

THE CORPORATION OF THE CITY OF ST. THOMAS
MINUTES
THE FIRST MEETING OF THE SPECIAL EVENTS COMMITTEE 2021

VIA MICROSOFT TEAMS

MARCH 10TH, 2020

3:40 p.m. The meeting convened with Mayor Joe Preston, Alternate Chair, presiding.

ATTENDANCE

Members

Mayor Joe Preston, Alternate Chair
Tim Bridge, Lead Hand Building Maintenance
Adrienne Jefferson, Supervisor, Parks & Forestry
Paul Jenkins, Chamber of Commerce
Chris Peck, Chief Building Official
Sheila Rodaway, MAAC
Martin Run, Booking Coordinator, Parks, Rec & PM
Earl Taylor, Chair, DDB
Bill Todd, Chief Fire Prevention Officer

Officials

Jon Hindley, Corporate Admin
& Accessibility Clerk

Others

Paul Trittler, St. Thomas Kinsmen

Absent

Councillor Gary Clarke, Chair
Karen English, Purchasing Agent & Insurance Coordinator
Jessica Fiddy, Southwestern Public Health
Kyle Johnstone, St. Thomas Police Dept.
Megan Pickersgill, Tourism Coordinator
Jason Rick, EMS Ambulance Representative
Matt Vriens, Manager, Roads & Transportation

DISCLOSURES OF INTEREST

Nil.

MINUTES

Motion by Earl Taylor - Chris Peck:

THAT: The minutes of the meeting held on October 21, 2020 be confirmed.

Carried.

PETITIONS AND COMMUNICATIONS

Permit Applications

St. Thomas Kinsmen Easter Egg Hunt (Drive Thru) – April 3, 2021

Mr. Paul Trittler, St. Thomas Kinsmen provided an overview of the event and advised that pre-packaged bags of chocolate would be handed out to children.

The members discussed the traffic flow through the park and where the bags would be handed out.

Mayor Preston suggested that the Kinsmen contact the St. Thomas Police Service to request assistance with traffic and that if they are unable to assist, another group capable of assisting would need to be designated.

A. Jefferson asked that the chocolate be given out near the main Dance Pavilion to ensure that residents continue to have access to the rest of the park.

T. Bridge asked that an event volunteer be stationed at the Emslie Field gates should emergency access to the park be needed.

The members discussed the enforcement plan relating to masking and people staying in their vehicles.

CONFIRMED _____ CHAIRMAN

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Mr. Trittler advised that event advertising and signage in the park will be used to notify the public about mask wearing and staying in vehicles.

Motion by Bill Todd - Earl Taylor:

THAT: The Special Events Committee supports the permit for the St. Thomas Kinsmen Easter Egg Hunt Drive Thru event to be held on April 3, 2021; and further,

THAT: Southwestern Public Health be contacted regarding a plan for reducing the spread of COVID-19 at the event; including the following requirements:

1. Only members of the same household can be in a vehicle together,
2. Everyone in the vehicle must wear a mask when the windows are open,
3. Individuals handing out candy must wear a mask and eye protection and use tongs for handing out the candy,
4. Hand sanitizer must be available for individuals handing out candy, and
5. An enforcement plan be provided relating to the gathering limit and physical distancing requirement for any individuals who attend the event without a vehicle; and further

THAT: The St. Thomas Police Department be contracted regarding traffic control for the event; and further,

THAT: All other necessary requirements be fulfilled to the satisfaction of the Corporation of the City of St. Thomas; and further,

THAT: Should the local situation relating to COVID-19 require, the event may be cancelled with little notice.

Carried.

UNFINISHED BUSINESS

Upcoming Events

NEW BUSINESS

ADJOURNMENT

4:00 p.m. The meeting adjourned.