

St. Thomas Municipal Accessibility Advisory Committee Meeting

MINUTES February 28, 2019

Location: Senior's Centre

Time: 8:30 a.m.

Present: Ken Lizotte, Tracey Tiersma, Ken Moser, Councillor Stephen Peters, Cathy Topping, Deborah Herridge-Walters, Don Shaw

Regrets: Graham Dart, Blake Webber, Lisa Kelly, Heather Crockett

8:35 a.m. The meeting convened with Tracey Tiersma, Secretary, presiding.

INTRODUCTIONS

Introductions of Committee members and staff were made around the table.

ADOPTION OF THE MINUTES

Motion by Don Shaw to adopt the minutes from the November 29, 2018, meeting, seconded by Ken Moser. All in favour, CARRIED.

ELECTION OF OFFICERS

Motion by Councillor S. Peters to elect Cathy Topping as chair for 2019, seconded by Don Shaw. All in favour, CARRIED.

Motion by Cathy Topping to elect Councillor S. Peters as vice-chair for 2019, seconded by D. Shaw. All in favour, CARRIED.

Cathy Topping resumed the Chair position for the remainder of the meeting.

UNFINISHED / OLD BUSINESS

1. Review of notes from January meeting will be added to next agenda.
2. Report from Heather scholarship idea and feedback from high schools will be added to next agenda.

REPORTS

1. Budget – Update from Cathy Topping on grant request for a \$3,000 for 2019. Committee requested that Tracey Tiersma send approved budget to committee members.
2. OBIAA –Lisa Kelly will provide update at next meeting.

NOTE: This will be a continuous item under this heading for updates on this committee.

NEW BUSINESS

1. Set-up of year's meetings:
 - a. **March 28th, 2019**– a review of the accessibility plan will take place. Voyageur Parallel Transit representative Bill Unger is to attend. Committee requested Tracey Tiersma provide an update on the Transit Strategic Plan and how MAAC can participate in the public consultation process.
 - b. **May 23rd, 2019** – scheduling of the audits to take place in June. Tracey Tiersma to send 2018 audit status sheets to committee; R. Tucker and A. Jefferson to attend meeting with playground study and provide information on standards for accessible playgrounds. Councillor S. Peters requested that trails be part of the agenda. Committee requested Cathy Topping provide current standards for accessible trails. Committee requested Councillor S. Peters investigate a committee audit of specialized transit.
 - c. **June 27, 2019** – Site Audits will occur this date followed by a luncheon to conclude meeting.
 - d. **September 19, 2019** – Community Open House. Committee was encouraged to brainstorm ideas for this event. Advertising options were discussed to promote

greater attendance. Committee requested Tracey Tiersma to investigate advertising on parallel transit.

e. **November 21, 2019** – wrap up meeting for 2019 and 2020 budget discussions.

2. Accessibility Plan Letter from Chair was requested by Tracey Tiersma. Cathy Topping to provide this for Tracey to forward to Melanie Knapp, Corporate Administrative and Accessibility Clerk to be included at the beginning of the 2019 Corporate Accessibility Plan.
3. Ministry Training Webinar opportunity for AAC members was discussed. It was decided this was intended as an orientation for new committee members. Committee decided to leave participation to the discretion of individuals on the committee.
4. Role as Advisory committee was discussed with respect to matters pertaining to the AODA. Committee discussed companion animals and the possible amendment to the City's Animal Control By-Law 71-2011. Councillor S. Peters to provide committee with Council's decision and findings. Committee requested Tracey Tiersma to provide committee with the Council Report ES06-19.

NEXT MEETING

The next meeting will be held on March 28th, 2019, commencing at 8:30 a.m. at St. Thomas Senior's Centre.

ADJOURNMENT

Motion to adjourn the meeting at 9:23a.m. was made by Ken Moser, seconded by Don Shaw. All in favour, CARRIED

Signed, Chair, Municipal Accessibility Advisory Committee

Date