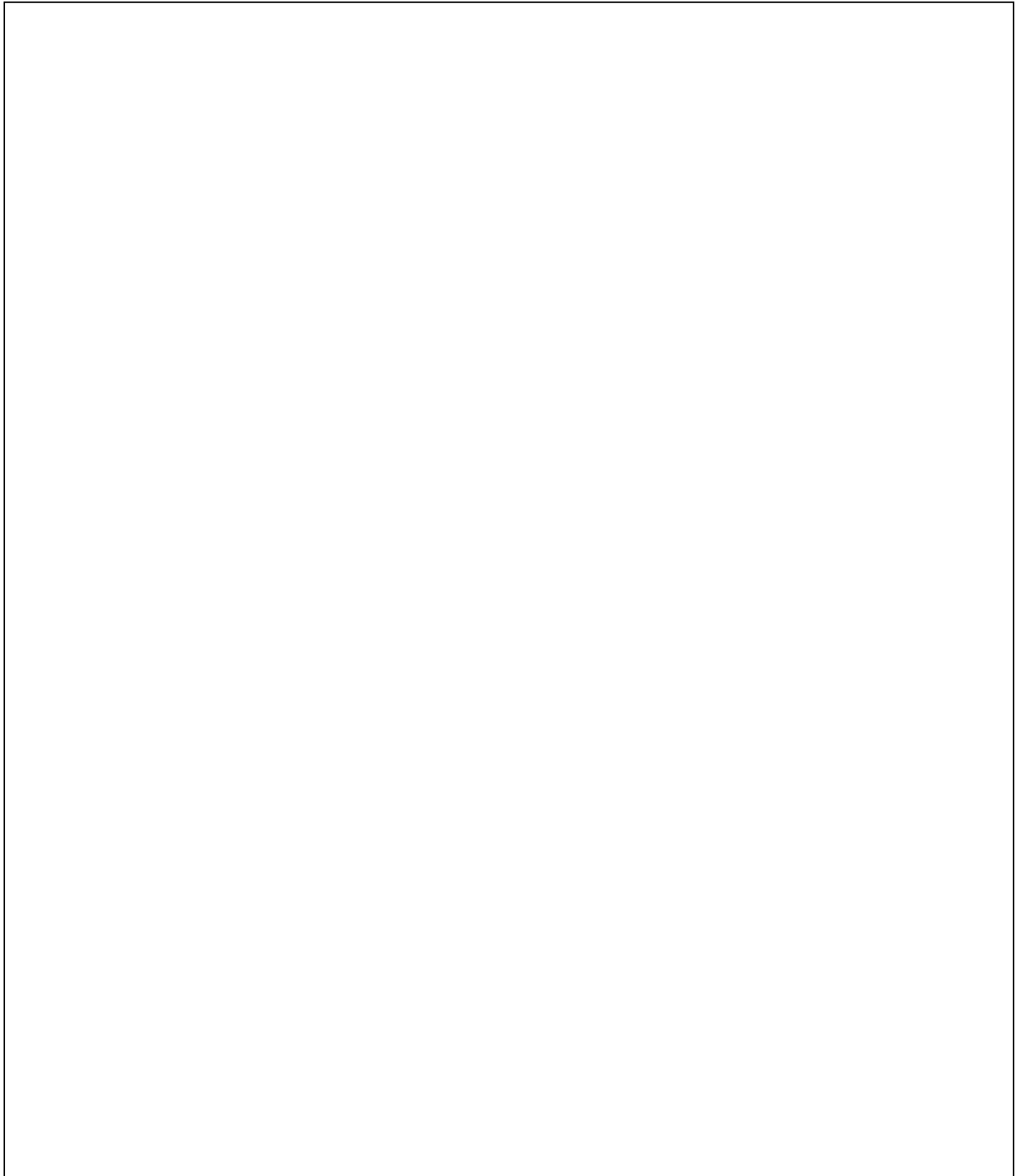
**PROGRAM CHECKLIST**

**Please place a check next to the program(s) that you are applying for:**

- Heritage Design Grant Program
- Heritage Façade and Building Improvement Program
- Residential Program
- Development Charge Grant Program
- Tax Increment Grant Program
- Parkland Dedication Grant Program
- Planning and Building Fees Grant Program
- Heritage Tax Relief Grant Program
- Environmental Site Assessment Grant Program

**Please fill out the following sections with regards to the program(s) you are applying for. If additional space is required, please attach the information on a separate sheet.**

**DESCRIPTION OF PROPOSED RESIDENTIAL IMPROVEMENT PROJECT (IF APPLYING FOR RESIDENTIAL)**

A large, empty rectangular box with a thin black border, intended for the applicant to describe their proposed residential improvement project. The box occupies most of the page below the section header.

## GENERAL APPLICATION QUESTIONS

1. Is your property a designated heritage building?  Yes  No
2. Is your property listed by the local Municipal Heritage Committee as a building of historic or architectural value?  Yes  No
3. Is your property located within the Downtown St. Thomas Heritage Conservation District?  Yes  No
4. What is the current status of the building?  Vacant  
 Occupied  
 Underutilized

If other, please explain: \_\_\_\_\_  
\_\_\_\_\_

5. Are you converting and/or rehabilitating this space?  Yes  No
- If yes: a) are you creating new residential units?  Yes  No  
b) are you rehabilitating vacant residential units?  Yes  No  
c) are you bringing occupied residential units up to code?  Yes  No

6. Are you intensifying and/or redeveloping this space?  Yes  No
- If yes: a) are you creating new residential units through the addition of new building space?  Yes  No  
b) are you demolishing existing building(s) to create a new building with new residential units?  Yes  No

How many residential units are being added?

7. Are you adding commercial space?  Yes  No

If yes, please provide the square footage

8. Please specify the financial incentives you are interested in if applying for the following programs:

a) Residential Program

Grant  Loan  Both

b) Façade Improvement Program

Grant  Loan  Both

9. If you are applying for the Façade Improvement Program, please specify what part of the building you are making improvements on? (Note: side and rear façade improvements are eligible only if the public view of the building is significant)

Front Façade

Side Façade

Rear Facade

10. Please specify what CIP area your property is located within.

11. Estimated total construction cost for the residential project:

12. Estimated total construction cost for the façade improvement:

13. Estimated total design and other profession costs:

**(Note: You will be given estimates for funding on grants and loans based on the above estimates. The final calculations of grants and loans will be based on the building permit value for construction costs and actual receipts for design and professional costs.)**

14. Have you made an application for a Building Permit  Yes  No  
pertaining to the work being proposed?



**AUTHORIZATION OF OWNER**

**If the applicant is not the owner of the subject lands, please complete the owner authorization concerning personal information as set out below.**

I, \_\_\_\_\_, am the owner of the subject lands, and I authorize  
\_\_\_\_\_, to act on our behalf as the agent for the submissions required  
for all matters relating to the subject lands, and to provide any of my personal information that will be  
included in this application or collected during the planning process.

\_\_\_\_\_  
Date Signature of Owner

**AFFIDAVIT OR SWORN DECLARATION**

I, Harrison Cole of St. Thomas in the province of ON,  
name of applicant City

make oath and say (or solemnly declare) that the information provided by the applicant in this application is accurate, and that the information contained in the documents that accompany this application is accurate.

Sworn (or declared) before me at the St. Thomas on this 11 day of 6, 2021.  
City Day Month Year

[Signature]  
Signature of Owner or Authorized Agent

06/11/21  
Date

[Signature]  
Signature of Commissioner of Oaths, etc.

June 11/21  
Date

JONATHON DARYL HINDLEY, a Commissioner, etc.,  
Province of Ontario, for the Corporation of the City of St. Thomas.  
Expires March 23, 2024.

# SCOPE OF WORK



**Two Rivers Restoration**

Heritage Masonry

488 Talbot Street

Alexandre Krucker  
**Two Rivers Restoration**  
189 Huron Street  
Guelph, ON N1E5L9

tworiversrestoration.ca  
519.400.3633  
info@tworiversrestoration.ca

## DELIVER TO

Harrison Cole  
488 Talbot Street, St. Thomas, ON N5P 1C2

519.852.0941  
hcole@colemunro.com

## PROJECT OVERVIEW

- Clean brickwork
- Replace deteriorated brickwork
- Repoint deteriorated mortar joints
- Restore three original window openings and install new sills
- Rebuild left brick pilaster to ensure brickwork is tied back into the building
- Repair brick parapet where structurally unsound, in preparation for new flashing
- Remove unused chimney stacks and retain salvageable bricks for repair work
- Restore original decorative dichromatic brickwash



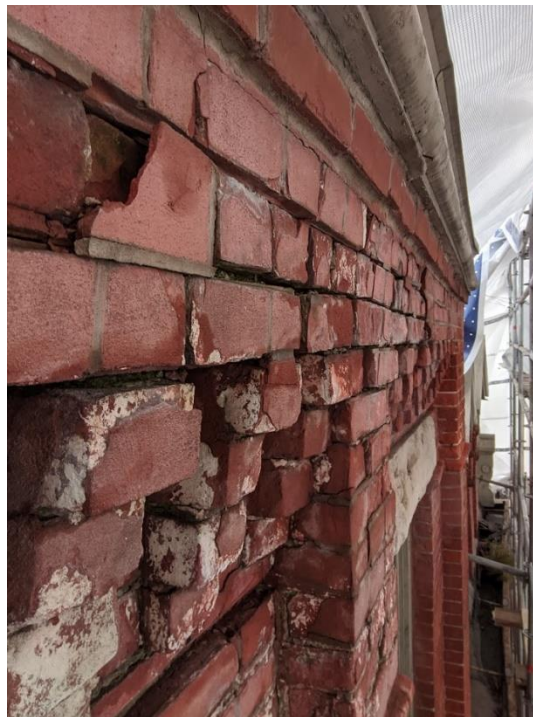
## Our Approach

Historic masonry structures often require repair due to natural weathering and previous improper repairs. It is important to use material that is compatible with original building construction and make repairs that match surrounding work. The goal is not to disguise the age of the building but to restore structural integrity while preserving heritage building elements.

Understanding original materials and method help us to decide best practice when performing repair work. This building was built with lime-based mortar and soft, porous brick. Replacement material will also use lime and brick that can provide a close match in quality and appearance.

Portland cement can have a disastrous effect on historic masonry by inhibiting the natural egress of water and being harder than original masonry units. This can lead to premature spalling and cracking.

The best source of replacement masonry units can be from the building itself as it provides a perfect match in quality, appearance, and dimensions. Often the reverse side of bricks are in good condition and the brick can be flipped and return to its same position allowing it to provide more use.



*Figure 1 Previous cement repair on fourth floor of commercial building has led to further deterioration and public safety hazard*

## Building Description

Two-storey, 19<sup>th</sup> century Italianate Ontario-vernacular commercial building in downtown St. Thomas. Buff brick construction with decorative dichromatic brickwork, red and black colour washed. Two distinct string-course features (top to bottom): Red washed brick courses with buff brick header course; three course buff brick in saw tooth pattern surrounded by basketweave coloured brickwork. Three windows with segmental arches using dichromatic patterns. Pilasters feature decorative brickwork with dichromatic colouring.

- Listed as ‘*Contributing*’ to Downtown St. Thomas Heritage Conservation District (2018).
- The Free Library Building (Upper Block) (1884), 486-488 Talbot Street.<sup>1</sup>
- Period of construction 1894. The Free Library Building/Upper Block. Built by J.S. Upper.<sup>2</sup>

<sup>1</sup> Downtown St. Thomas Heritage Conservation District Study, 3.10

<sup>2</sup> City of St. Thomas Heritage Inventory, p.215.



## BRICK REPLACEMENT

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1. Deteriorated masonry units to be removed carefully with Arbortech or other tools to maximize salvageable material.
2. Deteriorated masonry is defined as: loose, spalled, eroded, cracked or otherwise unsound.
3. If salvaged brick has a sound reverse face the brick will be replaced in situ.
4. If no salvaged brick is available a suitable matching brick in colour and permeability will be substituted: *Vintage Brick*, Leicester Multi Cream.
5. Mortar will be a 1:3 ratio of sharp sand to pozzolanic lime mortar (PHL 3.5).
6. Mortar colour match to be determined on site using a blend of mineral mortar dye (Interstar).



## REPOINTING

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1. All equipment used for the removal of existing mortar shall be designed and used to minimize damage to masonry units and operated by competent workers. These include hand chisel, pneumatic chisels, and Arbortech.
2. Grinders will only be used to cut a relieving slot in hard or cement mortar to minimize damage from hand chisels.
3. Deteriorated mortar to be removed to a minimum depth of 25mm and cleaned out.
4. Mortar will be a 1:3 ratio of sharp sand to pozzolanic lime mortar (PHL 3.5).
5. Mortar colour match to be determined on site using a blend of mineral mortar dye (Interstar).
6. Tooling to match profile of existing joints.
7. Newly pointed masonry to be protected from rain and harsh winds until initial set is achieved.



## BRICK WASH

Site observations show that the building has several dichromatic features that use red and black washes on buff brick. Observations of the adjoining building show where colour was used to achieve patterns.

Two Rivers Restoration can explore reinstating the brick wash on replacement brickwork to blend in with the surrounding finish if desired. Our brick wash is a traditional blend of mineral dye, water, and alum. Providing a lasting but breathable finish to the masonry.

\*It is important that colour-matching and test panels are completed before work is initiated to ensure quality of final product.



Figure 2 Red Wash applied to historic brick in Toronto, Ontario



## MASONRY CLEANING

Site observations show soiling on the parapet and where cloth awnings were once above three windows on second storey.

Client has indicated a desire to do a gentle clean of the brick surface to expose deteriorated masonry in heavily soiled areas and ensure repair work matches the look of the existing brickwork.

Two Rivers Restoration offers a gentle water cleaning system designed for use on historic masonry buildings. This system uses the ThermaTech® hot pressure washer system created in the UK for work on sensitive masonry structures.<sup>3</sup> In addition, chemical products produced by EacoChem will be used for the removal of stains and other heavy soiling. These include *OneRestore* or *Heritage Restorer*.<sup>4</sup>

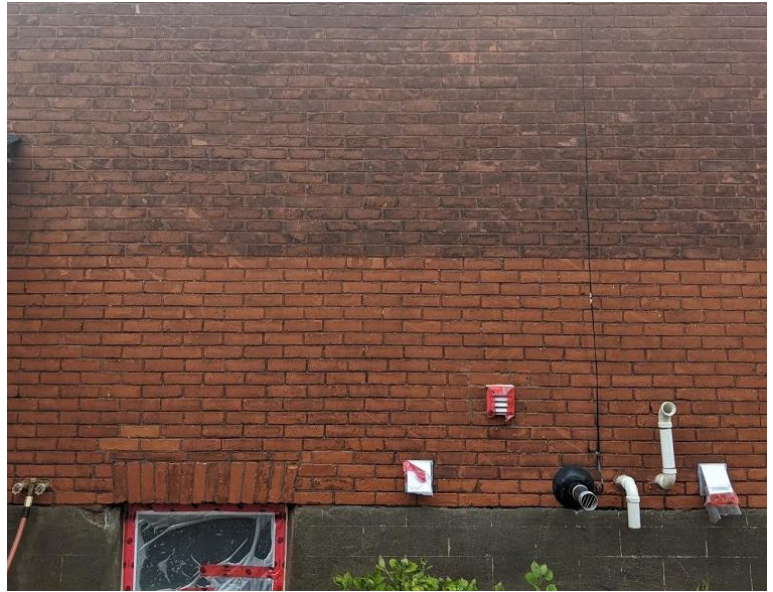


Figure 3 Gentle steam pressure wash cleaning on heavily soiled brickwork

<sup>3</sup> [ThermaTech Stone Masonry Cleaning Machine & Paint Removal System \(restorative-products.com\)](http://restorative-products.com)

<sup>4</sup> [Eaco Chem's Product Line-Up](#)

## PILASTER REPAIR

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Site observation shows significant separation of brick pilaster on the left side of façade. It is unclear if the pilaster was ever properly tied back into the structure with a full header return. Additionally, diagonal brick pattern on face of the pilaster differs from the other two pilasters on the building indicating the possibility that this pilaster's construction was influenced by changes made to the building in the form of an addition or severance.

The gap in the return ranges from approximately an inch to several inches at the top.

### Recommendations:

- **Closer observations be made to determine the severity of the displacement.**
- **All half-brick (fake headers) be removed and replaced with full headers and brick ties to ensure pilaster is sufficiently secured to the structure.**
- **Large voids to be filled with brick and packed with mortar.**



MUNICIPAL GUIDELINES REVIEW

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Downtown St. Thomas Heritage Conservation District**4.3.2.3 Façade Patterns:**

## Policies

- Maintain and restore existing windows and doors in their original sizes...
- Maintain and restore existing architectural elements that divide and break up the façade into smaller sections
- Maintain and restore existing parapets and rooflines

## Guidelines

- Should there be a part of the building that is beyond repair and cannot be restored, use materials, and forms that restore by existing evidence or replace in kind or with sympathetic materials
- Avoid making imitations based on conjecture rather than evidence in documents or existing building elements

**4.3.2.4 Materials: Brick**

## Policies

- Avoid abrasive cleaning methods, such as sandblasting, sanding disks, and grinders, as they clean by removing a small portion of the brick surface and permanently damage the material. Cleaning methods recommended for brick are water cleaning, the gentlest cleaning method, and chemical cleaning...
- Maintain and restore brick masonry by using appropriate techniques for repointing and using compatible mortar. Older buildings use high lime content mortar, which is weaker than contemporary Portland cement mortar. Using appropriate mortar will prevent further deterioration...
- Choose and appropriate mortar when repointing historic masonry. The mortar in masonry assembly is the sacrificial element, being the weakest in strength. Mortar strength should be appropriate to the brick so that all the thermal expansion happens at the mortar joints first.
- Choose materials that are similar in kind, colour, strength, and durability when using mortar and masonry units to replace existing deteriorated units. Using materials that are incompatible can cause more damage in the long term.



# ESTIMATE



**Two Rivers Restoration**

Heritage Masonry

Alexandre Krucker

**Two Rivers Restoration** [73641 6934 RT0001]

189 Huron Street

Guelph, ON N1E5L9

519.400.3633

info@tworiversrestoration.ca

Date: March 8, 2021

Valid Until: April 5, 2021

Estimate #: E0014

## DELIVER TO

Harrison Cole

488 Talbot Street, St. Thomas, ON N5P 1C2

519.852.0941

hcole@colemunro.com

DESCRIPTION	QTY	UNIT PRICE	TOTAL
General Site Conditions	1	\$3,720.00	\$3,720.00
Brick Cleaning <ul style="list-style-type: none"><li>- Gentle hot water pressure wash cleaning using ThermaTech cleaning equipment and EacoChem <i>OneRestore</i> and <i>Heritage Restorer</i></li><li>- Includes equipment rental, delivery, and operation</li></ul>	1	350 sqft. @ \$3.25/sqft.  ThermaTech	\$1,137.50  \$1,358.36
Window Opening Restoration** <ul style="list-style-type: none"><li>- Demolition of existing bay window, install of shoring posts</li><li>- Demolition of bricked up windows and repair of window reveals</li><li>- Rebuild brick façade where it had previously been removed for the bay window</li></ul>	1	\$4,670.00	\$4,670.00
Install Custom Stone Sills <ul style="list-style-type: none"><li>- Indiana limestone with cut drip edge</li><li>- Includes transport, and materials</li></ul>	3	\$345.50	\$1,036.50
Pilaster Repair <ul style="list-style-type: none"><li>- Replace half brick headers with full header returns and brick ties</li><li>- Fill voids with brick and packed mortar</li></ul>	1	\$2,640.00	\$2,640.00
Chimney Stack Demolition <ul style="list-style-type: none"><li>- Carefully remove bricks from stack and saving any for repair work</li><li>- Patch hole in roof</li></ul>	2	\$675.00	\$1,350.00
Brick Replacement – General <ul style="list-style-type: none"><li>- Includes material handling and waste disposal</li><li>- Includes colour matched mortar</li></ul>	25 brick*	\$15.25/brick	\$533.75
Mortar Repointing – General <ul style="list-style-type: none"><li>- Includes material handling and waste disposal</li><li>- Includes colour matched mortar</li></ul>	500 linear feet*	\$3.50/ linear foot	\$1,750.00
Brick Wash – Dichromatic Brickwork <ul style="list-style-type: none"><li>- Alum based brick wash to match colour patterning of existing site conditions</li></ul>	1	206 brick in red wash @ \$1.70/brick	\$350.20

		40 brick in black wash @ \$2.20/brick	\$88.00
Scaffolding - Ring system scaffolding, debris netting - Includes engineered drawings, delivery installation, ongoing management for duration of project and dismantle	1	\$9,146.32	\$9,146.32
		<b>SUBTOTAL</b>	\$27,780.63
		HST (13%)	\$3,611.48
		<b>TOTAL</b>	<b>\$31,392.11</b>
		DEPOSIT (15%)	\$4,708.82

#### NOTES & TERMS

- The details and the estimate provided are based on our first inspection and do not constitute a guarantee that no further work will be required. The total bill of work will be as per the details available on completion of the work.
- A deposit of 15% is required to secure the contract and schedule the work. This deposit will be paid on the signing of the contract. Progress payments due upon line-item completion, with 15% deposit amount subtracted from each grand total. Additional progress payments for general site conditions and scaffolding made in conjunction with billing and a final payment of 10% made at the completion of project.
- Client to provide clean and clear access to worksite, potable water, and electrical outlets.

\*Initial estimation based on first site visit. Will be adjusted upon closer inspection of the building's condition.

\*\*May require further consideration after consulting architectural drawings.



# Contract - Detailed

**Sales Rep Name:** Foster, Kent  
**Sales Rep Phone:** 416-768-1260  
**Sales Rep Fax:** 905-362-5362  
**Sales Rep E-Mail:** FosterKS@pella.com

Customer Information	Project/Delivery Address	Order Information
<b>425 - Kent Foster</b> 72 Stone Chruch Road  Hamilton, Ontario <b>Primary Phone:</b> (416) 7681260 <b>Mobile Phone:</b> <b>Fax Number:</b> <b>E-Mail:</b> fosterks@pella.com <b>Contact Name:</b>  <b>Great Plains #:</b> 1004210152 <b>Customer Number:</b> 1008277833 <b>Customer Account:</b> 1004210152	<b>370 - Harrison Cole</b>  <b>Lot #</b> <b>County:</b> <b>Owner Name:</b>  <b>Owner Phone:</b>	<b>Quote Name:</b> 370 - Harrison Cole - WOOD CLAD  <b>Order Number:</b> 425 <b>Quote Number:</b> <b>13843814</b> <b>Order Type:</b> Non-Installed Sales <b>Wall Depth:</b> <b>Payment Terms:</b> <b>Tax Code:</b> HST <b>Cust Delivery Date:</b> None <b>Quoted Date:</b> 3/24/2021 <b>Contracted Date:</b> <b>Booked Date:</b> <b>Customer PO #:</b>

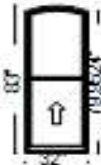
Customer Notes: ADD INSTALLATION = \$2,400.00 + HST

Line #	Location:	Attributes	Qty
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10 FRONT  
Frame Radius = 43.52381"

## Pella® Reserve, Traditional, Single Hung, 32 X 83, Black

3



PK #  
2085

Viewed From Exterior

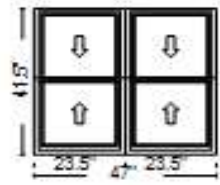
**1: Traditional, 3283 Single Hung, Equal**  
**Frame Size:** 32 X 83 X 79 15/16  
**General Information:** Standard, Luxury, Clad, Pine, 5", 3 11/16"  
**Exterior Color / Finish:** Painted, Standard Enduraclad, Black  
**Interior Color / Finish:** Unfinished Interior  
**Sash / Panel:** Ogee, Ogee, Standard, No Sash Lugs  
**Glass:** Insulated Dual Low-E Advanced Low-E Insulating Glass Argon Non High Altitude  
**Hardware Options:** Cam-Action Lock, Matte Black, No Window Opening Control Device, No Limited Opening Hardware, Order Sash Lift, No Integrated Sensor  
**Screen:** Half Screen, Standard EnduraClad, Black, Standard, InView™  
**Performance Information:** U-Factor 0.29, SHGC 0.28, VLT 0.53, CPD PEL-N-232-00781-00001, ER 20, Egress Not Calculated  
**Grille:** No Grille,  
**Wrapping Information:** 6" Installation Clips, Branch Supplied, No Exterior Trim, 3 11/16", 5", Factory Applied, Pella Recommended Clearance, Perimeter Length = 225".

Rough Opening: 32 - 3/4" X 83 - 3/4"

For more information regarding the finishing, maintenance, service and warranty of all Pella® products, visit the Pella® website at [www.pella.com](http://www.pella.com)

Line #	Location:	Attributes
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15 SIDE

PK #  
2085

Viewed From Exterior

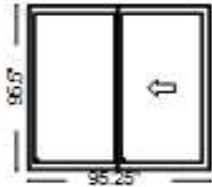
**Lifestyle, 2-Wide Double Hung, 47 X 41.5, Without HGP, Black****Qty**

1

**1: 23.541.5 Double Hung, Equal****Frame Size:** 23 1/2 X 41 1/2**General Information:** No Package, Without Hinged Glass Panel, Clad, Pine, 5", 3 11/16", Black**Exterior Color / Finish:** Standard Enduraclad, Black**Interior Color / Finish:** Unfinished Interior**Glass:** Insulated Low-E Advanced Low-E Insulating Glass Argon Non High Altitude**Hardware Options:** Cam-Action Lock, Matte Black, No Limited Opening Hardware, Order Sash Lift, No Integrated Sensor**Screen:** Full Screen, Black, InView™**Performance Information:** U-Factor 0.30, SHGC 0.30, VLT 0.57, CPD PEL-N-35-00362-00001, ER 19, Egress Does not meet typical United States egress, but may comply with local code requirements**Grille:** No Grille.**Vertical Mull 1:** FactoryMull, Standard Joining Mullion, Mull Design Pressure- 20, Overall Thru Direction- Vertical**2: 23.541.5 Double Hung, Equal****Frame Size:** 23 1/2 X 41 1/2**General Information:** No Package, Without Hinged Glass Panel, Clad, Pine, 5", 3 11/16", Black**Exterior Color / Finish:** Standard Enduraclad, Black**Interior Color / Finish:** Unfinished Interior**Glass:** Insulated Low-E Advanced Low-E Insulating Glass Argon Non High Altitude**Hardware Options:** Cam-Action Lock, Matte Black, No Limited Opening Hardware, Order Sash Lift, No Integrated Sensor**Screen:** Full Screen, Black, InView™**Performance Information:** U-Factor 0.30, SHGC 0.30, VLT 0.57, CPD PEL-N-35-00362-00001, ER 19, Egress Does not meet typical United States egress, but may comply with local code requirements**Grille:** No Grille.**Wrapping Information:** 6" Installation Clips, Branch Supplied, No Exterior Trim, 3 11/16", 5", Factory Applied, Pella Recommended Clearance, Perimeter Length = 177".**Rough Opening:** 47 - 3/4" X 42 - 1/4"

Line #	Location:	Attributes	Qty
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20 REAR



PK #  
2085

Viewed From Exterior

**Lifestyle, Double Sliding Door, Contemporary, Fixed / Vent Left, 95.25 X 95.5, Without HGP, Black**

Qty  
1

**1: 9696 Fixed / Vent Left Double Sliding Door**

**Frame Size:** 95 1/4 X 95 1/2

**General Information:** No Package, Without Hinged Glass Panel, Clad, Pine, 5 7/8", 4 9/16", Oak Threshold

**Exterior Color / Finish:** Standard Enduraclad, Black

**Interior Color / Finish:** Unfinished Interior

**Glass:** Insulated Tempered Low-E Advanced Low-E Insulating Glass Argon Non High Altitude

**Hardware Options:** Black, Standard, Handle Included, Handle Included, White, Black, No Integrated Sensor

**Screen:** Sliding Screen, Wood Interior Color Matched Exterior, White, InView™

**Performance Information:** U-Factor 0.29, SHGC 0.27, VLT 0.51, CPD PEL-N-230-00014-00001, ER 19, Performance Class LC, PG 30, Calculated

Positive DP Rating 30, Calculated Negative DP Rating 30, Year Rated 08|11

**Grille:** No Grille,

**Wrapping Information:** 6" Installation Clips, Branch Supplied, No Exterior Trim, 4 9/16", 5 7/8", Factory Applied, Pella Recommended Clearance, Perimeter Length = 382".

Rough Opening: 96" X 96"

Line #	Location:	Attributes	Qty
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25 None Assigned

**ADDPRTTORM010001 - Delivery (Zone A)**

Qty  
1

## Thank You For Purchasing Pella® Products

### PELLA WARRANTY:

Pella products are covered by Pella's limited warranties in effect at the time of sale. All applicable product warranties are incorporated into and become a part of this contract. Please see the warranties for complete details, taking special note of the two important notice sections regarding installation of Pella products and proper management of moisture within the wall system. Neither Pella Corporation nor the Seller will be bound by any other warranty unless specifically set out in this contract. However, Pella Corporation will not be liable for branch warranties which create obligations in addition to or obligations which are inconsistent with Pella written warranties.

Clear opening (egress) information does not take into consideration the addition of a Rolscreen [or any other accessory] to the product. You should consult your local building code to ensure your Pella products meet local egress requirements.

Per the manufacturer's limited warranty, unfinished mahogany exterior windows and doors must be finished upon receipt prior to installing and refinished annually, thereafter. Variations in wood grain, color, texture or natural characteristics are not covered under the limited warranty.

**INSYNCTIVE PRODUCTS:** In addition, Pella Insynctive Products are covered by the Pella Insynctive Products Software License Agreement and Pella Insynctive Products Privacy Policy in effect at the time of sale, which can be found at [Insynctive.pella.com](https://www.pella.com). By installing or using Your Insynctive Products you are acknowledging the Insynctive Software Agreement and Privacy Policy are part of the terms of sale.

Notice of Collection of Personal Information: We may collect your personal information when you interact with us. Under the California Consumer Privacy Act (CCPA), California residents have specific rights to request this information, request to delete this information, and opt out of the sharing or sale of this information to third parties. To learn more about our collection practices and your rights under the CCPA please visit our link <https://www.pella.com/california-rights-policy/> at [pella.com](https://www.pella.com).

### ARBITRATION AND CLASS ACTION WAIVER ("ARBITRATION AGREEMENT")

**YOU and Pella and its subsidiaries and the Pella Branded Distributor AGREE TO ARBITRATE DISPUTES ARISING OUT OF OR RELATING TO YOUR PELLA PRODUCTS (INCLUDES PELLA GOODS AND PELLA SERVICES) AND WAIVE THE RIGHT TO HAVE A COURT OR JURY DECIDE DISPUTES. YOU WAIVE ALL RIGHTS TO PROCEED AS A MEMBER OR REPRESENTATIVE OF A CLASS ACTION, INCLUDING CLASS ARBITRATION, REGARDING DISPUTES ARISING OUT OF OR RELATING TO YOUR PELLA PRODUCTS.** You may opt out of this Arbitration Agreement by providing notice to Pella no later than ninety (90) calendar days from the date You purchased or otherwise took ownership of Your Pella Goods. To opt out, You must send notice by e-mail to [pellawebsupport@pella.com](mailto:pellawebsupport@pella.com), with the subject line: "Arbitration Opt Out" or by calling (877) 473-5527. Opting out of the Arbitration Agreement will not affect the coverage provided by any applicable limited warranty pertaining to Your Pella Products. For complete information, including the full terms and conditions of this Arbitration Agreement, which are incorporated herein by reference, please visit [www.pella.com/arbitration](https://www.pella.com/arbitration) or e-mail to [pellawebsupport@pella.com](mailto:pellawebsupport@pella.com), with the subject line: "Arbitration Details" or call (877) 473-5527. D'ARBITRAGE ET RENONCIATION AU RECOURS COLLECTIF ("convention d'arbitrage") EN FRANÇAIS SEE [PELLA.COM/ARBITRATION](https://www.pella.com/arbitration). DE ARBITRAJE Y RENUNCIA COLECTIVA ("acuerdo de arbitraje") EN ESPAÑOL VER [PELLA.COM/ARBITRATION](https://www.pella.com/arbitration).

Seller shall not be held liable for failure or delay in the performance of its obligations under this Agreement, if such performance is hindered or delayed by the occurrence of an act or event beyond the Seller's reasonable control (force majeure event), including but not limited to earthquakes, unusually severe weather and other Acts of God, fire, strikes and labor unrest, epidemics, riots, war, civil unrest, and government interventions. Seller shall give timely notice of a force majeure event and take such reasonable action to mitigate the impacts of such an event.

### Product Performance Information:

U-Factor, Solar Heat Gain Coefficient (SHGC), and Visible Light Transmittance (VLT) are certified by the National Fenestration Rating Council (NFRC).

For more information regarding the finishing, maintenance, service and warranty of all Pella® products, visit the Pella® website at [www.pella.com](https://www.pella.com)

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Manufacturer stipulates that these ratings conform to applicable NFRC procedures for determining whole product performance. NFRC ratings are determined for a fixed set of environmental conditions and a specific product size. NFRC does not recommend any products and does not warrant the suitability of any product for any specific use.

Design Pressure (DP), Performance Class, and Performance Grade (PG) are certified by a third party organization, in many cases the Window and Door Manufacturers Association (WDMA). The certification requires the performance of at least one product of the product line to be tested in accordance with the applicable performance standards and verified by an independent party. The certification indicates that the product(s) of the product line passed the applicable tests. The certification does not apply to mulled and/or product combinations unless noted. Actual product results will vary and change over the products life.

For more performance information along with information on Florida Product Approval System (FPAS) Number and Texas Dept. of Insurance (TDI) number go to [www.pella.com/performance](http://www.pella.com/performance).

**DEFECT AND SHORTAGE CLAIMS:** Customer shall be responsible to inspect the product purchased pursuant to this Proposal and the delivery ticket for each delivery within two business days of receipt. In the event Customer claims that any of the products is defective or the quantities are not consistent with the delivery ticket, Customer shall give written notice to Seller within 3 business days of receipt of the product of all claims that product is defective or of quantities differing than recited in the delivery ticket. If Customer fails to provide said written notice, Customer shall be deemed to accept the product as to any latent or obvious defects (but not latent defects which cannot be discovered by a reasonable inspection) and the quantities described in the delivery ticket.

**ACCEPTANCE OF WORKS AND MATERIALS:** The Customer shall inspect all material immediately upon delivery. All work performed and materials supplied under this Proposal shall be deemed to comply with all terms of the Proposal unless Seller is notified in writing to the contrary within five (5) days following delivery.

**PHOTO / VIDEO RELEASE:** I hereby authorize Pella Corporation, its affiliates and/or subsidiaries to use, reproduce, and/or publish photographs and/or video that may pertain to me and my project, including materials described below, without compensation. I understand that this material may be used in various communications (e.g. Website, e-newsletters, promotional materials, etc).

Consequently, the Corporation may publish materials, photographs, and/or make reference to the project in a manner that the Corporation or project sponsor deems appropriate

### Project Checklist

**Delivery date required:** \_\_\_\_\_ **Customer initial:** \_\_\_\_\_

**Please note: If you are not able to receive your Pella Windows and Doors within 2 weeks of your agreed delivery date, you will be required to provide an alternative delivery address.**

Site Supervisor name and telephone number: \_\_\_\_\_

Customer email: \_\_\_\_\_

Jobsite Directions (include the major crossroads): \_\_\_\_\_

Jobsite access special notes: \_\_\_\_\_



Installation expectations reviewed  (if applicable)

- |                             |                          |   |                          |
|-----------------------------|--------------------------|---|--------------------------|
| CSR Discussed               | <input type="checkbox"/> | Warranty Discussed                            |                          |
| Credit Policy Discussed     | <input type="checkbox"/> | 20 Years IG Units - 10 Years Decorative Glass | <input type="checkbox"/> |
| COD Amount Discussed        | <input type="checkbox"/> | 10 Years Material / Parts / Workmanship       | <input type="checkbox"/> |
| Need Date calendar reviewed | <input type="checkbox"/> | 2 Years Labour                                | <input type="checkbox"/> |
|                             |                          | Recommended Maintenance Discussed             | <input type="checkbox"/> |

Product specifications on order reviewed

- Series \_\_\_\_\_
- Exterior Colour \_\_\_\_\_
- Interior Finish \_\_\_\_\_
- Jamb Depth \_\_\_\_\_
- Glazing \_\_\_\_\_
- Window Hardware \_\_\_\_\_
- Door Hardware \_\_\_\_\_
- Grilles \_\_\_\_\_
- Screen Mesh \_\_\_\_\_
- Screen Frame \_\_\_\_\_
- Blind/Shade Colour \_\_\_\_\_
- Blind/Shade Orientation  Top stacking  Bottom stacking

**Contract Amount** \_\_\_\_\_

**Deposit Amount** \_\_\_\_\_

**Balance Due** \_\_\_\_\_

Payment Method  Cheque  Terms

Hinge/Slide Discussed (Note: hinge/slide is as viewed from exterior)

Customer Name (Please print)

Pella Sales Rep Name (Please print)

Customer Signature

Pella Sales Rep Signature

Date

Date

Credit Card Approval Signature

### Order Totals

Taxable Subtotal	\$13,989.19
Sales Tax @ 13%	\$1,818.59
Non-taxable Subtotal	\$0.00
<b>Total</b>	<b>\$15,807.78</b>
<b>Deposit Received</b>	<b>\$0.00</b>
<b>Amount Due</b>	<b>\$15,807.78</b>