

THE CORPORATION OF THE CITY OF ST. THOMAS
MINUTES
THE NINTH MEETING OF THE SPECIAL EVENTS COMMITTEE 2018

BY EMAIL

SEPTEMBER 21, 2018

ATTENDANCE

Members

Councillor Steve Wookey, Chair
Tim Bridge, Lead Hand Building Maintenance
Simran Saini, Southwestern Public Health
Adrienne Jefferson, Gardener
Judy Kowalczyk, St. Thomas Police Department
Bob Hammersley, Chamber of Commerce
Matthew Vriens, Manager, Roads and Transportation
Sarah Noble, Tourism Coordinator
Earl Taylor, DDB
Chris Peck, Chief Building Official
Karen English, Purchasing Agent
Bill Todd, Fire Prevention Officer
Cathy Topping, MAAC
Pauline Meunier, EMS Ambulance Representative
Gary Drouin, Supervisor of Recreation Facilities

Officials

Melanie Knapp, Corporate Admin &
Accessibility Clerk, Secretary

PETITIONS AND COMMUNICATIONS

Permit Applications

BBQ in the Park - Petrusia Hontar - September 23, 2018

S. Saini stated that she had received the special events notification application for the event.

Motion by T. Bridge - S. Saini:

THAT: The Special Events Committee supports the permit for the BBQ in the Park - Petrusia Hontar to be held on September 23, 2018; and further,

THAT: The Permit is conditional upon submission of a certificate of public liability and property damage insurance with a covering limit of \$5,000,000.00 to be provided by the affiliated organization certifying that the City of St. Thomas has been named as an additional insured for this event; and further,

THAT: The certificate of insurance be submitted to the Treasury Department prior to the start of the event; and further,

THAT: All other necessary requirements be fulfilled to the satisfaction of the Corporation of the City of St. Thomas.

Carried.

The Gift of Baby Elena - Amanda Zielinski - October 13, 2018

Motion by C. Peck - A. Jefferson:

THAT: The Special Events Committee supports the permit for the Gift of Baby Elena - Amanda Zielinski to be held on October 13, 2018; and further,

THAT: All other necessary requirements be fulfilled to the satisfaction of the Corporation of the City of St. Thomas.

Carried.

UNFINISHED BUSINESS

Disposal of Grey Water at Special Events

Upcoming Events

CONFIRMED _____

CHAIRMAN

9th meeting - Special Events Committee - 2

- Fall Fair - Central Community Health Centre - October 26, 2018
- Remembrance Day Ceremony - November 11, 2018
- Santa Claus Parade - Optimist Club - November 17, 2018
- Light the Night - Sara Teare - November 17, 2018 to January 6, 2019

NEW BUSINESS

ADJOURNMENT